

Historic Southington, Connecticut



First Congregational Church
(Third Meeting House of the Town)
c. 1830



Although Southington was formally established as a town, separate from Farmington, in 1779, its roots go back to a much earlier time. Samuel Woodruff, Southington's first white settler, moved south from Farmington to the area then known as "Panthorne". The settlement grew, prospered and came to be known as "South Farmington" and then later, the shortened version, "Southington."

A meeting house, independent of the Farmington parish, was first constructed here in 1726 and was used until 1757. Its location on the site of the present Oak Hill Cemetery, is commemorated by the First Meeting House stone and plaque.

Southington became a thriving community with the construction of dwellings, taverns and stores. industry flourished rapidly. In 1767, Atwater's grist mill was established and by 1790 Southington had a button factory, saw mills, a brass foundry and pot-ash works. In addition, the first machines to make carriage bolts were developed in Southington.

Southington played a part in this country's military heritage. Important town visitors during the Revolutionary War include Washington, Lafayette and Count Rochambeau.

Southington today is a growing community, once described as "A Microcosm of America". The town is located in Hartford County, within 20 miles of Hartford and 9 miles of Waterbury, and includes the sections of Plantsville, Milldale and Marion. The geographic area of the town is 36.8 square miles, ranking it 40th out of 169 Connecticut towns, and its population is approximately 40,000. While today it is a modern residential, commercial and industrial community, Southington is proud of its history.

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Southington Town Hall

Department Heads:

Mark J. Sciota	Town Manager
Teresa Babon	Director of Assessments & Revenue
John Smigel	Building Official
Robert Verderame	Calendar House – Senior Director
Janet Mellon	Community Service Director
Louis Perillo, III	Economic Development Coordinator
Keith Hayden	Director of Public Works
Annette Turnquist	Town Engineer
Richard Butler	Fire Chief
Emilia C. Portelinha	Finance Director
Shane Lockwood	Health Director
Jay Baker	Information Technology Director
Kristi Sadowski	Library Director
Robert A. Phillips	Planning & Community Development Director
John F. Daly	Police Chief
David A. Lapreay	Recreation Director
Tom Janik	Registrar of Voters
Robert L. Sherman	Registrar of Voters
Kathy Larkin	Town Clerk
Peter Stallings	Water Pollution Control Superintendent
Christina Simms	Youth Service Director

TOWN OF SOUTHTON
BOARDS AND COMMISSIONS
June 30, 2018

TOWN COUNCIL

9 members - 2 yr. terms to November 2019

Christopher J. Palmieri Chairman
Dawn Miceli, Vice Chairman
Christopher J. Poulos
Tom Lombardi
Victoria Triano
Kelly Morrissey
John N. Barry
Victoria Triano
Michael A. Riccio

TOWN MANAGER

TOWN ATTORNEY

ASSISTANT TOWN ATTORNEY

Mark J. Sciota
Carolyn Futtner
Paul Bedard

BOARD OF EDUCATION

9 members - 2 yr. terms

	<u>Nov.</u>
Brian S. Goralski, Chair	2019
Terri C. Carmody	2019
Colleen W. Clark	2019
David J. Derynoski	2019
Lisa Cammuso	2019
Joseph Baczewski	2019
Robert Brown	2019
Zaya G. Oshana, Jr.	2019
Patricia A. Queen	2019

BOARD OF FINANCE

6 members - 2 yr. terms

	<u>Nov.</u>
John J. Leary, Chair	2019
Joseph K. Labieniec, VC	2019
Kevin R. Beaudoin	2019
Tony Morrison	2019
Susan J. Zoni	2019
Edward S. Pocock, Jr.	2019

REGISTRARS OF VOTERS

2 members - 4 yr. terms, elected

	<u>Jan.</u>
previous November	2021
Thomas S. Janik	2021
Robert L. Sherman	2021

TOWN CLERK

6 yr. term, elected previous Nov.

	<u>Jan.</u>
Kathy Larkin	2020

PLANNING & ZONING COMMISSION

7 members - 4 yr. terms

	<u>Nov.</u>
Michael DelSanto, Chair	2021
Paul Chaplinsky, Jr., VC	2021
Jennifer Clock	2019
James Sinclair	2019
James E. Morelli	2019
Susan Locks	2021
Robert Hammersley	2021

PZC ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Theodore Cabata	2019
Joseph F. Coviello	2019
Ross Hart	2019
Peter Santiago	2021

BOARD OF WATER COMMISSIONERS

6 members - 4 yr. terms

	<u>Nov.</u>
Michael S. Domian, Pres.	2019
Erika Pocock	2019
Robert M. Berkmoes	2019
Ralph Warner	2021
Rudolph Cabata	2021
Thomas J. Murphy	2021

BOARD OF ASSESSMENT APPEALS

3 members - 4 yr. terms

	<u>Oct.</u>
Michael C. Bunko	2018
James M. Bowes	2020
Barbara P. Roberts	2019

BOARD OF ETHICS

4 members - 3 yr. terms (6 yrs. Consec.)

	<u>Aug.</u>
Atty. William Weber	2019
Patricia Johnson	2020
Andrew J. Meade	2019
Gloria Brown	2020

BOARD OF ETHICS ALTERNATES

2 members - 3 yr. terms

	<u>Aug.</u>
David W. Kimmel	2018
Christine Shanley - Buck	2018

BOARD OF FIRE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Michael C. Bunko, Chr	2020
David F. Kanute	2018
Mary E. Baker, VC	2018
Christopher Robertson	2019
John Moise	2021

BOARD OF POLICE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Richard Montague, Chair	2018
Stephen Kalkowski	2019
James Sinclair	2021
Stephen C. Pestillo	2020
James Verderame	2018

CAPITOL REGION COUNCIL**OF GOVERNMENTS (CRCOG)**

2 members

Christopher J. Palmieir, Council Chair
Mark J. Sciota, Town Manager

CENTRAL REGIONAL TOURISM**DISTRICT BOARD**

1 member - 3 yr. term

	<u>Sept.</u>
Michael Baker	2018

COMMISSION ON DISABILITIES

9 members - 2 yr. terms

	<u>April</u>
Karen M. Leary	2019
Mary F. Etter	2019
George J. Pohorilak, Chair	2019
Susan Spatafore	2019
Ryan P. Rogers	2019
Diane M. Snow	2019
June C. O'Leary	2019
Marlene Carbone	2019
Debra Ruzzi	2019

CONSERVATION COMMISSION

7 members - 4 yr. terms

	<u>April</u>
Theresa A. Albanese, Chair	2019
Christopher Borowy	2021
Jeffrey L. Crown	2020
Alicia J. Novi	2020
William O'Camp	2019
Mathew Bunko	2022
James P. Sullivan	2021

CONSERVATION COMM. ALTERNATES

2 members - 4 yr. terms

	<u>April</u>
Vacancy	2021
Shari Guarino	2021

CONSTABLES

7 members - 2 yr. terms

	<u>Nov.</u>
Joseph DelDebbio	2019
Michael Pompei	2019
Nathan Berkmoes	2019
Michael Gaudio	2019
Dennis P. Conroy	2019
Thomas DelSanto, Sr.	2019
David Zoni	2019

ENTERPRISE AND ECONOMIC
DEVELOPMENT COMMITTEE (SEED)

13 members - 4 yr. staggered terms

	<u>Sept.</u>
James Garstang	2020
David M. Pestillo, VC	2019
Mark Sciota	2019
Juanita Champagne	2020
Lucille Cusano	2021
Jack Daly	2018
Jeffrey A. Gagnon	2020
Stephen L. Palmieri	2018
Louis Perillo	2019
Dana G. Rickard	2021
Thomas O'Shea	2021
Edward Pocock III	2019
Michael Riccio	2021

HISTORIAN

Phil Wooding

HOUSING AUTHORITY

5 members - 5 yr. terms

	<u>Oct.</u>
Sharon M. O'Brien, Chair	2020
Agnes Bart	2019
David A. DellaVecchia	2018
Sharon M. O'Brien	2020
John J. Vey, Jr.	2021
Angela Monica (tenant member)	2019

LIBRARY DIRECTORS

9 members - 4 yr. terms

	<u>Nov.</u>
Mary Ellen D'Angelo, Chair	2021
Heidi K. Bittner, Sec.	2019
Patricia Kraut	2019
Walter Grover	2019
Frances W. Meade	2021
Robert W. Cusano	2019
Jenifer Micacci	2019
Kevin E. Curtiss	2019
Valerie E. DePaolo	2019

OPEN SPACE

ACQUISITION COMMITTEE

8 members - 2 yr. terms

	<u>Nov.</u>
Dawn Miceli, Chr	2019
John Barry, V. Chair	2019
Robert Berkmoes	2019
Paul Chaplinsky	2019
Valentino Guarino	2019
Edward S. Pocock, Jr.	2019
Michael Riccio	2019
Dave Lavalley, Ex- Offico	2019
Rob Phillips, Ex- Offico	2019

PARKING AUTHORITY

5 members - 5 yr. terms

	<u>Nov.</u>
Dolores Babbirk-Rodrigues, Chair	2018
Mark J. Meade, VC	2021
Mathew W. Florian	2019
Michael Gaudio	2020
John J. Solury	2017

PARKS & RECREATION BOARD

5 members - 4 yr. terms

	<u>Oct.</u>
Michael J. Fasulo, Chair	2021
Albert A. Natelli, Jr.	2018
Michael T. DeFeo, VC	2021
Robert E. Galati	2019
Peter J. Romano, Jr.	2018

SENIOR CITIZENS COMMISSION

9 members - 3 yr. terms

	<u>March</u>
C. Mark White, Chair	2020
Elliott R. Colasanto, Sec	2020
Kimberly R. Roy	2019
Clifford H. Snow	2020
Elaine D. Bedard	2021
Nathan Wilson	2019
Paul Shupenko	2019
John C. Flynn	2021
Bartolomeo Cammuso	2021

ZONING BOARD OF APPEALS

5 members - 4 yr. terms

	<u>Nov.</u>
Robert Salka, Chair	2019
Jeffrey D. Gworek, VC	2018
Joseph LaPorte	2019
Matthew J. O'Keefe	2018
Joseph Pugliese	2018

ZBA ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Ronald Bohigian	2019
Paul R. Bedard	2018
Ryan Rogers	2019
William McDougall, IV	2019

SELF-INSURANCE COMMITTEE

9 members - 2 yr. terms

	<u>Oct.</u>
Joseph Labieniec, Chair	2019
Christopher Poulos, V Chair	2019
John Barry	2019
Kevin Beaudoin	2019
Colleen Clark	2019
Tom Lombardi	2019
Zaya Oshana	2019
Patrica Queen	2019
Salvatore J. Dominello	2019
Joe Spurgeon	2019
Sherri DiNello	2019
Emilia Portelinha	2019

PLAINVILLE-SOUTHINGTON REGIONALHEALTH DISTRICT (est. 7/1/11)

7 members

	<u>July</u>
Joseph Marino, VC	2019
Kelly Morrissey	2020
John N. Barry	2019
Stephanie A. Urillo	2020
Mark Sciota	2018
Robert E. Lee	2018
Charlotte Politis, Chair	2020

Town of Southington

Town Council

CHRISTOPHER J. PALMIERI, CHAIRMAN
DAWN A. MICELI, VICE CHAIRMAN
JOHN N. BARRY
WILLIAM DZIEDZIC
TOM LOMBARDI
KELLY MORRISSEY
CHRISTOPHER J. POULOS
MICHAEL RICCIO
VICTORIA TRIANO



Town Manager

MARK J. SCIOTA
(860) 276-6200
FAX (860) 628-4727

Honorable Chairman
and Town Council

Ladies and Gentlemen:

It is my distinct pleasure to submit to you my first and the Town's 52nd Annual Report under the Council-Manager plan covering the period July 1, 2017 to June 30, 2018.

What you will find in this report is an extraordinary amount of hard work by dedicated professionals in support of our town and our community. Each of the departments describes the work that they have accomplished for our residents over this past year. Our intent is to provide the very best local government possible.

What is not in this report are the challenges that our community and this organization have faced during this period and the fact that despite weather challenges, economic challenges, facilities and resources challenges, this great organization continues to provide excellent support on a daily basis.

Our community continues to be an outstanding community and we are making wonderful progress. Our staff is an amazing group of professionals, from the department heads throughout the entire organization. Once again we are happy to report our accomplishments during this successful year.

Very truly yours,

TOWN OF SOUTHTINGTON

Mark J. Sciota
Town Manager

Town of Southington

Department of Assessments



Department of Assessments Annual Report July 2017 thru June 2018

The 2017-2018 fiscal year was a very busy year for the department. The Town's Grand List continues to experience significant growth, especially when compared to surrounding communities. The volume of building permits, real estate transactions and subdivision activity remained strong.

From a staffing perspective, we lost both Director of Assessment & Revenue, Brian Lastra and Deputy Assessor, Thomas DiStasio. We wish them well in their new positions of Danbury Assessor and Torrington Assessor respectively. Teresa Babon was brought in as the new Director and Jennifer Gauthier was later hired to fill the Deputy vacancy.

I want to thank my hard working staff of Lisa Bonenfant, Erin O'Connell, Tracey Fernandez, for maintaining a level of professionalism our residents have become accustomed to, even during the chaotic staffing changes. I would also like to thank Brian Lastra for preparing the comments below which accounts for one of the last things he did before leaving for Danbury.

Here are the final 2017 Grand List assessment totals:

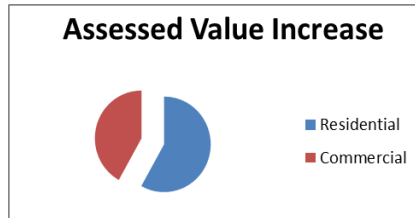
Comparison Net Taxable Value

	2016	2017	Change	% Change
Real Estate	3,370,912,429	3,410,466,600	39,554,171	1.17%
Motor Vehicles	369,121,295	363,374,378	-5,746,917	-1.56%
Personal Property	205,783,093	235,100,057	29,316,964	14.25%
	=====	=====	=====	=====
Grand Total	3,945,816,817	4,008,941,035	63,124,218	1.60%

Real Estate

The net assessment of real estate increased by approximately 39.5 million or 1.17 percent. New construction and renovations to existing buildings accounted for assessment increases that totaled 40,895,340 in assessed value. As can be seen in the table below, commercial properties represented nearly 42% of the new construction activity. This is a substantial increase when compared to the 2016 Grand List. In 2016, commercial assessments increased by approximately 6.5 million and represented only 22.43% of the total real estate assessed value increase. Obviously this is a confirmation of all the construction activity that can be seen primarily on Queen and West Streets.

Assessed Value		
Property	Increase	Percent
Residential	23,763,640	58.11%
Commercial	17,131,700	41.89%
Total	40,895,340	



Some of the more notable increases in assessed value are as follows:

811 Queen Street	Aldi's Supermarket	2.2 million	
99 Executive Blvd.	Homegoods/Michaels/Chips	3.3 million	(90% complete as of 10/1/2017)
462 Queen Street	Hartford Healthcare Medical	2.6 million	(80% complete as of 10/1/2017)
76 Liberty Street	Apartments (Age Restricted)	2.7 million	

Other significant projects remain in the "pipeline." The new Courtyard by Marriot Hotel at 1081 West Street was only 5% complete (foundation slab) as of October 1st. The same can be said for Mark Lovley's new retail building next to the hotel at 1095 West Street. In addition, the Popeye's fast food restaurant at 1091 West Street was only 30% complete. Finally, on Queen Street, the new Chick-Fil-A restaurant was 35% complete while the Chipotle was 10% complete.

On the residential side, construction of new and renovation of existing homes remains strong. With respect to new construction, there were approximately 100 new homes either started or completed during the last year. The total assessed value for these properties increased by a total of \$20 million.

Personal Property

The increase in the assessed value of business personal property at 29,316,964 or 14.25% is, quite frankly, unprecedented. Obviously, the growth in personal property assessments goes hand-in-hand with the new commercial real estate construction. I also noticed existing businesses investing in new furniture, fixtures, and equipment.

Assessed values of business personal property are determined from the business personal property declarations that are filed annually by the 2,100 businesses located in Southington. In contrast to real estate, which is reassessed once every five years, business personal property is assessed annually at market value. Market value of business property, which includes computers, furniture, fixtures and equipment, is determined by applying depreciation to the original cost on an annual basis. In other words, as a business item remains in place and ages, its value decreases. In order for the personal property portion of the Grand List to increase year-over-year, the value of new equipment purchased must exceed the depreciated drop in value of existing equipment. As the chart below indicates, the taxable assessed value of

business personal property has increased by more than \$85 million over the last 12 years. This occurred in spite of the State of Connecticut’s decision to totally exempt all manufacturing equipment in 2010.

Year	Personal Property Net Grand List	Change in Value	Percent Change
2007	152,607,392	3,270,469	2.19%
2008	161,402,164	8,794,772	5.76%
2009	163,628,484	2,226,320	1.38%
2010	162,030,003	-1,598,481	-0.98%
2011	171,875,741	9,845,738	6.08%
2012	173,601,414	1,725,673	1.00%
2013	175,888,086	2,286,672	1.32%
2014	192,512,504	16,624,418	9.45%
2015	197,598,481	5,085,977	2.64%
2016	205,783,093	8,184,612	4.14%
2017	235,100,057	29,316,964	14.25%

With the 2017 Grand List, there was a \$20 million net assessment increase associated with the continued infrastructure buildout by Eversource and Yankee Gas. It’s important to note, however, there was a \$5 million assessment increase associated with nine (9) new businesses which included Home Goods, Michaels, Aldi’s Supermarket, Pet Valu, 3PL Worldwide, Chips Family Restaurant, O’Reilly Auto Parts, 75 Center (Bar/Restaurant), and the Webster Financial corporate offices (January 2017 occupancy). Also, the investments of four (4) business entities (Medex, Mohawk Northeast, Lake Compounce, and Supreme Forest Products) added nearly \$2.4 million to the personal property Grand List.

Approximately ten (10) percent of all business locations account for over 90% of the assessed value of business personal property. In the table below are the top 30 companies in Southington as of October 1, 2017. They are ranked by the net assessed taxable value of their business property. The highlighted companies indicate businesses not in the rankings 10 years ago.

1 CONNECTICUT LIGHT & POWER	11 BLACK & DECKER (US) INC	21 STARPLEX OPERATING LLC
2 YANKEE GAS SERVICES CO	12 STOP & SHOP SUPERMARKET	22 MT SOUTHTON SKI AREA
3 YARDE METALS INC	13 BRUNALLI CONSTRUCTION CO	23 WENDYS
4 ESPN INC	14 BJS WHOLESALE CLUB	24 TARGET CORPORATION
5 WEBSTER FINANCIAL CORP HEADQUARTERS	15 BRIAD LODGING GROUP	25 AQUA TURF CLUB
6 SUPERIOR INC	16 PRICE CHOPPER SUPERMARKET	26 HHC SOUTHTON SURGERY CENTER
7 MEDEX INC	17 TRAVEL CENTERS OF AMERICA	27 WAL-MART STORES
8. FESTIVAL FUN PARKS	18 SHOPRITE OF SOUTHTON	28 CELLCO PARTNERSHIP (VERIZON)
9 MOHAWK NORTHEAST	19 WELLS FARGO VENDOR FINANCIAL	29 LINCOLN TECHNICAL INSTITUTE
10 COCC	20 LOWES HOME CENTERS INC	30 ALZHEIMERS RESOURCE CENTER

Motor Vehicles

Approximately 78% of the motor vehicle Grand List is made up of vehicles associated with private, personal use such as passenger cars, campers, and motorcycles. However, four (4) companies (A Duie Pyle, F&F Concrete, Mohawk Northeast, and Superior Inc.) account for a total assessed value of nearly \$8.2 million.

The decrease in the Motor Vehicle Grand List was primarily due to a drop off in the number of new automobiles purchased during the last year. The National Automobile Dealers Association reported in October 2017 that year-to-date sales were down 1.8% over the previous year.

Summary

It's important to note that Southington is experiencing a significant expansion in commercial and industrial development. The effects of this growth will be experienced over the next few years. Exceptional gains with respect to real estate were either complete or in progress as of 10/1/2017. When complete, this new construction will total over \$20 million in assessed value. Also, the addition of new business personal property was strong with, again, even more anticipated for 2018.

Southington Top Ten Taxpayers

RANK	PROPERTY OWNER	LOCATION	REAL ESTATE	PERSONAL PROPERTY	TOTAL
1	Eversource(Connecticut Light & Power	Various	2,115,980	106,766,801	108,892,781
2	Yankee Gas Services	Various	63,500	21,956,988	22,020,488
3	45 Newell Street Associates (Yarde Metals)	45 Newell Street	13,652,930	4,955,198	18,608,128
4	Home Depot	1816 Meriden Waterbury Tpke & 89 Interstate Park Dr.	14,237,630	1,123,055	15,360,685
5	R K Southington (RK Queen Plaza	825 Queen Street	11,744,070		11,744,070
6	Execsouth KKF LLC (Lowes)	500 Executive Blvd.	10,480,250	950,182	11,430,432
7	Southington/Route 10 Associates (Shop Rite Plaza)	750 Queen Street	11,383,400		11,383,400
8	Target Corporation	600 Executive Blvd.	9,877,260	823,544	10,700,804
9	Olson Murial et al(Wal-Mart Plaza)	235 Queen Street	9,318,330		9,318,330
10	Twinco Corporation	75 Spring Street	7,212,640	1,336,142	8,548,782

Respectfully,



Teresa M. Babon, CCMC

Director of Assessment & Revenue

Office of Building Department

Town of Southington, Connecticut

John Smigel
Building Official
(860) 276-6242
Fax (860) 276-6295



John Weichsel
Municipal Center
196 North Main Street
Southington, CT 06489

The main mission of the Southington Building Department is to protect the lives, safety and property of the residents, businesses and visitors of the Town of Southington, maintain quality of life and promote safe economic development through administering the State Building code through education, inspections, plan reviews and enforcement of the State Building code.

The department consists of the Building Official, Assistant Building Inspector, Electrical Inspector, Mechanical Inspector, Building Department Secretary and Office Assistant.

REPORT OF THE BUILDING OFFICIAL JULY 1, 2017 TO JUNE 30, 2018

REVENUE RECEIVED BY MONTH:

JULY	\$ 70,928.94
AUG	\$121,666.10
SEPT	\$ 86,956.11
OCT	\$ 60,304.06
NOV	\$ 57,539.66
DEC	\$ 50,528.24
JAN	\$ 44,487.35
FEB	\$ 45,525.83
MAR	\$ 64,252.32
APR	\$ 87,204.56
MAY	\$ 87,254.15
JUNE	\$106,180.75
MINUS STATE & FD FEES:	(\$23,329.87)
TOTAL REVENUE RECEIVED:	\$859,498.20



CALENDAR HOUSE
TOWN OF SOUTHTON
SENIOR CENTER
388 PLEASANT STREET
SOUTHTON, CONNECTICUT 06489
TELEPHONE 621-3014

ANNUAL REPORT FY-2017/2018

As the Town of Southington's Senior Center, the Calendar House serves as both an agency and a multipurpose municipal facility, providing a valuable community resource in facilitating the dissemination of information, offering referrals and providing quality programs and social services in response to the diverse social, physical and intellectual issues confronting older adults.

With an important mission of reinforcing positive attitudes and preserving individual dignity, the Senior Center staff strives to enhance an atmosphere of compassion and concern for town residents age 55 and older by implementing vital and beneficial programs, services and activities.

Committed to maintaining a high standard of service while responding to the challenges, interests and concerns of expanding and changing demographics, the Executive Director, Program Coordinator, Senior Center Secretary, Clerk Typist II, Bus Drivers, volunteers, the Membership Association and the Senior Citizen Advisory Board continually work together to explore and develop new and relevant programs.

Our diversity is best reflected in the variety of areas addressed at the center, which run the gamut of expanding computer class and club offerings; extensive social service counseling; art and craft enrichment classes; energetic exercise and informative wellness programs; the town's only transportation service; and serving as a community emergency refuge site.

This report will expand upon the FY 2017/2018, providing insight and information regarding this community asset.

The Center's membership as of June 30, 2018 was 5,003 members with 299 new members added during FY 2017/2018.

Fiscal Year 2017/2018 went quickly as construction of the new Calendar House continued. We were very busy dealing with parking constraints, shifting class times and continuing to manage our busy Dial-a-Ride program which added the task of shuttling our members due to the limited parking situation. Calendar House is thankful to Grace Methodist Church for allowing our members to use their parking lot during construction. Their close proximity to Calendar House has worked perfectly for shuttling members.

My thanks to Town Councilman, Calendar House Building Committee Chair and Grace Methodist Church Member Paul Champagne for his insight in procuring the parking area at Grace Methodist Church for Calendar House during construction.

The summer, fall and winter months were very good to us for construction and put us on schedule for a March 1, 2018 opening. On February 20, 2018 we were in ahead of schedule and the building looks fantastic! From the kitchen to the dining hall to the café with the beautiful fireplace and all the shiny and bright rooms including classrooms, exercise rooms, computer lab, health room, library and game room for ping pong and billiards we could not have asked for anything better.

Phase two of the construction program was to take down the old Calendar House building and construct the parking lot. The work proceeded and on May 19th the old Calendar House building was gone. The old building served its purpose and looking back on many, many years of memories, friends, activities and events a few minutes of nostalgia for what was is quickly replaced by what is now, our beautiful new center that will take us into the future.

Under the direction of our new Town Manager, Mark Sciota; the staff at Calendar House began the year in our new establishment with a very light schedule of activities and programs.

Here is what the rest of the 2017/2018 fiscal year provided...

Our Town Council once again recommended that the Calendar House proceed with writing a grant to obtain a new Dial-A-Ride bus. I am happy to say that we have succeeded with being awarded the grant funds and will be acquiring a new bus sometime after July 1, 2018.

During fiscal year 2017/18, July 1st through June 30th, our Dial-A-Ride buses provided Southington residents age 55 and older and disabled individuals with **16,169** one way rides, averaging **1,347** one way rides per month. These figures include **3,793** rides to medical appointments in-town and **1,151** rides to medical appointments out-of-town. Our Dial-A-Ride Program also provides transportation for senior citizens to shopping destinations throughout town, as well as back and forth to the Calendar House for programs and services. We also provide transportation to places of employment for several disabled individuals.

As evidenced by the numbers, the multitude of rides provided takes a toll on the vehicles. With vehicles registering mileage at the end of fiscal year 2017/2018 at 13,850 (2017) 58,725 (2016); 66,868 (2015); 109,257 (2012); and 148,322 (2009), respectively and potential maintenance issues, the Calendar House will be thankful to receive an additional bus this fall. I would like to extend a very special thank you to Mark Aszklar and his staff at Aszklar Automotive for always helping to maintain our fleet of buses.

In January, 2018 The Community Renewal Team (CRT) once again received federal grant funding for The Retired Senior Volunteer Program (RSVP). RSVP has provided supplemental medical transportation for Southington residents in instances the Dial-A-Ride program cannot accommodate. During the fiscal year 2017/18 RSVP provided nearly **190** round trips for medical purposes with destinations as far away as Yale New Haven Hospital. The Calendar House would like to thank Theresa Strong and Yahaira Santiago, as well as their staff and volunteer drivers for their dedication to assisting those in need of medical transportation in our community.

In August, 2017 the New Britain Main Street Foundation contributed funds to Senior Transportation Services Inc. of New Britain. They are supplementing our Dial-A-Ride program by transporting seniors to out of town destinations that we cannot accommodate. We would like to thank them, the Southington United Way and the Main Street Foundation for helping our Southington Seniors.

Our monthly newsletter, the primary source of communication called "Active Lifestyles" since June 2014, is inserted into a local newspaper and delivered to 18,000 homes. The four page bulletin addresses the many programs, activities and classes that Calendar House has to offer. We appreciate

and thank the various businesses that help us print and publish this worthwhile communication bulletin.

Calendar House offers a wide variety of fine arts and craft classes including, folk art, acrylic painting, drawing, water color painting, poetry and quilting. We also have occasional one day arts and craft and/or painting classes, all with experienced instructors.

Calendar House offers several fitness classes that are very well attended. We currently sponsor one line dance class, one dancercise class, four physical fitness classes, four strength training classes, two ACE Aerobic classes and two gentle seated yoga classes. The addition of a pickle ball court in the new building has drawn great interest to the sport, while our enthusiastic ping pong and pool players continue to participate in tournaments with other senior centers.

A number of active social clubs and groups meet at Calendar House on a regular basis, including: a book discussion group, and the "Granny Squares", a quilting group that meets weekly to work on lap quilts for the homebound, as well as baby items which are donated to Community Services. In addition, set-back, scrabble and mahjong groups meet on a weekly basis.

In our continued efforts to promote intergenerational events and strengthen community ties, we continue to enjoy an on-going relationship with students from the DePaolo Middle School's Community Service Organization. As in past years, students from DePaolo assisted with our meal program five days per week. Seniors were invited to attend "Rock of Ages", a performance by DePaolo and Kennedy drama club students. Derynoski Elementary School 5th graders once again helped us cheer up our seniors by coloring and drawing place mats for holiday dinners. They also wrote cards on Valentine's Day and gave candy to the seniors on Halloween. This Valentine's Day a very special intergenerational program was put on at Kennedy Middle School under the direction of educator Karen Sciota. The 8th grade students sang along and danced with our seniors, made goody bags filled with candy and just put on a great show for us. We thank all of them for a great time!

United Way of Southington, Community Services and Bread for Life sponsor the Annual Senior Luncheon each year in June at Calendar House. Due to construction we were unable to hold this popular event in June and will move it to October, 2018. We are looking forward to hosting this event in our new facility.

Exploring new ways in which to maintain a healthy, balanced lifestyle is very important to our Calendar House members. In response to sustained interest in health and wellness programs, and relevant topics Calendar House provided educational programs, clinics and screenings throughout the year, in conjunction with Hartford Healthcare Senior Services, HOCC, Southington/Plainville Health Department; VITAS, CRT, The Social Security Administration, Way to Go CT, AARP, AT&T and others. These included: twice a month blood pressure screening and foot clinics, annual flu shot clinic, monthly AARP Smart Driver Courses which provide multi-year discounts on auto insurance once passed. Our every other Thursday Coffee 'n Desserts have been a big hit with topics ranging from "Vertigo, Dizziness & Imbalance" to "Keeping Memory Strong."

Calendar House Social Events were held at various venues with great success. Our annual Christmas Party at the Aqua Turf remains very popular. Events held at Hawk's Landing continue to be a great "fit" and included: Hawaiian Shirt Night; Italian Night; St. Patrick's Day Luncheon; Polish Night and Country Western Night. Outstanding service and food served at both banquet facilities has increased our numbers. Due to construction most of our in-house social events and bingo special events had to be put on hold this fiscal year. We are looking forward to once again hosting "Make-your-own Ice Cream Socials" and "Hot Dog Specials" sponsored by The Summit at Plantsville in our new facility.

The Membership Association Board of Directors and Trustees continue to work with the staff at Calendar House to present a variety of social and educational programs, familiarize members with the function of our membership committee, and provide a forum for our seniors to express their needs and give valuable input/feedback on Calendar House policies and programs. Our membership meetings also provide an opportunity for members to meet and socialize with one another, including the celebration of birthdays with cake (donated by The Summit at Plantsville). Several movie matinees were also held following our Membership Meetings, including "Going in Style," "It Happened to Jane," and "The Bear Reality."

In the spirit of cooperation, our facility has been made available to various community organizations in order to establish and continue ongoing connections. UNICO, Knights of Columbus, Lions Club, and Fire Engine Company 1 have all sponsored breakfasts at the Calendar House. The Orchard Valley Garden Club also holds their annual plant sale in May at Calendar House. Due to heavy construction of our new building and the lack of parking these programs were canceled this fiscal year. We look forward to the new fiscal year and continuing to offer these community events.

Our Trips and Tours Committee headed by Lana White, is in its fifth year and continues to be very popular and successful. Some of the trips offered included "Lake George and the Saratoga's", Radio City Christmas Spectacular", "Cherry Blossom Festival", and numerous trips to the "Westchester Theatre" for shows.

Calendar House is the intake site for the State of Connecticut's Renters' Rebate Program for people over age 65 and those who are totally disabled. The program, which runs from May to September, assisted over **420** applicants this year. Calendar House is also the intake site for the Energy Assistance Program which runs from October to March. A total of **242** applications were completed this year.

Information, referrals, social services, case management and short-term counseling on a number of issues are all a part of the everyday challenges for our staff here at the Calendar House. The Medicare Part D Prescription Drug Program, now in its 13th year, continues to keep us busy.

A significant number of individuals come into Calendar House requesting information and assistance for enrolling in a prescription drug plan for the first time or to change to another plan that best suits their current needs. Those who are new to Medicare may apply with a three month window period no more than 31 days prior to receiving Medicare benefits or shortly thereafter. Training workshops and webinars (on-line instruction) were offered for staff. In addition to Medicare D, many individuals approaching 65 years of age have made requests for Medicare A & B, Medicare Supplemental Insurance and Medicare Advantage (HMO's) counseling throughout the year. Calendar House provides trained staff and volunteer counselors under the CHOICES Program, mandated by the

federal government, in order to assist Medicare eligible individuals with counseling in the above-referenced areas, including Medicaid and the Medicare Savings Program. Pre-retirement health benefits workshops are held periodically throughout the year in order to keep members apprised of the changes occurring at the federal, state and local levels, and to assist them in making changes in their benefits as necessary. These workshops are facilitated by our Executive Director, Program Coordinator and CHOICES volunteers.

Calendar House continues to be a field placement site for the Central Connecticut State University Bachelors of Social Work Program. We have been fortunate to have hosted several capable interns who assisted us with social service programs. Calendar House provides a rich learning experience for those interested in social work generalist practice within our community.

We are also an established site for the AARP/TCE (Tax Counseling for the Elderly) in partnership with the IRS. Close to 359 individuals were provided assistance in the preparation and filing of federal and state income tax returns by certified volunteer counselors who also addressed many questions and concerns regarding filing requirements, capital gains/losses, etc. The majority of those assisted e-filed individual or joint returns. With assistance from the IRS, an incident of fraud was resolved. During the season, an inspection by an IRS official produced an A+ rating of our site, including compliance, accuracy and service. Without the dedication of our volunteers this service could not be provided. It was a very successful season for the entire program statewide, with our district commended again this year on the high percentage of returns filed electronically. Calendar House was specifically commended for excellence in service, minimal errors (primarily software issues), and timely reporting. District, state and regional coordinators, as well as IRS representatives expressed appreciation for the efforts and results produced. Calendar House staff utilizes a core group of trained and dedicated volunteers to assist with these programs.

The Computer Learning Center continues to expand in many ways. A full complement of computer classes is offered, including several new courses in the past year. Class registrations fill rapidly, and the enthusiastic response is encouraging. Open lab is scheduled on a regular basis with monitors available to assist users. In addition, a computer station with Internet access is available in our library, so that seniors can search the web and access e-mail at their convenience. Our volunteer staff, all of whom are Calendar House members, continue to be the most valuable asset in opening the world of computers to Southington's senior citizens.

Special Group sports activities included: a golf league at Hawk's Landing Golf Course, complete with a twenty week schedule, banquet and two picnics; a pickle ball group that meets two days a week, as well as daily ping-pong and billiards in our new game room. Our billiard players have participated in tournaments with other senior centers.

Without question, among our most valuable resources are the members. They provide encouragement, inspiration and assistance. Volunteering in countless ways they support and enable activities, programs and projects contributing their time, talents and skills in many areas. Active participation provides meaningful involvement and mutual benefit.

T.O.P.S., (Taking off Pounds Sensibly) holds weekly meetings at our facility, and A.A.R.P. continues to hold their monthly Board of Directors Meetings at Calendar House as well. Holiday parties were

hosted by A.R.C. of Southington, Flanders West Apartments, Community Services and CW Resources. The majority of these events are attended and thoroughly enjoyed by many of the Calendar House members.

Our senior lunch program, known as the Senior Community Café, provides a well-balanced, nutritious meal to the senior population Monday through Friday. During fiscal year 2017/18 the Center served **8,185** meals over **228** days. This is an average of **36** meals per day served, while at the same time providing a friendly atmosphere where seniors may meet new friends. During the final phases of construction of the new Calendar House we were very thankful to the Plainville Senior Center for inviting our lunch program to join theirs.

The Elderly Volunteer Work Program has completed its seventeenth year. The program offers assistance in the form of community service while providing seniors with a monetary stipend. With authorized supervision from their facility, residents from The Summit at Plantsville and Southington Care Center, as well as residents from Mulberry Gardens and The Orchards at Southington, the Town's assisted living facilities, are all welcome to participate in our social events. In addition, clients of ARC are also welcome, and have used the Center, supervised by ARC staff. Transportation through our Dial-A-Ride may be arranged for these events, thereby extending our outreach programs to ensure a continued feeling of self worth within a friendly environment.

With construction of the Calendar House fast approaching completion, final touches are being made to the parking lot and landscaping. My staff and I are preparing to provide new and exciting programming and services to our members in their new facility. We look forward to inviting everyone to our "Grand Opening" in September, 2018!

Respectfully submitted,



Robert Verderame
Executive Director



Southington Community Services
91 Norton Street
Plantsville, CT 06479
(860)-628-3761



Annual Report
July 1, 2017 to June 30, 2018
The mission statement of Southington Community Services (SCS) is:
To assist and empower Southington residents.

Southington Community Services (SCS) is located in the Old Milldale Firehouse #3 at 91 Norton Street in the Plantsville section of Southington. SCS hours of operation are from 8:30 a.m. to 4:30 p.m., Monday through Friday. Later or earlier appointments can be scheduled upon request. SCS provides assistance to those in need 365 days a year. When the office is closed, we are available for emergency services through the Southington Police and Fire Departments.

Full time employees: Janet Mellon mellonj@southington.org
Mark Fazzolari fazzolarim@southington.org
John Adams adamsj@southington.org

Seasonal employees:

Ed Belanger Jack Eisenmann Tom Wolf
George Cole Frank Salerno
Tess Drezek Vincent Tranquilli

Southington Community Services relies on volunteers to provide necessary services to residents of Southington. Volunteer recorded hours at SCS are estimated to be worth \$526,327 to the Town of Southington. This astonishing figure was obtained from the National Value of Volunteer Time (<https://www.independentsector.org/resource/the-value-of-volunteer-time>). This figure was reached by using the rate of \$30.24 which is the value of a volunteer hour in Connecticut.

	Volunteer
Month	Hours
Jul-17	1,170
Aug-17	1,562
Sep-17	1,346
Oct-17	1,184
Nov-17	1,618
Dec-17	2,375
Jan-18	1,116
Feb-18	1,040
Mar-18	1,073
Apr-18	1,587
May-18	1,906
Jun-18	1,428
Total	17,405
Average	1,450

Major Donors

- Archbishop's Annual Appeal
- CCOG Women's Health Group
- Chambrello Family
- Cocozza Family
- Conveyco
- Curtis & Sheila Robinson Foundation, Inc.
- Derwin Family
- Tara Drost
- F & F Concrete
- The Heinke Family
- Joe & Kay Calvanese Foundation
- Kiwanis Club of Southington
- Knights of Columbus
- Jim & Karen Dwyer
- McLean Fund
- Plantsville Congregational Church
- Sharon Poupart
- Southington Italian Festival
- Southington Lions Club
- Southington Rotary Club
- Stop & Shop Friends for Food
- Anthony Urillo Family
- Rosetta Watson
- United Way of Southington
- Zion Evangelical Lutheran Church

Monetary donations were sent in memory of the following people:

Maryann Adams
Robert Burdette
Art Cyr

Patricia Germaine
Rosemary Sabatella

A few of the many acts of kindness are listed below:

- Madison Hendricks has been asking for donations instead of gifts on her birthday the past four years straight. This year she has donated over 400 boxes of cereal.
- Mrs. Lombardi's PreK through K3 classes raised money for tuna by reading books.
- Sisters Maddie and Olivia volunteer in our food pantry and one day they noticed that we were low on toiletries. The two went and bought several bags of items for the shelf.
- Molly Wright, the Apple Harvest Queen, held a food drive during the Apple Harvest Festival and brought in 158 pounds of food.
- The Rappelts celebrated their 50th wedding anniversary and at their celebration they asked for donations to the food pantry. Their golden anniversary brought in 412 lbs. of food for Southington residents.
- Michael and Gary Babon from the Disturbed Image Car Club hosted their own annual Christmas Toy Drive.
- The Southington Police held their annual toy drive, filling a trailer.
- Kinsmen Brewing Company held a toy drive.
- Sharon Kavanah Kleinhenn and her family held their 8th annual toy drive.
- Grayson, and his sister Taylor, decided to help the food pantry. Grayson helps manage a group called Strong Smiles that collects food and donates it to the food pantry. Taylor has also been conducting a coat drive to make sure those in need are warm during the winter.
- Natalie, at three years old, came in carrying a gift that she wanted to give to another child during the holiday season. She wrapped the gift and designed a card herself.
- Charley, a five-year-old girl, used money from her piggy bank to buy a turkey and holiday foods to donate to a Southington family.

- The kind folks at Rogers Orchards supplied apples and pies to add to the Thanksgiving meals we distributed.
- The Southington Fire Department Company #1 is amazing. They delivered the holiday gifts to our seniors and shut-ins.
- The STEPS students of Kelly Elementary School raised over 1,200 cans for SCS fourth annual "Soup"er Bowl Can Drive.
- Linda Lindsay from Hatton School brought in a handmade "box of warmth" - over 161 items thoughtfully knitted by the knitting group and students from Hatton Elementary.
- Lincoln College of NE and their RN-BSN students held a "sock-drive".
- The 2017 King and Queen of Mulberry Gardens couple donated their prizes to SCS to give to residents.
- The Southington Knights of Columbus purchased several boxes of new coats for children to make sure no child in Southington was cold this winter.
- Caroline Barry, a student at Sacred Heart University, took the initiative to place collection boxes at her school for students to put gently used clothing and food items. This brought in over 600 lbs. of usable donations for Southington Community Services.
- Alex returned bottles and cans, which he combined with his own money, to purchase food for the food pantry.
- The Friends of Teddy and all those involved in Teddy's safe return held a celebration and raised 3,101.50 lbs. to benefit Connecticut Dog Gone Recovery and SCS. They also donated a truckload of food to the food pantry.

Shelf sponsors for this past year were:

- | | |
|---|--|
| • American Legion Auxiliary (Hartford Unit) | • Key Club/Kiwanis Club of Southington |
| • American Legion Auxiliary(Southington Unit) | • The Lovies |
| • Cato/Powell Family | • Mary Our Queen Youth Ministry |
| • In memory of Cecile Chapman | • Massucci Family (Ginny and Pat) |
| • DePaolo Family Foundation | • Mohawk |
| • Doran Family | • Plantsville Congregational Church |
| • Elks Lodge #1669 | • Rotary Club of Southington |
| • First Lutheran Church | • St. Paul's Episcopal Church |
| • In memory of Jim Aparo | • Sorelle d'Italia |
| • In memory of Lester Pierson | • Southington Catholic School |
| • Jones Engineering | • Southington Lions Club |
| • Kelley School PTO | • Village Pet Grooming |
| • Kevin Pisko/Meg Carlson /Ryan Carlson | • Wednesday Bible Babes |
| | • Zion Lutheran Church of Southington |

The following churches in Southington assist with food donations, financial donations, volunteering for programs and/or holiday assistance:

First Baptist Church	St Aloysius Church
First Congregational Church	St Dominic Church
First Lutheran Church	St Paul Episcopal Church
Grace United Methodist Church	St Thomas Church
Immaculate Conception Church	The Church of Jesus Christ of Latter-day Saints
Mary Our Queen Church	The Tabernacle Christian Church
Plantsville Congregational Church	
Southington Clergy Association	

SCS Community Foundation Funds:

- **Their Vision:** This fund was established at the Community Foundation of Greater New Britain (www.cfgnb.org) by Kaye Davis, Teri Javier and Janet Mellon to honor Kathy Reinhard, Peter Veronneau and Stuart Estra for all they have done and continue to do for the Southington Community.
Fund balance as of June, 2018: \$31,623
- **Julius D. Bristol Fund:** This fund was established many years ago by Julius D. Bristol to provide school necessities for Southington children. The fund is administered by the Main Street Community Foundation (www.mainstreetfoundation.org)
Fund balance as of June, 2018: \$153,157
- **Inside Rebecca's Bag:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) to honor Rebecca Michlin for the way she improved the school programs sponsored by SCS.
Fund balance as of June, 2018: \$21,088
- **Kristen's Wishes:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) in memory of Kristen Warner.
Fund balance as of June, 2018: \$24,740

Friends of Southington Community Services:

"Friends of Southington Community Services" supports Community Services in its mission. Some of the items funded by this organization this year were:

- Paid rent for one family for a month
- Purchased gift cards for senior Christmas gifts
- Purchased a trailer for use by SCS
- Subsidized rent for a storage area for SCS

SCS Food Pantry: *“In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.”*

To file a complaint for discrimination, write to
USDA, Assistant Secretary for Civil Rights
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, S.W. Stop 9410
Washington, DC 20250-9410

To file a complaint of discrimination, call toll-free:

866.632.9992 (English)
800.877.8339 (TDD)
866.377.8642 (English Federal-relay)
800.845.6136 ((Spanish Federal-relay) *

** USDA is an equal opportunity provider and employer.”

What did the SCS food pantry do to help fight hunger?

- SCS provided bread, pastry, fresh produce and dairy items as often as daily to residents in need. Residents can pick up their full food package, which includes meat and personal hygiene products weekly. A family of four that comes in twice a week for bread, pastry and dairy products and once a week for food saves approximately \$9,493.64 annually.
- On the fourth Tuesday of every month, our office is a satellite location for the WIC (Women, Infants & Children) Program (www.wicprograms.org) for Southington residents. WIC consumers are referred to our office by WIC staff when needed, and we also refer to the WIC Program. WIC provides supplemental foods, healthcare referrals, nutrition education to income eligible pregnant, breastfeeding and postpartum women, and to infants and children up to age five who are found to be at nutritional risk. WIC eligible foods are:
 1. Infant cereal, fruits, vegetables, meat and formula
 2. Cereal, milk, cheese, tofu, soy-based beverage, legumes, peanut butter, fruits, vegetables, canned fish, whole wheat bread, juice, eggs and yogurt.
- SCS partnered with Foodshare along with the following stores or organizations for food:

Aldi	Lewis Farms
BJ's Wholesale Club	Panera
Bread For Life	Price Chopper
Bozzuto's, Inc.	Rogers Orchards
Carter Cares	Shop Rite
Cheshire Food Pantry	Stop & Shop
Foodology	Target
Ives Farm	T A Travel Center
Kettle Bagels	Tops Marketplace
Leaf CSA Program	Walmart

- The following restaurants donated and worked with SCS to help Southington residents to fight hunger.

Aqua Turf
Back Nine
Denny's
Fancy Bagels
Foodology
Gulf Shrimp

Kettle Bagels
Panera
Pepper Pot
Sassy Mama Sweets
Sliders Grill and Bar
Smokin' with Chris

- Delivered weekly food packages to residents who are unable to get to our office.
- Continued to educate the public on the needs in Southington.

How many residents use the food pantry?

Month	Meals Per Month	Total Visits to Food Pantry Per Month	Unduplicated Number of Families	Unduplicated Household Members	Pounds of Food Purchased or Donated
Jul-17	55,245	1,102	452	1,048	48,069
Aug-17	60,635	1,216	453	1,064	47,019
Sep-17	59,190	1,151	446	1,029	44,181
Oct-17	63,265	1,258	471	1,062	53,808
Nov-17	61,510	1,229	479	1,110	40,988
Dec-17	53,890	1,081	452	1,049	46,243
Jan-18	65,835	1,318	455	1,054	42,942
Feb-18	49,789	1,005	427	956	42,624
Mar-18	56,055	1,134	443	995	42,761
Apr-18	54,800	1,109	421	930	58,447
May-18	59,810	1,217	431	932	48,845
Jun-18	57,961	1,078	422	914	57,564
Total	697,985	13,898	5,352	12,143	573,491
Average	58,165	1,158	446	1,012	47,791

Using Foodshare's formula, SCS distributed 697,985 meals during the last fiscal year. This averaged out to 58,165 meals per month and includes only the weekly food packages. Foodshare provides the formula to calculate the number of meals per pound of food.

Qualified residents can come to SCS for bread, pastry and dairy products every day and these numbers are not included in the meal count. Additionally, SCS distributed 1,177 family holiday meals (2,369 individuals) between Thanksgiving and Christmas that are also not included in the meal count.

Eligibility for the Food Pantry: Southington residents who receive groceries are required to meet financial guidelines set by Foodshare and bring in proof that they live in Southington. They must sign documents provided by Foodshare annually.

“In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.”

To file a complaint for discrimination, write to

USDA, Assistant Secretary for Civil Rights
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, S.W. Stop 9410
Washington, DC 20250-9410

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800.877.8339 (TDD)

866.377.8642 (English Federal-relay)

800.845.6136 ((Spanish Federal- relay) *

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Pantry Hours: The pantry is open Monday through Friday from 8:30am to 4:30pm. Hours are extended on an individual basis for those who cannot come in during normal business hours and weekly deliveries are made to those families that cannot get to the pantry.

Top twenty (20) food donors for the last fiscal year are listed below:

Donor	Pounds	Donor	Pounds
BJ's	69,504	Panera	5,520
Shop Rite	31,729	Bozzuto's	4,991
Individuals	29,755	First Lutheran	4,779
Tops	25,946	Giving Back Girls	4,776
Price Chopper	24,962	Walmart	4,260
Stop & Shop	23,343	Truck Stop	3,795
Target	14,045	Southington Library	3,112
Cheshire Food Pantry	11,825	Costco	2,965
St. Dominic	6,636	Ives Farm	2,692
Dave Salvatore	6,553	Immaculate Conception	2,544

School Programs in 2017

- Smart Start: This program provides Southington students entering grades K-12 with new backpacks filled with needed supplies. This program was once again successfully coordinated by the Giving Back Girls and sponsored by the Arc of Southington. Three hundred and thirteen (313) students received backpacks filled with new school supplies and a

\$20 gift card to be used for additional school supplies. The average package costs \$75, bringing the total cost to \$23,475.

- Summer School Classes for 2017: SCS paid for 12 Southington students to attend required summer classes at the cost of \$2,970.
- DePaolo Middle School Community Service Club: An after-school activity for students to assist SCS in projects.
- Summer school club: Sponsored by SCS, this club promotes students to do service to their community.
- SCS continued to be a site for Southington students to do their community services hours.

Expenditures to provide services to those in need:

Reason	Expenditures	Families	Individuals
Food Pantry	\$ 63,400	419	957
Rent/Mortgage	\$ 20,445	37	78
Energy	\$ 22,153	62	172
Transportation	\$ 2,790	3	3
Miscellaneous	\$ 3,141	63	76
Medical	\$ 775	3	4
Back to School	\$ 8,241	155	313
Holiday Gifts	\$ 9,330	615	1,413

Energy Assistance: Another important service that SCS handles is the Energy Assistance Program. Because of the high cost of home heating, these programs are meeting a critical need for Southington residents. A combination of local, state and federal dollars comprise the resources used to help families. The chart above shows the amount of families and resources provided by our department.

We assisted in applications for the Federal/State Energy Assistance Program, along with the Calendar House and New Opportunities of Meriden. Between the three agencies seven hundred and five (705) applications were taken on Southington residents of which six-hundred and thirty-eight (638) were approved and sixty-seven (67) were denied. Total funds received were \$433,334.44. Out of the seven hundred and five (705) applications, three hundred and fifty-seven (357) applications were done at Southington Community Services. Three-hundred and seventeen (317) were approved and sixty-seven (67) were denied, with **\$227,865.87** (funded by Federal and State energy assistance program) in funds for our clients from SCS.

Housing:

- Eviction/Foreclosure: SCS worked in partnership with the Town Manager, the Town Attorney and the Highway Department on local evictions to make sure the Fair Housing policy and procedures are followed. More importantly, SCS continued to work to prevent the eviction or foreclosure of Southington residents.
- The Southington Clergy Association assisted our office in meeting unusual housing needs in town through their donations.

- SCS is a dues-paying member of FHACT (Fair Housing Association of Connecticut).

Holidays in Southington:

Below is a chart showing how many Southington families and individuals took part in our holiday programs:

Program	Families	Individuals	0-3		4-18		19-24		25-40		41-59		60+	
			F	M	F	M	F	M	F	M	F	M	F	M
Thanksgiving Meals	566	1,374	68	41	202	240	45	36	77	151	84	147	84	199
Christmas Meals	611	1,409	70	42	202	243	48	38	79	155	88	155	87	202
Children's Shopping Party*	100	249			66	82					35	66		
Shop With a Cop**	19	19			13	6								
Family Holiday Gathering ***	110	331	21	27	58	75					49	101		
Holiday Presents	615	1,413	71	42	202	243	48	38	79	155	88	156	88	203
Easter	90	197	22	15	72	88								

*Children's Shopping Party is a party where children are able to pick out gifts for their parents or grandparents, while enjoying a meal together, making crafts and seeing Santa. This event is sponsored by the Rotary Club of Southington, United Methodist Church, Spring Lake Village and Southington Community Services.

**Shop with a Cop was hosted by "the Reach Foundation" at Target in Southington. Around 80 police officers and 80 children had dinner together provided by Crystal Bees. SCS was able to bring 19 children to this event. Each officer paired with a child, enjoyed dinner and then headed off to Target in Southington where the officers took the kids shopping. It was a very heartwarming night complete with a visit from Mr. and Mrs. Claus. Thank you to all that participated and a huge thank you to "The Reach Foundation" - your efforts made a special holiday for everyone involved. Check out <http://www.thereachfoundation.org> to see the great things this group is doing.

***Family Holiday Gathering is a holiday party, which includes a meal, games, crafts and a visit from Santa at the Aqua Turf Club. This event is sponsored annually by the Calvanese Foundation and Realty 3 Carroll & Agostini.

During the month of December, William (Bill) Leonard, Hitchcock Printing in New Britain and the following Southington restaurants took part in the annual “Southington Dreams.”

Anthony Jacks	Fratelli’s	Smokin with Chris
Back Nine Tavern	Hen House	Spartains 11
Carosel Coffee Shop	Lou’s Breakfast & Lunch	Steve’s
Cava Restaurant	Manor Inn	Tavern 42
Close Harbor Seafood	Paul Gregory’s	The Fire Place
Denny’s Restaurant	Pepper Pot	The New Mill
Doninic & Vinnies Pizza	Puerto Vallarta	Tony’s Pizza
El Pulpo	Riverbend Pizza	Wood-N-Tap
Eddie Sombrero’s	Saint’s	Zingarella’s
Family Pizza	Salsa’s Southwest Grill	

Envelopes requesting donations are left on tables at various restaurants. Gift cards were purchased by the committee and this event enabled SCS to make sure residents received gifts during the holiday season.

The Army National Guard provided space for the Thanksgiving food basket distribution and the set up and distribution of holiday gifts at their facility.

In-Kind Donations:

	In-Kind Donations
Donated Food	\$1,021,896
Thanksgiving Meals	\$4,800
Christmas Meals	\$5,200
Children's Shopping	\$7,470
Shop With a Cop	\$2,280
Family Holiday Gathering	\$8,275
Holiday Presents	\$105,975
Easter	\$4,925
Back to School	\$20,000
Donated Clothing	\$125,000
Donated Furniture	\$25,000

Civic Groups/Clubs/Businesses: The following organizations help our office make a difference in the lives of our neighbors:

4H Friends Forever	Knights of Columbus Isabella Assembly 122
AARP	Lincoln College
All Pets Club	Lions Club of Southington
Alzheimer Resource Center	Little Princesses
ARC	Mary Our Queen Church
American Legion Auxiliary Kiltonic Unit 72	Mohawk
Animal Control	Mulberry Gardens
Apple Valley Chiropractic	Pepper Pot Restaurant
Boys Scouts of America	Polish Falcons Club 307
Can-Can Girls	Polish Club Zumba
Carter Cares	Relay for Life
Century 21	Rogers Orchards
Conveyco	Rotary Club of Southington
Curtis & Sheila Robinson Foundation, Inc.	Saucier Mechanical Services
Democratic Town Committee	Smokin' with Chris Restaurant
Denny's Restaurant	Sons of Italy
Dollar Store	Southington Cares
ESPN	Southington Education Foundation
Fire Dept. Company 5	Southington Elks Lodge #1669
Girl Scouts of CT	Southington Jaycees
Giving Back Girls	Southington Library
Hartford Hospital at Bradley	Spring Lake Village Association
Hawk's Landing	TD Bank
Home Depot	Three Brothers Property Service
Interact Club	Uptown Consignment
Ives Farms	UNICO Club of Southington
Jaycees of Southington	United Way of Southington
Jensen Community Group	Vallaris Martial Arts
Joe and Kay Calvanese Foundation	Walgreens
Just For You Gifts	WalMart
Key Club	Webster Bank
Kiwanis Club/Key Club	

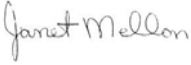
Camp Programs

The Salvation Army Camp CONNRI/CONNRI Lodge is located in Ashford, CT. The camp is situated on 272 acres of rolling hills, overlooking a 50-acre lake. Campers enjoy a wide variety of activities including, but not limited to: socialization and interaction, swimming, hiking, fishing, kayaking, baseball, softball, basketball, volleyball, nature studies, arts & crafts, low ropes, paddle boats and much more. The Camp is accredited by the American Camping Association, the State of Connecticut and The Salvation Army. The cost of both summer camps was \$12,350.

- The American Legion Auxiliary Kiltonic Unit 72 of Southington sponsored children that attended Camp CONNRI (a five-day overnight children's camp) in Ashford, CT.
- The Salvation Army sponsored senior citizens for a five-day, four-night trip.

Southington Parks and Recreation Day Camp: SCS qualified Southington children for a discount at the summer camp.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janet Mellon".

Janet Mellon
Director of Southington Community Services

TOWN OF SOUTHTON
Conservation Commission
Inland Wetland & Watercourses Agency

196 NO. MAIN STREET, SOUTHTON, CT 06489

T. Albanese, Chairman
J. Sullivan, Vice Chairman
C. Borowy, Secretary
W. Camp
Matthew Bunko (G. Ali)
J. Crown
Alicia Novi (W. Grover)
R. Ives (L. Jansson), Alternate
S Guarino (C. Futtner), Alternate

2017-2018 ANNUAL REPORT of the SOUTHTON
CONSERVATION COMMISSION/ INLAND WETLANDS and WATERCOURSES AGENCY

The Southton Conservation Commission/ Inland Wetlands Agency is the primary agency responsible for the regulatory review of development proposals which involve the filling or alteration of wetlands and watercourses. In reviewing these applications, it is the Commission's responsibility to assess the potential environmental impact associated with each development proposal and determine whether such proposal represents the most suitable alternative. The Conservation Commission also provides recommendations to the Planning and Zoning Commission on applications involving the filling of floodplain areas.

A total of 13 applications were filed during the Fiscal Year 2017-2018. The applications included 8 Inland Wetland applications, 4 Floodplain Filling applications & 1 Map Amendment application.

In addition to performing regulatory functions, the Conservation Commission also serves to educate and enhance public awareness concerning the preservation of Southton's natural resources. Every year the dedicated members of the Commission give out Blue Spruce seedlings to local residents as part of the Arbor Day celebration.

The officers and membership of the Commission during the 2017-2018 fiscal year are listed above.

Respectfully Submitted,



David Lavallee, IWEO/CAWS
Environmental Land Use Planner/ Inland Wetland Administrator



Town of Southington, Economic Development ANNUAL REPORT, 2017-2018

The Town of Southington continues to grow the tax base during the fiscal year. Growth in the grand list pertaining to commercial property of over \$17 million was 41.89% of the overall increase in assessment of \$41 million for the year. This is notable since the residential base far outweighs the commercial and industrial sectors. The Town expects to continue the growth moving forward as proposed projects continue to develop. Additionally, the balance of the growth within Town across all sectors should continue to provide services to the community and strength to the individual businesses.

The professional office buildings on Executive Boulevard are near full occupancy with Webster Bank's relocation to Southington bringing a workforce of 550 employees to 200 Executive Boulevard. Additionally, Stanley Black and Decker relocated a portion of its workforce bringing 200 employees to Southington at 400 Executive Boulevard, which is now 100% occupied. The professional office park now has a workforce of over 1,400 people employed in the three buildings and 100 Executive Boulevard is also 100% occupied with Connecticut Online Computer Center. With nine new companies occupying these buildings, the opportunity for future growth looks promising. The workforce in this area has created demand for additional retail, restaurant and hospitality developments. A new retail development located at 99 Executive Boulevard has brought a Home Goods, Michaels, Pet Valu and Chip's Restaurant. An adjacent property has a new retail and office development with a Courtyard by Marriott currently under construction.

Further absorption was achieved with 3PL Worldwide occupying 140,000 sf of industrial space in the former Pratt & Whitney facility. The distribution company has an expansion plan to occupy up to 300,000 sf of space in the future. Economy Spring, a local manufacture and subsidiary of a Midwest company, will relocate to 75 Aircraft Road. After conducting a national site search, it decided to stay local and with the help of a \$3 million loan from the Connecticut Department of Economic and Community Development (DECD). It will be moving from its 85,000 sf building into 216,000 sf of space. It intends to significantly increase its workforce as it almost triples in size, with the transition expected to take place through 2018 into 2019.

The Town continues to work on a new Land Bank initiative never before seen within Connecticut pertaining to brownfield remediation. Working with the DECD, the Connecticut Land Bank, LLC (a 501 c3 nonprofit) and the Town's Economic Development office, a template is being developed to bring challenging abandoned contaminated sites back to productive use and the tax rolls. The initiative is a strategy to remediate and redevelop the former Beaton and Corbin Manufacturing site located at 318 North Main Street, which was a former plating company that has been a challenge to redevelop for over three decades. The initiative includes a \$400,000 DECD grant, developer money upfront and on the back end, a Naugatuck Valley Council of Governments line of credit, Town funding of up to \$150,000, and a tax abatement, if needed, with the expertise and action of the Connecticut Land Bank, LLC who may take title, foreclose, remediate and transfer the property to the developer to build a \$2 million 13,000 sf professional office building, which may generate tax revenue of \$40,000 annually.

A summary of activities and projects initiated or completed as follows:

- Economy Spring's planned relocation to 216,000 sf - 75 Aircraft Road
- Stanley Black & Decker – 200 employees to 400 Executive Blvd
- Webster Bank – 550 employees occupying 80,000 sf at 200 Executive Blvd
- Quantum Bio Power – a 1.4 megawatt \$14 million anaerobic digestion facility
- Kinsmen Brewing Company – 11,000 sf at 409 Canal Street
- Witchdoctor Brewing - 5,000 sf at Factory Square
- Skygazer Brewing – New construction on Triano Drive
- North Star Properties – 70,000 sf retail; Home Goods, Michaels, Pet Valu, Chip's Restaurant, 99 Executive Blvd
- 125 room Courtyard by Marriott on West Street
- Popeye's, Nutmeg Federal Credit Union, and Silk Nails under construction
- Hartford Healthcare - 42,000 sf medical center Queen Street
- Meade Landscaping's new 6,325 sf building on Triano Drive under construction
- Aldi's 20,162 sf and Chick-fil-A's 4,380 sf, and other planned retail facilities for Queen Street
- Nurturing Nest Daycare, 1721 Meriden-Waterbury Road
- Top Line Manufacturing, 13,300 sf, 158 Industrial Drive
- J & P Manufacturing, 4,800 sf, 158 Industrial Drive
- Sauced restaurant inside of Kinsman Brewery
- Dollar General Store, 9,367 sf, 1724 Meriden-Waterbury Road
- Storage facility on Meriden-Waterbury Road under construction, 60,000 sf
- AAA new service facility, 11,000 sf, Queen Street
- Mission BBQ, Chipotle and Verizon store, Queen Street
- Connecticut Lighting moving to 50 Graham Place and expanding to 12,000 sf
- Crystal Bees Haunted House
- Cava Rooftop Dining
- Art Studio of Connecticut and My Little Rascals Too Daycare – 805 West Queen Street
- Andy LLC, 18,000 sf, 157 Industrial Drive

The Town Council continues to be proactive with business attraction efforts, looking for ways to increase business activity within Southington. We look forward to continuing this momentum into the next fiscal year.

Respectfully Submitted,



Louis Perillo III
Economic Development Director

SOUTHINGTON PUBLIC SCHOOLS



Superintendent's Annual Report 2017 ~ 2018



**Southington Public Schools
Superintendent's Annual Report
2017-2018**

Southington Board of Education

Brian S. Goralski, Board Chairperson
Terri C. Carmody, Vice Chairperson
Colleen W. Clark, Secretary
Joseph M. Baczewski
Robert S. Brown
Lisa Cammuso
David J. Derynoski
Zaya G. Oshana
Patricia A. Queen

Central Office Staff

Timothy F. Connellan, Superintendent of Schools
Steven G. Madancy, Assistant Superintendent of Curriculum and Instruction
Sherri P. DiNello, Director of Business and Finance
Margaret T. Walsh, Director of Pupil Services
Peter J. Romano, Director of Operations
Jamie Olander, Director of Technology
Michelle Passamano, Human Resource Manager
Jennifer S. Mellitt, Accounting Manager

SOUTHINGTON PUBLIC SCHOOLS

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**Southington Public Schools
Superintendent's Annual Report 2017-2018**

SUPERINTENDENT'S EXECUTIVE SUMMARY

Timothy F. Connellan, Superintendent of Schools

The Southington Public Schools enjoyed a rich blend of veteran and newer faculty, staff, Board of Education members, Central Office Administrators and Building and District-wide Administrators. This blended talent across the district provided a rich environment for the cultivation of ideas and for creative problem solving. The capacity of the district to promote and sustain growth and change increased and continued to improve and expand as a result. The district was very fortunate to be able to recruit and employ talented and experienced individuals and promising early career professionals. The Southington Public Schools professional staff became more diverse in terms of training, background and experience. All of these factors when taken together added up to an enormous benefit for the students and families of this community.

The work involving Southington's Vision of a Graduate and 21st Century Skills continued and expanded in the past school year. Small teams of administrators, teachers and some Board of Education members attended high-level professional development activities focused on 21st Century Skills and Student Centered Learning. The Vision of a Graduate work brought together stakeholders from across the community in working sessions with outreach to members of philanthropic organizations and elected officials. The culmination of the work was the adoption of Southington's Vision of a Graduate from the Southington Public Schools by the Board of Education in June 2018.

The District continued to focus on improved student performance at all levels. During the 2017-2018 school year, the Southington Public Schools consolidated and expanded the internal infrastructure necessary to ensure the highest quality of day-to-day teaching and learning. This infrastructure had several key components that are outlined below.

The redesigned Curriculum Development and Renewal Process with the addition of a Curriculum Leadership Team completed the first full year of implementation. The Southington Public Schools exhibited a curriculum renewal process that was effective and sustainable. The Curriculum Leadership Team began work on the initial steps in the implementation of a Learning Management System for curriculum development. A pilot group of educators from across the district will work with the new Learning Management System during the 2018-2019 school year.

The Professional Development and Evaluation Committee (PDEC) successfully designed and implemented a thoughtful system of continuous professional learning experiences for all staff across the district. PDEC attended to the very different professional learning needs of the diverse population of educators in the Southington Public Schools. In addition, PDEC began to examine alternative methods and structures that might better serve Southington's specific needs for support and evaluation of professional staff members. The work in this area will continue in the 2018-2019 school year and will be connected to Southington's Vision of a Graduate and focus on 21st Century Skills.

The Southington Public Schools began the process of introducing and utilizing Instructional Learning Teams (ILT) during the 2017-2018 school year. The purpose and focus of the ILT's was to promote collaboration and reflection between and among professional teams with the intention

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of identifying and addressing real and pressing instructional/learning problems in classrooms. The ILT allows teachers the time to work together in a very focused, specific and intentional manner. The structure will be refined during the 2018-2019 school year.

The Southington Public School District completed the third full year of implementation of the Scientific Research Based Intervention (SRBI) model. Each school continued to refine its SRBI team and process. Through collaboration between and among general education classroom teachers and literacy and mathematics specialists, school-based teams consolidated their understanding of different tiered levels of targeted academic support for students at all achievement levels. The work of the district level and school-based teams resulted in the finalizing of a district-wide SRBI process and the completion of a comprehensive manual designed to codify and sustain the process moving forward. The goal of the SRBI process was to identify students in need of some level of support, provide that support, monitor student progress and then to create pathways for students to succeed and perform academically and behaviorally on at least grade level. Each school achieved the capability to pursue that goal aggressively.

Southington Public School students continued to learn in areas not considered “academic” subjects. In each school, students engaged actively in the community in a variety of ways. Students learned the benefits of community service and of the intangible rewards that come with helping those in need. The details of SPS students’ efforts in these areas are reflected in the individual school reports. Suffice to say that students in the Southington Public Schools did engage in a broad range of experiences that had a significant and positive impact on their growth and development and had a positive impact on the community.

In summary, the Southington Public School District continued on the path to excellence through diligence, dedication and hard work. The professional staff worked to build capacity as described above and to refine the internal organizational structures and processes that allowed the district to become intentional in its actions, with instructional decisions guided by the data on student performance in many areas both academic and non-academic. The continued focus of the District will be on incremental and continuous improvement in professional practice in all areas. Although the improvements in programs and services are incremental in nature, they are significant in terms of the overall impact on students and families and significant with regard to the positive impact on the community at large. In addition, the adoption of Southington’s Vision of a Graduate will have a significant impact on all areas of operation of the district. The Vision will drive curriculum development, evaluation and support and selection and retention of talented professionals for many years to come.

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

Steven G. Madancy, Assistant Superintendent of Curriculum & Instruction

Given the fiscal challenges and constraints the district endured during 2017-2018 academic year, opportunities for professional development and curriculum development were limited. In spite of this, growth did occur and the progress realized will put the district in a favorable position for continued growth and success going forward.

The district Professional Development and Evaluation Committee investigated alternate approaches to the current teacher supervision and evaluation model. Renowned education expert Kim Marshall, spent a day in-district educating administrators and teachers on the inherent flaws in our current system and presenting opportunities that could be capitalized upon with a different approach. Members of the district committee, along with all members of the administrative leadership team, agreed this work warrants further discussion and exploration. The district will begin by reviewing and revising the current Administrator Evaluation and Support Plan during the course of the 2018-2019 academic year.

Teacher collaboration was another area of focus of the Professional Development and Evaluation Committee during the academic year. Under the guidance and direction of a district Instructional Learning Implementation Team, building administrators, teachers and coordinators across the district worked with staff to understand and implement a collaborative process. Teachers would form Instructional Learning Teams, identify a student outcome via mutual agreement, and research high leverage teaching strategies that would improve the identified outcome. The team would pick one strategy and articulate what that strategy would look like if it was implemented in an exemplary manner with a high degree of fidelity. After utilizing the strategy for an agreed upon period of time, the team would analyze a source of data that measured the student outcome to determine if growth and improvement was evident. Given that this process is not time-bound by design, different teams realized different results over the course of the year. The district Professional Development and Evaluation Committee will continue to support this practice for the 2018-2019 academic year by committing the necessary time for continued collaboration and providing reflection tools to assist teams in monitoring their progress.

The Curriculum Leadership Team continued to review systems and processes that would improve efficiency, promote consistent quality across our curriculum units in all content areas, and integrate district disciplinary and transdisciplinary goals into all units ensuring appropriate articulation of K-12 content and 21st century skills. Members of the team also worked to develop a course in curriculum development within the district's newly adopted learning management system, Canvas. This online course will assist curriculum writing teams with the process of unit development while educating them on the nuances between the macro and micro curriculums of the district. The development of this course will continue in the 2018-2019 school year.

At the elementary level, much effort was devoted throughout the course of the academic year to the use of time during the instructional day. Approximately 40-50 teachers convened a focus group led by the assistant superintendent and identified all that was being asked of teachers during the course of the instructional day and the work day. Teacher teams then performed a task analysis to determine how much time these tasks took either daily, weekly, or monthly and also identified where the mandate of the task originated. Did the task originate from a directive by a building principal or as a central office expectation, or was it self-imposed? Lastly, through a weighted

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voting process, the teams prioritized what tasks and responsibilities they thought were most to least important. This information was then synthesized by the assistant superintendent's office and shared with a smaller working group made up of six teachers, the district Math, English Language Arts, and Science Coordinators, as well as two elementary principals. This group's task was to take the existing instructional time within an instructional day, back out all transition and non-academic time, and develop a recommended daily schedule considering curriculum demands across all content areas ensuring we are providing a guaranteed and viable curriculum. Going forward, these schedules will allow elementary administrators opportunities to ensure alignment between the written and taught curriculum with confidence in K-5 classrooms across the district. This work will continue into the 2018-2019 academic year.

The district Scientific Research-Based Intervention (SRBI) Committee continues to make tremendous strides in developing a model SRBI system. Using the district's data warehouse SchoolNet, in conjunction with our student information system PowerSchool, staff is able to track and store student information within the SRBI process in a secure, paperless environment. This improvement provided efficiency by eliminating redundancy within the process this year. Additionally, the adoption of Renaissance Learning's digital assessment tool STAR, to conduct our literacy and numeracy benchmark assessments, provided a consistent and reliable tool to capture student needs and measure growth throughout the course of the academic year. The district committee also began work on the third and final component of a comprehensive SRBI process, behavior. The committee is working to identify sources of data that identify student needs relative to SRBI behavior as well as articulation of processes and systems within the district manual that would assist school based teams with students needing behavioral support.

Lastly, the district concluded development of our Vision of a Graduate. Upon convening a community engagement event of about 60 stakeholders including faculty, parents, administration, appointed and elected officials and community members in the fall, district leadership took the initial iteration originating from the event to various groups including the Rotary, Chamber of Commerce, Southington Education Foundation, Town Council, and others for input and feedback. The end product was a presentation to the full Board of Education in June resulting in the adoption of the following: ***"A graduate of the Southington Public Schools will be college or career ready, and prepared for life beyond by mastering the knowledge and demonstrating the skills to communicate effectively, think creatively and critically, and contribute to the global community"***.

To achieve our vision, the following 21st century skills were also identified throughout the community engagement process: ***communication, collaboration, creativity, critical thinking, citizenship and content mastery***. These skills will be reinforced daily within classrooms across the district and integrated within curriculum as opportunity allows.

In closing, this vision, along with its corresponding 21st century skills, will serve to guide all that we do going forward including budgeting, staff hiring and appraisal, curriculum and professional development, program and facility improvements. District leadership will continue working to transform our district from a traditional ritualistic environment developed to serve society in agrarian and industrial times, to an innovative environment that prepares our students for life beyond the Southington Public Schools in a global society.

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BUSINESS DEPARTMENT

Sherri P. DiNello, Director of Business & Finance

The Business Office has accomplished the following items during the 2017-2018 school year.

Budget 2017-2018

The Southington Board of Finance and Town Council funded the Board of Education 2017-2018 Operating Budget with essentially an increase of \$1.9 million, 2.06%. Due to the anticipated change of the funding structure, the approved budget was lower than the 2016-17 budget because of anticipated revenues coming to the Southington Board of Education directly from the state. Once the Connecticut General Assembly approved the state budget, town officials realized the funds would not flow directly to the Board of Education but to the Town. In addition, In November, Governor Malloy announced funding holdbacks that would turn into severe reductions to the funding to the Town of Southington. The Director of Business and Finance worked closely with the Superintendent, Town Manager and Town Finance Director to creatively come up with a mitigation plan to reduce the current year budgets and determine how appropriations could be allocated to the Board of Education to cover their operating budget. This was a challenging year; however, the collaboration between staff and elected officials allowed programs to continue without layoffs or job eliminations.

Budget Development 2018-2019

The Southington Board of Finance and Town Council funded the Board of Education 2018-2019 Operating Budget in the amount of \$95,827,529 or a 1.72% increase over the intended 2017- 2018 operating budget. This was a difficult budget cycle because elected officials were working on balancing the 2017-2018 budget due to the Governor's mid-year cuts. Six (6) FTE's were cut from the budget in addition to the fourteen (14) FTE's that were left vacant in the previous year.

Affordable Care Act (ACA) 1095 Reporting

The Payroll staff inputted all the necessary information into our Alio financial software so that the appropriate tax forms could be created without importing data from Anthem. They will update dependent and event screens as employees make changes to their benefit selections.

Activity & Scholarship Accounts

The Accounting Manager transitioned the responsibilities for the high school activity and scholarship accounts to the high school bookkeeper this year. She consolidated the scholarship accounts at TD Bank to streamline the accounting and reconciliations. The new accounts have tighter security offering an online approval chain to balance transfers.

Online Payment System for Fees and Activities

The middle school's spring athletic activity fees were posted for collection using MyPaymentPlus for parents. Parents seemed receptive to this online payment opportunity and we plan to offer the option to make additional payments online in the 2018-2019 school year. The utilization of this system will reduce the amount of cash collected in the schools. The exception will be for middle school athletics. The committee decided that utilizing a system of payment by parents/guardians with personal checks will be the preferred method to insure collection of the fees.

Employee Wellness

The Healthy & Wise Committee ran several successful employee wellness programs throughout the year. Walking and weight loss challenges were among the most popular. The committee was

Superintendent's Annual Report 2017-2018

recognized by the Business Council of Fairfield County receiving a 2018 Gold Award for Healthy Workplace Employer Recognition Program.

Union Negotiations

A number of union contracts expired on June 30, 2017. The Director of Business & Finance worked with the Board of Education Negotiating Committee and legal counsel and reached agreements for new contracts with the following unions:

- American Federation of State, County, and Municipal Employees (AFSCME) Custodial and Maintenance Employees
- AFSCME Secretaries and Food Service Employees
- AFSCME Nurses
- United Public Service Employees Union (UPSEU) Occupational Therapists / Physical Therapists

High Deductible Healthcare Plan (HDHP) and opening of Health Savings Accounts (HSA)

Information sessions were held for our AFSCME employees to educate staff on the High Deductible Healthcare Plan (HDHP) along with coordinating the set-up of their Health Savings Accounts (HSA), coordinating on-site meetings with bank representatives, and sending paperwork electronically to make the transition for these staff members easier.

Education Financial System (EFS) - State Department of Education Grant Management

The State Department of Education rolled out the new financial Data Collection System in the spring of 2018. Local Education Agencies (LEAs) are ~~going to be~~ required now to report financial data utilizing the new system beginning with the filing of the ED001 Report due by September 1, 2018 for the 2017-2018 school year. All account records uploaded must be classified using the EFS codes for: Funding Source, Function, Object, Education Type, Pre-K, Allocation and Location. The coding classifications will be a time consuming project and will take priority in the summer of 2018 in order to meet the statutory deadlines.

Superintendent's Annual Report 2017-2018

OPERATIONS DEPARTMENT

Peter J. Romano, Director of Operations

The Operations Office has accomplished the following items during the 2017-2018 school year:

Construction and Building System Improvements

- A substantial portion of construction and improvement projects was performed by in-house staff as a result of the budget uncertainty. These items included:
 - Replaced traditional florescent light bulbs with LED lamps in schools throughout the district. The LED lamps were purchased at a discounted price through an Eversource rebate program.
 - Constructed a second ACHIEVE classroom at Southington High School.
 - Upgraded an existing classroom into an earth science classroom at Southington High School. Highlights of the work included new cabinets, sinks and workstations.
 - Replaced all existing counters in the consumer science bakeshop classroom at Southington High School.
 - Replaced and upgraded the exterior lighting contactor panel at Southington High School. This panel controls the exterior site lighting that can now be programmed for efficiency through the Energy Management System.
 - Installed the infrastructure for a necessary simulcast audio/video system at Southington High School.
 - Assumed the ongoing maintenance of the irrigation system at Southington High School.
 - Implemented essential strategies to ensure the reliable, long-term performance and extending the life-cycle of roofs district-wide.
 - Developed a strategy and timeline to complete tennis court repairs at Southington High School.
 - Relocated the main entrance at Derynoski Elementary School to the front of the building along Route 10.
 - Upgraded an existing classroom at Kelley Elementary School to better support the LIDS program.
 - Replaced the complete boiler system at the Alternative Education (ALTA) program at the Pyne Center.
- The district began the process for a town referendum for a new roof on a portion of Southington High School. The referendum will be decided by voters in the November 2018 elections.
- Southington High School telephone system was replaced with a VOIP phone system. The system allowed us to reduce the number of phone lines purchased on a monthly basis and provides better functionality and reliability for the school staff.
- We have bid and completed the first round of painting as part of the annual outside contracted painting program. Portions of Southington High School, Derynoski and Hatton Elementary Schools were painted.
- We have continued working toward completion of the required improvements outlined in the Civil Rights Compliance review at Southington High School.
- An ADA door opener was installed at the main entrance of the Municipal Center.

Superintendent's Annual Report 2017-2018

Energy Conservation

- Energy Management System: Several elementary schools have been added to our web-based dashboard. This allows us the ability to continually monitor systems and program them for optimum efficiency and health of the buildings.

Reporting

- South End Elementary School construction close-out: Operations is working with the State Department of Education and Town of Southington Director of Finance to close-out the project with the state.

Health and Safety

- Operations, in conjunction with the Southington Police Department, participated in the review and assessment of security measures at all schools district-wide.
- Asbestos and radon testing programs: Ongoing management of the state mandated asbestos removal and reporting continued. Air quality testing for radon was performed at ALTA, Derynoski, Flanders, Kelley and Southington High School, as per Environmental Protection Agency (EPA) and state guidelines for ongoing testing in schools.
- Polychlorinated biphenyl (PCB) testing was conducted at the John Weischel Municipal Center, J.A. DePaolo Middle School and J.F. Kennedy Middle School.
- State mandated grease traps are being installed at Flanders and Kelley Elementary schools.

Administrative Enhancements

- Implementation of an online process created for reporting of district-wide fire and safety drills.
- The Operations Department continues to build on its' electronic infrastructure. Operations works closely with all of the schools in the district. The transition to electronic documentation for the department has allowed for greater efficiencies and information sharing throughout the district. A considerable amount of work has been moved to the Google Doc format including sheets and forms for transportation tracking logs, transportation requests and complaints, snow removal vendors and events, lawn maintenance vendors, and custodian scheduling.

District-wide and Town Collaboration

- Shared Resources: The Operations Department continues its' ongoing collaboration with the town to complete repairs, service calls and projects at town buildings, as needed. Among the projects completed this year include: Recreation Park fountain repairs, highway garage upgrades, energy management system maintenance at fire stations and work at the animal control building.

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HUMAN RESOURCE DEPARTMENT

Michelle Passamano, Human Resource Manager

The 2017-2018 fiscal year brought a new beginning to the Human Resource Department when resources were merged between the Town of Southington and Southington Public Schools. The office is now housed in the John Weichsel Municipal Center and includes the Human Resource Manager, a Human Resource Assistant, and two support staff. The focus for this fiscal year has been building relationships, identifying the working culture within our departments, assisting Town departments and Southington Public Schools staff with human resource needs, reviewing current processes, job descriptions, and employee files.

Building Relationships

In November and December, becoming familiar with the day-to-day operations within the school district was the focus. In January, the human resource work from Town Hall was added and the next three months were spent meeting department leaders, along with their teams of employees and volunteers. In May, we developed a Culture Survey to assist all departments in future growth and sustainability goals. With the participation of all employees and volunteers, and their valuable input, we were able to:

- continue developing a culture that benefits all employees;
- confirm that our initiatives are in alignment with the value and vision of the Town of Southington;
- offer our organization greater awareness of any root causes that may be impacting employee engagement and customer satisfaction; and,
- evaluate our individual departments and ensure that the culture we are creating is one that will lead to high performance.

A leadership training session was provided for all department leaders and supervisors. The training was provided by CIRMA (Connecticut Interlocal Risk Management Agency) and included specific areas of focus that were in direct correlation with the climate survey. Areas of attention included:

- roles and responsibilities of supervisors pertaining to leadership and ethics;
- recognizing different styles of management;
- effective communication and the ability to lead change;
- ensuring a safe, respectful, workplace; and,
- setting high expectation, motivating employees and improving customer service.

Continuing to build relationships between supervisors and their support staff is a priority. These efforts contribute to improved employee morale, job satisfaction, and efficiencies of job performance. Engaged employees with proficiency in skills will ultimately benefit the Town with higher service to the community.

Internship Program

During this fiscal year, the Human Resource Department expanded the Town Internship Program by creating a process and provided selected candidates with an internship packet. There were three interns selected for the summer who worked full days for a period of eight weeks. The school district utilized nine interns from the University of Bridgeport and Quinnipiac University. Students were given broad experience while pursuing a degree in education. The Human Resource Department will continue to work with higher educational institutions in an effort to grow the program and offer opportunities for students interested in a career in the Town or with the School District.

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Anthem Health and Wellness

The Anthem Health and Wellness Committee continued to offer fun opportunities for employees to promote a healthy lifestyle. September brought the *Step-Up Challenge* that encouraged each building to participate in a “step” challenge. The winning team won a healthy catered lunch simply by stepping-it-up! In January, we had the *Lose to Win Challenge*. From January 2 through February 12, employees throughout the Town and School District weighed-in and competed to become the winning, losers! Those lucky “losers” won gift cards in the amounts of \$300/\$200/\$100! To finish off the fiscal year, there was a *Step Challenge* from April 23 through June 4. Teams of five people tracked their steps and worked toward winning some amazing cash prizes. Overall, there was impressive participation, and the committee is excited to work toward some new challenges in the next fiscal year.

Turnover Report

The turnover report for the Town of Southington included:

Retirements	2
Resignations	4
New Hires	7
Internal Transfers	4

The turnover report of the Southington Public Schools included:

Retirements	27 (11 Certified, 16 Classified)
Resignations	52 (18 Certified, 34 Classified)
New Hires	97 (48 Certified, 49 Classified)

The Human Resource Department, in conjunction with the administration and supervisors, takes pride in ensuring new hires are highly qualified and ready to embrace the challenges within their new positions.

Processes and Procedures

Having a new team in the Human Resource Department, time is being spent creating an environment and a physical space that brings two offices together. We are reviewing and evaluating the current hiring practices, job descriptions, procedures, and protocols. As a team, our goal is to find ways to increase efficiency and effectiveness, including areas in which similar processes can be merged. The Employee Handbook is under construction for both the Town of Southington and the Southington School District.

In the six-months since the Town and Board of Education departments merged, there has been an abundance of new learning and great effort in creating an office that is the hub of the Town and School District. Training for all staff will continue and we are confident that the 2018-2019 fiscal year will bring some new and exciting developments for all employees.

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PUPIL PERSONNEL SERVICES

Margaret T. Walsh, Director of Pupil Personnel Services

The Pupil Personnel Services Department is comprised of four Special Education Coordinators and a Director. This year, a strong leadership team has been developed based upon different skill sets, areas of expertise, collaboration and system's thinking.

For 2017-2018, areas of focus for the department included refinement of the work throughout the district including, but not limited to, the following:

- Active participation and representation on the District-wide Professional Development and Evaluation Committee.
- Ongoing revisions and refinement of the online procedures manual for special education.
- Program development and best practices for an inclusion setting, including increasing the capacity of building level teams to meet the differentiated needs of identified students.

Several programmatic components were identified as areas of development. Included in this list were:

- maximizing resources (including staff, time and materials);
- developing uniform practices throughout the district;
- vertical alignment Pre-K to Grade 12+;
- fiscal responsibilities of the department;
- streamlining services to establish a vocational/transitional program for students' ages 15-21 years of age; and,
- creating a continuum of services for students within each building and increasing collaboration among district staff.

State and Federal Compliance

The Special Education Department maintained compliance with the federal regulations of the Individuals with Disabilities Education Improvement Act (IDEIA) and Connecticut State Regulations/Statutes for Special Education. The Connecticut State Department of Education reports annually on state and district progress on 20 performance indicators in special education. Southington's most recent District Annual Performance Report indicated that Southington was a district classified as "Meets Requirements". This rating (based upon the 20 indicators) was determined by ongoing data collection, Special Education Data Application Collection (SEDAC) reports and numerous other state monitoring reports.

Community and Parent Partnerships

Ongoing collaboration with parents, community stakeholders and local/state agencies has been imperative in order to ensure that students with disabilities have an opportunity to experience the quality of life to which they are entitled. The department has worked closely with all families, community agencies and state programs this year to continue to bring these resources into the student's lives. Staff have facilitated parent workshops that were made available to families this year. Also, PPS staff participated with community based programs (Next Steps Parent Support Group, LEAF Program, Parks and Recreation Program, and Southington Youth Services, etc.) to promote stronger partnerships.

This year, the Director of Pupil Services was appointed to the Special Education Advisory Council for the State of Connecticut. Representing the Connecticut Council of Administrator of Special Education (CONNCASE) and the public school sector. More recently, the Director was asked to

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become an Executive Committee Member. This is a two-year term commitment and allows for direct participation in advising the Governor, General Assembly, State Board of Education, Bureau of Special Education and other elected officials regarding special education services in the state of Connecticut.

Student Achievement

It is imperative that student's Individual Education Plans (IEPs) are aligned with the Common Core State Standards (CCSS) and that all staff continue to strive for best instructional practices in classrooms. Whether through team teaching, direct explicit instruction, special education inclusion support or pull out sessions, teachers have engaged students in rigorous meaningful instruction. Ongoing professional development of teachers in content curriculum as well as in differentiating instruction has been extremely important for students to ensure mastery. In order to ensure student success, special educators worked together with curriculum content teachers and other specialists in all schools.

School Readiness and Prevention

The Preschool Program continued to grow in numbers every month. The work of the Early Childhood Collaborative and the Three-to-Three partnerships (Age 3 to Grade 3) has heightened the community's awareness of the importance of early intervention and prevention. Southington's Preschool classrooms (three at Hatton and one at South End), the Family Resource Center (FRC) and the partnership with Birth-to-Three agencies have provided support and guidance to families with young children who are developmentally delayed. The Applied Behavior Analysis (ABA) program data at the preschool level demonstrated that these young children have benefitted from this scientifically researched based methodology. The department co-facilitated parent and agency training sessions with the Early Childhood Collaborative and presented to Community Based Childcare/Day Care providers regarding early identification and the process of entering the public school system, and transitioning from private providers into the Southington Public School system.

Elementary Level

The district developed an additional district-wide classroom to service students with significant developmental, cognitive and medical concerns at Hatton Elementary School. The classroom (known as LAUNCH – 1) was needed to meet the needs of students entering kindergarten, grade one and grade two. The primary classroom and intermediate classroom were located adjacent to each other. This location allowed for collaboration and teaming to meet the significant needs for these very involved students. The majority of student instruction was in the self-contained classroom but the teachers were able to provide flexible grouping to meet individual students both developmentally and cognitively. Many students joined their typical peers for lunch, recess, special area instruction and other times during the day deemed appropriate.

Previously, the district met the needs of students with hearing impairments by contracting services with an outside agency. At the end of last year, the district was notified that the agency would no longer provide outside services to public schools. The department evaluated needs in the district for the hearing impaired population and determined hiring a Teacher of the Deaf (TOD) would meet the needs of all identified students Pre-K through 21 years of age. Providing these services in-house allowed the district to meet the needs of students within Southington schools in a cost-effective and efficient manner, while maintaining students in their home schools.

Middle School Level

The EASE program at Kennedy Middle School and the TEAM program at DePaolo Middle School provided structures and resources so that identified middle school students remained in district for

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their education program. This year staff continued to strengthen the programmatic structures as well as fine tuned services so that these children are able to access all aspects of their education. An outside vendor provided the TEAM program counseling services and supports for many years. Upon evaluation of these services provided by an outside agency, the Pupil Services Department chose to discontinue with an outside agency and hired a full time school psychologist employed by the Southington School District. In addition to providing counseling coverage and support for the TEAM program, this school psychologist also assisted with completing evaluations in other buildings. Also, the psychologist co-facilitated district professional development regarding Mindfulness and Strategies to assist students with developing appropriate self-regulation techniques. Providing these services in-house proved extremely effective and provided a cost savings for the district.

High School Level

The transitional/vocational program continued to expand with more students obtaining placement in the workforce (either paid or voluntary). There has been a significant outreach to families of students on the autism spectrum to assist families in obtaining an autism waiver from the State for their child. Staff continued to expand the two district programs at the high school; one for students with emotional challenges and the other for students with significant disabilities. Unified Sports, Unified Theater and the Best Buddies program continued to have a positive impact and, hopefully, developed a life-long relationship between the identified students and their typical aged peers.

Next Steps

The Special Education Department will continue to maximize resources for students. There are many excellent supports available to students from ages three to age twenty-one. The department will continue to develop and consolidate systematic practices across the district. The restructuring of the department has allowed coordinators to have a laser-like focus on enhancing the capacity of the teams in each building to meet the diverse needs of all students. The Scientific Research-Based Intervention (SRBI) process incorporates the best instructional practices in the classrooms. There is a need need to continue to support the collaboration of the regular education staff with the special education/pupil services staff so that the school district will offer the best educational experience for all of children.

The provision of professional development for regular education teachers regarding Best Practices for Inclusion services will be a focus for the department moving forward. This is an area that has not been addressed with the general education staff for several years, for veteran staff as well as new hires. It is imperative provide this professional learning to enhance teaming and collaboration and to optimize instruction.

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TECHNOLOGY DEPARTMENT

Jamie T. Olander, Director of Technology

The 2017-2018 school year was full of district-wide projects, new equipment, and ongoing long-term planning. The following were the major technology initiatives accomplished this past year.

Infrastructure Improvements

Southington High School will continue to focus on district infrastructure improvements for the 2018-2019 school year. In past years, staff replaced all main core switches in all schools including secondary data closets (IDF - Intermediate Distribution Frame). The team completed the installation of CISCO Power of Ethernet (POE) switches, which allowed the district to give improved Wi-Fi access to all schools and better administer the Connecticut State Department of Education Smarter Balanced Assessment (SBAC) /AP (Advanced Placement) testing utilizing all district Chromebooks and MacBooks. The district purchased a new server that will serve as a Data Center for both Southington High School and the district. In the summer 2018, new fiber was installed throughout Southington High School resulting in the following improvements:

1. Speed: Allow for instant data retrieval and Internet data to transfer at the fastest speed.
2. Bandwidth: Equal upload and download speeds that allows for a much longer transmission distances and high signal rate.
3. Security: Most secure network available based on the connectivity being made of glass. The only way to penetrate the connection is by breaking it. With a copper line, there are potential threats that can hack directly into the system.

Implemented a District Firewall and Endpoint Security System

The district purchased a Firewall and Endpoint Security system. The robust security checkpoint system was deployed to protect all Southington Public School computers and other network devices from attacks. This system will help enforce rules regarding network use as well as monitor the activity on our network. A new robust antivirus was deployed to all district devices.

Affordable Care Act

Since 2016 (for the 2015 tax year), Southington Public Schools was required annually to issue a new tax form, Form 1095-C under the Affordable Care Act (ACA). It contains detailed information about the medical coverage offered to staff and their dependents. The technology team completed the printing of these forms and has processed these electronically to the IRS adhering to strict deadlines.

School Messenger – Report Cards

Technology converted the entire district (Pre-K – Grade 12) to electronic report cards. The district used School Messenger's Secure Document Delivery functionality to deliver sensitive documents like report cards to all parents. This initiative allowed the district to safely send documents electronically, and reduce expenditures for mailing and recover staff time.

Reconfiguration of the Southington Public Schools Wi-Fi Access

Technology continued to work to ensure the security and reliability of the Wi-Fi network and leveraged a new authentication method. The result kept staff, students, and guests separate for security while allowing more control over bandwidth usage. The district currently uses the following:

- SPS-Devices: For Southington Public Schools owned devices, will be phased out. Unlimited access.

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- SPS-Wifi: For all Southington Public Schools users that are presently in our Active Directory (AD), must use AD credentials to access. Unlimited access.
- SPS-Guest: For guest users, must accept District Terms and Conditions and enter email address. External Access and heavily filtered.

Website - Americans with Disabilities Act (ADA) Compliance

It is required that all federally-funded educational institutions adhere to the Americans with Disabilities Act (ADA) requirements. These requirements speak to two main attributes of the website: content and design. All the following website content needs to follow ADA requirements: Photos, Text, Forms, PDF's and Video. The Technology Department has updated the Southington Public Schools website to be in compliance with these mandates.

File Storage

The Technology Department introduced the district to OneDrive for enhanced accessibility to files and increased storage. The district now has two options for cloud-based file storage, OneDrive and Google Drive. These file migration options help the district in the following ways:

- Lower servers cost as there are no longer extra costs associated with increasing memory, hard drive space and processing power.
- Allows for data centralization- information for projects and different schools are stored in one location that can be accessed from remote places.
- The recovery of data. Cloud computing providers enables automatic data backup on the cloud system.
- Increased sharing capabilities as all documents and files can be emailed and shared whenever required.

Data Compliance – Public Act 16-189

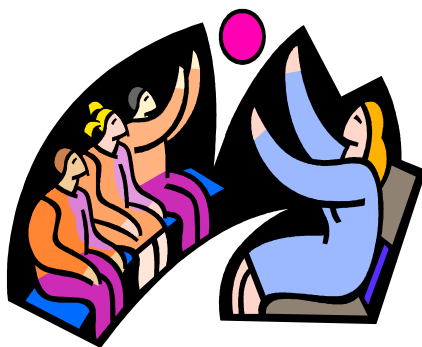
The 2016 Connecticut legislative session recently brought a variety of changes to education laws. The most significant piece of education legislation effecting technology is Public Act 16-189, an Act Concerning Student Data Privacy, which generally addresses the provision of personally identifiable student information to individuals or entities outside Southington Public Schools. Based on this law, the Southington Public Schools Technology Department must review all educational software, request vendors to sign the Student Data Privacy Pledge, and software requests will typically proceed without the deployment delays.

A process and set of procedures has been developed to address compliance with this statute. Implementation of PA 16-189 was delayed until the current school year.

SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

2017 ~ 2018



School-Based Activities

SOUTHINGTON HIGH SCHOOL

Brian Stranieri, Principal

Enhancements

Southington High School continued to focus its efforts on teaching and learning with the understanding that a high-quality educational program leads to improvements in all areas. The College Board recognized Southington High School (SHS) for significantly increasing the number of students participating in Advanced Placement (AP) courses while at the same time producing, maintaining, or increasing the percentage of students meeting with mastery on the AP exams. The school has continued to push the vision that all students enroll in at least one course at Southington High School that would lead to college credit. The seventh Annual AP Expo was held in the SHS cafeteria where student teams explored individual learning opportunities within their course work and presented to an audience. Beyond these significant achievements, Southington High School has experienced a rise in the overall four-year graduation rate that is expected to be the highest in over a decade. The SHS College Fair provided students, and parents, the opportunity to connect with over 85 colleges and universities this past year. Over 1,000 people attended this event. Financial Aid Night, College Basics 101, and Navigating the College Process Night, gave students and parents an opportunity to hear from professionals about the college planning process.

Southington High School spent a significant amount of time preparing for the in-school PSAT and SAT exams this past year. Both of these days were highly successful. A significant amount of time continued to be invested in the teacher evaluation system. Teachers engaged with administrators, department leaders and colleagues to promote increased student learning. The ninth grade team model continued to excel. These teams provided the level of communication necessary between the teachers, students and families to ensure that the transition to high school was as smooth as possible. In addition, SHS continued to ensure that student voices were heard and respected. The Student Council (ABC Team - Think Tank) grew as an organization as students participated in leadership training and engaged with student issues. Athletics continued to listen to the voices of student-athletes as the Knights of the Roundtable continued through this year. The after-school Ninth Grade Learning Academy was phased out due to poor student attendance and budget constraints. Innovative ways to supplement student learning next year will be explored through the Scientific Researched Based Intervention (SRBI) program and through an increased use of the Math and Literacy Labs.

Celebrations

Southington High School had much to celebrate during this school year. A member of the high school staff, Ms. Candace Patten was honored by the Board of Education as the 2017-2018 Southington Teacher of the Year. Mrs. Kari Peschel-Luise, from our Technology and Engineering Department, is this year's recipient. This is the second year in a row, and three out of the last four years, that the Southington Teacher of the Year came from Southington High School. The entire school celebrated and honored the hard work of the Robotics Program "Team 195" by bestowing the Order of the Blue Knight on two members of the team. Mr. Ed Barry, Team 195 Advisor, and Mrs. Misty Sposato, parent volunteer, were this year's recipients.

The school community continued to celebrate the great success of students involved in extra and co-curricular activities. The SHS Marching Band continued to be recognized as one of the most outstanding bands in New England. The Robotics Team was recognized as the third best team in the world. The Math Club was named district champion again. DECA (Distributive Education Club of America), FBLA (Future Business Leaders of America) and FFA (Future Farmers of

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America) continued each to be one of the top vocational clubs in the state. The Interact and Key Clubs performed numerous hours of community service throughout Southington. Southington High School offered five highly successful trips abroad this past year. Two went to Italy and the others went to Panama, Spain and Ireland. These trips allowed students to engage with the people, culture and communities of the languages studied at Southington High School. Additionally, with the help of the SHS literacy specialists, and a number of their colleagues, SHS offered many successful student Book Clubs this year. These book clubs spread the love for reading and the opportunity for leadership to a significant number of students. Unified Theater, Unified Sports and Best Buddies programs continued to shine. The Art Department presented its annual Art Show to the community with high praise and the Performing Arts Department received multiple HALO Awards (Helping And Leading Others) this past year. Project Lead the Way (PLTW) continued to produce outstanding future engineers and also held another successful Senior Capstone evening this past June. A new club, the "Green Knights" have focused on recycling plastic bottles throughout the building. This year alone the club raised \$1,286.40. The money was used to maintain more "Green" areas for SHS and expand opportunities to eliminate waste at SHS.

Sports teams had a truly spectacular year. Ten different teams won league titles and represented SHS well in state tournaments. Two of our girls' sports teams were named State Champions. The Girls Rugby, and Track Teams, won state titles for the first time in SHS history.

Ongoing Work

The hard work of SHS staff and the strong educational foundation that has been developed over the years are leading to significant growth in many areas. As the school community looks forward to a new year, further developments in 21st Century learning, such as Mastery Based Learning (MBL) are anticipated. All staff will engage in the fifth year of the teacher evaluation program and ensure that all teachers are all receiving the support they need to be highly successful in the classroom. In conjunction with district level administration, staff will review the High School Reform Act and begin to develop a plan to address the need for students to meet the new high school graduation criteria mandated by the State. A committee has been formed and will meet this summer to investigate the new criteria and curriculum requirements.

Staff will continue to embrace the curricular changes required to implement the Common Core State Standards with a specific focus on all disciplines. The administration will continue to audit courses in all disciplines and determine what courses can be eliminated and what new courses should be added to the curriculum in each discipline. Staff are excited to start a new course in the SHS Business Department named, "21st Century Skills in the Business Environment." This course will use the development of the school yearbook as the vehicle for introducing 21st Century Skills.

SHS will support the significant increase in students taking AP (Advance Placement) courses in the coming year to ensure their success and continue to engage all of students in the most challenging and relevant course work offered.

Finally, the faculty and staff will commit to individualizing the learning of every student at Southington High School and ensure the opportunity to have a rewarding and successful future.

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ALTA **ALTERNATIVE EDUCATION PROGRAM**

Jess W. Levin, Director

Enhancements

Alta is receiving more support from the Southington community than ever before and this is having a direct and positive impact on students. For the first time in recent memory, Alta has an active Parent Teacher Organization (PTO). Collaborative partnerships with the YMCA, Bread for Life, Youth Services, and the Southington Elks Club continue to provide support and opportunities for Alta students outside of school.

In conjunction with Bread for Life, Alta received a sizeable Southington Education Foundation grant that is be used to run an intensive eight week cooking program for Alta students interested in pursuing a career in the culinary arts. Alta recently learned that Outback Steakhouse would be a participating sponsor, providing students with chef's jackets and other kitchen equipment.

Alta staff are continuing to explore different avenues in "personalized learning" for students to recover credits, and to learn about themselves and discover new interests. Students completed two eight-week book clubs during the school year, which culminated with Alta students taking part in a poetry Slam at Southington Community Cultural Arts (SoCCA). On June 27, 2018, the school started a Summer Book Club and nine students participating. Mrs. Karen Smith continues to oversee the Book Club. Students continue to earn credit back through an Independent Study program conducted throughout the school year, based on a student's personal interests, and linked to a specific content area. This school year was the second year raising trout at Alta. Students were responsible for all facets of care and maintenance and the trout were successfully released into their natural habitat this spring.

Celebrations

Academic success and personal growth go hand-in-hand. Many Alta students have not seen or felt academic success prior coming to Alta. Eleven students made the honor roll this year. Fifteen seniors earned their Southington High School diplomas and one student is scheduled to receive his diploma after Summer School. The school continues a "Student of the Month" program where each teacher recognizes a student for outstanding work in the classroom. The students are extremely proud when they receive these awards.

Ongoing work

Alta staff continue to research different strategies to keep improving student attendance. Many students made vast improvements this year, but there is still work to be done. Communications are taking place between Southington and other Alternative programs to gather information regarding best practices in attendance and this will be a primary focus as we move into the next school year.

Staff will be working to implement the new Next Generation Science Standards (NGSS) into the curriculum. Also, Alta will be welcoming a new science teacher who is excited to be coming to Alta to work with our student population.

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JOSEPH A. DEPAOLO MIDDLE SCHOOL

Frank M. Pepe, Principal

Enhancements

The Joseph A. DePaolo Middle School (JAD) was the top earner of Stop and Shop's A+ Rewards Program for the sixth year in a row. J. A. DePaolo Middle School truly appreciates the support from our families as well as our local Stop and Shop. The funds are intended to supplement classroom libraries throughout the school.

Over the course of many years, our dedicated PTO set aside funds to purchase a water feature for the school's courtyard. This year, the feature was delivered and expertly installed by the district's Maintenance Department. The courtyard is now one of the most popular and tranquil spots in the school. It is an absolute favorite among both students and staff.

Celebrations

DePaolo Middle School continued to establish bonds between students and the community. Behavioral and academic student rewards include local businesses supplying students with "free" products upon a visit.

DePaolo Middle School celebrated its 50th Anniversary this year. Retired district and school staff joined current faculty, students and honored guests to memorialize the anniversary with a formal presentation in the recently renovated auditorium. Guest speakers offered stories of education over the past 50 years as well as selected items to include in a time capsule that was buried between the Principal and Assistant Principal's offices. The capsule will be marked with a plaque purchased by the JAD PTO and will be opened in the year 2068.

DePaolo Middle School proudly acknowledged our second Paraeducator nominated to represent the district. Ms. Andrea Cerboni was the first in 2016. This year, Ms. Anne Lippincott represents DePaolo Middle School as she moves forward in the State process.

Ongoing Work

A core group of staff was trained within Emotional Intelligence (EI) at Yale University and in turn designed and implemented professional development sessions for the entire staff. Also, supplemental mindful workshops were attended throughout the year and the information enhanced the product experienced by the staff. Summer curriculum work will round out the initiative to plan 12 lessons to be delivered via Advisory Sessions for sixth and seventh graders during the 2018-2019 school year. We believe that a student needs to be emotionally ready for learning to occur. The emotional intelligence work equips staff with the necessary tools and language to teach students how to regulate their respective emotions.

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JOHN F. KENNEDY MIDDLE SCHOOL

Richard Terino, Principal

Enhancements

John F. Kennedy Middle School's technology capacity has led to 100% of language arts and social studies teachers maintaining web-based classrooms. Also, Spanish and computer classes have established cyberspace classrooms. Textbooks as cores of instruction are disappearing as teachers upload text, resource links, and supplemental videos from the Internet into their cyber-classrooms. Technology, which had enhanced delivery of our morning announcements via television, has now begun to showcase student iMovies made in social studies classes. Integration of library/media instruction on using the Internet for valid research and avoiding plagiarism continued into its third year. Social studies continued its writing across the curriculum, and this year science has increased its share in writing instruction with its emphasis on claim, evidence, and reasoning.

Academic intervention benefitted from the district's adoption of Schoolnet to house student data. This one source now contains digital files/folders on students involved in the Scientific Research Based Intervention (SRBI) process. Teachers who encounter their new students in August can easily access attempted learning strategies and their results as well as other background information about the student's learning difficulties. Literacy and math intervention utilized the Student Achievement in Reading (STAR) assessments, which are aligned to the state's Smarter Balanced Assessment for progress tracking. STAR serves as a better predictive indicator of student achievement on the state test.

Throughout the year, teachers received professional development in Emotional Intelligence (EI) with the end focus on teaching students to grow self-awareness. EI lessons were delivered on occasion during advisory periods in preparation of increased student implementation in 2018-2019.

Student involvement is critical to social and emotional growth. To entice after school participation remains the goal. Added to the 30 extra-curricular clubs and activities were the following: Tinkercad Club (the design and print of 3D), Art Club, Just Dance Club, and Running Club.

The local community's support of enrichment activities remains strong. This year, seventh grade students again were presented with myriad career choices during our Annual Career Day. Three sessions were held through which students rotated through vocations. Zing Fitness and Instructor, Terri Park, had students up and moving first thing in the morning in session one. Dr. Meghan McNicholas-Leggett from McNicholas Family Chiropractic spoke to students about the central nervous system and the brain's interaction with the body. Southington's own Board of Education members, David Derynoski, who spoke of his work with Reno Machine and his travels around the world, and Colleen Clark, who spoke of her service as Director of Zion Nursery School, were among the various guest speakers.

In honor of Veterans Day, local veterans shared their military experiences with students, inspiring the next generation to become guardians of freedom. This year, JFK's annual veteran celebration included service recognition and reception of any family member among our student body.

The student activity account receives donations from community businesses such as Stop and Shop and Art Rich Studios. This account funded an anti-bullying assembly presented by John Halligan who lost his middle school son, Ryan, to suicide, a suicide influenced by middle school bullying. John and his wife, Kelly, have led a crusade for more education and prevention of bullying and

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teen suicide and have brought their message to national TV programs such as Primetime with Diane Sawyer. JFK's ever-giving PTO sponsored the assembly: "Extreme Science." David Hagerman, part magician/part comic/all scientist, performed feats of magic based on principles of science, which he uniquely emphasized with students.

Celebrations

To expand students' multicultural awareness, Imtiaz Ahmed, UConn student and citizen of Bangladesh, was invited to introduce his country's people, climate and topography, agriculture and industry, foods, and traditions in a sixth grade assembly. Also two of JFK's own Grade 6 students shared their native cultures in assembly. Sara Mahmoud presented information about her native country Jordan while Georgia Hennessey highlighted China, specifically the Chinese New Year.

The PTO sponsored a second assembly entitled "Viva Brazil-Ginga Brasileira!" This professional ensemble performed Afro-Brazilian dances. They performed Capoeira, a martial art dance form developed in Brazil by 16th century slaves, as a means of exercise and defense. The ensemble featured Maculele, a stick dance created by African slaves working on Brazilian sugarcane plantations, and Samba, Brazil's national dance. On that same day after school, JFK's annual Taste of Culture to celebrate our community's diversity was held. Gracing those in attendance with music, food, etc., students and families of immediate descent or of second generation from France, Germany, Greece, India, Ireland, Jordan, Mexico, Myanmar, Nigeria, and Portugal globalized the JFK cafeteria.

For the third consecutive year, JFK celebrated Unified Theater as over 103 cast and crew members presented an adaptation of High School Musical in grade level assemblies.

On Valentine's Day, students invited town seniors from The Calendar House to a special dinner/dance replete with DJ Bryon Daley, who along with the stringed Con Brio, Swing Choir, and Voices of Thunder, recalled days gone by with songs like "Let Me Call You Sweetheart."

Kennedy students continue to distinguish themselves among their peers locally, state-wide, nationally, and at times internationally. Distinction within the humanities took form in Ava Hur, Madelyn Lukanik, Anika Mathur, and Angelina Micacci, whose short stories were accepted for publication in the Young Writers "Spine-Chillers" contest. Furthermore, Anika Mathur submitted a poem to the Young Writers "Poetry Games" contest; it was accepted for anthology publication to be sent to the Library of Congress! Zachary Foti, who had not gotten one question wrong in two years of competition, placed fifth in the state finals of the National Geography Bee. Locally, Reilly Jarvis received the Martin Luther King, Jr. Award from the First Baptist Church. Distinction within math and sciences was bestowed on the JFK Math Counts Team which fared strongly against 225 other middle school students in the Hartford regionals and saw member Alisha Paul make the top 16 to move on to state competition. Avery McQuatters, Bella Sena, Chelsey Arduini, and Maggie Wernicki placed first in state eCybermission (STEM) competition. These girls devised a prototypical garbage can, designed to push garbage out from the bottom to decrease the amount of litter on the streets as garbage trucks collect trash. Lastly, Brian Kalwat won the Investwrite state award as he bested all other middle school stock club members!

JFK students continue to enact charitable efforts that are beyond the norm. Jasmine Ozimkoski and her mother run a non-profit organization called "Cleats for Dreams." Its mission is to collect used soccer equipment and ship donations to the less fortunate. These two have traveled to Brazil

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to donate equipment and work with charitable organizations in support of school soccer programs. Also, their donations have found their way to Kenya. Mariah Davino, who turned 12 this year, raised over \$1,500 for the March of Dimes walk for babies. She was recognized as one of 65 in the Circle of Champions. She has participated in this charity for the past three years for she annually requests her birthday gifts be donations to this cause. In addition, JFK Eagle athletes continued their charitable ways. Of note, the girls' volleyball team contributed to Breast Cancer Awareness month as their annual Girls' Volleyball Dig Pink game raised \$1,750.55 for the Sideout Foundation!

On-going Work

Allotting intervention time during the eight period day continues as the paramount challenge. A Smarter Balanced Assessment achievement gap has surfaced between high needs students and the general population in literacy. This gap beckons increased coordination in literacy instruction across the curriculum. The prior gap in math achievement persists. This gap beckons professional development on cooperative learning for the math department as confirmed in observations this year.

The Instructional Learning Team concept and implementation was introduced this year. Directing the teams' work towards positive instructional change is an imperative focus for administration.

WALTER A. DERYNOSKI ELEMENTARY SCHOOL

Jan Verderame, Principal

School Accomplishments

The 2017-2018 year at Walter A. Derynoski Elementary School was filled with engaging activities and rigorous instruction. The Derynoski community continued to collaborate with all stakeholders to support a successful and positive learning environment. At Derynoski, one of the initiatives was the implementation of a Math Workshop Model in Grades 1-5. Teachers were provided training through the District Mathematics Coordinator, Amy Zappone. Although challenging, teachers embraced the model and quickly realized that it was best practice and met the needs of all learners. This model provided time for explicit group instruction, as well as, differentiated lessons that align with Core Standards.

The Derynoski School Improvement Team researched the integration of a Positive Behavioral Interventions and Supports (PBIS) whole school plan that will be implemented next year. The focus will be to provide consistent expectations in all areas of the building and to recognize students that show good character throughout the month. A monthly celebration will be scheduled for the whole school. This will enhance the current Character Counts/STEPS Program, which is an integral part of the Derynoski community.

Safety was a major focus this year at Derynoski School. Through a collaboration with the Southington Police Department, training and multiple practice sessions were completed to ensure that all staff and students understood the revised elements of the emergency plan. The School Safety Committee met in June with first responders to review the current plan and address next steps for September.

The PTO continues to be an integral part of the Derynoski School community. Revenue from fundraising this year funded field trips, cultural arts activities, technology, and books for classroom libraries. In partnership with all families, Derynoski continues to focus on finding ways to have parents take an active role in their child's school experience. This year, Derynoski provided multiple opportunities through monthly family nights, Meet & Greets, Writer's Celebrations, observation days and classroom events to encourage parental involvement in the school.

Kindergarten

In Kindergarten, the team worked hard to implement all parts of the curriculum. Teachers used the Reader's and Writer's Workshop Model of instruction, Foundations, Ready Math and Words Their Way to support student learning. With diverse groups across all grade levels this year, the staff worked closely with the special education teachers, literacy specialists and counselors to meet the academic and behavioral needs of all our learners. During iBlock, students were provided differentiated instruction in both literacy and math.

Grade 1

As part of the Instructional Learning Team goal, the first grade team collaborated to implement a Math Workshop model. This model incorporated differentiated strategy groups, which included enrichment and scaffolded support from the classroom teacher. During this time, students also engaged in technology tasks, hands on math centers, and independent practice. The team continued to collaborate to increase the rigor and consistency of instruction by planning and creating interactive and engaging lessons through Google Slides in all content areas. Also, the team unpacked a new writing unit that collectively unified prior units taught over the course of the

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school year. This unit gave students an opportunity to reflect and grow as writers before entering second grade.

Grade 2

The Reader's and Writer's Workshop model was followed with fidelity. Language arts instruction included narrative and informational as well as opinion genres in writing. The "Words Their Way" program and Fountas and Pinnell Assessments were used to measure student growth and drive instruction. Ready Math was implemented as a resource and integrated into a Math Workshop model that met the needs of the second grade's diverse learners. Student feedback has been extremely positive with this model and the team will continue to refine this practice next year.

Grade 3

Students and teachers in third grade have much to be proud of this year! Math Workshop was a major initiative. Even before training was complete, the third grade team began to research, create, differentiate, and implement the Math Workshop model to support and raise the level of student understanding. After a session with the Math Coordinator, Amy Zappone, the third grade team was eager to revise and expand upon the model they implemented previously. Students enjoyed the flexibility and challenge of the ever-changing math stations. Teachers researched STEM (Science, Technology, Engineering and Math) activities to support curricular concepts. It was gratifying to see the critical thinkers and problem solvers at work improving designs during these investigations. The third grade had many literacy celebrations around student work. They increased their use of technology by publishing, revising, and editing through the use of Google Drive. In reading, students set goals based on the Learning Progressions and led engaging discussions in book clubs, which were extended to include even more units of study.

Grade 4

The fourth grade continued to work to align Reader's and Writer's Workshop to the Core Standards. The team introduced one new reading unit on power and perspective with a focus on higher level reading comprehension skills. In addition, teachers utilized the Narrative and Informational Reading Learning Progressions and self-assessment rubrics. Students used the progressions to set individualized reading goals and learned how to track their growth using the rubrics. In writing, fourth grade students focused on narrative, opinion, and informative genres. The students used the writing rubrics to set personalized writing goals and track their growth. The iBlock period was used again this year, and students received differentiated instruction in a variety of areas (fluency, decoding, comprehension, and math). In mathematics, the team was excited to receive Math Workshop training from Amy Zappone, the district Math coordinator. The team worked very hard this year to move instruction in math to a full Math Workshop model. As part of this model a mini-lesson and differentiated stations were implemented that included teacher support, technology, fact development, math communication, number sense, and problem solving. In addition, the fourth grade team developed an individualized learning plan targeting basic fact fluency with a special focus on multiplication facts. The team found great success having received a grant for Reflex Math, which the students used with fidelity.

Grade 5

The fifth grade team implemented their third year of departmentalization. In reading and writing, teachers implemented curriculum that coincided with the Core Standards. This included more non-fiction reading and researched-based writing. Teachers received support from the Literary Specialists and had additional training in Math Workshop, Next Generation Science Standards (NGSS), and Instructional Learning Teams (ILT). The fifth grade team's ILT focused on spelling. In math, the teachers continued to implement the Ready Math Resource, and incorporated

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differentiated learning centers through a Math Workshop Model. Additional resources supplied by the math department were used to challenge our higher-level learners. The fifth grade continued a comprehensive iBlock time. This 30-minute time period was completely differentiated in the areas of reading and math and targeted students' SRBI goals. Some students received intensive Tier III reading and math interventions while others received enrichment.

FLANDERS ELEMENTARY SCHOOL

Katie Guerrette, Principal

School Accomplishments

Flanders Elementary School is part of a diverse neighborhood with a strong connection to both its families and the greater Southington community. Flanders continues to connect with the greater community by supporting a variety of organizations. Flanders supported Bread for Life with food drives throughout the year and tending to the community garden throughout the summer. Flanders is proud to have the top fundraising team for the Southington Relay for Life this year raising over \$11,000! We also had 10 jumpers in the Sloper Plunge to raise money for scholarships for students to go to YMCA Camp Sloper. In addition, Flanders held the annual Veterans' Day Ceremony and collected many items to donate to the Rocky Hill Veteran's Home. This year Flanders established a school-wide focus on promoting kindness with grade level lessons, the Kindness Rocks Project, and a hallway "Blooming with Kindness through the Seasons" with students celebrating acts of kindness happening in our school. We strive for academic excellence at Flanders and provide our students with a wide range of academic opportunities to showcase their learning.

Celebrations

Flanders School held the first annual *One School, One Book* with our whole community reading *The World According to Humphrey* by Betty G. Birney. Humphrey, the hamster, even came to live at Flanders Elementary School during the event with a livestream camera so families could watch Humphrey from home! This shared literacy experience was a wonderful way to build the home-school connection as well as promoting family literacy! At the end of the event, a school wide Humphrey celebration ensued filled with literacy activities for all.

A Flanders fifth grade student, Scarlet Hubbard, advanced to the statewide Invention Convention with her Phone-brella invention. Fifth grade STEPS representatives attended a Leadership Conference and implemented their learning each month as they planned and ran the Flanders monthly Town Meetings, helping students and staff to learn about the Asset of the Month.

The Flanders PTO continues to support the school and makes Flanders a wonderful place for students and staff! This year, the PTO "flipped" (remodeled) the Staff Lounge area. The Staff Lounge went from drab to fab. It is a place now where teachers are able to relax, enjoy a few minutes to themselves, and recharge before returning to the students. Also, the PTO generously sponsored multiple cultural arts programs this year including, Gizmo D. Robot who taught everyone about being kind to others, an Educational Game Show to test student and staff knowledge, and Caryn-Lin a violinist who taught everyone about the science behind sound. The Flanders PTO Drama Club put on another wonderful production! This year the show was *High School Musical 2, Jr.* The singing, acting, and dancing was fantastic! We have a very talented group of students! We are very thankful to have such a dedicated parent group and high school volunteers who make this production possible yearly.

Kindergarten

Kindergarten students blossomed this year! They learned to be active students participating in hands on learning through Reader's and Writer's Workshop, mathematics, science, and social centers. They truly enjoyed learning about the lifecycle and raising butterflies. They took a field trip to Camp Sloper to learn more about living and non-living things where they met a living turtle!

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Grade 1

First grade continued to invite families in once a month for First Fridays for Families. Families were encouraged to participate with their child through learning experiences in reading, writing, and math. First grade enjoyed raising chicks, mealworms, and ladybugs. They took their field trip to Norwalk Aquarium allowing students the opportunity to connect their learning in science to the marine life at the aquarium.

Grade 2

Second grade celebrated their writing this year by creating class plays and performing them on stage. They used their time in the MakerSpace to create sets, costumes, and props. They wrote their own scripts, rehearsed, and performed for their families. The second graders proved they are ready for their opportunity to participate in the PTO Drama Club next year in third grade.

Grade 3

Third grade students enjoyed their Mystery Reading Unit the most. They became little detectives all over the school using a great deal of the vocabulary from the mystery unit, looking for suspects, alibis, and red herrings. The third graders worked hard to learn all of their multiplication facts this year to earn their "license" to multiply.

Grade 4

Fourth graders held "book tastings" this year, allowing the students the opportunity to taste/try out a wide variety of genres to be able to discover new interests in books. In addition, they latched on to the journalism unit in Writer's Workshop. They enjoyed interviewing staff and students around the school to create their own classroom newspapers.

Grade 5

Fifth grade students participated in an Explorer Boat Race. Students used their knowledge of explorers and their science and math skills to create their own floatable boats. Also, the students participated in the Science Fair or the Invention Convention showcasing their creativity. The social studies curriculum came alive through the students' Colonial Living Museum where students took on the role of a person from Colonial Times.

Ongoing Work and School Improvement

Flanders will continue to use data-driven decision making when planning for the instructional needs of all learners. In addition, use of the Instructional Learning Team Model will allow staff the opportunities to analyze instructional needs and grow as learners themselves. School teams will continue to refine the Scientific Research-Based Intervention (SRBI) process and student interventions, ensuring that all students' needs are being met. Flanders staff will be learning about Emotional Intelligence (EI) in the 2018-2019 school year, learning to regulate our own emotions, creating a staff charter, and using the mood meter to evaluate our emotional states. With students, all staff will be focusing on fostering a safe and respectful community for learning, valuing kindness and hard work.

HATTON ELEMENTARY SCHOOL

Robert Garry, Principal

School Accomplishments

Hatton Elementary School has continued a commitment to excellence in teaching and learning again this year. The PTO remains dedicated to supporting the school community through enrichment activities, cultural arts programs, and a variety of family night events, including two very successful book fairs, a pasta supper, bingo night, family movie nights, an ice cream social, a family picnic, and partnered with the physical education teacher to run an amazing field day for all classes. This was the second year of the PTO sponsored Drama Club at Hatton. With the assistance of several talented high school student directors and dedicated parents, Hatton students gave an amazing performance of *Peter Pan* featuring talented fourth and fifth grade students. Also, the PTO funded a climbing wall for the gym and put in a new school sign to help staff share news/events with the school community. Hatton's continued success is due to an amazing group of teachers and parents who willingly give time to assist in classrooms, at school events, and to raise funds to support enhancements that benefit all children.

Hatton School houses the district's Integrated Preschool (Wrinn Preschool Center) with an enrollment of 89 students. Having three preschool classrooms in our building again provided volunteer opportunities for fifth grade students who continued to volunteer in the pre-K classes and as Physical Education Student Leaders to assist as role models. Hatton School's total enrollment for the 2017-2018 school year was 449 students.

Hatton's school theme this year was "Building Great Minds" and it connected to teaching and learning goals at every grade level. This Growth Mindset theme found its way into all classrooms this year. Hatton even had the school's largest group of parents and students yet marching in the Apple Harvest Parade – all dressed in construction theme. The Hatton ABC Committee continued to plan monthly activities to promote the 40 Developmental Assets. The PBIS (Positive Behavioral Interventions and Supports) Program continued to reinforce clear expectations and common language across all classes and locations in the school.

Celebrations

One of Hatton's important focus areas for the year was maintaining strong home-school connections and recognizing the amazing contributions of students and staff. The opening theme on the first day was a "Building Great Minds" construction entrance – right down to the staff dressed as builders with hardhats, and all classes passing by construction vehicles as they walked on red carpet as a DJ played music. We continued visiting classrooms each Friday for the ***Friday Phone Call*** to recognize a student from each class by calling their parents (*right from the classroom*) to celebrate their success. This was a great motivator for students and a useful way to recognize and reinforce positive contributions to the school. School and town officials joined us for some calls and we even called our teachers' families during Teacher Appreciation Week. Over 700 calls were made this year to the delight of our parents.

The entire school supported the Jump Rope for Heart effort and raised over \$9,000 for the American Heart Association. Also, staff and students collected items and funds throughout the year in support of the Southington Community Services as a way to give back to members of our own community.

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Preschool

This year at the Wrinn Preschool Center, students participated in many school spirit activities. For example, a Pajama Day to introduce letter P, an in-school Snow Day to reinforce letter S and winter vocabulary, a Sports Day to reinforce team work and Wacky Wednesday to emphasize rhyming. The preschool was a recipient of a literacy grant from the Southington American Legion Woman's Auxiliary Club. The grant enabled all four preschools to receive a copy of Literacy Beginning's by Fountas and Pinnell. Also, the programs received nine curriculum units for the program Read it Once again.

Kindergarten

The Kindergarten classes took an exciting and informative field trip to watch a performance of "The Cat in the Hat" at the Lincoln Theatre at the University of Hartford. This was a great opportunity to see how books can come alive. Grandparents/special persons were invited to join their child during "Special Person's Day." A Mother's Day/Special Lady Tea was another opportunity for students to share their written work with a special guest. Kindergarten classes coordinated a school-wide "Warm Your Neighbor" project collecting soup, oatmeal and hot cocoa for community organizations, including Southington's food pantry.

Grade 1

The first grade team continued to work with the math specialists to develop centers to support students' skills. In science, all three classes were able to incubate eggs and hatch chickens. Also, the classes learned about animal life cycles by observing frogs and mealworms. First grade classes took a field trip to Hungerford Park and were able to look closely at animals in their habitats and learn about their special features. The first grade classes performed a play "Bugz" for the school and held an evening performance for parents and relatives.

Grade 2

The second grade enhanced what students have been learning in both social studies and art by having the classes attend the New Britain Museum of Art where they engaged in a project involving cityscapes as well as were introduced to a variety of different artists' work. Parents were invited to read to their child's classroom to celebrate Read Across America. The teachers incorporated the Right Writes curriculum into daily word work to support the Instructional Learning Team project on building and enhancing sentence structure.

Grade 3

Third grade classes attended a field trip to the Capitol Building in Hartford to complement the social studies unit on government. Third graders created maps of Connecticut to show what they learned in map skills unit and created a Bio-Bottle and report about a famous Nutmegger. The students improved their narrative writing and learned how to create an effective opinion piece and improved their responses to text in all areas. In math, students improved their understanding of basic computation and tackled new concepts like multiplication, division, basic algebra, area, perimeter, and measurement.

Grade 4

Students visited YMCA Camp Sloper for hands-on science lessons aligning with our animal adaptations and erosion units. Students read and researched multiple texts comparing genre and published their own nonfiction books. The books included text features and highlighted informational essay writing. Also, they used information that they researched to compose biography presentations for their classmates and families. Students focused on having a growth

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mindset and maintaining positive thinking through various books and activities throughout the year, including a school-wide day focused on “Building Great Minds.”

Grade 5

Students developed, revised and presented a series of projects throughout the year; such as Early Explorers, “Passion Projects”, and Fantasy stories and were introduced to their first Next Generation Science Standards (NGSS) unit, “Space Systems”. Students became experts at responding to open-ended science questions, which were scored using a teacher-made rubric. Students were introduced to cooperative group STEM (Science, Technology, Engineering & Math) activities, which involved planning, decision-making and collaboration. Also, fifth graders were introduced to the new district-wide Math Workshop model.

Ongoing Work & School Improvement

The work on Scientific Research-Based Interventions (SRBI) practices this year was tremendous. Hatton's SRBI leadership team made up of administration, regular and special education teachers and literacy specialists met weekly to review grade level cases, to make recommendations, and to consult with teachers about interventions. In addition, staff began work on Instructional Learning Team projects concentrating on enhancing teacher practice and focusing on both student and adult learning. This important work in both areas will continue next year.

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URBIN T. KELLEY SCHOOL

Marilyn Kahl, Principal

Happy 50th Birthday West Ridge/Urbin T. Kelley Elementary School! The Kelley School Family celebrated the 50th Anniversary of the school's opening last November with an in-school program and an open house after school for current and former teachers, staff, families, administrators, and local dignitaries. It was a wonderful event that brought decades of the Kelley School community together to share memories and friendship.

Academic success was evident in all grade levels and in all subject areas. Teacher professional development focused on the implementation of Instructional Learning Teams this year. Small teams of teachers worked collaboratively to begin to articulate the changes needed in classroom practices to promote students' increased performance and success. This work will continue next year.

With the support of the phenomenal Kelley School PTO and teachers, many of whom served as mentors, KES continued to offer numerous extracurricular activities to extend students' learning and community service beyond the school day. The Cyber Shamrocks Robotics Team qualified for the VEX IQ World Championship! Eight students and 22 adults made the trip to Louisville, KY in early May and lifelong memories were made for all who attended. The Math Olympiad team provided another enrichment opportunity for Kelley's high achieving learners. In addition, the Drama Club put on an amazing performance of *Mary Poppins, Jr.* in May. Other successful clubs with a large student membership included the Running Club, Art for a Cause Art Club, Be KIND Club, Ski Club, Chamber Singers. The Unified Sports Team was a wonderful way for students of all abilities to work and play together throughout the year. Kelley's STEPS (Southington's Townwide Effort to Promote Success) Ambassadors continued to promote the developmental assets throughout the school year and sponsored school-wide community service projects.

Kindergarten

This year, the Kindergarten team was very proud of the Fountas & Pinnell scores. Out of 43 students, there were no students below grade level with 22 at grade level, and 21 above grade level. These scores are a reflection of the teachers' and students' hard work in Readers' and Writers' Workshop, specifically focusing on word work with the help of the literacy coach. With the utilization of the classroom Word Wall, students soared with recognizing, reading and writing the sight words. In math, most students achieved mastery in all areas with the exception of the addition and subtraction fluency within five. Teachers challenged and supported each student throughout the year with materials that they created. Another source of pride was the multiple celebrations held this year, including Readers Theater and the final graduation celebration to recognize the accomplishments of all students.

Grade 1

The first grade utilized two new Lucy Calkins resources for Readers' and Writers' Workshop (Poetry and Word Detectives). The students grasped concepts and skills in a new and exciting way. Teachers continued to teach math using the Ready resource. Also, first grade implemented math centers this year. The children looked forward to their daily activity. The children enjoyed sharing all their accomplishments with families during a Readers' and Writers' celebration. In June, a trip to the Beardsley Zoo was the culminating activity to the science unit on animals. Classes housed mealworms, tadpoles, and chicks throughout the year!

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Grade 2

This year was the third year using Ready Math to help implement the Common Core Standards. Continued days of professional development were designated to help further enhance staff knowledge of the program and provided materials for centers. Also, it was the third year using the Lucy Calkin's manuals in reading to help with daily mini lessons. This year, the team met as a grade level quite often with Jill Chapman, Literacy Specialist. Mrs. Chapman helped with phonics instruction and provided weekly lesson plans. As a culminating activity for Air & Weather, classes visited the Connecticut Science Center and viewed a 3D movie on Extreme Weather. It was a fun-filled and exciting year with lots of learning in second grade.

Grade 3

In third grade, students and teachers focused on the Learning Progressions, particularly in the area of character traits. The teachers found that their students showed growth in this area and their written responses improved. This year, classes took a field trip to the Eli Whitney Museum in Hamden, which correlated with the unit on famous Nutmeggers in Social Studies, as well as the Earth Materials unit in Science. To showcase students' Bio Bottles of the famous CT person they chose to research, a parent celebration was held. As a grade level, teachers focused on spelling instruction for the Instructional Learning Team (ILT). After analyzing the data, it was noted that students in all classes made progress with phonics and spelling skills. It was a great year in third grade.

Grade 4

The fourth grade was introduced to a new language arts unit called Power and Perspective Book Clubs in Readers' Workshop. Many reading units involved book clubs, which led to the development of deeper communication among students to identify the themes of the texts that they read. The goal this year of developing an in-depth understanding of the Narrative Reading Progressions allowed teachers to better model stronger responses to students. Students not only produced better-written responses, they engaged in much richer conversations about their reading using their text to support their thoughts and opinions. Fourth graders went to Camp Sloper as an enrichment study of habitats, ecosystems, erosion and weathering. Several students fourth grade students participated in the Invention Convention, presenting their inventions at Southington High School for judging.

Grade 5

Grade five focused on the implementation of the Common Core State Standards (CCSS) across all curriculum areas. The grade level team departmentalized subjects for the students. Each teacher was the expert in a specified subject. In writing, students participated in Writing Workshop for narrative, informational, and opinion writing. An end of the year Writing Author's Picnic was held, where each student prepared a presentation of their favorite writing piece. In Math, teachers and students continued to work with the Ready Math resource that is aligned with the CCSS. Also, students created an Interactive Math Notebook and worked on an end of year Math Fair Project where they chose a concept/skill that they learned about in Math this year. In Science, every individual completed an invention/experiment project. A Science Project Fair was held to share projects with students and parents. A new Next Generation Science Standards (NGSS) unit on Space was implemented at the end of the school year. Content-based non-fiction reading and writing provided opportunities for students to demonstrate their learning from Reader's and Writer's Workshop. Teachers continued to run "student-led parent/teacher conferences" that allowed students to take ownership of their learning and share their progress with their parents.

PLANTSVILLE ELEMENTARY SCHOOL

Stephen F. Bergin, Principal

School Accomplishments

Plantsville Elementary School (PES) continued to grow as a school community with children coming from various parts of the country and with the district's participation in the Open Choice Program. The staff continued to work with the mutually revised Continuous Improvement Plan. Literacy and numeracy goals were directly related to Common Core State Standards as well as district benchmarks. Data meetings were held to review and monitor ongoing student progress. These meetings assisted teachers as they aligned their instructional goals based on the results of individual student data and action plans. The teachers used differentiated instruction based on student need as it developed in the instructional setting. Both Writers' and Readers' Workshop were fully implemented in all classrooms, as all teachers were fully trained in both models. Writing skills were emphasized across subject areas, as children wrote in all classes every day. Small flexible groups within the math classrooms were based on student need as identified by individual and benchmark assessments. Identified areas of weakness were addressed by the literacy specialist, special educators, as well as intervention tutors. Since Plantsville Elementary School facility is full of diverse technology, teachers and students use the technology on a daily basis to further instruction and learning. Teachers, paraeducators and students used interactive Smart Boards, document cameras, and computer technology in all teaching areas, including the library/media center. In addition, the computer carts were used continuously throughout the classrooms.

The Plantsville faculty demonstrated a strong commitment to the academic programs. Teachers continued to attend professional development on the Columbia's Reading Model of instruction. Also, Math workshops were attended as the school moved forward with the common core in these areas. Several teachers continue their education with college courses, and many requested to attend professional development opportunities outside of those offered by the district. They shared important information as lead trainers with other staff upon their return. PES staff gave back professionally, serving as cooperating teachers for young student teachers and as TEAM mentors for new teachers.

Plantsville continued to take pride in music, art, and physical education programs; the school held two instrumental and two vocal concerts. Physical education class integrated literacy and numeracy goals. In addition, science and social studies objectives were integrated with a variety of unique learning centers. Teachers integrated their teaching of nonfiction with social studies and science. Children learned to delve deeper into various areas of print and media, integrate information, and make argument through debate.

Plantsville School has been fortunate to have a strong and supportive PTO. Along with cultural programs, the PTO continued to be active in many areas. The PTO sponsored two book fairs, an ice cream social, and funded Field Day and class field trips where real life experiences were provided outside of the classroom. Through Plantsville's partnership with *Calendar House* and *The Summit*, students continued their outreach to older adults in the community. Once again, PES was part of the district *Relay for Life* team as well as many other charitable contributions for community needs.

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Student Achievements

Kindergarten

Kindergarten students experienced a balanced program of literacy and numeracy. The highlight of the social studies curriculum was a visit from the local fire department as the students were given the opportunity to explore a fire engine while learning what these community members do for them. Science and literacy were supported by a trip to Indian Rock. Academic growth was significant as 92% of students met end of year expectations in reading goals. In addition, writing showed growth throughout the year, as each student progressed in the elaboration of their writing.

Grade 1

The first grade literacy program was highlighted in the spring by participation in the school-wide Young Authors' Celebration. Family members were invited and each child had an opportunity to read published writing pieces. The science curriculum was enhanced by a visit to the Beardsley Zoo and live animals in the classroom to observe the life cycle. Also, the first grade curriculum was enhanced by visits from community helpers such as Southington's Fire Department, a local dentist and a visit from nurses to discuss germs.

Grade 2

The second grade social studies unit on the community of Southington was enhanced by each student traveling around town to complete a "scavenger hunt" to learn about historical places in town. Marie Secondo, the curator of the Barnes Museum, came to Plantsville to share information about the Barnes and Bradley families and to present a "What is it?" program. In the spirit of the Barnes family motto, "*Preserving Southington's History for Future Generations*", items from many years ago were shown and children had to guess their intended use. Second graders learned how to write Science Lab Reports in Writer's Workshop this year. After reading about force and motion to acquire background knowledge, the students learned "How to write like a Scientist" (ask a question about how the world works, record a hypothesis, think of how you will test it, record your procedure, conduct multiple trials, record your results, analyze your results, and write a conclusion). Cars and ramps were used to explore the concept of force and motion. The Connecticut Science Center brought a hands-on Force and Motion program to PES for the children to demonstrate their knowledge about the topic and apply it to a new experiment. Each second grade student planted a plant in the garden that was provided by Lewis Educational Agricultural Farm (LEAF). The plants will harvest flowers and vegetables in the fall. In Science, students studied plants in the spring and this activity brought the community resources and science curriculum together. Also, classes grew crops to share within the school community. Future ideas discussed with John Duffy, Science Coordinator included planting wildflowers and/or perennials near the recess door and a compost bin in the fall.

Grade 3

Third grade students were immersed in a literature rich environment covering a wide range of genres. They read and wrote on a daily basis with specific objectives helping to guide the experience. In the area of mathematics, students were exposed to many new concepts and were provided the opportunity to grow their knowledge base and skill set while moving through the concrete, representational, and abstract stages of learning. In science, groups participated with their peers in the hands-on exploration of a myriad of topics while gaining a better understanding of the scientific method. In social studies, they examined the northeast region of the United States creating and presenting individual and group projects.

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Grade 4

Fourth graders had monthly celebrations in reading and writing, through Writers' Workshop, best writing was shared with peers, and conversations about best books were held. They also presented completed writing to their parents during our Young Author Day. The annual Star Gazing night was a huge success. Science was enhanced by participation in the Connecticut Invention Convention where several PES students achieved state recognition. Also, grade four learners visited Camp Sloper twice with science related topics. An in-school field trip that integrated science was a big hit with all learners.

Grade 5

Book clubs and read aloud gave students the opportunities to increase their higher-level thinking and conversational skills in both an independent and group setting. In science, students participated in either the Science Fair or the Invention Convention. The Science Fair allowed students to test a hypothesis through experimentation and come to valid conclusions. Five of Plantsville's fifth grade students moved on to the regional level competition, and three of those students advanced to the state level competition held at the University of Connecticut. Fifth grade students participated in the election for *Connecticut's First Student Governor*. One Plantsville student was one of the seven state finalists, and all participants traveled to the Old State House in Hartford to listen to state and federal legislators speak. Students learned to write in a variety of formats, including research-based historical and argument essays. These units were cross-curricular, combining reading, science, and social studies with the writing process.

School Wide Reading Recognition

The students participated in the Governor's Summer Reading Challenge. As a result of their reading success, the entire school participated in a field trip to the New Britain Bees Educational Day and baseball game.

Continuous Work and Growth

Teachers and administration will continue to use data-driven decision-making to determine individual learning plans for students. As a faculty, Plantsville educators have studied the Continuous Improvement Plan and revised objectives to include those areas of need seen in the district assessments and daily student work. The use of Scientific Research-Based Intervention (SRBI) has strengthened individualized intervention for students as PES continued to meet the needs of all learners. A focus on character development was a school wide goal as the staff worked as one to integrate the Responsive Classroom approach within each classroom while incorporating morning meetings. Teachers participated in Emotional Intelligence (EI) training from the Yale Center of Emotional Intelligence. Upon completion of this yearlong introductory training, they will bring this skill set into their classrooms as they begin to build our student's emotional intelligence. Smarter Balanced Assessments were also taken into consideration as teachers wrote their goals. All members of the staff will continue professional development in the common core, which has deeply driven instruction. The expansion of leveled classroom libraries will continue, especially in the area of nonfiction. The school will continue work as an inclusive setting, so that every child is in his or her least restrictive environment. The school community will strive to become even more technologically literate, updating web pages and using technology, when appropriate, to enhance student learning.

SOUTH END ELEMENTARY SCHOOL

Erin Nattress, Principal

School Accomplishments

South End Elementary School (SEES) had an extremely successful 2017-2018 school year! Students were held to high standards continually both academically and civically. Teachers challenged students to reach their fullest potential through a differentiated approach to learning focused on increasing stamina and rigor. Staff at South End School continued to be amazed at the growth that the students demonstrated through the year. A Fact Fluency Family Math Night was created to provide parents with engaging and interactive ways to practice math with their children, facilitated by the SEES math specialist.

The South End PTO brought a year full of fabulous cultural arts programs to students. They sponsored events to bring the South End community together. The PTO sponsored two successful book fairs in which proceeds went to provide teachers with new books for their classrooms. SEES experienced a Welcome Back Family Picnic, an ice cream social, and a variety of engaging fundraisers, such as Celebrity Scoop Night. Also, the PTO sponsored the Drama Club production of *Mulan*, the Math Olympiad, Running Club and Zumba Club.

Community involvement is a priority for the South End School Community. A total of 18 jumpers participated in the Annual Sloper Plunge! The school sponsored events to raise money for Relay for Life and participated in a cereal drive for Southington Youth Services. Third grade had a record breaking year fundraising with their Alex's Lemonade Stand!

Celebrations

South End held the Second Annual *One School, One Book* with the whole school community reading *The Tale of Despereaux* by Kate DiCamillo. Related literacy activities were instituted for building comprehension, vocabulary and strong conversations about literacy. Also, a craft event was tied to the story for American Education Week with all families. Three South End students were recognized at the State Invention Convention for their creative inventions. One student advanced and was recognized at the National Invention Convention in Detroit. Fifth grade STEPS (Southington's Town-wide Effort to Promote Success) Ambassadors participated in a Leadership Conference, which they then implemented as they organized and facilitated monthly Asset Building Town Meetings for the school.

Kindergarten

Students had explicit instruction through whole group lessons, small strategy groups and individual intervention in literacy to build Phonological Awareness and provide foundations of reading. Upon exiting Kindergarten, 97% of students were reading at grade level. Students participated in hands-on learning with field trips to Lewis Farms, supported by Southington's LEAF (Lewis Educational Agricultural Farm) organization and a trip to the West Hartford Science Museum. They took an active part in planting the South End Community Garden. Teachers had an end of year parent night to offer summer strategies for maintaining the growth made in Kindergarten.

Grade 1

First grade students made excellent growth this year, particularly in reading with 76% reading at or above grade level. They implemented the Reader's and Writer's Workshop units and facilitated an effective, flexible Intervention Block each day to support struggling learners. The first grade experienced hands-on learning as they watched their chicks hatch and tadpoles turn to frogs.

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Additionally, they had Indian Rock come for their Fabulous Frogs presentation. Also, they attended a performance of Henry and Mudge at Lincoln Theater.

Grade 2

The grade two team was extremely proud of the Fountas and Pinnell scores that soared with 91% reading at or above grade level. A focus was on improving differentiation in math using Math Workshop/Centers and support from the Math Specialist. The second grade collaborated with the literacy coach to increase the rigor of word work. They took a field trip to Nature's Art in Oakdale to support the science curriculum. Second grade wrapped the year up with a Patriotic Program, in which they shared new learning in social studies with families and invited local veterans.

Grade 3

Third grade students had a year full of growth in literacy with a shift to reading for meaning and interpretation. Strong conversations about text were fostered with cross-classroom book clubs. The team collaborated with the Math Specialist to provide rigorous differentiation in Math Workshop. In collaboration with the District Literacy Coach, the team focused their Instructional Learning Team work around word work, and differentiation they could implement to promote growth at all levels. They ended their year with hands-on learning at Indian Rock.

Grade 4

The fourth grade dove into new units in Reader's and Writer's Workshop. Specifically, they took their journalism unit to a new level by using a green screen to create actual live broadcasts. Many students participated in the Invention Convention. Two of the South End fourth graders went to the state level, with one qualifying for and attending the National Level Invention Convention in Detroit. They were able to extend their learning beyond the classroom with a field trip to Camp Sloper to support the science curriculum and a trip to The Beardsley Zoo in the spring.

Grade 5

Grade 5 students worked hard to prepare for their transition to middle school. They continued to work in small strategy reading groups to target specific areas. The team collaborated with the District Science Coordinator to integrate the new Next Generation Science Standards (NGSS) science investigations. Also all students participated in the Science Fair and Invention Convention. Students visited Old Sturbridge Village to support their study of Colonial America.

Ongoing Work & School Improvement

The future is bright at South End! All staff will continue to embrace new learning strategies and refine Scientific Research-Based Intervention (SRBI) practices to maintain high standards for all students. The school's next focus will be on Emotional Intelligence (EI) to support staff and create an environment in which everyone is ready for the hard work ahead. With the increase in social emotional needs of our students, the school plans to use guidance staff to support with lessons in the primary grades and promote mindfulness. Overall goals will always center on creating a well-supported and mindful learning environment for all learners.

WILLIAM M. STRONG ELEMENTARY SCHOOL

Melissa Barbuto, Principal

Introduction

The 2017-2018 school year was another year full of amazing accomplishments at William M. Strong Elementary School! The entire school continued to collectively commit to focused goals, embraced challenges when they arose and persisted in the face of setbacks in order to achieve these accomplishments. This year, Strong School continued to focus on cultivating a positive school climate. In order to foster a positive school climate that promotes the learning and well-being of the school community, SES engaged in the following:

1. Utilized a school-wide behavior manual, which included expectations for student behavior as well as the roles and responsibilities of all members of the school community, including teachers, administration, resource staff, parents and students.
2. Continued to implement a school-wide behavior incentive linked to the school-wide behavior expectations. The school held monthly school-wide celebrations for students. Some celebrations included a dance party, school-wide movie and pajamas, and a Hawaiian Luau.
3. All teachers implemented components of the Responsive Classroom approach, particularly Morning Meeting.
4. Expanded the implementation of Emotional Intelligence for staff by creating a Staff Charter, checking in on the Mood Meter daily and utilizing strategies to assist in regulating emotions.
5. Encouraged a Growth Mindset for all students and staff through monthly whole school activities and presentations.

Additionally, through the Instructional Learning Teams process, staff developed a strong professional culture that focused on collaborative professional learning in order to improve instructional practices and student learning.

Celebrations

Kindergarten

This year, Kindergarten teachers incorporated key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. Morning Meeting was an integral part of the daily routine, which had a positive impact on student's social and emotional growth. Additionally, Kindergarten teachers collaborated with their colleagues through the Instructional Learning Team (ILT) process in order to research best practices in the area of Phonemic Awareness. Due to this professional collaboration, the team was proud to report that 84% of all Kindergarten students ended the year reading at or above grade level expectations.

Grade 1

First grade teachers incorporated key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. Morning Meeting was an integral part of the daily routine, which had a positive impact on student's social and emotional growth. Additionally, first grade teachers collaborated with their colleagues through the ILT process in order to research best practices in the area of Fact Fluency. The team was proud to report that 85% of first grade students ended the year at or above grade level expectations in STAR Math.

Grade 2

Second grade teachers incorporated key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. Morning Meeting was an integral part of

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the daily routine, which had a positive impact on student's social and emotional growth. Second grade teachers encouraged students to have a growth mindset and incorporated flexible seating into their classrooms. Additionally, second grade teachers collaborated with their colleagues through the ILT process in order to research best practices in the area of Fact Fluency. The team was proud to report that 93% of second grade students ended the year at or above grade level expectations in STAR Math.

Grade 3

Third grade teachers incorporated key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. Morning Meeting was an integral part of the daily routine, which had a positive impact on student's social and emotional growth. Additionally, third grade teachers collaborated with their colleagues through the ILT process in order to research best practices in the area of Fact Fluency. The team was proud to report that 88% of third grade students ended the year at or above grade level expectations in STAR Math.

Grade 4

This year, fourth grade teachers incorporated key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. Morning Meeting was an integral part of the daily routine, which had a positive impact on student's social and emotional growth. Additionally, fourth grade teachers collaborated with their colleagues through the ILT process in order to research best practices in the area of Fact Fluency. The team was proud to report that fourth grade students made significant growth in this area.

Grade 5

Fifth grade teachers incorporated key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. Morning Meeting was an integral part of the daily routine, which had a positive impact on student's social and emotional growth. Additionally, fifth grade teachers collaborated with their colleagues through the ILT process in order to research best practices in the area of student engagement. Due to this professional collaboration, the team was proud to report that fifth grade students made significant growth academically, socially, and emotionally.

Ongoing Work

As the school continues work on creating a positive school climate, staff will continue work around Emotional Intelligence by consistently utilizing the mood meter, expanding practices around regulating emotions and Mindfulness, and sustaining the staff Charter. Staff will be expanding the work in this area by introducing Emotional Intelligence to students and parents. Teachers will also continue to utilize the Responsive Classroom component "Morning Meeting" as a structure to implement Emotional Intelligence and build a positive school community. Furthermore, the staff look forward to continuing the work with Instructional Learning Teams next year, focusing on streamlining the process in order to make it even more effective.

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REUBEN E. THALBERG SCHOOL

Megan Bennett, Principal

Introduction:

Reuben E. Thalberg School (TES) is a Kindergarten through fifth grade school that served approximately 450 students in the 2017-2018 school year. The staff provided the foundation for strong learner habits, student achievement in academics, social emotional development, art appreciation, and physical fitness. The staff recognized that teaching does not occur in isolation, but rather as part of a child-centered team. The entire school community was proud to be recognized as a “2017 School of Distinction”. A large part of Thalberg’s success has been due to the staff’s commitment to support the growth of each child.

Thalberg has built a sequential foundation that promotes responsibility for the students. Kindergarten students have begun with collaborative learning opportunities in a structured environment. Responsibility has been built throughout the grade levels so that students are ready for independent and departmentalized instruction in fifth grade. Starting in fourth grade, teachers have rotated classes for a STEM/Humanities focused instruction. Fifth grade students rotated through each of the fifth grade teachers to prepare students for middle school.

Thalberg School continued to provide personalized learning opportunities for students through 30-minute blocks for independent learning and research time as well as through the Maker Spaces opportunities provided in the Media Center. During these times, staff have taught students the importance of presenting, public speaking, technology, and researching facts.

Thalberg School continued to be civic minded. The students were encouraged to volunteer, donate, and support various causes. At TES, the saying has been, “If you do good things, you get good things.” All fun events and activities have been earned by the positive behaviors and efforts of the students. Students have continued to participated in Asset Building Pep Rallies, Smart Kids at Thalberg Elementary (SKATE) enrichment activities, Tech-Sports, Spirit Club, weekly garden club experiences with OVGC (Orchard Valley Garden Club), drama clubs, VEX robotics, First Lego League, Computer Lab Helpers, book buddies and experiences to promote student empowerment and a sense of community.

Technology

- The students are expected to have screen time every day at Thalberg.
- Tech-sports program continued to support students’ comfort with technology. This program allowed students to support technology school-wide.
- The Maker Spaces area of the learning commons (library) continued to grow and expand with new devices and challenges offered to students.
- The Lego-Robotics Team continued in its third year and was led by Mrs. Mandy Hubeny and Mrs. Debbie Miller and founded by the Southington Education Foundation (SEF) grant. Additionally the school added VEX Robotics under Mr. Tony Arru and Mrs. Hubeny.
- Virtual book club paired Southington High School students with fifth grade. Students utilized Google Docs as well as Skype. This continued project has been successful because of the efforts of Mrs. Becky Richards and Mrs. Jennifer Paul.

Interventions

- The SRBI (Scientific Research-Based Interventions) process was expanded and refined. The model was adjusted to meet the district-wide process to ensure continuity within the Southington Public Schools.

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- Thalberg continued to provide Blooming Readers for the first grade struggling readers. This intensive five-day a week intervention program supported first graders development of reading skills (decoding, encoding, and comprehension). This year, the program shifted to include Kindersprouts (beginning in March) to prepare the youngest learners for the reading demands.

Contributing to our Community

Events were held to connect the school to the community	Donations	School/Business Partnerships	Cultural Arts by the PTO	School Based Experiences
*Grandparents Day *Special Friends Day *Dr. Seuss Day *Young Author's *Monthly Movie Nights *Cabin Fever Kickball *5K Fun Run	*Bread For Life *St. Jude's Mathathon *Breast Cancer Care Kits *Sponsorship of a student in the Dominican Rep. *Ben Was Here Foundation *Relay for Life *Veterans' PTSD	*Orchard Valley Garden Club *Price Chopper, Stop & Shop, Shop Rite *TD Bank: Monthly Banking *Grant received by DEEP *PTO donation of Water Bottle Filler and School Sign	*Anti-Bullying Presentation *Trivia Gameshow	*Monthly ABC Pep Rallies *Recycling Programs/ Environmental Studies

School Wide Accomplishments

The staff at Thalberg School gave their time, energy and care to each student at our school. Students were given opportunities beyond their classroom curriculum. Students were empowered to lead clubs, run pep rallies, support classmates and make a difference in their community. Students experienced leadership and saw that efforts made changes. The entire staff has been proud of the opportunities provided to Thalberg Elementary School students.

The school continued to bring students to and beyond the grade level expectations. Again, this year, over 85% of students in grades K-5 were reading at or above grade level as measured by the Fountas & Pinnell assessments. The staff at Thalberg have never been satisfied with the accomplishments of the past. All staff have continually sought improvements for the professionals and students. The result has been a student-centered environment that has changed to meet the needs, set the challenges and celebrated the success of each learner at Thalberg School.

The Election Department is responsible, under the Office of the Secretary of the State, to register voters, maintain all voter records, and conduct all elections, primaries and referenda under federal, state and local regulations. It is also mandated that our office yearly hold a canvass of voters to make certain our voting list is up to date and accurate. We annually do this in conjunction with the US Postal Service National Change of Address service, which notifies us of those voters who have filed address changes with the Post Office since the past year. The motor vehicles department also keeps us advised of changes of address during the year. This service is most helpful in keeping our records current.

The addition of online voter registration is very successful. Voters may now register to vote on line as well as change parties, names and addresses. The registration goes through Motor Vehicle records and the signature on the application form is added from the driver's license. Since it started in October 2014 hundreds of citizens have used the system to register to vote and/or make changes to their existing registration. Recently Connecticut joined ERIC, which is a group of states who have agreed to monitor each other's voting lists and report changes of address or status to these states for their action.

Additionally, when citizens have a transaction at the DMV, i.e. driver's license renewal, change of address etc. they are given the opportunity to register to vote if they are not already a voter. This has produced good results in new voters registered.

The 2018 State election will again feature our new voting technology. We will be using scanner type voting tabulators and still only require one per polling place. Voters take a paper ballot into a privacy booth or table and vote for their candidates by filling in the oval in the square having the candidate's name. This is much the same as an SAT test or a lottery ticket. The voter will then put the ballot into the scanning tabulator and they will be finished voting. It is an exciting technology mandated by the Federal Government under the Help America Vote Act of 2002. We believe voters will continue to find it easier and quicker than the previous lever machines. It will allow us more flexibility to bring the machines to senior centers, schools and the library for demonstrations.

Two years ago we introduced a new handicap voting system for the presidential election in November of 2016. We are dedicated to the premise that every voter deserves the right to vote privately and independently and work hard to make it possible. The new system will make it easier for handicap voters to vote independently. It also will eliminate the telephones (11) that the former system needed to operate. This results in a savings to the town in telephone expense plus the extra work the phone lines involved when the system is used.

We held our mandated voter registration session at Southington High School where students who will have reached their 18th birthday by Election Day can register to vote. Starting in 2012

youngsters were also allowed to vote in primaries even if they would not be voting age until November. It will be pretty exciting for new young voters to vote in a Primary their first time voting. The legislature felt that if they were voting in November they should also have a hand in the candidate selection at the primary before the election. The idea behind allowing them to register at 17 was that getting them on the registered rolls before they go away to college will encourage them to continue vote at election time and it does work as we see a goodly number of college students requesting absentee ballots in each election

We continued our town participation in the state Converse system which posts all Southington voters on the state computer. All towns in Connecticut now participate in the system. It assures that people will be registered in only one town in the state and makes it easier to transfer the registration of new voters from their old town to Southington. All of our computers are tied into the state system.

From the 2013 election forward voters are allowed to register to vote on election day because of legislation passed that year. Because local (2017) elections are lightly attended it was felt that that election WAS a good election to introduce a new feature and determine any changes or additions needed to the existing legislation. The 2018 election ballot will include referenda items which involve money appropriations so taxpayers are able to vote even if they are not registered voters. Taxpayer voting always takes place at Derynoski Elementary School only.

We regularly maintain a very elaborate web page on the internet with answers to the most frequently asked questions, of general interest, on registering and voting. Around election time we post the names of candidates and some information about the nature of the election, primary or referendum. After each election the results of the election are also posted on our internet access. We urge all voters to bring up our web pages as they contain vital information about voting and a link to where a voter can check his/her own polling location.. This is particularly useful to avoid any delays at the very busy polling places.

Our web address is www.southington.org. E-mail us with question, complaints and suggestions. As a result of our e-mail correspondence new "how to" information is periodically added about the mechanics of voting. You can also find the names and addresses of your elected state and federal officials as well as a link to allow you to register to vote or make selected changes to your voting record.

The following is the number of voters who voted during the past four elections:

2014 State Election (Governor) 16,514 voters or 63.8% of those eligible to vote at that time

2015 Local Election (Southington) 9131 voters or 37.3% of those eligible to vote at that time

2016 Presidential Election 23,318 voted or 84% of those eligible to vote at that time.

2017 Local Election 9814 voters voted or 35.2% of those eligible to vote at that time We hope that participation in future local elections will increase as voters realize that all our elections are very important to our everyday lives

THOMAS S. JANIK
REGISTRAR OF VOTERS

ROBERT L. SHERMAN
REGISTRAR OF VOTERS

Town of Southington

Engineering Department

KEITH HAYDEN, P.E.
DIRECTOR OF PUBLIC WORKS

JOHN WEICHSEL MUNICIPAL CENTER
196 NORTH MAIN STREET
SOUTHINGTON, CT 06489



JAMES A. GRAPPONE, P.E.
ASSISTANT TOWN ENGINEER

ENGINEERING TEL (860) 276-6231
FAX (860) 628-8669

ANNUAL REPORT OF THE ENGINEERING AND SEWER ADMINISTRATION DEPARTMENTS

The Engineering Department provides broad technical assistance and expertise to other Town Departments, Town Boards and Commissions (including Planning & Zoning, Zoning Board of Appeals, and Conservation Commission), and citizens at large. Our engineers provide oversight and inspection of all construction projects within the Town. Engineering administers the sidewalk replacement and the utility trench repair programs. Engineering is also responsible for the MS4 (Municipal Separate Storm Sewer Systems) program of sampling, testing and reporting on pollutants in the stormwater runoff to the DEEP.

The Sewer Administration Department is responsible for billing and collection of sewer usage fees. In fiscal year 2017/18 \$5,328,085 was billed to approximately 10,500 residential, commercial, and industrial customers. In April 2017 the Sewer Department began offering customers the option of receiving their bills by email. To date approximately 300 customers have signed up saving the Department almost \$600 in postage annually. We included an informational flyer in the bills reminding customers that the proper way to dispose of Fats, Oils, and Grease is in the trash and not by pouring it down the drain.

Some of the major projects completed by the Engineering Department during the fiscal year from July 1, 2017 to June 30, 2018, are listed below.

- Replacement of the West Center Street Bridge
- Removal of the underground fuel tanks at Fire Headquarters and Firehouse #5
- Realignment of the Hart/Curtiss Street Intersection and linear trail extension.
- Phase 1 of the resetting/replacement of the downtown pavers.
- Construction of John Weichsel Crossing
- Design of the Rehabilitation of the South End Pump Station
- Design of the Jude Street/West Street Intersection Improvements
- Installation of a Vapex odor control system on the sludge storage tank at the Sewage Treatment Plant.

The Town Council awarded the contract for the Rehabilitation of the South End Pump Station to Kovacs Construction Corp. in the amount of \$549,560. This project will be completed in the spring of 2019.

The design of the Jude Street/West Street Intersection Improvements is complete. The Town is waiting on the DOT to complete acquisition of the Rights of Way before going to bid in September 2018.

The Town received State reimbursement Grants for the Realignment of the Hart/Curtiss Street Intersection and linear trail extension in the approximate amount of \$320,000 and the West Center Street Bridge Replacement in the approximate amount of \$620,000. The Town received a \$50,000 LOCIP Grant to design the Jude Lane Intersection Improvements and will receive a \$591,000 for construction. Additionally we have applied to CRCOG and received preliminary approval for a \$1.1 million LOTCIP grant to reconstruct the Marion Avenue Bridge over Falls Brook.

The Engineering Department continued the contracts for Crack Sealing as part of the bonded road improvements and repairs with Sealcoating and trench restoration with Laydon Construction LLC to remove temporary utility patches and install permanent patches.

Tighe & Bond is 100% complete with the design of the improvements needed to address new phosphorus regulations and upgrade outdated equipment at the Wastewater Treatment Plant including replacing pumps with new energy efficient motors that will reduce operating costs. The cost for all of the recommended work totals \$57,100,000. The bonding referendum was approved by residents in the November 2016 referendum qualifying the Town for a \$17,168,000 Clean Water Fund Grant and a 2% loan for the balance of \$39,932,000. The Town is currently waiting on final approval of the plans and specifications by the DEEP before going out to bid.

We continue to prioritize sewer lining work throughout town. We have committed an annual budget of \$500,000 to the on-going sewer lining project. Sewer lining is used to reduce the amount of rain water and ground water entering our sewer system that then has to be treated. Lining can also reinforce cracked or damaged pipes and seal out root intrusion preventing backups. To date, we have completed lining of 2,298 L.F. of 8" sewer; 1,567 L.F. of 10" sewer; 532 L.F. of 12" sewer and 2,376 L.F. of 18" sewer.

BL Companies completed the Preliminary Design of the trail from Lazy Lane to the Southington-Plainville town line. The Town is currently on negotiations for the final design of the project. It is anticipated that the trail will be constructed in summer 2019.

The Engineering Department selected AECOM for the design of the replacement of the Spring Street Bridge over the Quinnipiac River. The DOT has reviewed and approved the hydrology report. The next major milestone will be the Structure Type Study which is scheduled to be completed in August of 2018.

The Engineering Department provided engineering and survey as needed in support of the road work associated with the bonded road improvements.

We continue to update our web page and we post current work schedules to keep residents informed of active construction projects in the Town.

As part of the acceptance process, the Engineering Department reviews A&C Connection sewer videos. Engineers review the videos to ensure that the sewer piping and connections were installed properly. Engineers also view videos on both storm and sanitary sewers prior to scheduled road improvements to ensure all necessary repair work is completed before the road repairs take place.

The Engineering Department catalogued and followed up on 36 streetlight complaints, 52 tree complaints, 24 drainage complaints, and 9 sightline complaints.

Subdivisions

The Engineering Department reviews subdivision plans and provides comments to the Planning and Zoning commission for all improvements to the Town's infrastructure. During construction our field inspector inspects all public improvements to ensure they are constructed in accordance with the plans and specifications.

Accepted New Streets in 2017-2018

<u>Street Name</u>	<u>Length of Street (ft)</u>	<u>Acceptance Date</u>
Walker's Crossing	1,110 feet	09/19/17
Bagno Drive	630 feet	10/03/17
Fragola Drive	740 feet	11/21/17
Fral Court	530 feet	11/21/17
Total Length	3,010 feet = 0.57 miles	

Excavation Permits

During the year 366 excavation permits were issued. Excavation permits are required for excavation work within the Town's right of way.

Zoning Permits

Zoning permits reviewed by the Engineering Department as part of the Planning and Zoning approval process totaled 463. In addition Engineering reviewed the following applications: 1 zoning text amendment, 2 subdivision or re-subdivision reviews, 4 floodplain filling applications, 27 special permit applications and 34 site plans for commercial and industrial projects.

Sewer Permits

During the year, 105 sewer permits were issued for new sewer installations or repairs.

Southington Fire Department

310 North Main Street
P.O. Box 289
Southington, Connecticut 06489
Telephone (860) 621-3202
Fax (860) 628-4049

Annual Report 2017-2018



Save Lives • Stop Fires

INTRODUCTION

The Southington Fire Department is an innovative and diverse department of 120 members that represent the community we serve. The Southington Fire Department is fortunate to have some of the most talented individuals in the fire community. Our members value the history and tradition of the Southington Fire Department, an organization built upon the strong shoulders of past leadership, without whom we could not tackle the challenges of the future. We are a vibrant department that values our past, sees present possibilities, and embraces the future. Our dedicated, hardworking members are trained to provide the following services: Structural Firefighting, Vehicle Rescue, Water Rescue, Hazardous Materials Response, Community Risk Reduction Program, Strategic Planning, and Command and Control. We are committed to providing the citizens and visitors of Southington with the best service and protection possible.

The department is comprised of a combination of career and volunteer firefighters, operating out of four stations located strategically throughout the town. Staffing of on-duty, career personnel is presently one battalion chief/shift commander, one captain, and four firefighters, for a total of six personnel. They are on-duty 24 hours, 7 days a week at Fire Headquarters, 310 North Main St. There are two additional career firefighters assigned Monday through Friday, during the day, 7 a.m. to 3 p.m., at Company 5. There are seven staff positions working Monday through Friday consisting of Chief, Assistant Chief/Fire Marshal, Deputy Chief of Safety and Training, Deputy Fire Marshal, one firefighter/inspector, one inspector, an executive assistant, and a clerk/typist. Company 1, located at Fire Headquarters, 310 North Main St., has twenty volunteer firefighters, six probationary volunteer firefighters, and one fire police. Company 2, located at 130 West Main St., has twenty-two volunteer firefighters, three probationary volunteer firefighters and six fire police. Company 3, located at 35 Clark St., has fifteen volunteer firefighters, two probationary volunteer firefighters, and one fire police. Company 5, located at 75 River St., has four volunteer firefighters, one probationary volunteer firefighter and two fire police.

ISO RATING

The Insurance Services Office, Inc. (ISO) surveyed the Southington Fire Department in its review of the Town of Southington's Public Protection Classification (PPC). ISO is an independent company that serves insurance companies, communities, fire departments and others, by providing information regarding risks. Virtually all U.S. insurers of home and business properties use ISO's Public Protection Classifications in calculating premiums. In general, the price of fire insurance in a community with a good PPC is substantially lower than in a community with a poor PPC, assuming all other factors are equal. Grades are determined by needed fire flows, emergency communications, water supply, and the fire department as a whole, which includes equipment, staffing, training, location of fire stations, operations, and community risk reduction. Communities are rated on a scale of one to ten, one being the highest possible rating.

Save Lives • Stop Fires

The department is proud to report that the town's PPC grade improved from a 4/9 to a 3/3Y. The Town of Southington is one of 4,188 fire departments nationwide with a PPC of three or less. This improvement is a direct result of great efforts by many individuals both internal and external to improve the overall operations of the fire department. This survey will also help the department focus on improving overall operations for the community.

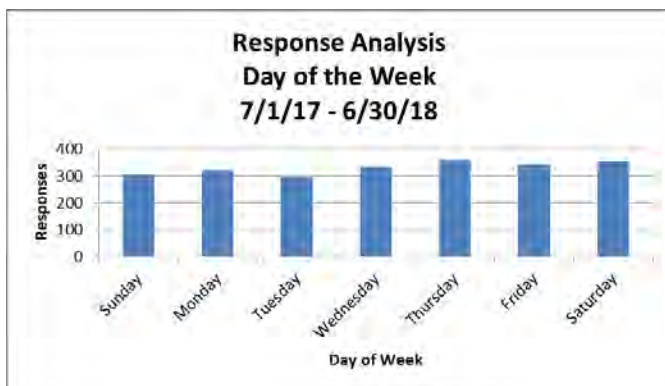
EMERGENCY ACTIVITY

The department responded to 2,311 calls for service. As in previous years there were many times when the department's manpower was stretched extremely thin; however, our firefighters did an outstanding job with the limited resources they had at their disposal. The department would also like to thank the surrounding towns that assisted by sending personnel and apparatus to our aid.

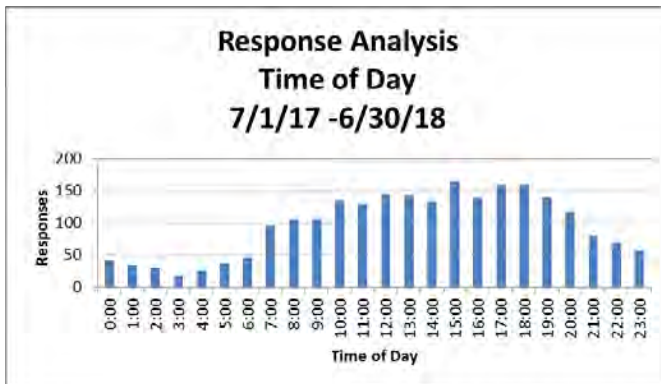
The department's emergency activity comprised of the following:

- 114 Fire Incidents
- 2 Overpressure Rupture, Explosion, Overheat Incidents
- 772 Rescue and Emergency Medical Service Incidents
- 256 Hazardous Condition Incidents
- 475 Service Calls
- 269 Good Intent Calls
- 410 False Alarm and False Calls
- 10 Severe Weather and Natural Disaster incident
- 9 Special Incident Types
- There was a total estimated dollar loss of \$1,177,904
- The total estimated dollar amount saved is \$82,127,004

The following graphs depict the breakdown of incidents by alarm day of the week and time of day:



Save Lives • Stop Fires



COMPANIES ARE EQUIPPED AS FOLLOWS:

Headquarters and Company #1

Engine #11	2017 Sutphen Pumper
Engine #12	2012 Sutphen Pumper
Ladder #1	2007 Pierce Tower
Rescue #1	2005 Pierce Heavy Rescue
Car #1	2017 Ford Explorer
Car #2	2015 Ford Explorer
Car #3	2016 Ford Expedition
Car #4	2015 Ford Explorer
Car #5	2010 Ford Explorer
Car #6	2012 Ford Expedition
Car #7	2007 Ford Expedition
Brush #1	1990 Ford Pickup
Utility	1999 Dodge Pickup

Engine Company #2, Plantsville

Engine #21	2015 Sutphen Pumper
Engine #22	1990 Pierce Tanker
Brush #2	1976 Dodge Mini Pumper

Engine Company #3, Milldale

Engine #31	1999 Pierce Pumper
Ladder #3	1993 Pierce Tower
Rescue #2	2005 Freightliner Light Rescue

Engine Company #5, North End

Engine #51	1999 Pierce Pumper
Engine #61	1998 Pierce Pumper

Save Lives • Stop Fires

SIGNIFICANT EVENTS

- | | |
|--|---------------|
| • July 11, 2017 – 130 Anne Rd. | Building Fire |
| • July 24, 2017 – 1660 Meriden Wtby. Tnpg. | Building Fire |
| • September 20, 2017 – 1198 Flanders Rd. | Building Fire |
| • November 12, 2017 – 335 Atwater St. | Building Fire |
| • December 31, 2017 – 208 Meriden Ave. | Building Fire |
| • January 7, 2018 – 31 Ford St. | Building Fire |
| • May 19, 2018 – 630 Prospect St. | Building Fire |

FIRE PREVENTION

The Fire Marshals Bureau submitted 2,311 NFIR reports to the Office of the State Fire Marshal. The Community Risk Reduction program continues to be a success. There were 41 safety inspections this year.

Local winners of the 2017 “State of Connecticut Fire Prevention Poster Contest” were:

- 1st place – Rylie Duprey from Hatton Elementary School, grade 4
- 1st place – Maya Kasica from Kelly Elementary School, grade 5

SAFETY AND TRAINING DIVISION

It is the goal of the Southington Fire Department Training Division to identify areas of need and develop training programs to assist our members to become more proficient in emergency service delivery, customer service, emergency incident management, safety, fire prevention, public safety education, personnel management, and supervisory leadership.

Safety is our top priority. The best way to create a safe environment, especially in dangerous and high stress incidents, is through comprehensive training programs. The Southington Fire Department works hard in improving our delivery of service to our citizens, and our annual training is a big part of that. Training consists of ongoing educational programs for firefighters in firefighting, hazardous materials and infectious disease control that meet required minimum training for Connecticut Fire Services and state regulations set by the Occupational Safety and Health Administration (OSHA). These programs satisfy our many licensure requirements, as well as providing new training for firefighters and fire officers. These programs enhance the knowledge and skills required to protect our members and effectively provide a wide range of emergency services to our citizens. These creative training programs serve as a great retention method for volunteer firefighters.

While members of our own department conduct the vast majority of our training, members are able to receive and continue to take advantage of programs provided by outside agencies, such as Connecticut Fire Academy, Wolcott State Fire Training Center, Hartford County Fire School, FEMA, and the National Fire

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Academy. These agencies provide training in certain specialty areas, including all EMS training, state, and national certification courses.

In response to a Homeland Security Presidential Directive/HSPD-5 and HSPD -8, all Southington Fire Department members continue to receive their certification in FEMA's Emergency Management Institute National Incident Management System Training. Fire officers are also receiving advanced training in incident management.

The department participated in, or conducted over 1,175 classes totaling almost 9,500 hours. The department will continue to develop new programs that fit the needs of our membership and continue our mission to provide specialized and technical rescue training which prepares us to handle the increased ever-changing demand for service in our community.

The Insurance Services Office, Inc. (ISO) reviewed the department in early 2016, as part of the rating process recently for the Town of Southington. Part of the review includes an evaluation of fire training. The training components include, company level training, officer training, new and existing driver training, hazardous material training and new recruit training. The training division is proud to report that the earned credit points have doubled from a previous ISO review. The training division will continue to work on prescribed areas and use this report as a performance benchmark to increase the overall credits in this area of the review.

Firefighting is always listed among the most dangerous occupations every year. Obviously, the level of danger and risk changes with the complexity of the incident. Factors that contribute to the complexity of an incident include the weather, time of day, type of construction, number of people involved, level of experience and knowledge of the crews on the scene, and the resources available, just to name a few. The Southington Fire Department's commitment is to provide the best service possible to everyone who lives, works, or visits Southington. Whether it is a medical emergency, a fire emergency, or an emergency of another nature, we are committed to mitigating it as quickly and efficiently as possible with the resources at our disposal. We will continue to challenge ourselves through our training and education to ensure that we are prepared to fulfill that commitment.

Deputy Chief Scott DiBattista

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CERT

The Southington Citizen Corps Program or Citizens Emergency Response Team (CERT) is a community based volunteer organization that provides assistance to the Town of Southington or others by request, during times of emergency or other defined needs. Southington CERT is broken up into several sub-specialty teams, which include:

- Mountain Bike Search and Rescue
- Ground Search and Rescue
- Traffic Control
- Medical Support Team
- Sheltering

The team continues to evolve and has formed a Training Committee to address the member's needs. Another member of the Team has become a Train-the-Trainer bringing us to three trainers in-house. Southington CERT continues to be active in assisting with local festivities such as the Apple Harvest Festival and Italian Festival, and is working on a public media campaign to attract more members.

Captain Scott Lee

ANNUAL SERVICE AWARDS

The department held its second annual awards ceremony on October 4, 2017. The following members were honored:

Citizen Awards:

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Anthony Mauro	Donald Stewart	Adam Byczynski
John Miller	Tammy Najam	Amy Arnold

Special Recognition for Southington Police Officers:
Sargent Ward Officer Verab Officer. Lamarre
Officer Schneider Officer. Grigerek

Unit Citations:

December 18, 2016 – Incident #16-2087 – Crescent Lake
Eric Chase Thomas Golec Robert Hunt Scott Lee
Glenn Dube Michael Hughes Russ Fuller Christian Mastrianni
Justin Bertellotti

December 22, 2016 – Incident #16-2121 – 150 Savage Street
Mark Saucier Thomas Golec Eric Chase Christian Mastrianni

June 5, 2017 – Incident #17-0930 – I-84 East
James Paul Edwin Crandall Robert Moquin Richard Molleur
Jeffrey Roy Nicholas Dzioba Keith Glabau Jasen Zarcone
Lucas Martin Douglas Badgley Michael Popyk

Meritorious Conduct:

October 23, 2016 – Incident #16-1748 – 235 Mulberry Street
Rick Fortier Doug Badgley
March 19, 2017 – Incident #17-0454 – 770 Andrews Street
Grzegorz Porzycki

Life Saving:

December 22, 2016 – Incident #16-2121 – 150 Savage Street
Eric Chase

Commendations:

Chief of Department Exceptional Service – Scott DiBattista & Doug Badgley
Firefighter of the Year Career – Andrew Polzella
Firefighter of the Year Volunteer – Christopher Martin

The ceremony included eight members who received their firefighter badges. Promotional pinning was completed for six members of whom two were promoted to battalion chief, one to lieutenant, two to captain and one to deputy fire marshal.

Service awards were given to four members for five-years of service, three members for ten-years of service, five members for fifteen-years of service, one member for twenty-years of service, two members for twenty-five years of service, three members for thirty-years of service, and two members for thirty-five years of service, and one member for forty years of service.

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RECOGNITION

Interim Chief Thomas Wisner retired on June 30, 2018, after serving over forty-three years. In the June 27, 2018, Board of Fire Commissioners' meeting Richard Butler was hired as the new fire chief beginning in August 2018.

Battalion Chief Mark Saucier retired on September 1, 2017, after serving over thirty-six years. Captain James Paul was promoted to battalion chief.

Deputy Fire Marshal Harold Ballard retired on August 4, 2017, after serving over thirty years. Firefighter John Solury was promoted to deputy fire marshal.

Firefighter Lee Alan Dibble retired on November 3, 2017, after serving over thirty-one years. Company 3's lieutenant, Anthony Esteves was hired as a firefighter/EMT.

Firefighter Brian Mello retired on February 24, 2018, after serving over thirty years. Ryan Pulver was hired as a firefighter/EMT.

Battalion Chief Eric Heath served as interim fire chief until January 12, 2018 when Assistant Chief Wisner was appointed interim fire chief.

Captain Eric D'Arcy continues to represent the department in the Special Needs Registry program.

Captain Eric D'Arcy and FF/Inspector Robert Hunt continue their work coordinating the Community Risk Reduction program, providing home safety surveys and smoke or carbon monoxide alarms as needed.

Deputy Chief Scott DiBattista and battalion chiefs Thomas Donnelly and Eric Heath continue to work on utilizing and adapting Firehouse Software, the department's software for tracking incidents, for accurate record and accountability maintenance.

Battalion Chief Eric Heath, Battalion Chief James Paul and FF Richard Molleur continue to maintain the department meter maintenance program. Each month the meters are calibrated and rotated throughout the department's apparatus. These members have done all repairs that can be performed in house for the past several years.

Battalion Chief Thomas Donnelly continues to dedicate many hours to the department's IT needs.

Battalion Chief Thomas Donnelly and Battalion Chief James Paul remain liaisons to Southington's Central Dispatch, which is headquartered at the Police Department.

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Captain Richard Jones continues to maintain his Peer Fitness certification and helps promote physical fitness within the department.

Captain Richard Jones and FF Christian Mastrianni have developed a department wide peer support team.

Captain Scott Lee took over the department maintenance of all SCBA equipment following the retirement of Battalion Chief Saucier.

Battalion Chief Glenn Dube continues to educate town residents on fire prevention through the program he developed for the school PTO's. The program promotes families developing a plan for fire safety, including a designated outside meeting place during a fire. Battalion Chief Dube also writes a monthly column on fire prevention for the Southington Observer.

Battalion Chief Eric Heath continues to work on FEMA grants.

Captain Edwin Crandall continues to coordinate all emergency medical supplies.

The current company officers are:

Company 1

Captain – Matthew Wisniewski

Lt. – Andrew Rennie

Lt. – August Riedinger

Company 2

Captain – Richard Kowalec

Lt. – Brian Badgley

Lt. – Douglas Badgley

Company 3

Captain – Joel Munson

Lt. – Christopher Martin

Lt. – Kevin Salmeri

Company 5

Captain – Michael Hughes

BOARD OF FIRE COMMISSIONERS

Election of officers resulted in the re-election of Michael Bunko as Chairperson, Mary Baker as Vice Chairperson. David Kanute was elected Secretary. John Moise was appointed to the Board in November 2017 following the end of Wayne Stanforth's term.

The Board thanks all members of the Southington Fire Department for their dedicated service.

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BOARD OF FIRE COMMISSIONERS

Michael Bunko, Chairperson
Mary Baker, Vice Chairperson
David Kanute, Secretary
Christopher Robertson
John Moise

Visit us on the web at www.southington.org under Departments, Fire Department.

Save Lives • Stop Fires

Town of Southington

Highway/Parks Department

ANNETTE S. TURNQUIST, P.E., M.P.A.
TOWN ENGINEER



DELLA BITTA DRIVE
PLANTSVILLE 06479

GABE CALANDRA
ASSISTANT SUPERINTENDENT

TEL (860) 276.9430
FAX (860) 276.9101

ANNUAL REPORT

The 2017/2018 year was busy for the Highway/Parks Department. The need for maintenance and improvement expands every year due to a combination of public demand and the aging of Town roadway and recreational infrastructure. The effort to improve the condition of the roadways has continued with various types of pavement treatments and construction projects made possible by the second referendum passed in 2014, however these funds are almost depleted. Progress toward park improvements has also been made with the addition of three splash pad features at Memorial Park paid for by the Recreation Department, the replacement of bathroom and pool house doors at Recreation Park, and a major overhaul of the playground also at Recreation Park. Details of the construction and maintenance projects undertaken by the Highway/Parks Department throughout the 2017/2018 year are as follows.

1. DRAINAGE MAINTENANCE AND CONSTRUCTION

During the 2017/2018 season, one hundred thirteen outfalls, thirty-four culverts, and fourteen detention/retention ponds were inspected and maintained. Approximately eighty catch basins were cleaned, mostly within the scheduled road construction projects. Thirty-four catch basins were repaired on an emergency basis. As was the case in previous years, the use of road salt for winter maintenance has decreased the need for cleaning, but it continues to accelerate the deterioration of the concrete structures themselves.

2. ROAD RECONSTRUCTION AND PAVING

Roadwork for the 2017/2018 year consisted of crack sealing, chip sealing, overlaying only, milling and overlaying, and reconstruction. The crack sealed roads were numerous. 14.5 miles were chip sealed including Mariondale Drive, Hickory Hill Road, Hacienda Circle, Buena Vista Drive, Chapel Hill, Paul Terrace, Paul Heights, Webster Park Road, McKenzie Drive, Scarano Drive, Evan Road, Kingswood Drive, Jeremy Woods Drive, Jade Circle, Claudia Drive, Faye Lane, Village Gate Drive, Parkview Drive, Charles Street, Zwicks Farm Road, Cushing Lane, Lois Avenue, Lynn Avenue, Florence Lane, Pondview Drive, Laurel Lane, Hemlock Drive, Birchcrest Drive, Pinecrest Drive, Lawncrest Drive, Quaker Lane, Meadow Lane, Blatchley Avenue, Kiefer Road, Orchard Lane, Craig Avenue, Heritage Lane, Teri Court, Old Farm Road, Vineyard Lane, Dawn Lane, Day Spring Court, Skyline Drive, Virginia Drive, Reussner Road, Cedar Drive, Woodland Road, Rockwood Drive, Rockwood Court, Mountain Edge Drive, Panorama Drive, Schlayer Farm Road, Blue Hills Drive, Fern Cliff Drive, and Copper Ridge. Pratt Street (Dunkin Donuts driveway to 691 bridge), Humiston Brook Drive, and Roseanna Road were overlaid for a total of 0.7 mile. 0.6 mile was milled and overlaid including Captain Lewis (Robert Porter to cul-de-sac) and Robert Porter (150' west of Captain Lewis to cul-de-sac). 0.2 mile was reconstructed including Pratt Street (Route 322 to Dunkin Donuts driveway), Captain Lewis (West Queen Street to Robert Porter), and Robert Porter (Captain Lewis to 150' west).

3. LEAF COLLECTION

The annual leaf collection operation began on November 6, 2017, and was completed on December 8, 2017. During this period, 25,408 cubic yards of leaves were collected and delivered to the holding sites. Three Town-staffed units and twelve vendor units were used for this

program. All leaves were either deposited directly at or eventually hauled off-site to Supreme Forest Products per the DePaolo Drive lease agreement.

This was not a typical leaf season with tonnage being down 30% from the previous year. As a result, contractor expenses were down 15%, and overtime was down 56%. The leaves fell very late in the season, and collection was halted due to snow storms and extremely cold weather.

4. SNOW AND ICE OPERATIONS

The 2017/2018 winter season brought 20 events, 7 requiring plowing and salting and 13 requiring salting only. Salting operations required the purchase of 5,343.76 tons of road salt, 4,591.84 tons of treated and 751.92 tons of non-treated.

5. STREET SWEEPING

The sweeping program began on April 9, 2018, and was completed on June 29, 2018. Similar to the last two years, the entire program was accomplished without the hiring of contractors. In addition to the streets, the Highway/Parks Department again swept many of the lots associated with Town facilities.

6. BULKY WASTE TRANSFER STATION

The Bulky Waste Transfer Station saw 23,434 vehicles passing through the facility during the 2017/2018 year. This is a 27% increase from last year. The amount of material collected was 1,545.73 tons of burnable material (12% increase from last year), 586.82 tons of demolition material (15% increase from last year), 458 tons of metal (10% increase from last year), and 90.94 tons of electronics (6% decrease from last year). The metal brought in \$65,446.67. The electronics brought in \$3,843.66. Also in the 2017/2018 year, the Transfer Station took in 1,153 mattresses/box springs, and 315 pounds of Freon were recovered.

7. TOWN GREEN AREAS AND DOWNTOWN

The greens in both Southington and Plantsville along with the downtown area continue to be instrumental for events such as Music on the Green, the Farmers Market, the Apple Harvest Festival, White Christmas in the Community, and numerous other activities. These locations and the events held there provide an abundance of recreational and social opportunities for Southington residents of all ages and are advantageous to the businesses in the area. The Highway/Parks Department takes great pride in maintaining and enhancing the aesthetics of the greens and downtown along with providing support for the aforementioned events.

8. LINEAR TRAIL

The linear trail continues to be a major asset for recreation in Town. It is enjoyed by numerous Southington residents and draws countless visitors as well. It appeals to a wide variety of users, from families with small children to avid cyclists. The expansion of the trail from Curtiss Street to Lazy Lane has been completed, and the Highway/Parks Department has taken on the additional maintenance.

9. MEMORIAL, RECREATION, AND PANTHORN PARKS

All maintenance operations were performed as needed. At Memorial Park, the pond was used for ice skating for the 2017/2018 winter. Also at Memorial, three additional features for the splash pad were purchased by the Recreation Department and installed by the Highway/Parks Department in time for children to enjoy throughout the 2018 pool season. At Recreation Park, deteriorated doors at the bathrooms and pool house were replaced, and a major playground overhaul was completed. Grass was dug out, mulch was replaced, fences were repaired, broken features were removed, and other items were addressed to ensure safety.

10. CRESCENT LAKE AND OTHER OPEN SPACE

The number of open space areas continues to grow each year, which in turn increases maintenance requirements. However, recognizing the value and importance of these properties for passive recreation, the Highway/Parks Department always strives to accomplish the additional responsibilities.

11. GENERAL MAINTENANCE

In addition to the specific programs outlined above, the Highway/Parks Department is responsible for a multitude of everyday tasks. Crews were busy with pothole patching, roadside mowing, roadside litter removal, parks mowing, trash removal, restroom maintenance, pool maintenance, athletic field marking, playground repair, drive-in maintenance, assessing resident tree complaints, fleet maintenance, providing assistance to other department, among many other duties.

As a combined Highway/Parks Department, cross-training efforts continue to be a priority. Employees are developing new talents and discovering they enjoy tasks they never had to do before. Everyone working together proved to be very helpful and cost-effective during the winter with plowing. Contractors were not needed as often as in previous years. I am proud of the Highway/Parks Department employees every day. But they truly shine during the most difficult times, snow storms being the best example. I am amazed at how everyone pulls together as a team, accomplishes monumental tasks during extreme conditions, and perseveres until the job is 100% complete. This work ethic carries through so much more than plowing as well. The Department has become a cohesive unit. With the staff's teamwork, talent, and dedication, I have confidence that the Highway/Parks Department will rise to the challenges of the year to come and accomplish them with the same high standards they have upheld in the past.

Respectfully submitted,



Annette S. Turnquist, P.E., M.P.A.
Town Engineer



Southington Housing Authority

43 Academy Street, Southington, Connecticut 06489

Commissioners
Sharon M. O'Brien, Chairperson
John J. Vey, Jr.
Alex J. Ricciardone
David A. DellaVecchia
Angela M. Monica

Allen I. Harrison, Executive Director

Telephone (860) 628-5200
Facsimile (860) 628-4790
southingtonha@gmail.com

ANNUAL REPORT 2018

This is the 51st Annual Report of the Housing Authority of the Town of Southington.

The Housing Authority continues to maintain full occupancy of one hundred eighty (180) units of elderly housing. Housing is located at the following sites: General Pulaski Terrace, 6 Carter Lane, Plantsville (16 double units and 24 single units); DiCaprio Forgione Terrace, 408 Main Street, Southington (16 double units and 24 single units); Joseph A. Zdunczyk Terrace, 500 Pleasant Street, Southington (14 double units, 40 single units and 6 handicap units); Lincoln Lewis Terrace, 43 Academy Street, Southington (4 double units, 32 single units and 4 handicap units).

The primary mission of the Authority is to create and preserve affordable housing for elderly individuals on a low income. Housing is also provided to disabled individuals who meet the State of Connecticut guidelines. The yearly income limits correspond to the percentage of area median income established by HUD (currently \$50,350 for single occupancy, and \$57,500 for double occupancy).

Applications are accepted during the months of January and July with the applicants added to a waiting list from which new residents are selected, based on needs and date of application. As of June 30, 2018, the single list contains 84 applicants and the double list 9 applicants.

The Housing Authority operates under the General Statutes of the State of Connecticut and in compliance with the regulations of the Connecticut State Department of Housing. The Connecticut Housing Finance Authority (CHFA) oversees the operation of the Housing Authority. Appointment of four of the five members of the Board of Commissioners is made by the Town Manager. The tenant commissioner is elected by tenants. The Commissioners meet on the fourth Tuesday of each month at 5:00 p.m. in the Community Room Lincoln-Lewis Terrace, 43 Academy Street, Southington, CT. Twice a year the monthly meeting is scheduled at each complex (Pulaski, DiCaprio-Forgione and Zdunczyk Terrace) during the months of February, March, April, August, September and October in their community halls.

The Executive Director's support staff consists of Gail Castiola - Resident Services Coordinator, Stefanie Farkas - Executive Assistant; Maintenance employees, Bob McBride - Foreman, and Ned Denslow - Maintainer I. Due to the economic times, the resident services coordinator position remains at 30 hours per week and the maintenance supervisor position is vacant. This could not be accomplished without a dedicated and experienced support staff.

The maintenance staff prepared 27 apartments for new residents. At Lincoln-Lewis Terrace, in house work continues replacing wall hung bathroom sinks with new vanities and installing tub cuts (converting a bathtub to a walk-in shower). The work is accomplished along with the daily maintenance issues in the up keep of our complexes. The authority's original complex is Pulaski Terrace (1968). A plan started in 2009 on replacing bathtubs, plumbing fixtures, and tile surrounds with walk-in showers as needed.

Capital Improvements include:

Pulaski Terrace Community Room Carpeting - \$1,285
Zdunczyk Terrace Door lock and key replacement at Community Room - \$1,835
Carpet/Vinyl Floor Replacement - \$12,500
Pulaski Terrace Bath Tub to Walk-In Shower Replacement \$12,400
Dicaprio Terrace Dumpster pad and fencing - \$2,500

All residents were visited, and their apartments inspected for preventive maintenance during the year. The maintenance staff performed smoke detectors, emergency lights, exit lighting and call-for-aid equipment testing.

The year ends with a Christmas luncheon hosted by the Rotary Club. Approximately 50 residents attend each event.

The Housing Authority continues its mission in providing safe, decent, and affordable housing while seeking to provide programs and resources to help its residents maintain independent living styles. Staff members attended programs on resident service support and maintenances classes. Bread for Life provides lunch twice a week at Lincoln-Lewis Terrace, once a week at General Pulaski Terrace and Zdunczyk Terrace at no cost to tenants.

I wish to thank the Housing Authority Board of Commissioners for their dedication and commitment in making the authority an asset to our residents and the Town of Southington.

The Authority is thankful for the continued generosity and support of the Town Manager Office, Police Department, Fire Department, Public Works Department, Calendar House, and Community Services, as well as that of our civic leaders and local organizations. All have helped in our providing the highest quality of housing for the residents of the Housing Authority of the Town of Southington.

Respectfully submitted,

SOUTHINGTON HOUSING AUTHORITY

Allen I. Harrison, Executive Director
Sharon M. O'Brien, Chairperson
David A. DellaVecchia, Vice Chairperson
John J. Vey, Secretary
Alex J. Ricciardone, Assistant Treasurer
Angela Monica, Resident Commissioner/ Treasurer



Affirmative Action/Equal Opportunity Employer

**Human Resource Department
Annual Report
Fiscal Year 2017/2018**

The 2017-2018 fiscal year brought a new beginning to the human resource department when resources were merged between the Town of Southington and Southington Public Schools. The office is now housed in the John Weichsel Municipal Center and includes the human resource manager, a human resource assistant, and two support staff. The focus for this fiscal year has been building relationships, identifying the working culture within our departments, assisting Town departments and Southington Public Schools staff with human resource needs, reviewing current processes, job descriptions, and employee files.

Building relationships

In November and December, becoming familiar with the day-to-day operations within the School District was the focus. In January, the human resource work from Town Hall was added and the next three months were spent meeting department leaders, along with their teams of employees and volunteers. In May, we developed a Culture Survey to assist all departments in future growth and sustainability goals. With the participation of all employees and volunteers and their valuable input, we were able to:

- continue developing a culture that benefits all employees;
- confirm that our initiatives are in alignment with the value and vision of the Town of Southington;
- offer our organization greater awareness of any root causes that may be impacting employee engagement and customer satisfaction;
- evaluate our individual departments and ensure that the culture we are creating is one that will lead to high performance.

A leadership training session was provided for all department leaders and supervisors. The training was provided by CIRMA and included specific areas of focus that were in direct correlation with the climate survey. Areas of attention included:

- Roles and responsibilities of a supervisors pertaining to leadership and ethics;
- Recognizing the different styles of management;

- Communicating and the ability in leading the change;
- Ensuring a safe, respectful, harassment-free workplace; and,
- Raising the bar and motivating employees and customer service.

Continuing to build relationships between supervisors and their support staff is a priority. These efforts contribute to employee morale, job satisfaction, and efficiencies of job performance. Engaged employees with proficiency in skill will ultimately benefit the Town with higher service to the community.

Internship Program

During this fiscal year, the human resource department expanded the Town Internship program by creating a process and provided selected candidates with an internship packet. There were three interns selected for the summer who worked full days for a period of eight weeks. The school district utilized nine interns from the University of Bridgeport and Quinnipiac University. Students were given broad experience while pursuing a degree in education. The human resource department will continue to work with higher educational institutions in an effort to grow the program and offer opportunities for students interested in a career in the Town or with the School District.

Anthem Health and Wellness

Anthem Health and Wellness Committee continued to offer fun opportunities for employees to promote a healthy lifestyle. September brought the *Step-Up Challenge* that encouraged each building to participate in a “step” challenge. The winning team won a healthy catered lunch simply by stepping-it-up! In January we had the *Lose to Win Challenge*. From January 2 through February 12 employees throughout the Town and School District weighed-in and competed to become the winning, losers! Those lucky “losers” won gift cards in the amounts of \$300/\$200/\$100! To finish off the fiscal year, there was a *Step Challenge* from April 23 through June 4. Teams of five people tracked their steps and worked toward winning some amazing cash prizes. Overall, there was impressive participation, and the committee is excited to work toward some new challenges in the next fiscal year.

Turnover Report

The turnover report for the Town of Southington included:

Retirements	2
Resignations	4
New Hires	7
Internal Transfers	4

The turnover report of the Southington Public Schools included:

Retirements	27 (11 Certified, 16 Classified)
Resignations	52 (18 Certified, 34 Classified)
New Hires	97 (48 Certified, 49 Classified)

The human resource department, in conjunction with the administration and supervisors, take pride in ensuring our new hires are highly qualified and ready to embrace the challenges within their new positions.

Processes and Procedures

Having a new team in the human resource department, time is being spent creating a space that brings two offices together. We are reviewing and evaluating the current hiring practices, job descriptions, procedures, and protocols. As a team, our goal is to find areas that we can merge processes. The employee handbook is under construction for both the Town of Southington and the School District.

In the six-months since we merged, there has been an abundance of new learning and great effort in creating an office that is the hub of the Town and School District. Training for all staff will continue and we are confident that the 2018-2019 fiscal year will bring some new and exciting developments for all employees.

Submitted by,



Michelle Passamano

Human Resource Manager



Town of Southington

Information Technology Department

75 Main St
Southington, CT 06489

Jay Baker
Director of Information Technology

Phone: (860)-276-6234
bakerj@southington.org

ANNUAL REPORT Southington Information Technology Department 2017-2018

FY18 Operating budget \$985,618

The Information department strives to deliver the highest level of service by utilizing and implementing the most current technology available while operating within our budget. The technology department supports over 250 end users. Our department is responsible for maintaining 284 computers, and 21 servers. We manage all software installs and updates for a variety of hardware configurations.

2017-2018 Highlights

Calendar House

A new Calendar House was constructed this year. There were many additions to the new building technology wise. A new data center was added, many large monitors/TV's to keep our seniors up to date as to what activities are scheduled for that day. We have also added radios in the busses to aid in communicating with the drivers. Security cameras were installed.

Police Department

The Southington Police department's network and hardware was a major focus again this year. The IT department upgraded/replaced several end of life servers.

The technology department will be continuing their replacement plan to upgrade the laptops in the police cruisers to replace end of life systems. This will be a multi-year project.

Fire Department

The firehouse software has been migrated to the cloud with redundant servers to increase availability and data integrity. New security DVR's were installed at all firehouses

GIS

The IT department continues to work with NEGEO to ensure we have the most up to date maps available. The GIS system benefits public works and elections departments, 911, law enforcement, assessor's offices, and many more departments. GIS consistently delivers a return on investment including cost avoidance; time savings; increased accuracy, productivity, and revenue; and better decision making.

Security

Through the use of spam filtering and anti-virus software, we were able to stop 4,617,996 (91.5%) unsolicited messages from reaching users inboxes. We also prevented 56 Trojan type viruses from infecting our network which could have caused many hours of downtime. E-mail continues to be the most widely used network resource.

Town Hall and Municipal Center

We upgraded our financial software and servers. The online permitting system allowed 1624 contractors and residents to apply for permits without the need to come to the John Weichsel Municipal Center. Inspectors continue to use tablets to perform inspections in the field.

Up Time

Critical servers requiring 24X7 up time 99.9%. The only downtime was for the scheduled installation of software and patches. Ensuring critical devices are always "up" guarantees resources needed by our first responders are available when needed. Other critical devices such as e-mail servers are an important asset used to communicate during emergencies.

Respectfully submitted



Director of Information Technology

SOUTHINGTON PUBLIC LIBRARY



2017-2018 ANNUAL REPORT

255 Main Street, Southington, CT 06489
southingtonlibrary.org

Highlights

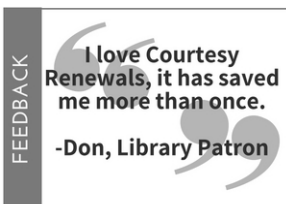


Healthy Body, Healthy Minds

The Fall 2017 Family Reading Program, *Happy. Healthy. Wise*, introduced the first of the Children's Department's new and innovative technology products available for circulation: the Fitbit. In keeping with the healthy body, healthy mind theme, the Starling (a vocabulary "Fitbit" for babies and toddlers) and Marbotic Smart Kits (wooden pieces that add physical play to educational apps) were also added to the collection. Additionally, the Children's Department purchased themed preschool educational backpacks that have been one of the most popular offerings ever.

Courtesy Renewals

The Lending Department began the process to implement the Courtesy Renewal service in the fall launched the service in January. Eligible items checked out at the Southington Public Library are automatically renewed. Patrons receive Courtesy Reminders via email with a list of renewed items. If the items were not renewable, a reminder of due dates is sent electronically. Patrons love this program because it saves them time.



Community Outreach

The Adult Programming Department has focused on outreach programming since January and with a concentration on pockets of the community that are hard to reach. The Library is a community center for all residents and the Library is striving to reach them all through adult programs such as The Veterans Coffee Hour, The Bridge, Coloring and Relaxation with Bread for Life and others already in process for FY 2018-2019.

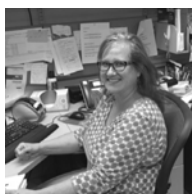
Special Achievement Award for Innovation in Programming

Molly Virello was presented at the Connecticut Library Association Annual Conference with a Special Achievement Award honoring an individual who has implemented a significant project or initiated an innovative program during the past year. Miss Molly is the imaginative creator of both ComicCon and Renaissance Faire at the Library.

Retiring Administration & Staff Transitions

Executive Director Susan Smayda retired in June 2018 after 11 years at the Southington Public Library. Assistant Director / Reference Librarian Michelle Lord retired in May 2018.

Elizabeth Chubet replaced Jeanne Chmielewski as the Adult Programming Coordinator, Joanne Cyr replaced Carla Sheehan as the Assistant Cataloger, and Andrea True joined the staff to replace Lydia Holland as a Children's Librarian.



Lending & Circulation

Growing Numbers

The Lending department buzzed with activity all year, but especially during the months of July and August when the library circulated 59,111 items during just those two months with a total of 340,597* items throughout the year. This is an increase of 15% since last year and is indicative of a large increase in the borrowing of Blu-ray, DVD and Digital materials.

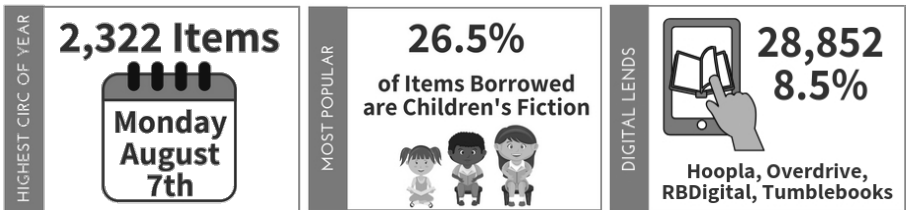


Meanwhile, new patron registrations grew 5% over the previous year bringing the total number of Southington residents with active library cards to 17,951 or approximately 41% of the town.

The State Library continued to restructure and rebuild the over-burdened DeliverIT system. There was a temporary suspension of services from June 19 to July 17 when the service returned with a limit of 3 bins per day. To help with the need and demand, the Library Connection, Inc. consortium started a second delivery system in late August. This contribution improved access to needed materials and increased patron satisfaction. Between this added delivery system and the usage of replacement book funds to purchase additional copies of popular summer fiction titles, the Southington Public Library was able to meet patron demand. In a comparison to last fiscal year, patron hold fulfillment (the Library's ability to provide requested items) went from 17,041 to 23,691 items each year. This is a 39% increase.

*includes digital materials and renewals

Total Circulation: 340,597



New Services

When signing up for a Southington Library Card, users will now be greeted with a *Welcome Email*, providing new adult patrons a preview of all the free and varied services provided at the library.

In addition to the *Courtesy Renewal* service, patrons began receiving card renewal reminders in February. Renewing before expiration ensures uninterrupted access to all of the digital collections and has been a popular service.

A pamphlet listing the first book in many popular series was created, and all of the books were labeled and updated in the computer system to make it easier to find a start new series by well-loved authors.



In June, the *Great American Read* sponsored by P.B.S. was introduced at the library. It explored a list of the nation's 100 most loved novels they promoted were available on Twitter, Facebook, and in the Lending department. Our copies were marked with Great American Reads stickers and put on display on the endcaps in the New Fiction area.

Cataloging & Collection Management

Continuously Relevant

Every item to enter the Library’s collection passes through cataloging. During the 2017-2018 fiscal year, 10,265 new physical items were made available to the Southington community. Included in this number are new items such as VR headsets, board games, backpacks, and Marbotics. However, space is an ongoing issue at the Southington Public Library. In order to make room for these new items, others are weeded (or removed) from the collection.

Donations continually come in and are selected based on patron interest and condition. Those that are not added to the collection are passed on to the Friends of the Library for their bookstore.

Physical Collection	
Adult Print Books	45,254
Teen Print Books	3,448
Kid’s Print Books	34,809
Current Magazine & Newspaper Subscriptions	105
Audiobooks or Music	6,085
Video, DVD/Blu-ray	15,898
Kits, Games, Etc.	558
Total	106,157

Continuously Locatable

Reports were run for “billed,” “missing,” “claims returned,” and “on search” media items in order to replace anything needed. Monthly reports facilitate correcting errors such as duplicate barcodes, and volume records among others.

Billie Gaber has continued the YA project of labeling books and revising call numbers based on genre to facilitate the browsing of the YA section.

Continuously Popular

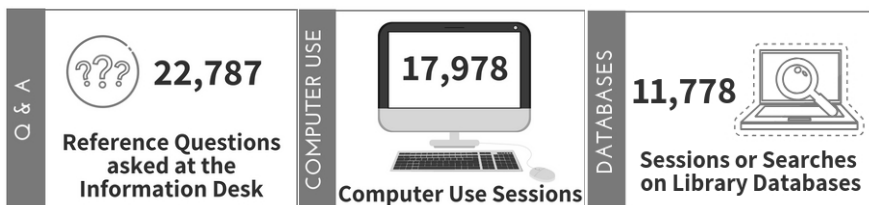
Our British TV collection is extensive and extremely popular. These DVDs are our highest circulating items and Ballykissangel is the most popular.



New Items This Year	
Children’s Books	2,801
Total Books	7,963
Adult DVDs	556
All DVDs and BluRays	1,616
Music CDs	262
Audiobooks	534
Games, Kits	137
Total Physical Items	10,265
Downloadable Audiobooks, ebooks, music and videos	10,538
Total Physical & Digital	20,803

Information Department

The Information Department Staff was ready and able to assist the community by answering 22,787 reference questions last year, nearly 2,000 or 9% more than last year.



Services

A new scanner was added to the copy and printing center in April. In the remaining 3 months of the year 454 pages were scanned demonstrating the need this scanner filled within the community. 981 faxes were sent using the existing Fax24 service which is down slightly from the previous year.

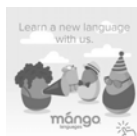
The time restriction on the public access computers was eliminated this year and the criteria to be eligible for a guest pass to use the computers was modified. 1,179 guest passes were issued and there were a total of 17,978 commuter usage sessions.

Lynn Gardner became a notary public this year and Elizabeth Chubet, who was already licensed, joined Louise Champagne and Michelle Lord in providing notary services to the community free of charge. This service was used 167 times last year.

To make room for growing collections, the ready reference collection was weeded, making many items that were previously only for in-library use now borrowable.

Digital Resources

RBDigital Magazines joined the growing list of downloadable media resources including Hoopla, OverDrive/Libby, and TumbleBooks. 1,163 magazines were electronically borrowed during the program's first year.



Mango Languages joined the suite of databases offered by the Library, providing nearly 100 language learning courses to the community.

Museum Passes

Passes providing free or discounted admission to the Lessard Lanes Family Entertainment Center (buy one get one free) and the Mattatuck Museum (free) in Waterbury were added to the collection this year.

Technology Classes

iPad Classes were held 5 times throughout the winter and provided a hands on introduction uses such as basic apps, how to customize settings, and how to use the camera. Apps such as Photos, Email, Safari, Calendar, iTunes, and others were also explored.

Adult Programs

New and Exciting Monthly Events



The *Veteran's Coffee Hour* is co-sponsored with the Southington Veterans Committee. The coffee hour is open to all veterans. It is designed for veterans to come and learn about benefits, and to socialize and interact with other veterans.

We had a Veterans Administration representative come in and speak. By having that representative there, he was able to sign up a gentleman for benefits. Within a few days the gentleman was seen by a doctor at the VA Hospital and was taken care of. His wife was so happy, she thanked us for having the program and how it changed their lives. We plan on having more speakers come in as we develop this program.

The monthly craft class, Crafter's Night Out quickly became a very popular program. Each month a beautiful craft is made by teaching new techniques.

Literature-Based Programs

Southington Reads 2018 was another huge town wide success. The 2018 selection, *I'll Take You There* by Wally Lamb was widely read and the Library was fortunate to have him speak at the Aqua Turf Club for 500 patrons in April.

A *Spring and Fall Book Discussion Series* was held with Carole Shmurak, a very popular mystery book group leader. Each series read and discussed three selections.

Another popular program was a *Poetry Discussion Series* with Christine Beck and Mark Sheridan. This three part series looked at the works of Walt Whitman, Robert Frost, and Pablo Neruda.

Award-winning author Susan Strecker ran a three part *Writing Workshop* that covered elements of a successful book and tips and for writing a novel.

Shelley Holley lead a monthly *Evening Book Discussion Group* that met September—June. An average of 12-15 individuals attend each meeting.

Michelle led a book discussion at the Barnes and one at the library once a month.

Cooking the Books, Southington Public Library's cookbook club, has an average attendance of 11 individuals, ranging in age from 35-70. Participants select and prepare a recipe from a Southington Library cookbook, magazine, or e-book that fits the month's topic, then bring it to the meeting to share and discuss. Discussion is robust and the atmosphere is one of enthusiastic support and interest. In December, instead of a monthly club meeting, there was a cookie exchange open to anyone who wished to participate.

Books and Fancy Bagels is a popular monthly book club, open to the public, which discusses the members' latest reads and upcoming book releases. With attendance from various genre book lovers, the conversation is a lively one. Attendees leave with several great ideas for new books to read.

Wellness Programs

Maria Egidio educated the community on the uses of essential oils. As a follow up to her *Essential Oil Introductory Class* she held a workshop where participants made two products using the oils.

A representative from the *Wheeler Clinic* visits the Library for 4 hours a week and is able to provide assistance and support to looking for resources for any type of behavioral health issues. This group has



also offered information sessions on *Opioid Addiction* and *Prescription Medications Questions for Seniors*. *COPES*, the community pet loss support group meets once a month to discuss and help one another through the loss of a beloved pet.

The *Lions Club Eye Vision Screenings* are regular Saturday programs throughout the school year that provides free vision testing to children at the Library.

Miscellaneous other programs designed to promote wellness included a presentation from a dietician from ShopRite, information on sugar addiction, and information on volunteering at hospice.

Art & Music



The Library hosts *Musical Performances* four times a year with close to 100 patrons attending each event. The library hosted John Brigheti, a jazz pianist, that played selections by Nat King Cole. We also had The Woodbrook Jazz Quartet play in May.

All musical performances are supported by the generous donation made by All-Waste Inc.

Artists of the Month are able to exhibit in our gallery space for a month and are invited to hold a reception. Wonderful local artists displayed this past year, including Necla Balasayan, Mark Malasics and Janice St. Hilaire to name a few.

Adult Coloring is a social, creative group that meets three times a week.

Southington Sassy Skeins is a knitting and crocheting group that meets two times a week.

Education and Entertaining

Movie Matinees are another popular program series. During the 2017 year the theme was musicals and was highly enjoyed. 2018 used a pages-to-screen theme.

Paranormal Activity at the Barnes Museum was a lecture presented by the Eastern Paranormal Society after their investigation of the Barnes Museum. They had set up equipment and cameras around the first floor of the museum to collect data.

A *Cookbook Exchange* was open to anyone who had cookbooks they wished to be rid of. Participants brought their cookbooks to the Information Desk the week proceeding the swap and received a ticket for every book they brought. Ten ticket holders attended the swap and exchanged 35 books. Remaining materials were donated to the Friends.

In honor of the 2017 Solar Eclipse, the Library celebrated with crafts and a live viewing of the full eclipse on the TV. Later in the fall there was a presentation on other astrological elements.



Other programs included participation in the state-wide *Passport to CT Libraries*, *Fly Fishing*, *What is iCloud*, *Monarch Butterflies*, and a presentation by Dr. Tobin a holistic veterinarian.

542 Events were attended by 4,885 Individuals

The Adult Programmer position was vacant for nearly half of last fiscal year. The Information Department planned and ran some of these events and staff from Information and Lending are integral to the book discussion groups.



Southington Kid's Place **at the Southington Public Library**

Children's Staff Answered 24,079 Questions **Library Educational Game Stations were used 6,464 Times**












The Children's Department staff began this fiscal year by processing and relocating thousands of picture books into user-friendly sections so that patrons looking for a specific type of book can find all the library offers in one spot.

The small but sturdy playroom received a needed refurbishment with the addition of new wall mounted games, a play food truck, a toy workbench, and a pretend barbeque. These additions enhanced the ability of the Children's Department to facilitate learning through role playing, which helps build confidence, creativity, communication, physical development, and problem solving.



Lynn Pawloski created Literacy Kits for Bread for Life to help combat the summer slide for Southington children who receive meal deliveries during the summer.

Andrea True filled the vacancy in the Children's Department in mid May.

Animals 		Concepts 		Dinos, Dragons & Monsters 	
Explore 	Favorites 	Folk/Fairy Tales 	Growing Up 		
Imagination 	Nature 	Play 	Things That Go 		



314 Children's Events attended by 10,406 Individuals

Children's programming continued to thrive despite a six-month long staff vacancy. Storytime for children aged 10 months through 5 years continues to be a popular staple. Pop-up programs, which are offered throughout the day for patron convenience, proved to be some of the best attended events.

New Programs

Just Be Cause: Kid's Making a Difference

Each month kids aged 8-12 made projects benefitting animals and people that were donated to local organizations. Some of this year's recipients included Southington Animal Control, Bread for Life, Southington Community Services, The Summit at Plantsville, and the Margaret C. Griffin Child Development Center.

Our Town

Stories, songs, free play, and a special community helper guest for children aged 2-6 with an adult.

Duplo Storytime

Stories, songs, and Duplo building bricks made up this entertaining and educational storytime for kids aged 2-6 and a grown-up.

Little Foodies

Kids aged 2-6 and an adult experienced a gastronomic twist on storytime and created a craft.

I Love Cake Contest!

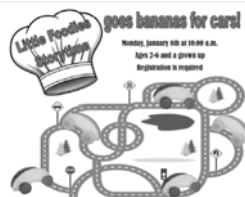
Bakers of all ages presented their creatively designed and delicious confections to be judged.

Moana and Me

Children of all ages danced, sang, and crafted a necklace with Moana.

Summer Splash

Mermaid and dinosaur lovers of all ages came together for Summer Splash. Kids participated in storytime presented by a mermaid, created an edible ocean scene, decorated a dinosaur mask, made a fossil, painted a mermaid, had their caricature drawn, and assembled a chocolate bowl to fill with ice cream and toppings to make their own sundae.



Teen Services

Creating A Space for Teens

This year, a Playstation Reality headset, motion controllers, and VR games have been added to the Teen Zone. Teen patrons can explore this new technology while at the Library.



The Teen Advisory Group (TAG) continued to meet quarterly throughout the year. Members, grades 7-12 and ages 13-17, share their ideas about activities, materials, and improvements to help make the Southington Public Library an even better place for teens.

Promoting Play

Gaming has long been a staple of services to teens within the Library, as it has many proven benefits such as improving logic, enhancing learning capacity, and sharpening memory skills. Additionally, games lower stress and provide a great way for friends and families to gather together. With this in mind, the Teen Zone has a collection of 48 (and growing) board and card games available to borrow.



61 Teen Events with attended by 560 Individuals

Preparing for the Future

During *Summer Reading*, the Library partnered with Southington High School to order and provide copies of the summer reading books to students. Reading was encouraged by the Library with prize drawings sponsored by the Friends of the Library. The summer program culminated in an afternoon of giant games including Jenga, Hungry Hungry Humans, Kerplunk, and more.

A seminar on the *College Admissions Processes*, led by Kaitlin and Shannon Duffy, focused on what colleges are looking for in applications, factors to consider when deciding where to apply, a look at the application essay, the Common Application, and more.

Building Skills & Fostering Creativity

Constellation Canvases, a craft where teens using sharpies, string lights and constellation charts to create their own astrologically correct artwork.

Constellation Necklaces where teens were taught basic jewelry design skills. Reusable and microwavable safe *Fleece Hand Warmers* were created as a way to teach basic sewing skills.



During Teen Tech Week teens made *Altoids Flashlights* which required simple circuitry and soldering.

At *One to Keep, One to Give Earrings*, Heather Torre taught jewelry design and the second pair of earrings could be used as a holiday gift.

One of a kind tableware was created at *Sharpie Ceramics* where teens were able to design their own cups and bowls.

Teens created wonderful water gear by decorating clear bubble umbrellas at *Sharpie Umbrellas*.

At the *Mother's Day Gift Bar*, teens created unique sugar and salt scrubs, complete with packaging to treat their moms to a special day.

A Safe Space to Explore Interests

Thursday Anime is weekly club for teens to meet, socialize, and watch anime.



Community Engagement

The annual Southington *Food for Fines* program ran Monday, November 13 to Wednesday December 27, providing needed assistance to the community during the holiday season. The event was coordinated with Community Services and also included the collection of non-perishables, toys, and knitted items which were placed in bins under the Library Mitten Tree. This extremely popular event grows yearly and the full bins were picked up approximately every other day.

Cozy Campers was a community based “pay it forward” project co-sponsored with Community Services. The project was to make no sew blankets for the participants that were attending the Salvation Army Camp in July. Many volunteers helped to complete 55 fleece blankets for the children who went to camp.



The Bridge is a group that started with the Southington Public Library and the Wallingford Parks and Recreation as a result of lack of relevant and appropriate programs for adults with disabilities. We expanded the panel to include the Southington Recreation Department and the Arc of Southington. This small panel has now grown to 38 members within three months and we are now embarking on our first major social event scheduled for October.

Cindy Wall joined the board of the *Early Childhood Collaborative* of Southington.

In partnership with the Southington Chamber of Commerce, a *Meet the Candidates for Town Council* was held at the Library.

By the Numbers

Physical Circulation		Virtual Library Use		Program Attendance	
Adult Collection	186,009	Digital Items Borrowed	17,248	Adult	4,885
Teen Collection	6,973	Historical Southington Newspaper Accessed	5,768	Teen	560
Children's Collection	124,683	Mango Sessions	852	Children's	10,406
Other	1,514	Universal Class Sessions	1,560	Total	15,851
Total Circulation	319,179	Patrons Registered with Author Alerts	1,328	<div>Summer Reading</div>	
		A-Z World Travel and Global Road Warrior	1,242		
Books	191,747	RB Digital Magazines	1,163		
Movies	104,556	Museum Passes	778		
AudioBook/CD	15,734				
Magazines	4,333			Teen Attendance	143
Other	4,402			Tween Registration	284
				Children's Registration	926
				Total	1,353

Professional Development

In August, Shelley Holley attended the Connecticut Library Association (CLA) Leadership conference and in April the Connecticut Library Association annual conference where she was appointed co-chair of the Customer Service committee. Her two year tenure as coordinator for the bi-monthly circulation supervisors committee of the consortium ended May 2018.

Molly Virello was awarded a mentorship with the Association of Specialized & Cooperative Library Agencies (ASCLA), a branch of the American Library Association (ALA). Through this she was able to attend the Annual ALA Conference, where she had the opportunity to speak about the Library's successful ComiCon & Renaissance Faire Programming and will be working to bring Library programming to under represented demographics.

In August, Library Assistant Jasmine Cedeno won the 2017 ALA Spectrum scholarship which included a trip to ALA in New Orleans in June. The Spectrum Scholarship is a scholarship awarded to librarian students of color. Jasmine reported that "having the opportunity to work with and network with my scholarship group during the 2018 ALA conference was something that I will never forget. I left the conference feeling accomplished, worthwhile, and ready to use my diverse experience to enrich the library profession."

Library Staff

Jasmine Cedeno, *Inter-departmental Library Assistant*

Louise Champagne, *Reference Librarian*

Stanley Chmielewski, *Custodian*

Elizabeth Chubet, *Adult Programming Coordinator*

Joanne Cyr, *Assistant Cataloger*

Catherine Dignan, *Inter-departmental Library Assistant*

Billie Gaber, *Collection Management Department Head*

Lynn Gardner, *Reference Librarian*

Shelley Holley, *Lending Department Head*

Nicole Kent, *Teen Services Librarian / Reference Librarian*

Susan Meneo, *Inter-departmental Library Assistant*

Lynn Pawloski, *Children's Librarian*

Deborah Salerno, *Inter-departmental Library Assistant*

Jessica, St. Pierre, *Inter-departmental Library Assistant*

Andrea True, *Children's Librarian*

Deborah Uterstaedt, *Administrative Assistance / Bookkeeper*

Molly Virello, *Children's Librarian*

Cindy Wall, *Children's Services Department Head*



Library Pages:

Shane Dipietro-Bean, Coby Goyen,
Ariana Liabani, Megan Maruzo,
Nicholas Obuekwe, Michael Zienka

Friends of the Southington Library

The Friends of the Southington Library continued to operated a tremendously successful used book store. With the assistance of over 50 active volunteers the Book Store is open 28.5 hours and six days a week (five days in the summer). The Friends donated thousands of dollars each year to fund programs and services above the Library operating budget. The Library would like to thank our dedicated friends, particularly those on the Executive Board.

The Friends of the Library funded many projects during the FY 17-18 Fiscal Year. These included:

- Southington Reads
- Tween & Teen Summer Reading Programs
- 1,000 Books Before Kindergarten
- Mango Language Learning digital resource
- Universal Class, digital resource
- Hoopla, digital resource
- Museum Passes
- Creation of the Coloring & Knitting Area

The Friends of the Library wish to thank Sandra Voorhees and her team who work on the “Book Scouter” program, and have raised \$23,789.29 since the program began in 2013.

Thanks to the Southington Community for their continued support and for the donations of books and movies in good condition, which are resold to support the Friends and the Southington Public Library.



SOUTHINGTON PUBLIC LIBRARY

2017-2018 ANNUAL REPORT

255 Main Street, Southington, CT 06489
southingtonlibrary.org

THE BARNES MUSEUM



2017-2018 ANNUAL REPORT

85 North Main Street, Southington, CT 06489
thebarnesmuseum.org



In general, the Barnes Museum ran very smoothly during the 2017-2018 fiscal year, especially when there was an intern on the premises to provide assistance when we had days of constant visitors or when staff were working with contractors on the grounds. There was one less tea party and the Taste of Southington rainstorm took away from the total visitor count this year. However, the total events were up for the year and so were revenues and daily tours.

The Museum has gained significant recognition from visitors during the holiday season because of the decorations using the florals grown on the grounds. This past December alone the Museum entertained close to 700 guests on tours or at events, but was open only 18 days.



Accomplishments

The Southington ephemera collection was completed with the help from former town historian Carl Sokolowski. 21 archival storage boxes were filled with materials on every subject and category including local churches, manufacturing, civic groups, families, schools, obituaries, wedding announcements and invitations, government, politics, business, genealogy, and education.

The Barnes Museum was chosen to participate in a grant-funded program call the *Finding Aid Project* which is designed to help cultural heritage organizations make archived collections available on the Internet by creating new finding aids. A traveling archivist was provided through this project for a free half-day (3 hour) site visit to assist with the project. The Finding Aid Project was made possible through the Institute of Museum and Library Services and was offered by the Connecticut State Library and Conservation ConneCTion.

The Museum was contacted by the CT League of History Organizations in August of 2017 inviting the Musuem to participate in CT History Day. The theme for the event was *Conflict and Compromise in History*. Students in grades 6-12 chose a research topic pertaining to local/state history and participated in a contest showcasing their work. The students that decided to work with the Barnes Museum researched the 151 Civil War letters written by Captain Upson to determine if what was documented in history matches with what was written home by the men who fought.

New files were created for our collection of books. What we originally thought was 500 books in our collection has turned out to be over 1,000. They have been given call numbers. The goal is to organize the collection according to their call numbers for easy access.

The inner Steinway player piano parts and bellows were removed by Herb Lindahl, a certified piano technician, after the Friends of the Barnes Museum raised enough donations to spend \$9,600 to have these parts restored. He dismantled the piano in mid-December with a possible completion date of September 2018.

After an analysis of what other comparable museums charge for admission, a proposal was presented to the Southington Public Library and Barnes Museum Board of Directors to increase the Barnes Museum admission prices. Admission is now \$8 for adults, \$6 for seniors, and \$4 for children over 5 years of age.

The Eastern Connecticut Paranormal Society requested permission to visit the museum to conduct an in-depth investigation to gather data and evidence of any paranormal activity in the building. Their findings can be found online and they will be returning with additional equipment to continue their investigation.

Ongoing research and cataloging of museum collections continues. The family diaries, handwritten letters & documents are still being transcribed and the organization of hundreds of our 'turn of the 20th century' postcards is ongoing and very near completion. Collections that can be digitized are being added to the Museum's website increasing awareness and visitors to the Barnes Museum.

Part of the Community

The *What Is It Program*, where historical items are presented to an audience for them to figure out their purpose. The program visited Derynoski, Plantsville, and William Strong Elementary Schools and DePaolo and John F. Kennedy Jr. High Schools for a total of 506 student & teachers participating in the presentation.

Museum staff were invited to present an exhibit at the Klingberg Family Center in New Britain during their annual antique car show in the spring. A selection of Bradley Barnes' automobile ephemera from the Museum's collection was displayed, as were parts of the vintage hat collection. The Museum also participated in the organization of the annual Downtown Merchants Holiday Hospitality Night.

Curator Marie Secondo wrote 2 articles for the Southington Magazine that were published in their winter and spring issues: a story about Bradley Barnes' 135th birthday in January and a story about the spring vintage hat exhibit.

Bonnie Plourde attended Kennedy Middle School's Career Day. There she spent three periods with the 7th graders explaining what it takes to be a Caretaker/Curator/Archaeologist. She also participated in the Southington Public Library's *Our Town* program where children, ages 2-6 and their parents, had a wonderful time learning what "museum workers" do.

Barnes Museum brochures were given to the Connecticut building for distribution at the Big E this year for the first time.

Events and Exhibits

Blue Star Museum (Memorial Day – Labor Day) Free admission to all military personnel

16th Annual Taste of Southington

SoCCA & the Connecticut Plein Air Painters Society (CPAPS) Paint Out

13th Annual Antiques Appraisal Road Show

Southington Apple Harvest Festival Open House weekends

Apple Harvest Festival Pumpkin Carving Contest w/ Orchard Valley Garden Club

3rd Annual 'Night at the Museum' hosted by the Friends of the Barnes Museum

Downtown Merchants Hospitality Night 'White Christmas in the Community'

Southington Chamber Singers performed for the 14th year at our annual holiday open house

Holiday Open House Weekend

Santa and Mrs. Claus (Peter & Debbie Boychuck) greeted guests & passed out candy canes & Santa letters to the children during our Open House holiday weekend.

Antique toy exhibit

15th Annual Holiday Tea Tasting with Ms. Pamela DePaolo, operatic & piano artist, as our guest.

Victorian Valentine's Day High Tea

Wedding ceremony and photography sessions on the grounds

4th annual 'Wheels of the Past' Classic Car show hosted by the Friends of the Barnes Museum

Automobile artifacts and ephemera exhibit in the barn

Senior citizen group home 1st floor tours

Southington High School Senior and Junior Prom
night photo shoots on grounds

Southington Library & Museum monthly Book
Discussion Group

Girl Scout group tour


Vintage Christmas Postcard exhibit

Vintage Victorian Valentine exhibits

Spring vintage hat collection exhibit

All Barnes Museum Events are self sustaining, drawing in enough revenue and donations to cover expenses.

VISITORS



**2,017 Event
Participants**
**Fifty-Six
Events and Exhibits**



Preservation & Building Maintenance

The side barn building attached to the house was invaded this winter by what we believe to have been nesting raccoons. We were unable to open the summer kitchen to visitors all winter because of the odor out there. After months of work to empty the space, as well as clean and sanitize the area, the attic bays are critter free and cleaner than they have been in over 100 years. Metal meshing was put up with access doors to stop future critters making the attic their home.

The installation of new wiring was completed in the side barn buildings to replace the original old knob and tube wiring.

The massive oak tree that was in the southeastern corner of the property closest to the Florian building was removed this year due to the majority of it being dead.

There was a car accident at the Museum in November when a vehicle ran through High Street and into our front gate landing within a few feet of the front porch stairs. No one was injured and the driver's insurance covered repairs to the wrought iron fence, gate, and footings.

The Ring video doorbell system installed turned out to be of no use as the building is so dense. The Wi-Fi router and the range extender were inadequate in maintaining proper connections to various points in the homestead. Security concerns remain throughout the building and beyond onto the grounds.

Museum Staff

Marie Secondo, *Curator*

Bonnie Plourde, *Caretaker/Curator*

Friends of the Barnes Museum

The Friends of the Barnes Museum was established to increase awareness of the importance of the Museum as a cultural and educational asset to the Town of Southington and to increase the use of the Museum. The funds raised by the Friends is used for improvements to the building and grounds not covered by the operating budget and to create and establish a lasting endowment to fulfil the Museum's mission and purpose now and forever.

Fundraisers

A Night at the Museum Raffle—an elegant dinner for six served in the dining room to the raffle winners.

Wheels of the Past: Classic Car Show—Car show featuring Wayne Carini.



THE BARNES MUSEUM

2017-2018 ANNUAL REPORT

85 North Main Street, Southington, CT 06489
thebarnesmuseum.org

PLANNING AND ZONING DEPARTMENT

MUNICIPAL CENTER – 196 NORTH MAIN STREET
SOUTHINGTON, CONNECTICUT 06489 (860) 276-6248

2017 – 2018 ANNUAL REPORT SOUTHINGTON PLANNING AND ZONING COMMISSION

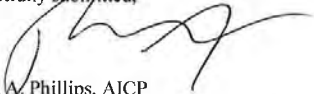
The Planning and Zoning Department staff provides support services and technical assistance to the Planning and Zoning Commission (PZC), the Conservation Commission and Inland Wetlands Agency (CC/IW), the Zoning Board of Appeals (ZBA) and the Open Space Committee. The staff also answers public inquiries regarding community planning, development, preservation and land use regulations. The staff of the department interacts with local residents, developers, attorneys, engineers, architects, surveyors and other allied professions and reviews permit applications which are submitted to the local land use boards and commissions for review, as well as zoning permits for new and revised structures and related land use activities. Staff is also responsible for inspecting all construction and site development activities and issuing compliance authorizations on projects upon completion. Staff also provides support for various subcommittees created for regulation revision and policy reform on an as needed basis.

The Chairman of the Planning and Zoning Commission is Michael DeSanto, Paul Chaplinsky is the Vice-Chairman and Jennifer Clock is the Secretary. The other Commission members are Susan Locks, Robert Hammersley, James Morelli and Dagmara Scalise. The alternates are Theodore Cabata, Joe Coviello, Peter Santiago and Ross Hart.

The PZC reviewed 70 applications during this FY which is on par with the 78 during FY 16-17. The applications included one zoning text amendment, 2 subdivision or re-subdivision reviews, 4 floodplain filling applications, 27 special permit applications and 34 site plans for commercial and industrial projects. During the same period, the Planning and Zoning Department issued 463 zoning permits for new construction and renovations to existing structures and other land use related activities. This permit activity is an increase from 434 in FY 16-17.

The Planning and Zoning Commission meets in the Municipal Center Assembly Room, 196 North Main Street, on the first and third Tuesdays of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. All meetings are open to the public.

Respectfully submitted,



Robert A. Phillips, AICP
Director of Planning and Community Development

Department of Police

RICHARD MONTAGUE, PhD, CHAIRMAN
STEPHEN PESTILLO, VICE CHAIRMAN
STEPHEN KALKOWSKI, SECRETARY
JAMES SINCLAIR
JAMES VERDERAME, Sr.



69 LAZY LANE
SOUTHTON, CT 06489
PHONE: (860) 378-1600
FAX: (860) 378-1605

JOHN F. DALY, CHIEF

Southington Police Department Annual Report Fiscal Year 2017-2018

Mission Statement

The Mission of the Southington Police Department is to protect and serve the community, in addition enforce laws and ordinances, provide information and/or direction to people in need and to promote a feeling of safety and security for all members of the community. The Southington Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

The Board of Police Commissioners, through this annual/fiscal report, would like to reflect, with the citizens of Southington, upon the accomplishments and activities of the Police Department during the past fiscal year. The Southington Police Department members are committed to continuing their efforts to control criminal activity, traffic violators, public service and a renewed effort to expand the department's crime prevention activities in our ongoing effort to keep our community a safe place to live.

John F. Daly is the Police Chief for the Town of Southington. Chief Daly is in charge of the overall operation, development, and growth of the Southington Police Department. His primary focus is to make sure the Southington Police Department operates properly and carries out its mission. Under Chief Daly's command, the Southington Police Department continues to improve police services to the Southington Community while maintaining the police department as a primary stakeholder in the Town of Southington.

Chief Daly is a member of the Police Officers Standards and Training Council (POST), which has three main functions for Connecticut Municipal Law Enforcement. These functions are shown below:

The Police Officer Standards and Training Council provides innovative, credible, and responsive high quality basic, advanced and specialized training to Connecticut police officers in a fiscally responsible manner and in amounts sufficient to enable them to acquire the knowledge and skills necessary to serve the public with commitment, empathy, and competence.

The Council develops, adopts and enforces professional standards for certification and decertification of Connecticut's police officers, in a manner consistent with the law, considerate of the regulated community and uncompromising as to basic values and ethics.

Council is charged with developing, adopting and revising a comprehensive standards program for local law enforcement units, to grant accreditation to those units that demonstrate their compliance with such standards, and to conduct assessments to determine such unit's compliance with such standards.

Chief Daly currently is the Treasurer and past President of the Connecticut Police Chiefs Association (CPCA).

The Board of Police Commissioner and I would first like to thank all the members of the Southington Police Department for their hard work and efforts which made the fiscal year 2017-2018 a great year for our organization.

During the fiscal year 2017-2018 the Southington Police Department together worked on achieving three primary goals that had been developed feedback from members of the Southington Police Department and approved by Chief Daly and the Board of Police Commissioners at the end of the fiscal year 2016-2017. These primary goals were:

1. Improve overall communication within the Southington Police Department.
2. Improve departmental consistency for operational and informational activities.
3. Continue and Improve upon the relationship between the Southington Community and Southington Police Department.

Looking back and evaluating the fiscal year 2017-2018 the Southington Police Department together has improved in all three primary goal areas.

When looking at the upcoming fiscal year 2018-2019, the Southington Police Department will maintain focus on and further improve the areas of:

1. Communications both internal and external.
2. Operational and Orgzational Consistency.
3. Relationship building both within the Community and Department-wide.

The Southington Police Department is adding employee development as its fourth goal for 2018-2019. We will look to further identify areas of interest or development for all employees and provide training in these areas.

The areas of communications, consistency, employee development, and relationship building will be further improved upon by using the Continuous Improvement Model which includes, planning, doing (implementing on a small scale), Check (review data or information), act (make changes as needed or remove if no value has been added).

The Southington Police Department will continue to use an inclusive approach to evaluating and improving the overall organization and for the employees and the citizens of the Town of Southington.

Yours very truly,

Jack Daly

Police Chief Jack Daly

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The Board of Police Commissioners is a five member appointed board consisting of a Chairman, Vice-Chairman, and Secretary and board members. The Board of Police Commissioner reelected Commissioner Richard Montague to Chairman, Commissioner Steve Pestillo to Vice Chairman and Commissioner Stephen Kalkowski Secretary. Police Commissioner James Sinclair and Police Commissioner James Verderame complete the five member commission.

During the fiscal year the Southington Police Department had six retirements and accounted for over 140 years of police experience. We would like thank them;

- Lieutenant Michael Baribault
- Sergeant William Perry
- Sergeant Benjamin Doerfler
- Officer Thomas Gallo
- Officer Joseph D'Agostino
- Officer Peter Moller

For their outstanding service to the Southington Police Department and the Southington Community. These officers will be missed along with their experience and dedication.

During the fiscal year we replaced our vacancies with the flowing officers;

- Officer Kristin Muir
- Officer Brett Leppard
- Officer Michael Lukanik
- Officer Joseph Izzo
- Officer Sean Kershaw
- Officer Arthur Walkley
- Officer Timothy Bradle

These Officer restored our staffing levels to 68 sworn police officers, which is our budgeted amount.

Master Sergeant Keith Egan was promoted to the rank of Lieutenant, to fill the vacancy created by the retirement of Lieutenant Michael Baribault.

Sergeant Jason Plourde was promoted to the rank of Master Sergeant, to the vacancy created by Lieutenant Egan's promotion.

There were no additional personnel added to the Southington Police Department in Fiscal Year 2017-2018. The budget staff for the Southington Police department is outlined below:

• Police Chief	1
• Deputy Chief	1
• Lieutenants	3
• Master Sergeants	4
• Sergeants	10
• Detectives	7

• Patrol Officers	42
• Civilian Public Safety Dispatchers	12
• Animal Control Officers	2
• Civilian Records Clerk	4
• Civilian Administrative Assistant	1
• Civilian Court Liaison Person	1
• Civilian Maintenance Person	1

The department also utilizes substitute or temporary seasonal employees who are outlined below:

• Supernumerary Police Officers	7
• Substitute Civilian Public Safety Dispatchers	2
• Civilian evidence and property person	1

Organizational Accomplishments:

- Complete radio system upgrade to a digital platform.
- Digital document signing process, which allows documents to be signed electronically and removed the need of having an officer bring a document to a location for signature.
- The Southington Police Department was awarded Police Department of the Year from the State of Connecticut American Legion.
- Officer Justin Simard received the American Legion Officer of the Year Award.
- Officers Chad Michaud, and Justin Simard were honored as the Southington Police Department Mothers Against Drunk Driving, Officers of the Year.
- Officer Justin Simard became a state certified Drug Recognition Expert (DRE) for the State of Connecticut. There currently are only 51 Law Enforcement Officers within our state that are DRE certified. Officer Simard is the first Southington Police Officer to become a DRE.
- Officer Justin Burke coordinated the Southington Police Department Special Olympics Torch Run. Officer Burke's dedicated service to this worthwhile cause is another example of the Southington Police Department being a foundational part of the Southington Community.
- Officer Thomas Gallo coordinated the Southington Police Department assistance with the Christmas time Shop-with-a-Cop program. Officer Gallo's dedicated service to this worthwhile cause and with the help of employee volunteers is another example of the Southington Police Department being part of the Southington Community.
- The Prescription Drug Drop Box program continues to be successful in keeping medications out of our water system. During the calendar year of 2017 1,483.5 pounds of medication was placed into the drop-box. This was 114.5 pounds more than calendar year 2016. The program started in June of 2013 and end of year 2017 shows a total of **5,491 pounds** of medication collected and disposed of properly and not flushed into our water supply.
- Sergeant Brian Leppard and Lieutenant Keith Egan worked with the Board of Education and Southington Schools on School Safety. Their program included review and updating of school safety plans, along with individual meetings with faculty and staff from all the schools.

- Sergeant Leppard and Deputy Chief Palmieri became part of the Southington STEPS Advisory Board during the Fiscal Year.
- Interior renovations were conducted at the Animal Control Facility with the support of citizen donations, approved budget funding and a local Home Depot grant. These renovation included but were not limited to; fenced in exercise area for the animals, striping and resealing of floors, replacement of doors and security upgrades.
- Eagle Scout Project, which included a monument dedicated to the fallen Southington Police Officer Timothy Foley, located on the grounds of the Southington Police Department.

The above organizational accomplishments are just a few examples of the partnership the Southington Police Department has with the Southington Community.

Southington Police Department Organization:

The Southington Police Department is made up of three sections, operations, investigations and administration. The breakdown of these sections are listed below:

Operations Section:

This section is managed by the Lieutenant assigned to Operations and report directly to the Deputy Chief. The Operations Section contains the following divisions and specialized units:

- Communication Division.
- Patrol Division.
- Emergency Response Unit.
- Accident Investigation Team.
- K9 Units.
- Special Response Vehicles

Investigations Section:

This section is managed by the Lieutenant assigned to Investigations who report directly to the Deputy Chief. The Investigations Section contains the following divisions and specialized units:

- Detective Bureau.
- Special Investigation Unit.

Administrative Section:

This section is managed overall by the Deputy Chief who reports directly to the Chief of Police. There is a Lieutenant, Master Sergeant and two Sergeants assigned to the Administrative Section who manages specific areas within this section and they report directly to the Deputy Chief. There is a patrol officer assigned to traffic and a patrol officer assigned to information technology who report to their respective supervisors. The Administrative Section contains the following areas:

Supervising Sergeant:

- Information Technology.
- Crime Prevention.
- Animal Control.

Administrative Lieutenant:

- Training.
- Records.
- Evidence and Liaison.
- Maintenance.
- Traffic.

Deputy Chief:

- Professional Standards, Compliances and Control.
- Budgetary, Long Range Planning, and staffing reviews.
- Community Outreach.

Operations Section Summary

The Communication Division; primary function is the intake of all public safety calls for service and the dispatching of the appropriate combination of resources from police, fire, and emergency medical services. The Communication Division also provides Emergency Medical Dispatching, which consists of the gathering of information related to medical emergencies, and providing assistance and instructions by voice, before the arrival of emergency medical services.

The Patrol Division; is the primary first responding operational component of the Southington Police Department. The Patrol Division's primary duties are as follows: routine patrol to encompass the prevention of crime and disorder; handling calls for service; the enforcement of laws; community-oriented/problem-solving activities; routine traffic accident investigation; and assistance to the public in emergency situations.

On December 1, 2017 officers were dispatched to TD Bank, 121 Main Street for the report of a Panic Alarm activation. Upon arrival officers discovered the bank had just been robbed. Immediately following the robbery officers were on scene, securing the building and collecting crucial information, including the suspect's description and forwarding it to the investigators in the field. The quick teamwork of the patrol officers on scene helped quickly identify the suspect, who was also responsible for several robberies throughout CT and Nashua, NH, that resulted in his arrest in February 2018.

Between December 27, 2017 and January 8, 2018 officers responded to a total of four commercial robberies; initial investigations by responding patrol officers assisted in furthering the investigation that ultimately resulted in the arrest of a single offender.

During each robbery officers employed their skills in securing the scenes, tracking and attempting to identify and locate the suspect. The Officers processed, or assisted in the processing of, the scene, secured evidence and through attention to detail identified and secured items touched and DNA samples. The investigation rapidly determined the suspect's identity and resulted in a quick investigation and arrest in February 2018.

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Within the Operations Section there are several specialty units which involve a wide range of officers. These units are in addition to the officer's primary function and are listed below:

Emergency Response Team:

Eight members of the Southington Police Department serve on the Central Region Emergency Response Team. This is a regional team which includes officers from Bristol, Plainville, and Plymouth. This team responds to critical incidents that occur in the member towns. The Southington Police Department members are listed below:

- | | |
|-----------------------------|---|
| • Sergeant Donald Mackenzie | Officer David Carbone |
| • Sergeant Nathan Boislard | Officer Giuseppe Vernali |
| • Detective Adam Tillotson | Officer Justin Burke |
| • Officer Mathew Hammell | Sergeant Timothy Wilk (Crisis Negotiator) |

Accident Investigation Team:

The Southington Police Department Accident Investigation Team (AIT) is comprised of three Sergeants and six Patrol Officers. In addition to their patrol duties the officers assigned to this unit respond to serious injury and fatal motor vehicle collisions. These officers have specialized training that is utilized in these investigations. The members of the Accident Unit are listed below:

- | | |
|--------------------------|-----------------------------|
| • Sergeant Brian Leppard | Sergeant Tim Wilk |
| • Sergeant Jeffrey Ward | Officer Matthew Vose |
| • Officer Justin Burke | Officer Tom Atterrato |
| • Officer Ryan Lair | Officer Christopher LaMarre |
| • Officer Taylor Norton | |

K9 Unit:

The Southington Police Department has three K9 units which support the Southington Community. The K-9 Officers work in patrol and additionally provide other duties to the department including tracking, missing person recovery and drug detection. The members of the K9 Unit are listed below:

- Sergeant Stephen Salerno and K9 Lou
- Officer John Mahon and K9 Arno
- Officer Melvin Emond and K9 Kira

Special Response Vehicles:

The Southington Police Department has the availability of the following special response vehicles:

- Motorcycle Patrol
- Bicycle Patrol
- ATV Patrol
- T-3 Patrol (Segway type vehicle)

The department has trained personnel to operate these specialty vehicles. These vehicles are used to assist in response to critical incidents, as well as to enhance our community policing efforts throughout the Town of Southington.

Investigation Section Summary

The Detective Bureau; The Detective Bureau is responsible for the thorough investigation of all major crimes that occur within the Town of Southington. Major crimes include homicides, suicides and other death investigations, felony assaults, sexual assaults, robberies, burglaries, felony larcenies and frauds; and illegal drug possession/sale cases. Detective Bureau members work closely with other local, state and federal law enforcement agencies; the State's Attorney's Office; and the Forensic Science Laboratory for the Department of Emergency Services and Public Protection. The bureau is also responsible for the timely processing of hundreds of pistol permit applications that are submitted annually and the monitoring of all registered sex offenders residing in town. All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

The police department continues to respond to a significant amount of vehicle thefts and vehicle burglaries. Officers have been trained to collect DNA evidence through which numerous cases have been solved and perpetrators arrested. Residents are reminded to lock your car, take your keys and secure your belongings.

The Southington Police Department again used Social Media and the Press during the fiscal year to educate Southington Residents in securing their vehicles and belongings when parked and unoccupied. A sampling of this information was:

- Park your vehicle in a well-lit area.
- Lock your vehicle.
- Keep property inside your vehicle out of plain sight.
- Leave nothing of real value in your vehicle when it is parked and unoccupied.

Southington residents continue to fall victim to identity theft and fraud related crimes. Many of these crimes involve the use of the internet. Southington citizens should continue to use caution online and take the necessary steps to protect their personal identifying information; such as social security numbers, dates of birth, etc. While investigators have methods in identifying perpetrators in these types of crimes, there have been a number of occasions where perpetrators are found to be committing these crimes while in other countries.

There was a slight decrease in opioid-related overdose deaths (eleven in FY 2016-2017 and nine in FY 2017-2018). The Special Investigations Unit is responsible for these investigations in an effort to identify the location and person(s) who provide these types of drugs.

A snapshot of the Detective Bureau Activity for this fiscal year is shown below:

- Assigned Investigations: 272
- Total Number of Arrests: 50
- Pistol Permits Processed: 239

The Detective Bureau was responsible for the following investigations during the 2017-2018 fiscal year:

- One (1) homicide
- Nine (9) opioid-related deaths
- Two (2) suicides
- One (1) bank robbery
- Five (5) commercial robberies
- Seventeen (17) sexual assaults
- Monitoring of thirty-two (32) registered sex offenders
- Monitoring of seven (7) registered deadly weapon offenders
- Numerous commercial and vehicle burglary arrests made through DNA evidence
- Twenty-seven (27) pre-employment background investigations
- There were several investigations worth noting:
 - Two (2) drug dealers were convicted by the United State Attorney's Office for providing fatal doses of fentanyl in two separate fatal overdose investigations.
 - Suspect arrested in the bank robbery at TD Bank Main Street.
 - Statewide serial robber was arrested for committing four (4) commercial robberies in Southington.
 - Serial residential burglary suspect arrested.
 - Suspect arrested for possession of child pornography.
 - Two (2) suspects arrested for prostitution.

The Detective Bureau participates in the following programs:

- *Internet Crimes Against Children (ICAC)* – A program to investigate child pornography and child exploitation crimes.
- *National Missing and Unidentified Persons System (NamUS)* – Investigator assigned as a liaison for the investigations of missing and unidentified persons.
- *Connecticut Sex Offender Registry* – Investigator assigned to monitor all sex offenders in Southington and investigate any violations of sex offender regulations.
- *Connecticut Intelligence Center (CTIC)* – Investigator assigned as the Intelligence Liaison Officer (ILO) responsible for reviewing and disseminating criminal and terrorism information.
- *Connecticut Deadly Weapon Offender Registry (DWOR)* – Investigator assigned to monitor all Southington residents convicted of crimes involving the use of deadly weapons.

- *Central Connecticut Multi-Disciplinary Team* – Investigator assigned to collaborate with State's Attorney's Office, Department of Children and Families, mental health agencies and child advocacy centers on investigations involving child sexual abuse, child abuse and severe neglect.
- *Mobile Device & Video Forensics* – Investigator received specialized training in video and mobile device forensics to support ongoing criminal investigations.

The Detective Bureau will continue with efforts to conduct thorough, timely and lawful investigations of all major crimes that occur within our community.

Administrative Section Summary

Administrative Services Section; is tasked with handling all administrative tasks within the Southington Police Department. These tasks include but are not limited to budgetary preparation, presentation, and monitoring, State and Federal mandated reporting such as the use of force and pursuits. The Administrative Services section provides global support to all sections/areas of the Southington Police Department. Professional Standards and quality control also fall under the Administrative Services Section.

The Southington Police Department is currently involved in the State Accreditation program process. This program is designed to enhance Police Services through the use of general orders and directives. These general orders and directives create a series of best practices for the organization ensuring consistency and a more efficient means of providing services to the Southington Community. The goal for Fiscal Year 2018-2019 will be to request Tier 2 Accreditation. Tier 1 Accreditation was achieved in Fiscal Year 2016-2017.

The Administrative Section managed and completed several projects during the 2017-2018 fiscal year. These projects along with the daily support functions carried out by the division's members allow the department to continue to provide the patrol division and the detective bureau the tools necessary to provide our citizens with the best possible police services.

Crime Prevention; continues to offer the residents and business owners of Southington various programs to improve the quality of life within the Town of Southington.

The Southington Police Department continues the Drug Abuse Resistance Education (DARE) program teaching the ten-week class in the town's eight public elementary schools and the two private schools. The DARE program goes beyond traditional drug abuse and violence prevention programs. It gives children the skills needed to recognize and resist the subtle and overt pressures that cause them to experiment with drugs or become involved in gangs or violent activities. The program was taught to approximately 600 students during the past school year.

The Southington Police Department has worked in conjunction with the school district to develop and implement safety protocols and procedures as required by state statutes. We have participated, helped plan, and overseen lockdown drills in all schools and at all levels. The department has provided training for school staff in security procedures.

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The Community Services Division also put on several presentations regarding social Media for students at several different schools in the district.

The Southington Police Department continues to run the Child Safety Seat check program by doing both appointments and large scale events. In the last fiscal year, the Southington Police Department checked approximately 113 child safety seats.

The Southington Police Cadet Program had a very successful year. The Cadet Program is a worksite-based program for young men and women who have completed the eighth grade and are 14 years of age but have not yet reached their 21st birthday. The Cadets also participated in several statewide competitions including a high-stress day in Windsor and the annual week long Northeast Regional Law Enforcement Educational Association, Inc. Cadet Academy hosted at the University of Hartford.

The Crime Prevention Division offers a wide variety of crime prevention and quality of life programs. These programs are listed below:

School visitations	Senior Citizen Crime Prevention Programs
Tours of Headquarters (by appointment)	Bicycle Safety
Rollover Simulator (Statewide coordinator)	Citizen ride-Along, Internet Safety
Child ID Kits	Child Bullying
File of Life	K-9 Visitations/Demonstrations
Texting/Driving program	Bicycle/T3 Patrols
Block-Watch Programs	Child Safe Gunlocks
Community Room Availability	Fatal Vision Goggles
College Internships, Fraud/Scam Programs	Business Crime Prevention
CERT- Community Emergency Response Team	Women's Self Defense/Crime Prevention
Homeland Security/Emergency Preparedness	Stuff a Cruiser
Shop with a Cop	Seatbelt Convincer (statewide coordinator)

We have continued to work with the Central Business Alliance, Town Council, Chamber of Commerce and local Businesses on The ACT on It campaign. This is a campaign designed to curb vandalism. The program gives business owners and residents an anonymous number to call if they see acts of vandalism and know who might have done them.

The Southington Police Department continues its partnerships with the STEPS Coalition in growing great kids and reducing youth substance abuse.

During this fiscal year the Southington Police Department worked with the STEPS Coalition in teaching a program identifying the danger of Vaping to middle school children.

The department works with our local boards to help make Southington a strong community. The Unit has membership on the following boards: Youth Advisory Board, Juvenile Review Board, Southington Hunger Committee, Youth Committee of the United Way, Central Business Alliance, Teen Life Committee at Southington High School, Special Needs Committee, Drug Task Force,

Southington SOS, STEPS, Senior Committee of the United Way, Lincoln College Criminal Justice Committee, and Liaison with several group homes in town.

The Training; area staffed by Sergeant Jeffrey Dobratz is tasked with assigning, researching and maintaining all departmental training and record keeping for the department. When looking at overall accountability and liability for the police department, it is critical to have the proper training. However the need to maintain accurate records outlining the training is just as critical as the initial program.

During this fiscal year training and information technology worked together in a transition to some on-line training now being offered by the State of Connecticut. This move towards online training resulted in the development of the Southington Police Department Learning Center.

This enables officers to receive required training within the confines of the Southington Police Department. This allows some training to be done as part of the officer's shift and allows for budgeted training monies to go farther. The learning center allows for the Southington Police Department to grow with the on-line education process and extend training resources to more people within the organization.

A snapshot of the training for the fiscal year is listed below:

- **Human Trafficking:** Conducted in house training on Human Trafficking for 51 officers. A new mandate required this to be yearly training. Any officer that had not have the training after October 2017 needed to receive it prior to June 30, 2018.
- **State Recertification:** Coordinated the scheduling for recertification classes for the 21 officers that will expire in the upcoming fiscal year.
- **Constitutional Law and Social Media:** Coordinated and scheduled the training for 4 officers in this area.
- **COLLECT:** Coordinated the recertification training for 16 officers that were to expire.
- **Pharmaceutical Drug Diversion:** Scheduled 8 officers to attend training that would assist in deterring and assisting those with prescription drug issues.
- **Use of Force/Firearms:** coordinated spring and falls sessions of firearms training and use of force for all officers and animal control officers.
- **Taser:** Transitioned 43 officers to the Taser X26P. In addition 4 officers that were not Taser certified received Taser training on the X26P.
- **Bicycle:** Coordinated the training for 3 additional officers to a bicycle unit.
- **CSP Firearms Database:** 2 detectives attended training on this database.
- **Apple OS Inc. Law Enforcement Training:** scheduled 2 detectives to attend training on Apple products and Law Enforcement applications to them.
- **Opioid Conference:** 1 Officers attended a conference on this epidemic.
- **Surviving Verbal Conflict:** Scheduled 3 officers to attend this training.
- **State Weapon and Permits:** scheduled 3 officers to attend this training.
- **Drug Enforcement Expert (DRE):** Scheduled attendance and coordinated travel arrangements for an officer to attend DRE School This is SPD's first DRE.
- **Use of Force Liability:** Two firearms instructors attended this class.

- **EMR Recertification-test year:** 4 officers attended EMR recertification and had to be tested this year.
- **K-9 Unit:** In addition to weekly K-9 training, K-9 officers attended a K-9 convention, and training for K-9 First Aid, K-9 Search and Seizure, and K-9 Deployment Strategies.
- **First Line Supervisor:** 1 new supervisor attended this school.
- **Video Examination for Law Enforcement:** This class was hosted by SPD and 3 detectives attended.
- **Police Report Writing:** 2 officers attended this class.
- **ERT Training:** Lieutenant Keith Egan is the new ERT Commander and he attended the following class; Basic SWAT School, SWAT Leadership and Development, and SWAT Command and Decision Leadership. These were all coordinated by training.
- **ARIDE:** 2 officers attended ARIDE.
- **Intoxilyzer Recertification:** 39 Officers were recertified on the Dragger machine.
- **Intoxilyzer Instructor Recertification:** 1 instructor on the Intoxilyzer was recertified.
- **Stop Sticks:** 30 officers received training on the use of stop sticks. This training was done in house.
- **Blood Borne Pathogens:** 42 officers received training via Power DMS on blood borne pathogens.
- **Public Information and Media:** 3 officers attended this training.
- **DWI Enforcement SFST:** 1 officer attended training on DWI enforcement and the administration of the standardized field sobriety tests.
- **Social Media for Government Agencies:** 1 officer attended this training.
- **CIT Training:** 3 officers received training in Crisis Intervention.
- **Daigle Use of Force Conference:** 3 officers attended this conference. In addition to scheduling their attendance travel arrangements had to be made.
- **FTO Refresher:** 6 officers received this training.
- **Law Enforcement Peer Support:** 3 Officers attended this training.
- **Patrol Rifle:** 10 officers received training on use of the patrol rifle.
- **Ballistic Shield Training:** 4 members of ERT attended this training.
- **Opioid Death investigations:** Members of the Special Investigations Unit attended this training.
- **IACP Conference in Philadelphia:** 2 Lieutenant attended this conference.
- **Threat Reduction Strategies:** 3 officers attended this training.
- **John Bailly Legal Update:** 5 members of the command staff attended this training.

1033 Military Equipment Program

- Point of Contact for the 1033 program.
- Maintain records for property that is secured through the 1033 Program.

Public Information

- Media Releases disseminated approximately 150 media releases/mugshots regarding different cases and events during the year.
- Maintain the data base for media releases and mug shots for arrests during the year.

- Processed 40 Freedom of Information Request from the general public.

Field Training Program

- Coordinated and scheduled the Field Training program for Recruit Police Officers and 1 lateral transfer Police Officer.
- Coordinated Comparative Certification training for the Lateral transfer Officer.
- Maintained all of the Field Training records for each of the Officers in a hard copy format and also digitally.
- Submitted to POST all of the necessary paperwork for the initial certifications of the new Officers listed above and also for the lateral transfer Officer.

Traffic

The Traffic area, staffed by Officer David Schneider, is responsible for all traffic related issues within the Town of Southington. He also has the responsibility for managing and maintaining the following:

- Traffic Signs and Markings (to meet all federal standards).
 - Over 100 traffic signs were installed/replaced during the fiscal year.
- Site Plan Reviews and Suggestions.
- Traffic Studies and Reviews.
- School Crossing Guard Training.
- Special Traffic Events (example: motorcycle runs).
- Southington Police Department Vehicle Fleet Management.

Information Technology; The Southington Police Department Information Technology area continues to maintain the latest in mobile technology. The Information Technology Officer Ryan Lair is tasked with the managing and maintaining all of the technology equipment, processes, and programs for the Southington Police Department. This covers both internal and external systems within the department.

During the fiscal year, the information technology area conducted several projects which were managed by Sergeant Brian Leppard. A few of these projects are listed below:

- Upgrade to new auto scheduling system.
- Computerized evaluation system.
- Digital document signature system.
- School System emergency notification system.
- New E911 System.

Court Liaison; the Liaison area is staffed by one (1) civilian and a temporary seasonal civilian employee. This area maintains all evidence and property for the Southington Police Department. This area is the main conduit between the Police Department and the Judicial System. The Court Liaison also has the responsibility of quality control as they review all paperwork that is being submitted to the court.

Records; area is staffed by four (4) civilians and maintains files and retains all police department reports, documents, and investigations. The Records Division is the main point of contact for the

people or companies looking for copies of police documents. Alarm, Raffle, and Vending permits are also processed by the Records Division.

The information above is designed to provide a snapshot of what the Administrative Services Section carries out every year.

The fundamental goal for the Administrative Services Section is that of continuous improvement and how it relates to the overall performance, quality of services delivered and the quality control of a given service or operation by the Southington Police Department.

School Resource Officer Kevin Naranjo had a successful year working with the Southington High School Staff and the students. The School Resource Officer program continues to be an effective program. The ability to have a police officer available to assist with teaching, providing guidance and enforcement action strengthens the fact a police officer can do more than just make arrests. This program continues to be strongly supported by the School Administration and the Board of Education.

Fiscal Year 2017-2018 Overall Activity Snap-Shot

The resources listed above provide the Southington Police Department with the ability to respond to calls for service and to deliver Law Enforcement services to the community. The Southington Police Department is responsible for approximately 36.9 square miles and 236.55 miles of roadway (Town roadway 205 and State 31.55). The department is responsible for keeping our roadways and community safe to enhance the quality of life for our residents and businesses.

Traditional police services displayed a number of improvements. The Southington Police Department participates in the National Incident Based Reporting System (NIBRS), which provides consistent offense reporting nationwide. Our NIBRS reportable offenses decreased by 3% or by 50 reportable incidents.

During the fiscal year Robberies showed a decrease of 29% and Motor vehicle thefts, Burglaries and Simple Assaults showed increases of 10%, 11% and 14% respectfully. Drug/Narcotic violations increased by more than 100% during this fiscal year. This increase is largely in part by the patrol officer enforcement of marijuana possession within the Southington Community.

Traffic Accidents showed a decrease of 6% overall, or by 103 reportable incidents, however, traffic accidents that occurred on the roadway (excluding parking lot accidents) saw an increase of less than 1% or by 5 reportable incidents.

Criminal Arrests (adults and juveniles) showed an increase of 8.22% or by 64 arrests. Juvenile arrests during this fiscal year were 33 less than the fiscal year 2016-2017. Adult arrests during this fiscal year were 97 more than Fiscal Year 2016-2017.

Southington Police Department Annual Report | 2018

Identity theft and other fraud related crimes are quickly becoming consistent calls for service which have require the Southington Police Department to increase department training in these areas. During the fiscal year identity theft investigation increased 38% or 11 more investigation than Fiscal Year 2016-2017

Drug arrests totaled 165 for the fiscal year, which showed an 89.65% increase from the 2016/2017 fiscal year total (87).

Click It or Ticket Seatbelt Safety State Grant Programs; the Patrol Division increased its efforts to promote safe driving through the Click it or Ticket Seatbelt Safety Program. A fiscal year enforcement comparison is shown below:

Seatbelt Safety Enforcement Information

2016-2017	2017-2018	%+/-
119	111	-6.72%

Distracted Driving State Grant Programs; this program also promoted roadway safety. A fiscal year enforcement comparisons is shown below:

Distracted Driving Enforcement Information

2016-2017	2017-2018	%+/-
337	461	36.79

Operating Under the Influence Enforcement was completed during the fiscal year. These enforcement operations were used to identify motorists that were operating a motor vehicle under the influence and in violation of Connecticut Motor Vehicle Law. A fiscal year enforcement comparison is shown below:

Operating Under Influence Enforcement Information

2016-2017	2017-2018	%+/-
59	72	22.00%

Underage Drinking Patrols and Alcohol possession programs were sponsored by Southington STEPS and also police department budgetary funds.

Underage Drinking and Alcohol Possession Enforcement Information

2016-2017	2017-201	%+/-
9	5	-44%

The Southington Police Department will continue to make the education and enforcement of substance abuse related incidents a community priority by using both proactive and reactive prevention enforcement techniques.

The Patrol Division will continue to be a full-service division with its primary mission of First Responders to both emergency and nonemergency calls for service within the Town of Southington.

Southington Police Department Annual Report Conclusion

The Southington Police Department has a primary responsibility to respond to calls for service within the Town of Southington. The coverage area is approximately 36.9 square miles and has 236 miles of paved roadway, which encompasses public, private and state roadways. The Southington Police Department is tasked with keeping our roadways safe and maintaining a secure community environment which enhances the quality of life for our Southington residents. The Southington Police Department prides itself on being a full-service police department that understands the need to balance both proactive and reactive police services to the Southington Community at large.

The Southington Police Department Goals for Fiscal Year 2018-2019:

- Continue to improve Communications within the whole organization.
- Further improve consistency within the Southington Police Department in the areas of; organizational processes, and operational functions.
- Employee Development.
- Increase Enforcement and Education in the areas of Driving While Under the Influence, Occupant Safety and Distracted Driving.
- Reduce the frequency and opportunities for motor vehicle thefts and vehicle burglaries.
- Improve our use of technology to become more efficient in our delivery of services and organizational performance.

The basic foundation of the Southington Police Department is a continuous improvement while learning from both our successes and our failures.

As in the past, many letters received from merchants and citizens from Southington and other towns expressing their appreciation for services rendered, whether routine or above and beyond the call of duty, have been very gratifying. The Southington Police Department appreciates any feedback from the public in our continued effort to better serve the community. The Southington Police Department is continually involved in a pattern of improving and otherwise doing its best to achieve peak performance and service.

It is an exciting time, and we wish to invite the people of Southington to share in our enthusiasm. The Board of Police Commissioners also wishes to thank the people of Southington for their continued cooperation with the Board of Police Commissioners and the members of the Southington Police Department. Our police force is second to none in the State of Connecticut and appreciates the continued support for the cost efficient, the effective smooth operation of the Department. Only by cooperation and open communication can we provide the best possible law enforcement to keep Southington a safe and peaceful community.

**** See General Activity Report attached****

**** See Receipts for Fiscal Year attached****

Yours very truly

A handwritten signature in cursive script that reads "Richard Montague, PhD".

Chairman Richard Montague, PhD
Board of Police Commissioners

NIBRS OFFENSE REPORTING PART A*	2016-2017	2017-2018	INCIDENT SUMMARY	2016-2017	2017-2018
09A Murder and Non-Negligent Manslaughter	0	1	Operational Service Events	55,824	54,765
09B Negligent Manslaughter	0	0	Investigative CAD Reports	11,730	12,079
09C Justifiable Homicide	0	0	Investigative Reports	6,976	7,185
100 Kidnapping/Abduction	5	1	911 Phone System Calls	13,670	20,370
11A Forcible Sexual Assault	6	7			
11B Forcible Sodomy	2	0	TRAFFIC INVESTIGATIONS	2016-2017	2017-2018
11C Sexual Assault With an Object	0	1	Motor Vehicle Accidents	1005	1010
11D Forcible Fondling	7	5	Pedestrian Accidents	5	6
120 Robbery	17	12	Motorcycle Accidents	9	16
13A Aggravated Assault	5	8	Fatal Accidents	6	1
13B Simple Assault	107	122	Parking Lot Accidents	500	393
13C Intimidation	48	40	Driver Reported Accidents	30	26
200 Arson	3	2	Total Motor Vehicle Accidents	1,555	1,452
210 Extortion/Blackmail	3	5			
220 Burglary/Breaking And Entering	94	105	ENFORCEMENT ACTIONS	2016-2017	2017-2018
23A Pocket Picket	3	0	DUI Violations	58	72
23B Purse Snatching	0	1	Vehicle Equipment Violations	*	*
23C Shoplifting	122	130	Operator Violations	5,324	7,394
23D Theft From Building	81	92	Parking Violations	477	558
23E Theft From Coin Operated Machine or Device	4	0	Total Enforcement Actions	5,859	8,024
23F Theft From Motor Vehicle	244	242			
23G Theft of Motor Vehicle Parts Or Accessories	29	37	CRIMINAL ARRESTS	2016-2017	2017-2018
23H All Other Larceny	109	91	Adults	667	764
240 Motor Vehicle Theft	47	52	Juveniles	112	79
250 Counterfeit/Forgery	27	28	Total Enforcement Action	779	843
26A False Pretenses/Swindle/Confidence Game	69	72			
26B Credit Card/Automatic Teller Machine Fraud	80	33	GENERAL INVESTIGATIONS	2016-2017	2017-2018
26C Impersonation	93	55	Alarms	2,075	2,075
26D Welfare Fraud	0	0	Animal Control	1,164	1,172
26E Wire Fraud	17	10	Computer Crime	36	51
26F Identity Theft * 1st year of separate reporting*	29	40	Embezzlement	16	20
26G Computer Hacking *1st reporting separate year*	0	1	Protective/Restraining Order Viol	54	54
270 Embezzlement	16	20	Domestic Violence Arrests	160	173
280 Stolen Property Offense	1	1	Drug and Alcohol Related	63	176
290 Destruction/Damage/Vandalism of Property	349	229	Vandalism	248	157
35A Drug/Narcotic Violations	67	137	Juvenile Incidents	152	172
35B Drug Equipment Violations	25	46	Public Hazards	877	995
36A Incest	0	0	Medical	4,122	4,428
36B Statutory Sexual Assault	1	1	Missing Person/Located Person	83	77
370 Pornography/Obscene Material	7	3	Registered Sex Offender	12	9
39A Betting/Wagering	0	0	Overdose	43	29
39B Operating/Promoting/Assisting Gambling	0	0	Overdose-Death	11	7
39C Gambling Equipment Violations	0	0	Suicide Attempts	18	28
39D Sports Tampering	0	0	Suicides	7	2
40A Prostitution	0	2	Trespass	64	52
40B Assisting of Promoting Prostitution	0	0	Untimely Deaths	44	40
510 Bribery	1	0			
520 Weapon Law Violation	4	11			
720 Animal Cruelty	2	1	COMMUNITY SERVICES	2016-2017	2017-2018
*Source CT DESPP/CAU Year Totals	1,724	1,644	Civil Matter No Crime	194	197
			Unlock Car Doors	439	418
* Court Order Managed Electronically now			Park Walk and Talk	24	28
			DARE Class	123	123
			Car Seats Installed	81	113
			Person Fingerprinted	660	578
			Pistol Permit Applications	373	242
			Community Programs	359	300
			Community Service Totals	2,253	1,999

**SOUTHINGTON POLICE DEPARTMENT
RECEIPTS FOR FISCAL YEAR 2017- 2018**

	Totals	Amounts
Burglar Alarm Permits	74	\$ 480.00
Pistol Permits (Incl. To Sell)	226	15,812.00
Pinball or Pool Table Permits	5	650.00
Raffles or Bazaars	16	375.00
Vendors Permits	44	3,240.00
Vendor & Precious Metal App. Fee....		880.00
Fees for Accident Reports (Copies & Photos)....		9,307.45
Burglar Alarm Tag Fees....		75.00
Record Checks....		170.00
Parking Tag Fees....		7,244.00
Precious Metal Permits....		40.00
Pawn Broker AND 2 nd Hand Dealer....		<u>200.00</u>
		\$ 38,473.45

MISCELLANEOUS REVENUE..... \$56,866.48
Amount received by Town of Southington
From CIRMA for Workers Compensation
For Police Department

TOTAL \$95,339.93

DAVID A. LAPREAY
Director of Recreation

JULIA BERARDINELLI
Secretary



COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFEQ
Vice Chairman

ROBERT E. GALATI
ALBERT A. NATELLI, JR.
PETER J. ROMANO, JR.

Town of Southington

RECREATION DEPARTMENT
P.O. BOX 571, SOUTHTON, CONNECTICUT 06489
PHONE: (860) 276-6219 FAX: (860) 276-6204
WWW.SOUTHTON.ORG

Annual Report of the Recreation Department **Fiscal Year 2017-2018**

As Fiscal Year 2017-1 came and went so did another busy, exciting and successful year for the Recreation Department. Sports, the Arts, Passive Recreation and Special Events enthusiasts all had the opportunity to partake in a program of their liking. With two full-time employees, 80+ part-time/seasonal staff and hundreds of volunteers all working together, we strive to offer the best recreational experience possible.

The Recreation Department sponsors all of the youth leagues in Southington. These include Youth Wrestling, Girls Softball, Football (along with Cheerleading and Flag Divisions), Boys and Girls Basketball, Lacrosse and Soccer. The hundreds of volunteers in each league provide an excellent learning experience in sportsmanship and teamwork to all those that play.

Registration turnouts continued at a high level for most of our program offerings, which include: Summer and Fall Softball for men and women, Girls Volleyball, Adult Basketball, Yoga, Zumba, Ballroom/Swing Dance, Swim Lessons, Fitness, Arts and Crafts, Music Therapy, and Fitness programs for individuals with Special Needs, Dog Obedience, Nia Fitness, Martial Arts, Spring/Fall Tennis programs, Field Hockey, Boys Volleyball, L.L. Bean Outdoor Discover School programs, Astronomy, Solar Robots and Fun Science classes. Summer camps that continue to be very popular are Camp RISE, Playground Camp, Youth Theater, Summer Tennis Camp, Track & Field and Sand Volleyball.

The Community Pavilion at Recreation Park continues to be a popular rental facility with many private parties and functions taking place there, as were the other smaller pavilions and picnic areas within our parks. All events can be booked, and permits obtained, through the Recreation Department.

The department also offers the town many special events that include the ever popular Music on the Green (25th season) which is 15 consecutive weeks of summer concerts on the Town Green each Wednesday evening, 20+ day and overnight bus trips, a free Kids Series program (entertainment acts) that runs for 8 weeks in the summer at Recreation Park on Tuesday evenings and the 16th annual Touch a Truck event which is co-sponsored with American Legion Auxiliary Unit 72 group. The Recreation Department continued its co-sponsorship of two holiday community events, Halloween in the Village (organized by the Village of Plantsville Association) and the annual White Christmas in the Community (organized by the Downtown Merchants of Southington and the Village of Plantsville).

DAVID A. LAPREAY
Director of Recreation

JULIA BERARDINELLI
Secretary



Town of Southington

RECREATION DEPARTMENT
P.O. BOX 571, SOUTHTON, CONNECTICUT 06489
PHONE: (860) 276-6219 FAX: (860) 276-6204
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COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFEO
Vice Chairman

ROBERT E. GALATI
ALBERT A. NATELLI, JR.
PETER J. ROMANO, JR.

Association) that takes place in the downtown areas of Southington and Plantsville on the first Friday in December each year.

Passive Recreation enthusiasts can frequent one of our beautiful parks, walk/bike/jog the miles of the linear trail, take a walk at one of Southington's many open space areas or enjoy a day at Crescent Lake which is a beautiful and serene area in the northeast area of town that offers hiking trails, fishing, boating or plain passive enjoyment.

The Board of Park Commissioners consists of five members: Michael J. Fasulo, Chairman, Michael T. DeFeo, Vice Chairman, Peter J. Romano, Jr., Robert E. Galati and Albert A. Natelli, Jr. The Recreation Department consists of David A. Lapreay, Director of Recreation and Julia Berardinelli, Secretary.

We thank the Town Council and Board of Finance for providing the funds to operate the department. We also thank Mr. Mark Sciota, Town Manager, for his guidance and support throughout the year on many town matters.

Respectfully Submitted,

David A. Lapreay
Director of Recreation



Town of Southington

Tax Collector's Office

75 Main Street – P.O. Box 579
Southington, CT 06489

Telephone: (860)-276-6259

Facsimile: (860)-276-6265

Teresa M. Babon

Director of Assessment & Revenue

Jill Fragola, Deputy Tax Collector

Annual Report of the Southington Tax Collector

July 2017 – June 2018

The Tax Office staff is comprised of four team members: Jill Fragola, Debra Maffioli, Roxanne Avitabile and Mandy Taylor, all hard working, dedicated individuals, responsible for collecting approximately 83.9% of the amount necessary to keep the town funded on an annual basis. Having just completed my first July collection cycle with them, I was able to glimpse, first hand, how welcoming and kind they all are to anyone that walks through their door.

The three types of property tax revenues that this office collects are Real Estate, Motor Vehicle and Personal Property. In summary, the Fiscal Year 2017-2018 (October 1, 2017 Grand List), Southington property tax billings were as follows:

Category	# of Accounts	Billed Revenue
Real Estate	17,702	\$103,583,450
Motor Vehicle	43,328	\$ 10,982,931
Personal Property	<u>2,093</u>	<u>\$ 7,166,734</u>
	63,123	\$121,733,115

The taxes are based on the assessed property values (defined as 70% of market value) multiplied by the annual budgeted "mill rate" expressed in thousandths of a dollar. The current mill rate is 30.48 which represents \$30.48 of tax for every \$1,000 of assessed value.

The Tax Collector's office is responsible for collecting all monies due the town on the current and delinquent Grand Lists in the form of taxes, interest and fees. Once the money has been balanced and deposited, it is transferred to the Treasurer by the 10th of every month as specified in Sec. 12-147 of the Connecticut State Statutes. All collections require daily, monthly, quarterly and annual reconciliation and reporting.

Attached is the report of property tax collection for the fiscal year ending June 30, 2018.

Respectfully submitted,

Teresa M. Babon, CCMC

Director of Assessment & Revenue

15 Year Report
7/1/2017 - 6/30/2018

Grand List	Taxes Collectible	Transfer Suspense	Legal Additions	Legal Reductions	Adjusted Tax Collectible	Taxes Collected	Interest	Warrants Liens/Fees	Amt Paid to Treasurer	Bal Per monies	Credit Balance	Taxes Uncollected
2016	121,360,639.06	(17,777.41)	108,681.72	(564,930.49)	120,886,612.88	120,102,884.58	305,454.43	14,828.15	120,423,167.16	783,728.30	394,281.92	1,178,010.22
2015	1,291,826.39	(14,257.12)	8,426.70	(24,213.40)	1,261,782.57	802,261.88	183,136.10	6,606.18	992,006.16	459,520.69	14,074.30	473,594.99
2014	529,363.63	(22,309.22)	1,574.57	(3,618.97)	505,010.01	282,916.75	108,603.19	2,126.45	393,646.39	222,093.26	1,031.90	223,125.16
2013	270,444.16	(15,520.63)	552.45	(1,423.51)	254,052.47	139,090.94	70,804.83	1,066.00	210,961.77	114,961.53	-	114,961.53
2012	92,644.30	(11,176.71)	-	(1,049.52)	80,416.07	35,485.98	18,523.85	400.00	54,409.83	44,930.09	-	44,930.09
2011	34,115.68	(7,937.01)	222.31	(1,050.30)	25,350.68	1,150.62	3,084.80	24.00	4,259.42	24,200.06	-	24,200.06
2010	23,290.15	(972.18)	-	(1,278.10)	21,039.87	746.84	1,022.54	-	1,769.38	20,293.03	-	20,293.03
2009	10,399.35	(961.76)	-	(1,264.42)	8,173.17	126.36	164.90	-	21.26	8,046.81	-	8,046.81
2008	8,617.28	(931.74)	-	(1,224.94)	6,460.60	-	-	-	-	6,460.60	-	6,460.60
2007	5,212.88	(921.72)	-	(1,211.76)	3,079.38	-	-	-	-	3,079.38	-	3,079.38
2006	5,091.69	(876.08)	-	(1,151.76)	3,063.85	-	-	-	-	3,063.85	-	3,063.85
2005	5,084.92	(856.86)	-	(1,126.50)	3,101.56	166.81	583.19	-	750.00	2,934.75	-	2,934.75
2004	2,393.20	-	-	(1,100.08)	1,293.12	-	-	-	-	1,293.12	-	1,293.12
2003	1,860.74	-	-	(1,062.70)	798.04	-	-	-	-	798.04	-	798.04
2002	1,897.71	-	-	(921.79)	975.92	-	-	-	-	975.92	-	975.92
	123,642,881.14	(94,500.44)	119,457.75	(606,628.26)	123,061,210.19	121,364,830.76	691,379.83	25,050.78	122,081,261.37	1,696,379.43	409,388.12	2,105,767.55
Suspense												
2016						-	-	-	-			
2015						2,323.53	620.28	-	2,943.81			
2014						991.12	426.56	-	1,417.68			
2013						2,654.06	1,674.74	-	4,328.80			
2012						4,284.64	3,509.41	-	7,794.05			
2011						2,807.82	2,765.51	-	5,573.33			
2010						1,045.63	1,206.36	-	2,251.99			
2009						987.79	1,267.07	-	2,254.86			
2008						802.06	1,211.46	-	2,013.52			
2007						453.82	758.58	-	1,212.40			
2006						531.45	1,054.04	-	1,585.49			
2005						294.25	591.44	-	885.69			
2004						281.05	699.75	-	980.80			
2003						537.89	1,289.53	-	1,827.42			
2002						375.26	1,245.84	-	1,621.10			
						18,370.37	18,320.57	-	36,690.94			
	123,642,881.14	(94,500.44)	119,457.75	(606,628.26)	123,061,210.19	121,383,201.13	709,700.40	25,050.78	122,117,952.31	1,696,379.43	409,388.12	2,105,767.55



Town of SOUTHTINGTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT OF THE TOWN CLERK JULY 1, 2017 -JUNE 30, 2018

LAND RECORD DOCUMENTS (30,860 PGS 28 VOLS)	8,037	VITAL STATISTICS	
TOWN COUNCIL MINUTES - PAGES RECORDED	652		
LIQUOR PERMITS FILED	91	BIRTHS-SOUTHTINGTON RESIDENTS	380
VETERANS DISCHARGES RECORDED	78	MARRIAGES IN TOWN	217
TRADE NAMES FILED	91	MARRIAGE LICENSES ISSUED	230
MAPS FILED	43	DEATHS IN TOWN	300
SPORTS LICENSES & TAGS	1,567	BURIALS IN TOWN	216
DOG LICENSES ISSUED	2,652	VITAL STATISTIC COPIES ISSUED	3588
DOG-KENNEL LICENSES ISSUED	2		
TRANSFER STATION PERMITS	9172		

RECEIPTS-FEES OF TOWN CLERKS OFFICE

RECORDING DOCUMENTS-LAND RECORDS	\$165,459.00
CONVEYANCE TAX	\$1,163,914.49
HISTORIC PRESERVATION FEES	\$35,891.00
FARMLAND PRESERVATION FEE	\$211,520.00
MISCELLANEOUS FILING, COPIES ETC.	\$41,972.24
VITAL STATISTIC COPIES	\$59,380.00
MARRIAGE LICENSE FEES	\$6,930.00
SPORT LICENSES & TAGS	\$10,766.00
DOG LICENSES	\$24,865.00
PASSPORT APPLICATION FEES	\$6,506.00
NOMINEE (MERS) FEES	\$216,813.00
<u>GRAND TOTAL-FEES COLLECTED</u>	\$1,944,016.73

PAID TO STATE FOR MARRIAGE LICENSE SURCHARGE	\$4,389.00
PAID TO STATE FOR SPORT LICENSES & TAGS	\$10,345.00
PAID TO TOWN FOR DOG ACCOUNT	\$22,084.00
PAID TO STATE FOR HISTORIC PRESERVATION FEE	\$27,742.00
PAID TO TOWN FOR HISTORIC PRESERVATION FEE	\$8,149.00
PAID TO STATE FOR FARMLAND PRES FEE	\$190,368.00
PAID TO TOWN FOR FARMLAND PRES FEE	\$21,152.00
PAID TO STATE FOR NOMINEE (MERS) FEES	\$160,501.00
PAID TO TOWN FOR NOMINEE (MERS) FEES	\$56,312.00
<u>TOTAL FEES DEDUCTED</u>	\$501,042.00
<u>NET TOTAL</u>	\$1,442,974.73


KATHY LARKIN, EMC

75 Main Street • P.O. Box 152 • Southington, Connecticut 06489
(860) 276-6211 • Fax (860) 276-6229 • Email: larkink@southington.org



Town of SOUTHTINGTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

This year again, the Town Clerk's office has experienced an overall increase in revenue. The increase of 5.5% is due in part to a 19% increase in land record recordings. This, along with conveyance tax revenue, are our largest revenue producers.

- Net Bottom Line contribution - \$1,442,975. an increase of 5.6%
- Conveyance Tax Revenue collected - \$1,163,914. an increase of 7.5%

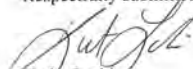
A \$6,500 Preservation Grant was received this year allowing for another phase of a back file conversion of land record document images, attaching them to the in house indexing system and public portal. When this project is completed, there will be viewable images back to 1993 providing better search capabilities.

The State of Connecticut upgraded the State Birth Registration System. This allows the Town Clerk's office to issue birth certificates of children born in any town in the state beginning from 2001 to the present. This upgrade has made it more convenient for individuals to obtain birth certificates.

We are a growing community and as we grow, so do the records and information we keep. There was an update of cabinets and storage in the Town Clerk's office. The circa 1973 file cabinets and drawers were replaced with modern cabinets utilizing the same space but more efficiently giving us much more needed storage space.

The hard working staff of the Town Clerk's office strives to make it a pleasant experience for residents that come to us for their needs. The staff consists of Sandra Brunoli, Deputy Town Clerk, Lisa Secondo, Assistant to the Town Clerk, Michelle Tarca and Kim Brayall, clerks. They continue with educational classes and training in various duties of the clerk's office, such as, the State of Connecticut Certification classes, website training and professional development classes. They are all ready to meet the challenges of this busy office.

Respectfully submitted,



Kathy Larkin
Town Clerk

75 Main Street • P.O. Box 152 • Southington, Connecticut 06489
(860) 276-6211 • Fax (860) 276-6229 • Email: larkink@southington.org

**ONE HUNDRED 7th ANNUAL REPORT
OF THE
BOARD OF WATER COMMISSIONERS
FOR THE YEAR ENDING JUNE 30, 2018**

BOARD OF WATER COMMISSIONERS
Thomas J. Murphy, PRESIDENT
Erika Pocock, VICE PRESIDENT
Robert M. Berkmoes, SECRETARY & TREASURER
Michael Domian
Rudy Cabata
Ralph Warner



William M. Casarella, SUPERINTENDENT
Maria Nason, OFFICE SUPERVISOR
605 West Queen Street
P. O. Box 111
Southington, CT 06489-0111
(860) 628-5593 • Fax (860) 621-0491

August 22, 2018

Mr. Mark Sciota
Town Manager
Town Hall
75 Main Street
Southington, CT 06489

Dear Mr. Sciota,

Attached is the Annual Report of the Board of Water Commissioners for the year ending June 30, 2018.

Sincerely,

William M. Casarella
Superintendent

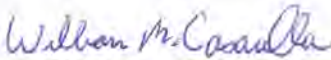
BOARD OF WATER COMMISSIONERS

The Board is organized as follows:

Thomas J. Murphy, President	Term expires November 2021
Erika Pocock, Vice President	Term expires November 2019
Robert M. Berkmoes, Secretary & Treasurer	Term expires November 2019
Michael S. Domian	Term expires November 2019
Rudolph Cabata	Term expires November 2021
Ralph Warner	Term expires November 2021

Respectfully Submitted,

SOUTHINGTON WATER DEPARTMENT



William M. Casarella
Superintendent

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference its extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, additional water supply sources and treatment facilities.

Major capital improvements and planning that occurred during this year include:

The completion of Well 7A a new water supply well and design and of another new well (Well 2A).

Construction and completion of a One-million-gallon concrete water storage tank, pump station and 3,000' of water on the east side of town.

The completion of an emergency interconnection with the Regional Water Authority (RWA) that is currently on-line.

The design has begun to construct a new 65' concrete water storage tank and a 120' tall communications tower, including the demolition of the existing water storage tanks. Construction will start in the spring of 2019.

Public water main was installed on Mariani Drive, LaCourse Pond Place, Flanders Road, Pattonwood Drive and Celella Drive.

Design was completed to replace approximately 1000' of aging water mains on Rourke Avenue and Hill Street with completion in September 2018.

The Department obtained exclusive area service rights from the Valley Water Company in the Pattonwood Drive area which included the addition of 113 new customers.

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference its extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, treatment facilities and additional water supply sources.

Major capital improvements and planning that occurred during this year include the completion of one new water well supply and design and of another new well. Construction and completion of a 1-million-gallon concrete water storage tank, pump station and 3,000' of water on the east side of town. The completion of an emergency interconnection with the Regional Water Authority (RWA) that is currently on-line. The design has begun to construct a new 65' concrete water storage tank and a 120' tall communications tower, including the demolition of exiting water storage tanks. Construction will start in the spring of 2019. The Department obtained exclusive area service rights from the Valley Water Company in the Pattonwood Drive area which included the addition of 113 new customers. The installation of water mains on Mariani Drive, LaCourse Pond Place, Flanders Road, Pattonwood Drive and Celella Drive. The design to replace 1000' of 2 aging water mains on Rourke Ave and Hill St. with completion in September 2018.

ADDITIONS AND IMPROVEMENTS

A total of .59 miles of new mains were installed. Five (5) new hydrants were installed during the year. One-Hundred Seven (107) new services were added during the year and sixteen (16) services were retired. Four hundred and eighty-eight (488) services remain inactive in the system for future use.

Statistical

	<u>July 1911</u>	<u>June 30, 2018</u>
Miles of Main in use, 1" to 4"	10.885	4.09
Miles of Main in use, 6" to 16"	<u>10.542</u>	<u>197.90</u>
	21.427	201.99
Estimated Population served-within Town	4,620	32,593
Estimated Population served-outside Town	-0-	340
Total Valves in use	189	2,518
Fire Hydrants, Public	90	1,481
Fire Lines, Private	-0-	227
Meters in Service	22	13,173
Active Services	986	13,413

WATER CONSUMPTION

Rainfall for the period July 1, 2017, through June 30, 2018, totaled 46.17 inches.

The highest demand occurred July 21, 2017, when consumption reached 7.22 million gallons.

Water consumption for the year:

From Reservoir	26,742,700 Gallons
From Well # 1	103,294,900 Gallons
From Well # 2	167,097,800 Gallons
From Well # 3	182,119,400 Gallons
From Well # 4	-0- Gallons
From Well # 5	-0- Gallons
From Well # 6	-0- Gallons
From Well # 7	54,971,300 Gallons
From Well # 8	36,947,600 Gallons
from Well # 9	706,372,275 Gallons
from New Britain Well	-0- Gallons
Total Pumped From Wells	1,250,803,275 Gallons
Total Consumption	1,277,545,975 Gallons
Average Daily Consumption	3,500,125 Gallons

PLANT ADDITIONS
2017-2018

The following additions to the plant were made during the year:

Miscellaneous Tangible Plant	\$	
Land & Land Rights	\$	
Structures & Improvements	\$	1,696,725.43
Collect & Impound Reservoirs	\$	226,835.27
Wells & Springs	\$	1,875,287.96
Distribution Mains and Accessories	\$	684,287.29
Standpipes/Storage Tanks	\$	2,452,591.84
Meters & Installations	\$	167,856.00
Hydrants	\$	76,847.10
Pumping Equipment	\$	24,978.00
Treatment Equipment	\$	107,278.76
Office Furniture & Equipment	\$	2,449.00
Computer	\$	1,388.00
Communications Equipment	\$	15,580.00
Tools & Work Equipment	\$	7,379.00
Laboratory Equipment	\$	3,798.00
Transportation Equipment	\$	86,546.40
Power Equipment	\$	55,768.99
Miscellaneous Equipment	\$	12,522.99
	\$	<u>7,498,120.03</u>



SOUTHTON WATER POLLUTION CONTROL

999 Meriden-Waterbury Turnpike

Plantsville, CT 06479

Ph. 860-628-8530

Peter Stallings- Superintendent

stallingsp@southington.org

ANNUAL REPORT FISCAL YEAR 2017-2018

WASTEWATER TREATMENT FACILITY

The Town of Southington operates and maintains the Southington Water Pollution Control Facility. This is an advanced wastewater treatment facility designed to treat an average wastewater flow of up to 7.4 million gallons per day with discharge limits for CBOD, TSS, Nitrogen and Phosphorus. Wastewater is conveyed to the treatment facility through approximately 140 miles of sewer pipe including 10 pump stations. Once treated, all flow is discharged into the Quinnipiac River. The Water Pollution Control Division has 11 full time employees responsible for the operations and maintenance of this system with a total annual operating budget of 4.6 million dollars. Critical components are monitored and alarmed on a 24 hour 7 day basis.

Our mission is to maintain the highest quality of service to both the community and environment while providing continuous treatment of wastewater that meets or exceeds all regulatory requirements.

CAPITAL PROJECTS

Design for the Water Pollution Control Plant Phosphorus Upgrade Project is complete and has been reviewed by the DEEP. The project is expected to bid in July, 2018 with construction to begin by fall. The main goals of this project are to reduce the amount of phosphorus discharged into the Quinnipiac River to a level below 0.1 mg/l and to replace aging process control equipment. The total estimated cost of this project is 57 million dollars.

The South End Pump Station rehabilitation project was awarded to Kovacs Construction on March 12, 2018 at a cost of \$499,600. Originally built in 1973, the plan is to upgrade the station with new pumps, controls, emergency generator and building improvements. The project is scheduled for completion by February 2019.

FEATURED ACCOMPLISHMENTS

- Installed one of two new primary sludge pumps and controls at the WPCF.
- Installed mixer aerators at 3 pump stations to reduce grease accumulation and odor.

- Conducted a health and safety audit – gap analysis at the WPCF with a comprehensive employee training program including follow-up corrective measures to meet current OSHA regulation.
- Actively participated with Tighe & Bond Consulting Engineers to prepare formal documentation on measures that relate to the EPA required Capacity Management, Operation and Maintenance (CMOM) program for the Southington sanitary sewer collection system.

ON-SITE MANAGEMENT

The Water Pollution Control Division is responsible for maintaining operations of the plant, collection system and responding to constituent issues on a 24 hour basis. This year we responded to:

- 22 reports of possible sewer blockages
- 21 plant alarms
- 15 pump station alarms
- 5 odor complaints
- 1 loose manhole covers

The facility treated an average daily flow of 4.79 million gallons.

The treated wastewater met all of the following discharge parameters:

LIMIT	AVG. DAILY
• CBOD LIMIT=30 MG/L	4.38 MG/L
• TSS=30 MG/L	3.10 MG/L
• TOTAL PHOSPHORUS= 0.7 MG/L	0.64 MG/L
NUTRIENT CREDIT EXCHANGE INVOICE	
• ANNUAL PERMIT LIMIT = 204 LBS	180 LBS = \$11,114 Sale of Credits

WATER POLLUTION CONTROL STAFF

SUPERINTENDENT - Peter Stallings

ASSISTANT SUPERINTENDENT – Kiari Williams

CHEMIST – Jane Bond

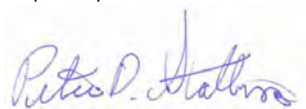
FOREMAN – Steve Gregory, Keith Langston

OPERATOR III – James Careddu, Michael Garrity

OPERATOR II – Dave Milano, Robert Bengini, Walter Tumel

ELECTRICIAN – Dave Baillargeon

Respectfully Submitted



Peter Stallings

Southington Youth Services

196 North Main Street

Christina Simms
Director

Susan Williams
Counselor

John Sperduti
Counselor

Kelly Leppard
Youth Prevention Coordinator



ANNUAL REPORT **FY 2018**

The Youth Services Department has just completed its 44th year of operation. Responding to the needs of the community, we offer an ever-changing variety of services to youth and their families. Most of our programs become filled up shortly after being announced and we often have waiting lists. This is a testament to the quality of our staff and programming, our ability to meet the needs of the public and our visibility within the community. This year our department was able to add additional programs and services in a response to community needs.

Southington Youth Services is located at the Municipal Center, 196 North Main Street. This office space not only houses Youth Services, but also Southington's Town-wide Effort to Promote Success (STEPS) our community prevention coalition. The department is in the same building as the Southington Board of Education and this has proved to be very advantageous to us.

For the 25th consecutive year, Youth Services received state funding through the Department of Education. This is from a line item in the state budget. This year's funding totaled \$23,645. In addition, we receive yearly Enhancement Grant Program funding, \$7,550 beginning 6 years ago, intended for Youth Service Bureau direct service projects and an additional \$5,000 through DCF for our Juvenile Review Board. Our staffing includes a Director, 2 Counselors, a Secretary and a Youth Prevention Coordinator. Thanks to a second 5 years of funding through the federal Drug Free Communities Grant of \$625,000 awarded to Southington STEPS in September 2014 our Youth Prevention Coordinator is partially funded with these funds. Her job is to lead the Southington Town-wide Effort to Promote Success Coalition.

Youth Services Programs

Therapeutic

Individual Counseling, Crisis Intervention, Group Counseling.

Diversion

Juvenile Review Board, Alternative to Suspension.

Education

Parent Information Series, Anti-racism in-service training, Substance abuse prevention in service training for teachers

Community Programs

Youth Employment Training and Volunteer Service,
Therapeutic animal program, Kristen's Kloset, STEPS and Hope and Support Group,
Summer Art Program, Cooking program for high school students, Human trafficking program, 1-2-3 Intervention, Prevention and Recovery group, Truancy Committee

Positive Youth Development When I'm in Charge, Babysitting, CPR, Peer Advocates, and STEPS Youth Council and Youth Committee.

THERAPEUTIC PROGRAMS

Referrals to our **individual counseling and family intervention programs** came from the school system, the police department, parents and youth themselves. As a matter of convenience and for community outreach reasons, we held many of our counseling sessions at the schools. The remainder of our clients met with us in our Municipal Center offices. At times our after-school hours were totally booked, so we are grateful for our close relationship with the Southington school system that we were allowed a space at all of the schools to meet some of our students.

Some of the problems we helped youth and families with were: family dysfunction, self-esteem, child abuse and neglect, truancy, drug and alcohol abuse, grief, depression, educational issues, sexual identity issues, self-harming behaviors, and stress/ anxiety. This year we met with 71 youth in individual counseling and served over 15 families. Many times we met with parents regarding students who needed more intensive services than we could provide. In those cases, we were able to share a list of local resources that would better fit their child's need. This is a crucial service too, because many times, parents don't know where to go for help when experiencing a problem with their child. Our staff members stayed up-to-date on these services to best serve the community.

Our group counseling program has given us the opportunity to make contact with many more students than we could meet with individually. Working with the social work staff and guidance staff at Southington High School we provided in school group counseling services to 74 students on topics including high school adjustment, young women's issues, grief, anger management, racism, stress and anxiety, substance abuse, gender identity, sexual orientation, and relationships.

This year our counselors worked with the students and faculty at Alta. Through collaborative efforts with Community Services and Bread for Life we were able to assist this high risk population with the support needed to have a successful school year. In addition, our staff was able to provide educational opportunities with the help of school faculty and YMCA Camp Sloper to a group of students that thrive in a non-traditional education setting.

DIVERSIONARY PROGRAMS

The **Juvenile Review Board** confidentially reviews all cases of juvenile arrests and after weighing all available information, makes appropriate recommendations to the families and the youth as part of a restorative process. This year 21 cases were reviewed and the students were diverted from the Juvenile Court or the Southington Police to the Juvenile Review Board. The juveniles' accountability consisted of community service, letters of apology, a Shoplifting prevention on-line education program, substance abuse prevention presentations, positive youth development activities, Start Making a Right Turn program, and research essays. The Board knows what is available in our community to assist the young offender. The Juvenile Review Board model proves a decrease in recidivism when juveniles are handled in their own communities. This program of diverting youth from the court system is valuable because it benefits both the youth and our community. The Southington Juvenile Review Board was awarded a \$5,000 grant from the Department of Children and Families to be used to offer other services to Juvenile Review Board students. This grant was used for items such as tutoring, individual, group or family therapy, drug and alcohol assessments, and positive youth development programs.

Youth Services Staff continued working with Southington High School's **Alternative to Suspension Program**. This groundbreaking program allowed our staff to offer prevention and early intervention services to students in after-school groups, instead of these students being suspended from school. This year continued a successful collaboration between us and the school system. Our staff facilitated 4 sessions throughout the school year and reached 32 students in this program.

EDUCATIONAL PROGRAMS

Our **Parent Information Series** consisted of 3 parenting programs this year. Sessions were: "Hidden in Plain Sight," "How to Overcome Anger" and "Helping Children Overcome Anxiety". Approximately 50 parents attended these workshops. We look forward to offering more sessions next year on important topics like Sexual Safety for Teens and Prevention workshops for parents.

COMMUNITY PROGRAMS

The Youth Services Department started a **Youth Volunteer Service Program**, this summer. This program matches able and willing youth aged 14-16 with town agencies and non-profits in need of volunteers. This program acts as a community service program but also as an indirect way to prepare youth for the work force. This summer, 21 youth applied and were accepted into the program. These youth have been placed at Bread for Life Summer Lunch program, LEAF's Farmers Market, and the YMCA Race for Chase Triathlon Training program. The program has been a great experience and will continue to grow in summers to come.

This was the second year of our **Hope and Support Group** for families that have loved ones going through a substance abuse addiction. The program expanded its services and meets twice a month on the second and last Thursday of the month and is open to anyone needing support. The group has had an amazing turnout and we are happy to continue to provide it for families. Families have appreciated the resource and access to support as they go through an extremely challenging time in their lives.

This was our 13th year of **Kristen's Closet Prom Project**. Named after a local teen tragically killed in a car accident, the program has become one of our most successful and community supported projects! It provides prom clothing and accessories to students having financial difficulties. Working with donations from local businesses, agencies and residents, the program assisted 42 Southington students with tickets, gowns and tuxes at no cost to them. This year the shop was located at the high school and was a success. We hope to follow that model again next year. Kristen's Closet is open to students across the state. For a small donation girls can obtain prom dresses and jewelry. This year we had 72 students from around the state take advantage of this opportunity. The funds generated through donations are used to help other Southington students in the future. The program was run almost entirely by 15 wonderful, committed volunteers who staffed the shop, did scheduling, record keeping, up keep and even alterations.

Youth Services staff was asked to train 31 **Peer Advocates** at Kennedy Middle School. Students were able to spend one school day identifying issues that students deal with, learning listening and helping skills, and setting limits on what they can help others with and when to call in an adult. This program is exceptional and has been a part of Youth Services for over 21 years and is updated yearly.

This year John Sperduti trained 14 Peer Advocates in resistance skills to peer pressure and substance abuse prevention. Over 5 weeks students spent time learning how they can build their own resistance skills and how to assist their peers in actively living a substance free life.

Youth Services is a founding member of the prevention coalition entitled "Southington's Town-wide Effort to Promote Success" or **STEPS**. Our prevention coordinator managed the Federal Drug Free Communities Grant that STEPS was awarded. This is now the eighth year of funding in the amount of \$125,000. STEPS continues to gain tremendous support throughout the community from each of the 13 community sectors and continues to reduce youth substance use through projects, campaigns and other environmental strategies.

Some of the accomplishments of STEPS this year included: members from the Youth Council attending the Youth to Youth Regional Conference in June, a parent education night at DePaolo on substance abuse prevention, a video education series of the dangers of substance abuse, creating a Cannabis subcommittee with the Planning and Zoning Commission, expanding the Asset Building Classroom initiative and training additional team members from each school, holding Transition Programs for all students going from 5th to 6th grade and 8th going to 9th grade, hosting a substance abuse prevention presentation for incoming freshman, TIPS training for safe serving of alcohol, hosted community forums in the fall to discuss strategies on substance abuse prevention, a Safe Prom Campaign, and strengthening our partnership with the Southington Police Department for enforcement of underage drinking, compliance checks of restaurants and liquor stores, and the social host law. Two strong youth groups continue to be a part of STEPS along with the STEPS Advisory Board.

Kelly Leppard, the STEPS Prevention Coordinator, is a leader in the Prevention field in the State of Connecticut and is the current president of the Connecticut Association of Prevention Professionals. Kelly is asked to present at state and regional conferences and trainings using the STEPS coalition as a model for other communities to follow. The success of our coalition comes from Kelly's and our advisory board's dedication and commitment to making prevention a priority.

As you can see, STEPS continues to be a strong prevention organization in the community with great community and volunteer commitment. The focus will continue to make prevention a priority for Southington.

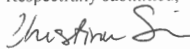
POSITIVE YOUTH DEVELOPMENT

"When I'm in Charge", a Red Cross certified program, geared towards children aged 10-13, the 2-hour training teaches how to stay safe if you are left home alone. This popular program has been filled every time we have offered it; 92 students participated this year in 7 sessions.

We also offer the Certified **Babysitting** Course because it is in such demand. We were able to hold 7 sessions this year and 81 girls and boys became certified by taking the class and passing their tests. We will continue to hold this class as long as the demand is there. We held three **CPR** and **First Aid Certification** classes this year certifying 24 students. Summer is a good time for students to take advantage of these classes, which are offered at a reasonable fee.

This has been another busy, exciting year full of great energy at Southington Youth Services. We have consistently reached all segments of the community with our counseling services, programs, new initiatives and classes. We have developed new relationships with town groups and organizations as well as different departments at the Board of Education. We will continue to work with fellow collaborators in an effort to meet the needs of all youth in our community, especially the youth and families that are most at risk. Although we have had successes this year we still have incredible challenges facing the youth in our community. It will take a community effort and collaborating with parents to help students navigate their challenges successfully. The growing concerns with substance abuse, suicide, anxiety and depression make it critical that we work together and support the youth of our community.

Respectfully submitted,



Christina Simms
Director

Zoning Board of Appeals Town of Southington

Robert Salka, Chairman
Jeffrey D. Gworek, Vice-Chairman
Joe Pugliese Secretary
Joseph LaPorte
Matthew J. O'Keefe
Ronald Bohigian, Alternate
Ryan Rogers, Alternate
William McDougall, IV- Alternate
Paul R. Bedard, Alternate (Res. 1/9/18)

ANNUAL REPORT JULY 1, 2017 THROUGH JUNE 30, 2018

The Connecticut General Statutes require that in each municipality having a zoning commission, there be an appeals board. The appeals board has three specific duties: first, to hear and decide appeals where it is alleged that there is an error in any order, requirement, or decision of the Zoning Enforcement Officer, second, to hear and decide on applications for special exception, and third, to determine and vary the application of the Zoning Regulations.

This past year, 53 applications were received. Of the 53 applications, 17 were to vary the building setback requirements for new construction as well as additions to existing structures and requests to vary the size of accessory buildings. 6 applications were to vary the height, size, and location of signs, and to change nonconforming uses. 30 applications were received for special exception. These included the sale and dispensing of alcoholic beverages, automotive sales and repair, chickens and food trucks.

The ZBA meets in the Municipal Center Assembly room, 196 North Main Street, every second and fourth Tuesday of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

MEMBERSHIP

The Chairman of the Zoning Board of Appeals is Robert Salka. The Vice-Chairman is Jeffrey D. Gworek, and Joseph Pugliese is Secretary. Other members include Matthew J. O'Keefe, Joe LaPorte and Alternates Ronald Bohigian, Ryan Rogers and William McDougall IV.

Respectfully submitted,



David Lavalley, IWEO/CAWS
Assistant Town Planner

**TOWN OF SOUTHLINGTON,
CONNECTICUT**



**COMPREHENSIVE
ANNUAL FINANCIAL REPORT**

FISCAL YEAR ENDED JUNE 30, 2018

Comprehensive Annual Financial Report

of the

Town Of Southington Connecticut

Fiscal Year Ended June 30, 2018

Prepared by:
Department of Finance
Emilia C. Portelinha
Director of Finance

**TOWN OF SOUTHTON, CONNECTICUT
COMPREHENSIVE ANNUAL FINANCIAL REPORT
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Introductory Section

TOWN OF SOUTHTON, CONNECTICUT

PRINCIPAL OFFICIALS

JUNE 30, 2018

Town Council

Christopher J. Palmieri, Chairman
Dawn A. Miceli, Vice Chairman
John N. Barry
William Dziedzic
Tom Lombardi

Kelly Morrissey
Christopher J. Poulos
Michael Riccio
Victoria Triano

Town Manager

Mark J. Sciota

Administration

Director of Assessments & Revenue
Building Inspector
Economic Development Coordinator
Director of Public Works
Town Engineer
Director of Finance
Fire Chief
Librarian
Director of Planning & Community Development
Police Chief
Director of Recreation
Town Clerk
Town Treasurer
Water Pollution Plant Superintendent
Director of Youth Services
Director of Calendar House Senior Center

Teresa Babon
John Smigel
Louis Perillo
Keith Hayden
Annette Turnquist
Emilia Portelinha
Richard Butler
Susan Smayda
Robert Phillips
John Daly
David Lapreay
Kathy Larkin
Joyce Williams
Peter Stallings
Christina Simms
Robert Verderame

Board of Finance

John J. Leary, Chairperson
Joseph K. Labieniec, Vice Chairperson
Edward S. Pocock Jr., Secretary

Kevin R. Beaudoin
Tony Morrison
Susan Zoni

Board of Education

Brian S. Goralski, Chairperson
Terri C. Carmody, Vice Chairperson
Colleen W. Clark, Secretary
Joseph Baczewski
Robert S. Brown

Lisa Cammuso
David J. Derynoski
Zaya G. Oshana, Jr.
Patricia A. Queen

Superintendent of Schools

Timothy F. Connellan

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Government Finance Officers Association

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in Financial
Reporting**

Presented to

**Town of Southington
Connecticut**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2017

Christopher P. Morill

Executive Director/CEO



Town of Southington

Finance Department

75 Main Street, P.O. Box 610, Southington, Connecticut 06489

Emília C. Portelinha, Director of Finance
Christina Siskiny-Smith, Assistant Director of Finance
Joyce Williams, Town Treasurer

Telephone (860) 276-6222
Facsimile (860) 276-6252

December 21, 2018

To the Honorable Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Southington:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Southington for the fiscal year ended June 30, 2018.

This report consists of management's representation concerning the financial statements of the Town of Southington. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Southington has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Southington's financial statements in conformity with GAAP. Given that the cost of internal controls should not outweigh their benefits, the Town of Southington's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Southington's financial statements have been audited by Blum, Shapiro & Company, P.C., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Southington for the fiscal year ended June 30, 2018 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Town of Southington's financial statements for the fiscal year ended June 30, 2018 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Southington was part of a broader federal and state mandated "Single Audit" designed to meet the special needs of federal and state grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the Town's internal controls and compliance with legal requirements for the federal and state grant awards. These reports are available in the Town of Southington's separately issued Federal Single Audit and State Single Audit report.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of Southington's MD&A can be found immediately following the report of the independent auditors.

PROFILE OF THE GOVERNMENT

Description of the Municipality

The Town of Southington was originally settled in 1698 and incorporated in 1779. It has a land area of approximately 36.9 square miles and a population of 43,863 located in Hartford County. Found in the geographical center of the State, Southington lies approximately 20 miles west of Hartford, the state capital, and 9 miles east of Waterbury. Other bordering cities include Meriden, New Britain and Bristol. Some of Connecticut's major highways provide access to the Town. Interstate 84 bisects Southington and Route 691 leads directly to Interstate 91. Route 10 also runs through it.

Form of Government

The Town of Southington is governed under the provisions of a charter and the Connecticut General Statutes. Southington has had a Council-Manager form of government since 1966. The Town Council, which is comprised of nine members who are elected for two-year terms, appoints the Town Manager. The Town Manager is responsible for the supervision and administration of all commissions, boards, departments, offices and agencies of the Town, except those elected by the people, appointed by the Council, or appointed by a regional, State or Federal authority.

The Town of Southington provides a full range of services, as described below:

Municipal Services

Police: The Southington Police Department has a sworn staff of 68 including a Chief, a Deputy Chief, three Lieutenants, five Master Sergeants, nine Sergeants, seven Detectives, and forty-two Patrol Officers. The department provides 24 hour service to the community, consisting of Patrol, Detective and Crime Prevention Services. Other specialized divisions include: Traffic Division, K-9 officer, Emergency Response Team, Motorcycle Patrol, Support Services Division, Training Division, and the Bicycle Patrol.

Fire: Fire protection is provided by Southington's 31 career, 97 volunteer firefighters and one Civilian Inspector. The department, headed by the chief, consists of a central headquarters and 3 additional companies. The department's responsibilities, other than firefighting, include fire marshal inspections and responding to various emergencies.

Health: The Southington Health Department and Plainville Health Department combined to form the Plainville-Southington Health District. The District services both Towns and is staffed with a full-time Director of Health, four professional sanitarians and a secretary. The mission of the Health District is to protect and preserve the health of the communities through a number of programs of health promotion and disease prevention. The Director and staff spent a significant amount of time in bioterrorism planning and training, and maintaining the Public Health Preparedness and Response Plan.

Senior Services: Calendar House is the Town of Southington's Senior Center and is staffed by an Executive Director, Program Coordinator, secretary, clerk typist and eleven bus drivers (2 full-time and 9 part-time). The Center's purpose is to serve as a resource center, providing a broad range of services and activities which meet the diverse social, physical, and intellectual needs of older adults. The Calendar House offers recreational and social services to seniors and disabled individuals.

Youth Services: The Youth Services Department is staffed by a Director, two counselors, a Youth Prevention Coordinator and a secretary. The Department offers a variety of services to youth and families including confidential counseling, education, diversion and positive youth development programs.

Building: The Building Department issues all types of building permits and is responsible for the inspection and approval of all construction in the Town in accordance with state and local building codes. The Department is staffed by a Building Inspector, Assistant Building Inspector, Electrical Inspector, Plumbing Inspector, one secretary and one office assistant.

Planning & Zoning: The Planning and Zoning Department provides technical assistance to the Planning and Zoning Commission, Conservation Commission and Zoning Board of Appeals. The Department is staffed by a Director of Planning and Community Development, Assistant Town Planner, Zoning Enforcement Officer, and two secretaries.

Economic Development: The Economic Development Coordinator works closely with Planning & Zoning, other Town departments and the Chamber of Commerce in promoting the Town and providing information and services to prospective businesses as well as existing established businesses.

Engineering: The Engineering Department designs or reviews all projects requiring engineering services. The Department is headed by the Director of Public Works and staffed by the Town Engineer, an Assistant Town Engineer, an Engineer-In-Training, a secretary, an Engineer Inspector, two Engineering Aides, and a Survey Crew Chief.

Recreation: The Southington Recreation Department provides recreational, educational and entertaining programs and services for residents of all ages. Southington's Recreational facilities encompass over 500 acres of recreational area: Recreation Park (37.6 acres), Western Park (21.2 acres), Central Park (19 acres), Panthorn Park (139.1 acres), Jaycee Park (4.2 acres), Centennial Park (1.5 acres), Memorial Park (20.5 acres), Crescent Lake (223 acres), a hiking and biking trail (11.6 acres) the old Southington Drive-In Theatre (40 acres).

Library & Museum: The Southington Public Library and Museum provides the following: Children's Services including over 142 pre-school story times, Summer reading, after-school programs; community services including afternoon movies, free lectures on topics from health to finance, adult services, large print materials; computer service, DVD and VHS film collections. Information services include computer classes on e-mail and applications, afternoon & evening book discussion groups. The Museum program provides tours of the museum, group visits, and special events such as a Taste of Southington.

Highway and Parks: The Highway and Parks Departments are supervised by the Town Engineer and staffed by the Assistant Highway Superintendent, one General Foreman, Two Crew Leaders, twenty-nine Crewmembers and a Secretary. The department is responsible for the maintenance and repair of 199 miles of roads and all the Town Recreational facilities. Other duties include snow plowing, street sweeping, sightline improvements and operation of the Bulky Waste Transfer Station.

Water: The Southington Water Works Department has functioned as a semi-autonomous entity for over 50 years. The plant was built in 1993 and an additional reservoir was purchased in 1995, ensuring a comfortable water supply for the Town's future demand. In January of 2005 the Water Department completed and moved into their new headquarters.

Sewer: The Water Pollution Control Department is staffed by a Superintendent, two foremen, one lab chemist and seven operators. The \$14.5 million Denitrification Plant was completed. The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project also includes a WPC Facilities Upgrade, as well as process improvements such as phosphorus removal and sludge digestion. The \$5.2 million dollar Water Pollution Control Facility Sludge Thickening Project was completed. Town residents approved a \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at Referendum November 2016.

Waste and Recycling: Homeowners hire private contractors, who are licensed by the Town Engineer, to collect residential waste and recycling materials. The town is participating with thirteen other cities and towns in a contract with Covanta Bristol, Inc which was signed on December 21, 2012 and is for a period of twenty years. The town pays a fee of \$63.21 per ton on a minimum required 14,452 tons for fiscal year 2018 for the acceptable solid waste which is sent to the Covanta plant in Bristol, Connecticut.

On July 9, 2014, the Town of Southington entered into an agreement with Murphy Road Recycling, LLC whereby it is required to work with its independent subscription carriers to have all acceptable recycling materials sent to the Murphy Road Recycling plant in Berlin, Connecticut. The agreement expires June 30, 2019.

ECONOMY AND FACTORS AFFECTING FINANCIAL CONDITION

The information presented in the financial statements is perhaps best understood when it is considered from the perspective of the specific environment within which the Town of Southington operates.

Local Economy: Despite the State of Connecticut's lag in economic growth, the Town of Southington has enjoyed a stable economic environment with moderate growth. The Town of Southington's October 1, 2016 Net Taxable Grand list of \$3.95 billion is an increase of \$43.71 million or 1.12% over the previous year.

The Town's Economic Development Department administers a program that focuses on retention of existing businesses as well as the recruitment of new businesses. Since the departure of the Town's largest taxpayer, the Pratt & Whitney division of United Technologies Inc. in 1995, the Town has made strong efforts to diversify its commercial and industrial tax base to avoid over-reliance on one taxpayer or industry. As a result of these efforts, the Town has become less dependent on one taxpayer or industry as evidenced by the Town's top ten taxpayers representing 5.14% of the October 1, 2016 Net Taxable Grand List vs. 16% in the mid-1990s.

The Town of Southington has continued expanding commercial and industrial development during the fiscal year of 2017-2018. The Town expects to continue the growth moving forward as proposed projects continue to develop.

The professional office buildings on Executive Boulevard are near full occupancy with Webster Bank's relocation to Southington bringing a workforce of 550 employees to 200 Executive Boulevard. Additionally, Stanley Black and Decker relocated a portion of its workforce bringing 200 employees to Southington at 400 Executive Boulevard, which is now 100% occupied. The professional office park now has a workforce of over 1,400 people employed in the three buildings and 100 Executive Boulevard is also 100% occupied with Connecticut Online Computer Center. With nine new companies occupying these buildings, the opportunity for future growth looks promising. The workforce in this area has created demand for additional retail, restaurant and hospitality developments. A new retail development located at 99 Executive Boulevard has brought a Home Goods, Michaels, Pet Valu and Chip's Restaurant. An adjacent property has a new retail and office development with a Courtyard by Marriott currently under construction.

Further absorption was achieved with 3PL Worldwide occupying 140,000 sf of industrial space in the former Pratt & Whitney facility. The distribution company has an expansion plan to occupy up to 300,000 sf of space in the future. Economy Spring, a local manufacture and subsidiary of a Midwest company, will relocate to 75 Aircraft Road. After conducting a national site search, it decided to stay local with the help of a \$3 million loan from the Connecticut Department of Economic and Community Development (DECD). It will be moving from its 85,000 sf building into 216,000 sf of space. It intends to significantly increase its workforce as it almost triples in size, with the transition expected to take place through 2018 into 2019.

The Town continues to work on a new Land Bank initiative never before seen within Connecticut pertaining to brownfield remediation. Working with the DECD, the Connecticut Land Bank, LLC (a 501 c3 nonprofit) and the Town's Economic Development office, a template is being developed to bring challenging abandoned contaminated sites back to productive use and the tax rolls. The initiative is a strategy to remediate and redevelop the former Beaton and Corbin Manufacturing site located at 318 North Main Street, which was a former plating company that has been a challenge to redevelop for over three decades. The initiative includes a \$400,000 DECD grant, developer money upfront and on the back end, a Naugatuck Valley Council of Governments line of credit, Town funding of up to \$150,000, and a tax abatement, if needed, with the expertise and action of the Connecticut Land Bank, LLC who may take title, foreclose, remediate and transfer the property to the developer to build a \$2 million 13,000 sf professional office building, which may generate tax revenue of \$40,000 annually.

A summary of activities and projects initiated or completed as follows:

- Economy Spring's planned relocation to 216,000 sf - 75 Aircraft Road
- Stanley Black & Decker – 200 employees to 400 Executive Blvd
- Webster Bank – 550 employees occupying 80,000 sf at 200 Executive Blvd
- Quantum Bio Power – a 1.4 megawatt \$14 million anaerobic digestion facility
- Kinsmen Brewing Company – 11,000 sf at 409 Canal Street
- Witchdoctor Brewing - 5,000 sf at Factory Square
- Skygazer Brewing – New construction on Triano Drive
- North Star Properties – 70,000 sf retail; Home Goods, Michaels, Pet Valu, Chip's Restaurant, 99 Executive Blvd
- 125 room Courtyard by Marriott on West Street
- Popeye's, Nutmeg Federal Credit Union, and Silk Nails under construction
- Hartford Healthcare - 42,000 sf medical center Queen Street
- Meade Landscaping's new 6,325 sf building on Triano Drive under construction

- Aldi's 20,162 sf and Chick-fil-A's 4,380 sf, and other planned retail facilities for Queen Street
- Nurturing Nest Daycare, 1721 Meriden-Waterbury Road
- Top Line Manufacturing, 13,300 sf, 158 Industrial Drive
- J & P Manufacturing, 4,800 sf, 158 Industrial Drive
- Sauced restaurant inside of Kinsman Brewery
- Dollar General Store, 9,367 sf, 1724 Meriden-Waterbury Road
- Storage facility on Meriden-Waterbury Road under construction, 60,000 sf
- AAA new service facility, 11,000 sf, Queen Street
- Mission BBQ, Chipotle and Verizon store, Queen Street
- Connecticut Lighting moving to 50 Graham Place and expanding to 12,000 sf
- Crystal Bees Haunted House
- Cava Rooftop Dining
- Art Studio of Connecticut and My Little Rascals Too Daycare – 805 West Queen Street
- Andy LLC, 18,000 sf, 157 Industrial Drive

Relevant Financial Policies

The Town has adopted the following key financial policies:

Budgetary Control. Expenditures may not legally exceed budgeted appropriations at the object level. Management cannot amend the budget. Supplemental appropriations and transfers within the same department must be approved by the Board of Finance and, if \$500 or over, the Town Council. Transfers between departments may be made only in the last three months of the fiscal year. Monthly revenue and expenditure actual vs. budget reports are reviewed with the Board of Finance.

Fund Balance Policy. The Town shall strive to maintain during the year, and specifically at fiscal year-end, a level of general fund unassigned fund balance, also known as accumulated surplus or the "rainy day" fund of 10% of actual year-end general fund revenues. The 10% shall be known as the Town's "floor." As of June 30, 2018, the Town has a 13.8% Unassigned Fund Balance an increase of 1.4% from last year's 12.4%.

Utilization of Fund Balance Policy. The Town had set a goal to reduce and eventually eliminate any use of general fund balance to balance the budget, therefore eliminating "Designated for Subsequent Year's Expenditures" within the Fund Balance section on the audited general fund balance sheet. This goal was accomplished for the first time in at least ten years when the Board of Finance and Town Council decided not to utilize any fund balance to balance the fiscal year 2012-2013 budget. They have continued this practice through the current fiscal year 2018-2019 budget. The Board of Finance and Town Council, however, did decide to use Fund Balance for one-time use.

In the fiscal year 2014-2015 budget, the Board of Finance and the Town Council decided to use \$4.27 million dollars of Unassigned Fund Balance to cash fund five Capital Projects in year 1 of the Town's CIP.

In the fiscal year 2017-2018 budget, the Board of Finance and the Town Council decided to use \$2.19 million dollars of Unassigned Fund Balance to cash fund six Capital Projects in year 1 of the Town's CIP.

In the fiscal year 2018-2019 budget, the Board of Finance and the Town Council decided to use \$1.1 million dollars of Unassigned Fund Balance to cash fund four Capital Projects in year 1 of the Town's CIP.

Debt Management Policy. The Town shall utilize the following limits to guide issuance of debt:

- a. Total Direct Indebtedness shall not exceed 3% of full market valuation (equalized grand list). As of June 30, 2018, total direct indebtedness is 1.9%.
- b. Total Direct Service shall be below 9.5% of general fund expenditures. As of June 30, 2018, total debt service as a percentage of general fund expenditures is 7.64%.
- c. All general obligation debt shall be structured to retire at least 25% in five years and 70% within 10 years. With the general obligation new bond issue of April 2018, the Town structured the debt so that 41.72% of total debt would be retired in 5 years and 72.52% would be retired in 10 years.

....

Contingency Planning Policy. The Town shall require sufficient contingency fund levels to avoid the use of undesignated fund balance. Contingency shall not exceed 1.125% of previous fiscal year budgeted expenditures. The Town approved the contingency account for fiscal year 2018-2019 Budget at \$1.9 million for salary increases, State uncertainty and other contingency appropriations.

Investment Policy. The Town invests its idle cash and seeks to maintain safety, liquidity, and optimum yields on its investments. Under existing State statutes, allowable investments include certificates of deposit, money market and other short term liquid accounts, repurchase agreements, U.S. Government securities, and investment pools which possess the aforementioned investment instruments. The Town's funds were primarily invested in municipal money market accounts, certificates of deposit and investment pools containing U.S. Government securities during the fiscal year ended June 30, 2018. The low and high earnings rate on investments was 0.45% and 2.90%, respectively. Investment income for the General Fund generated \$1.0 million which represents approximately .26 mills.

The Board of Finance will review the Town's fiscal policies on an annual basis and make recommendations to the Town Council.

Long-term Financial Planning

The Town views infrastructure maintenance and improvements as vital to future economic growth and financial planning. By assessing needs and developing a capital improvement plan to spread the improvements over a period of years, the tax mill rate effect can be lessened.

The Town Manager annually prepares a Five Year Capital Improvement Plan (CIP), which is reviewed by the Planning and Zoning Commission, the Board of Finance and the Town Council in conjunction with the operational budget. The approved fiscal year 2018-19 Five Year CIP includes various road, bridge, and sewer projects as well as major equipment purchases totaling \$95.8 million for the five-year period beginning with fiscal year 2018-19 and ending with fiscal year 2022-23. \$54.6 million of this amount is estimated for the Water Pollution Control Facilities Upgrade over the first two years of the CIP.

Included in the Five Year CIP is a recommended Annual Capital Expenditure Budget for the current fiscal year. The 2018-2019 Annual Capital Expenditure Budget approved by the Town Council, and citizen referendum when required, totaled \$33.8 million and included eighteen projects.

AWARD

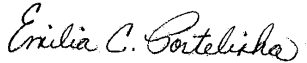
The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Southington for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2017. This was the twenty-seventh consecutive year that the Town has received this prestigious award. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized CAFR. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this report could not have been accomplished without the daily efforts of the entire staff of the Department of Finance. The preparation of the CAFR requires a major effort, and I would like to express my appreciation to Christina Sivigny-Smith, Joyce Williams, and Ann Anop who assisted and contributed to the preparation of this report. I would also like to thank the Town Council, the Board of Finance, and the Town Manager for their interest and support in planning and conducting the financial operations of the Town in a responsible and progressive manner. Finally, the professional assistance and guidance provided by our independent auditors, Blum, Shapiro & Company, P.C., was most appreciated.

Respectfully submitted,

A handwritten signature in black ink, reading "Emilia C. Portelinha". The script is cursive and elegant, with a large initial 'E' and a decorative flourish at the end.

Emilia C. Portelinha
Director of Finance



Financial Section

Independent Auditors' Report

To the Board of Finance
Town of Southington, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town of Southington, Connecticut's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of June 30, 2018 and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 11 to the financial statements, during the fiscal year ended June 30, 2018, the Town of Southington, Connecticut adopted new accounting guidance, GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. The net position of the Town of Southington, Connecticut, has been restated to recognize the net other postemployment benefit liability in accordance with GASB No. 75. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information and the pension and OPEB schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Southington, Connecticut's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

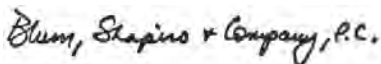
The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of the Town of Southington, Connecticut, as of and for the year ended June 30, 2017 (not presented herein), and have issued our report thereon dated December 21, 2017, which contained unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information. The accompanying General Fund balance sheet as of June 30, 2017 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the 2017 financial statements. The accompanying General Fund balance sheet has been subjected to the auditing procedures applied in the audit of the 2017 basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those financial statements or to those financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the General Fund balance sheet is fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended June 30, 2017.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 21, 2018 on our consideration of the Town of Southington, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Southington, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Southington, Connecticut's internal control over financial reporting and compliance.



West Hartford, Connecticut
December 21, 2018

**TOWN OF SOUTHTON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018**

As management of the Town of Southington, Connecticut (the Town) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2018. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

Financial Highlights

- On a government-wide basis, the assets of the Town exceeded its liabilities resulting in total net position at the close of the fiscal year of \$209.6 million. Total net position for governmental activities at fiscal year-end were \$154.0 million and total net position for business-type activities were \$55.6 million.
- On a government-wide basis, during the year, the Town's net position increased by \$4.3 million or 2.1% from \$205.4 million (As Restated) to \$209.6 million. Net position increased by \$3.1 million for governmental activities and increased by \$1.2 million for business-type activities. Governmental activities expenses were \$179.2 million, while revenues were \$182.3 million.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$36.0 million, an increase of \$5.5 million from the prior fiscal year (Exhibit IV).
- At the end of the current fiscal year, the total fund balance for the General Fund alone was \$24.9 million, an increase of \$1.9 million from the prior fiscal year. Of the total fund balance \$22.7 million represents unassigned fund balance. The unassigned General Fund balance at year-end represents 13.8% of total General Fund revenues (\$165.0 million), an increase of 1.4% from last year.
- The tax collection rate was 99.03% of the current levy, slightly higher than last year's rate of 98.89%.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information and a statistical section.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net position presents information on all of Southington's assets and liabilities, with the difference reported as net position. One can think of the Town's net position - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other nonfinancial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by property taxes, charges for services and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, and education. The business-type activities of the Town include the Sewer Operating Fund.

The government-wide financial statements (statement of net position and statement of activities) can be found on Exhibits I and II of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 30 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and the Capital Projects Fund which are considered to be major funds. Data from the other 28 governmental funds are combined into a single, aggregated presentation as other non-major governmental funds.

Individual fund data for each of these nonmajor governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balances on Exhibit B-1 and B-2.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on Exhibits III and IV of this report.

Proprietary Funds. The Town maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Southington uses an enterprise fund to account for its Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Southington's various functions. The Town uses an internal service fund to account for its Employee Health Self-Insurance Fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Enterprise Fund and the Health Insurance Internal Service Fund.

The proprietary fund financial statements can be found on Exhibits V-VII of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has three agency funds: the Student Activity Fund, the Escrow Deposit Fund and the C-Pace Program Fund. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on Exhibit VIII.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 27 through 63 of this report.

Certain required supplementary information is reported concerning the Town's progress in funding its obligations to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 77 through 82 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's total assets exceeded liabilities by \$209.6 million on June 30, 2018. Governmental activities assets exceeded liabilities by \$154.0 million.

Business-type activities assets exceeded liabilities by \$55.6 million.

TABLE 1
NET POSITION
In Thousands

	Governmental Activities		Business-Type Activities		Total	
	2018	2017 (as Restated)	2018	2017	2018	2017 (as Restated)
Current and other assets	\$ 73,909	\$ 63,366	\$ 8,223	\$ 6,672	\$ 82,132	\$ 70,038
Capital assets, net of accumulated depreciation	288,321	286,851	48,315	48,572	336,636	335,423
Total assets	<u>362,230</u>	<u>350,217</u>	<u>56,538</u>	<u>55,244</u>	<u>418,768</u>	<u>405,461</u>
Deferred outflows of resources	10,041	16,089	178	320	10,219	16,409
Long-term debt outstanding	191,490	197,014	587	697	192,077	197,711
Other liabilities	24,744	18,023	516	409	25,260	18,432
Total liabilities	<u>216,234</u>	<u>215,037</u>	<u>1,103</u>	<u>1,106</u>	<u>217,337</u>	<u>216,143</u>
Deferred inflows of resources	1,978	310	38	51	2,016	361
Net Position:						
Net Investment in capital assets	172,521	161,862	48,315	48,572	220,836	210,434
Restricted	726	114			726	114
Unrestricted	<u>(19,188)</u>	<u>(11,017)</u>	<u>7,260</u>	<u>5,835</u>	<u>(11,928)</u>	<u>(5,182)</u>
Total Net Position	<u>\$ 154,059</u>	<u>\$ 150,959</u>	<u>\$ 55,575</u>	<u>\$ 54,407</u>	<u>\$ 209,634</u>	<u>\$ 205,366</u>

By far the largest portion of the Town's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

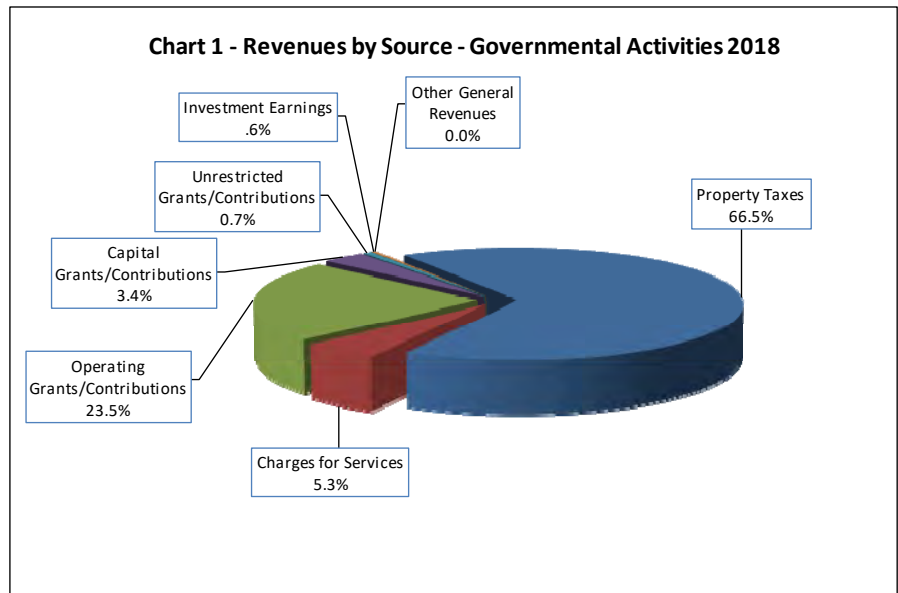
TABLE 2
CHANGES IN NET POSITION
In Thousands

	Governmental Activities		Business-Type Activities		Totals	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ 9,687	\$ 9,063	\$ 5,501	\$ 5,913	\$ 15,188	\$ 14,976
Operating grants and contributions	42,675	43,732			42,675	43,732
Capital grants and contributions	6,270	3,733	1,471	1,737	7,741	5,470
General revenues:						
Property taxes	121,341	116,889			121,341	116,889
Grants and contributions not restricted to specific purposes	1,318	2,353			1,318	2,353
Unrestricted investment earnings	1,049	592			1,049	592
Other general revenue		236			-	236
Total revenues	<u>182,340</u>	<u>176,598</u>	<u>6,972</u>	<u>7,650</u>	<u>189,312</u>	<u>184,248</u>
Program expenses:						
General government	6,054	6,157			6,054	6,157
Public safety	23,502	20,877			23,502	20,877
Public works	11,659	10,155			11,659	10,155
Health and welfare	790	775			790	775
Human services	1,592	1,575			1,592	1,575
Parks and recreation	3,506	2,540			3,506	2,540
Public library	2,007	2,033			2,007	2,033
Planning and development	1,460	1,425			1,460	1,425
Education	125,783	123,630			125,783	123,630
Interest on long-term debt	2,887	3,026			2,887	3,026
Sewer			5,804	6,091	5,804	6,091
Total program expenses	<u>179,240</u>	<u>172,193</u>	<u>5,804</u>	<u>6,091</u>	<u>185,044</u>	<u>178,284</u>
Increase in Net Position	3,100	4,405	1,168	1,559	4,268	5,964
Net Position - Beginning of Year	<u>150,959</u>	<u>173,627</u>	<u>54,407</u>	<u>52,848</u>	<u>205,366</u>	<u>226,475</u>
Restatement		<u>(27,073)</u>				<u>(27,073)</u>
Net Position - End of Year	<u>\$ 154,059</u>	<u>\$ 150,959</u>	<u>\$ 55,575</u>	<u>\$ 54,407</u>	<u>\$ 209,634</u>	<u>\$ 205,366</u>

The Town's net position increased by \$4.3 million during the fiscal year, with net position of governmental activities increasing \$3.1 million and business-type activities increasing by \$1.2 million. The total cost of all programs and services was \$185.0 million. Our analysis below separately considers the operations of governmental and business-type activities.

Governmental Activities

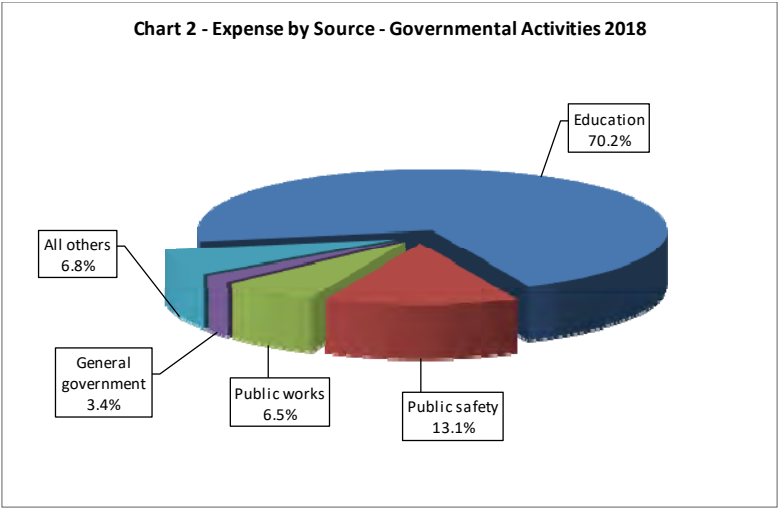
Approximately 66.5% of the revenues were derived from property taxes, followed by 23.5% from operating grants and contributions, 5.3% from charges for services, 3.4% from capital grants and contributions, 0.7% from unrestricted grants and contributions, 0.6% from investment earnings, and 0.0% from other general revenues.



Major revenue factors include:

- Property tax revenue increased by \$4.5 million or 3.8% over last year. The increase is attributable to a 1.12% increase in the grand list (\$43.7 million), an increase in the mill rate from 29.64 to 30.48 or 0.84, and an increase in prior year's tax collections and interest on taxes.
- Capital Grants and Contributions increased by \$2.5 million or 68% from \$3.7 million in fiscal year 2017 to \$6.3 million in fiscal year 2018. Most of the increase is due to the receipt of \$4.1 million of the Calendar House Grant in fiscal year 2018.

For governmental activities, 70.2% of the Town's expenses related to education. Public safety accounted for 13.1%, public works accounted for 6.5% and general government accounted for 3.4% of expenses. The remaining 6.8% related to health and welfare, human services, parks and recreation, public library, planning and development and interest on long-term debt.

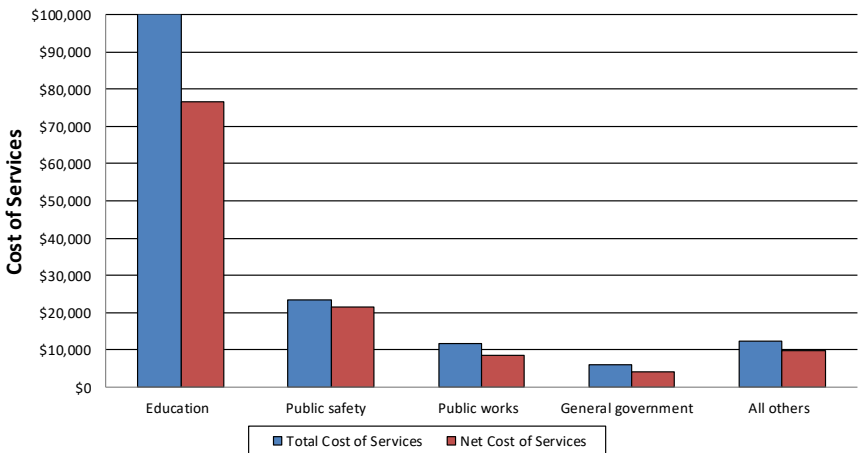


Major expense factors include:

- The cost of education services increased \$2.2 million or 1.74% due to higher operating costs, benefit costs, special education and State of Connecticut Teacher OPEB contributions. The State of Connecticut's on-behalf payments are reflected in the total cost of service, but also reduce the net cost of service.
- Public Safety costs increased \$2.6 million mostly due to increased OPEB and Heart & Hypertension Liability, and various other costs.
- Public Works increased \$1.5 million mostly due to functionalizing capital outlay and reclassification of un-depreciable assets.

	Total Cost of Services		Net Cost of Services	
	2018	2017	2018	2017
Education	\$ 125,783	\$ 123,630	\$ (76,509)	\$ (76,252)
Public safety	23,502	20,877	(21,366)	(19,017)
Public works	11,659	10,155	(8,618)	(6,806)
General government	6,054	6,157	(4,251)	(4,418)
All others	12,242	11,374	(9,864)	(9,172)
Totals	\$ 179,240	\$ 172,193	\$ (120,608)	\$ (115,665)

Chart 3 - Governmental Activities - Cost of Services 2018



Business-Type Activities

Business-type activities (see Table 2) increased the Town's net position by \$1.2 million primarily due to the \$1.5 million in capital assets paid for and transferred from the Governmental Activities in fiscal year 2018, which is reflected on Table 2 as a Capital contribution to the Business - Type Activities.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on the near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Town's financing requirements.

As of June 30, 2018, the Town's governmental funds reported combined ending fund balances of \$36.0 million, an increase of \$5.5 million from last year's fund balance of \$30.5 million.

General Fund

The General Fund is the primary operating fund of the Town. As of June 30, 2018, unassigned fund balance increased by \$2.6 million to \$22.7 million in the General Fund, while total fund balance increased \$1.9 million to \$24.9 million.

Key factors that contributed to the financial outcome are as follows:

- Property tax revenues exceeded budget estimates by approximately \$1.4 million. The surplus is due to an increased collection rate, brought on by a Tax Sale and the successful efforts of the Town to collect on delinquent taxes. The Tax Reform Act which was signed in December 2017 capping the property tax deduction also added to the higher tax collections.
- Several departments had aggregate cost savings creating the \$2.7 million expenditure under budget. Of this amount, \$1.1 million was assigned to fiscal year 2019 for purchases on order.

Capital Projects

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects. The major sources of revenues for this fund are capital grants and the proceeds from the issuance of general obligation bonds. As of June 30, 2018, the fund balance in the Capital Projects Fund increased by \$3.9 million to \$3.0 million. During the fiscal year \$13.9 million was expended for asset acquisition and improvements, mostly for the new Senior Center, bridge and road improvements, WPCF Improvements and various other projects. The Town received intergovernmental grants of \$5.4 million, sold \$8.8 million of General Obligation Bonds and transferred \$4.7 million in from the General Fund to fund these projects.

Proprietary Funds

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Sewer Fund at year-end totaled \$55.6 million. Unrestricted net position was \$7.3 million, an increase of \$1.4 million. The Sewer Fund experienced a gain of \$1.2 million mostly due to the \$1.5 million of capital assets contributed from the Capital Fund.

Net position of the Health Insurance Fund was \$4.9 million. The Internal Service Fund's unrestricted net position decreased by \$678 thousand, from \$5.5 million. Although the Town's medical claims and fees came in \$322 lower than budgeted, the Town reduced the contributions into the fund by \$1.0 million netting a \$678 reduction in net position.

General Fund Budgetary Highlights

The Town's adopted General Fund budget for 2017 - 2018 was \$143.4 million (\$139.0 million for expenditures plus \$3.0 million for contingency due to state budget uncertainty, and \$1.3 million for other contingency appropriations). In addition to the \$3.9 million which was appropriated from the Contingency Account, the Town appropriated \$4.2 million to the expenditure budget with corresponding revenue budget increases, and \$575 thousand was appropriated fiscal year 2017 purchases on order, for a total amended budget of \$148.2 million.

During fiscal year 2017-2018 the Town appropriated \$2.6 million of unbudgeted ECS grant, \$2.7 million of the \$3.0 million special contingency, and \$217,000 of Town Mitigation Funds to the Board of Education Operations account to restore most of the Board of Education's General Fund Operations account.

The following are additional key changes to the budget during the year:

- \$575 thousand was appropriated for the amount of Fund Balance Assigned for Purchases on order at the end of fiscal year 2017.
- \$362 thousand additional was appropriated to the Snow & Ice Department for overtime, contracted services and program supplies due to the frequent icing events this winter season.
- \$566 thousand was appropriated to the Board of Education Operations for preschool and special education outside tuitions and rent revenues received.
- \$235 thousand for Accumulated Payouts for retiring long-term employees.
- Savings from various departments and excess revenues were combined to cash fund \$525 thousand of future capital costs on the FY 2018-2019 CIP Plan:
 - \$150 thousand to enhance the Town-wide IT Infrastructure.
 - \$130 thousand to improve the John Weichsel Municipal Center Parking Lot
 - \$245 thousand to for Vehicle Replacements, a Highway/Parks Truck Body and to rebuild a 2005 Loader.

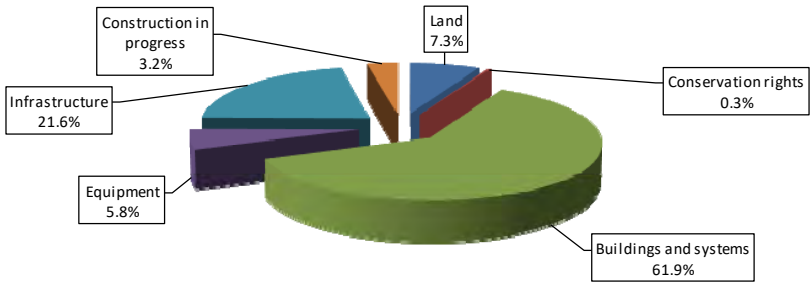
Capital Assets and Debt Administration

Capital Assets. The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2018 totaled to \$336.6 million, net of accumulated depreciation. This investment in capital assets includes land, conservation rights, buildings, vehicles and equipment, roads and sewer lines. This amount represents a net increase (including additions and deductions) of \$1.4 million or a 0.4% increase from last year.

TABLE 3
CAPITAL ASSETS AT YEAR-END (Net of Depreciation)
In Millions

	Governmental Activities		Business-Type Activities		Totals	
	2018	2017	2018	2017	2018	2017
Land	\$ 24.5	\$ 24.5	\$	\$	\$ 24.5	\$ 24.5
Conservation rights	1.0	1.0			1.0	1.0
Buildings and systems	160.3	164.8	47.9	48.0	208.2	212.8
Equipment	19.0	19.1	0.4	0.5	19.4	19.6
Infrastructure	72.8	68.4			72.8	68.4
Construction in progress	10.7	8.9			10.7	8.9
Totals	\$ 288.3	\$ 286.7	\$ 48.3	\$ 48.5	\$ 336.6	\$ 335.2

Chart 4 - Capital Assets - June 30, 2018



Major capital asset events during the current fiscal year included the following:

Governmental Activities:

- Infrastructure Improvements of various Road Rehabilitation and Reconstruction Projects of \$2.6 million.
- Construction in progress the Senior Center Facility of \$6.2 million.
- Vehicle and Equipment Replacements of \$1.3 million including a Pumper Fire Truck, Front End Loader, Used Roll Off Truck and a dozen vehicles.

Business-Type Activities:

- Water Pollution Control Facility Improvements of \$1.4 million

The Town's fiscal year 2018 - 2019 Capital Budget includes \$33.8 million for the following capital projects: WPCF Improvements (\$27.3 million), SHS Roof Replacement, Fire Pumper Truck (19), Blatchley Ave Pump Station, Engineering for two Bridges, Highway/Parks Vehicle Wash Bay and Equipment, Public Safety Radio System, Town wide IT infrastructure, Vehicle Replacements and Road and Sidewalk Projects.

Additional information on the Town's capital assets can be found in Note 5 of this report.

Long-Term Debt. At the end of the current fiscal year, the Town had total outstanding long-term debt of \$107.9 million, of which total Town bonded debt outstanding was \$95.0 million. All the bonded debt is backed by the full faith and credit of the Town government.

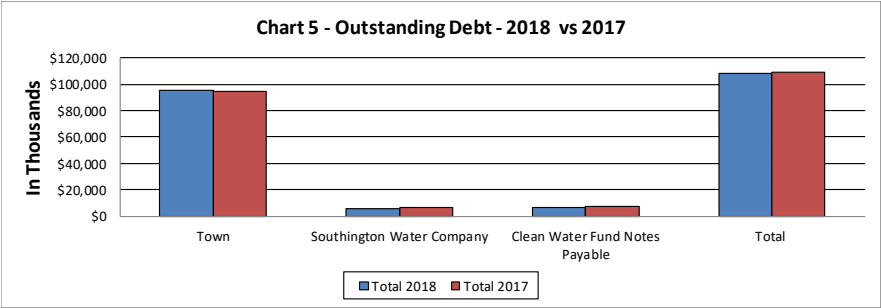


TABLE 4
OUTSTANDING DEBT, AT YEAR-END
In Thousands

	Governmental Activities		Business-Type Activities		Totals	
	2018	2017	2018	2017	2018	2017
General obligation bonds:						
Town	\$ 95,040	\$ 94,775	\$ -	\$ -	\$ 95,040	\$ 94,775
Southington Water Company	6,030	6,670			6,030	6,670
Clean Water Fund Notes Payable	6,822	7,390			6,822	7,390
Total	\$ 107,892	\$ 108,835	\$ -	\$ -	\$ 107,892	\$ 108,835

The Town of Southington's total debt outstanding decreased by \$943 thousand or 0.9% during the 2017-2018 fiscal year. Although The Town had a bond sale in April 2018 for \$8.8 million, \$9.7 million was paid down on the total outstanding debt.

In April 2018, Standard and Poor's Rating Agency reaffirmed Southington's rating at AA+/Stable Outlook. Within the report, S&P referenced the Towns "Strong management...with good financial policies and practices", "Strong budgetary flexibility", "Very strong economy" and "Very strong liquidity" among the factors influencing the Town's high credit rating. The "AA+" rating is only one notch away from the highest bond rating (AAA) awarded by S&P.

As a result of the Moody's rating recalibration to a "Global Scale" in May of 2010, the Town's underlying rating has been officially changed to Aa2 from A1. (The recalibration is not a change in credit rating, but rather a change from a municipal scale to a global scale).

The overall statutory limit for the Town is equal to 7 times annual receipts from taxation, or \$821.9 million. As of June 30, 2018, the Town recorded long-term debt of \$151.0 million, well below the statutory debt limits.

Additional information on the Town's long-term debt can be found in Note 7 of this report.

Other obligations include vacation pay and sick leave. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The Town's unemployment rate at June 30, 2018 was 3.9%, a .4% decrease from the same time last year. The Town's unemployment rate compares favorably to the 4.4% for the State of Connecticut and the 4.0% national rate.

As previously stated, the General Fund total fund balance increased from \$23.0 million at June 30, 2017 to \$24.9 million at June 30, 2018. Of this \$24.9 million General Fund balance, \$25 thousand was nonspendable due to form (inventory accounts), \$1.1 million was assigned for purchases on order, and \$1.1 million was assigned for subsequent year's appropriations, leaving an unassigned fund balance of \$22.7 million in the General Fund at June 30, 2018. The Town feels that the \$22.7 million in the unassigned fund balance places the Town in a strong position to withstand unexpected events. Although all the Municipalities in the State, including the Town of Southington, are facing major budgetary challenges due to the State's massive deficit projections and unknown municipal grant cutbacks.

Elected and appointed officials considered these factors, among others, when setting the fiscal year 2018 - 2019 General Fund budget and tax rates.

The Town adopted a General Fund budget of \$149.04 million for fiscal year 2018 - 2019 compared to the original adopted fiscal year 2017 - 2018 budget of \$143.4 million. (The 2017-2018 budget was later increased by an additional grant appropriation of \$2.6 million for a total amended budget of \$147.0 million) The 2018-2019 budget increased by \$200 thousand or .39% and the Education budget increased by \$3.0 or 3.22% over the 2017-2018 amended budget. The fiscal year 2018-2019 also includes \$1.0 million in contingency to address continued State grant uncertainty as a result of projected State deficits.

Costs of the Town's business-type activities, accounted for in the Sewer Operating Fund, are expected to remain at \$5.6 million for fiscal year 2018 - 2019. After the sewer rate changes of July 2014, the fund is generating sufficient revenue to cover the expenditures of the fund, so the sewer fixed rates remained unchanged.

The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project includes upgrade possibilities at the plant, as well as process improvements such as phosphorus removal and sludge digestion, as well as a sewer rate plan.

Town residents approved the \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at referendum on November 2016. The project engineering has been completed and construction has begun.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Emilia C. Portelinha, Finance Director, Town of Southington, P.O. Box 610, 75 Main Street, Southington, Connecticut 06489 or visit Southington's website at www.Southington.org



Basic Financial Statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2018
(In Thousands)

	Governmental Activities	Business-Type Activities	Total
Assets:			
Cash and cash equivalents	\$ 45,090	\$ 6,726	\$ 51,816
Investments	14,094		14,094
Receivables, net	14,676	1,497	16,173
Inventory	49		49
Capital assets:			
Assets not being depreciated	36,248	39	36,287
Assets being depreciated, net	252,073	48,276	300,349
Total assets	<u>362,230</u>	<u>56,538</u>	<u>418,768</u>
Deferred Outflows of Resources:			
Deferred charge on refunding	1,406		1,406
Deferred outflows related to pension	8,635	178	8,813
Total deferred outflows of resources	<u>10,041</u>	<u>178</u>	<u>10,219</u>
Liabilities:			
Accounts and other payables	8,258	466	8,724
Other current liabilities		50	50
Bond anticipation notes	16,000		16,000
Unearned revenue	486		486
Noncurrent liabilities:			
Due within one year	12,524		12,524
Due in more than one year	178,966	587	179,553
Total liabilities	<u>216,234</u>	<u>1,103</u>	<u>217,337</u>
Deferred Inflows of Resources:			
Advance tax collections	18		18
Deferred inflows related to pension	185	38	223
Deferred inflows related to OPEB	1,775		1,775
Total deferred inflows of resources	<u>1,978</u>	<u>38</u>	<u>2,016</u>
Net Position:			
Net investment in capital assets	172,521	48,315	220,836
Restricted for:			
Scholarships	597		597
Trust purposes:			
Expendable	119		119
Nonexpendable	10		10
Unrestricted	<u>(19,188)</u>	<u>7,260</u>	<u>(11,928)</u>
Total Net Position	<u>\$ 154,059</u>	<u>\$ 55,575</u>	<u>\$ 209,634</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 6,054	\$ 1,707	\$ 7	\$ 89	\$ (4,251)	\$ -	\$ (4,251)
Public safety	23,502	2,004	132		(21,366)		(21,366)
Public works	11,659	2,228	227	586	(8,618)		(8,618)
Health and welfare	790		523		(267)		(267)
Human services	1,592	98	164	207	(1,123)		(1,123)
Parks and recreation	3,506	324	84		(3,098)		(3,098)
Public library	2,007	19	10		(1,978)		(1,978)
Planning and development	1,460	949			(511)		(511)
Education	125,783	2,358	41,528	5,388	(76,509)		(76,509)
Interest on long-term debt	2,887				(2,887)		(2,887)
Total governmental activities	179,240	9,687	42,675	6,270	(120,608)	-	(120,608)
Business-type activities:							
Sewer	5,804	5,501		1,471		1,168	1,168
Total	\$ 185,044	\$ 15,188	\$ 42,675	\$ 7,741	\$ (120,608)	\$ 1,168	\$ (119,440)
General revenues:							
Property taxes					121,341		121,341
Grants and contributions not restricted to specific programs					1,318		1,318
Unrestricted investment earnings					1,049		1,049
Total general revenues					123,708	-	123,708
Change in net position					3,100	1,168	4,268
Net Position at Beginning of Year, as Restated					150,959	54,407	205,366
Net Position at End of Year					\$ 154,059	\$ 55,575	\$ 209,634

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2018
(In Thousands)

	<u>General</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and cash equivalents	\$ 13,693	\$ 16,387	\$ 8,557	\$ 38,637
Investments	13,967		127	14,094
Receivables, net	2,340	3,749	1,905	7,994
Inventories	<u>25</u>	<u></u>	<u>23</u>	<u>48</u>
Total Assets	<u>\$ 30,025</u>	<u>\$ 20,136</u>	<u>\$ 10,612</u>	<u>\$ 60,773</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts and other payables	\$ 3,307	\$ 1,151	\$ 820	\$ 5,278
Bond anticipation notes payable		16,000		16,000
Unearned revenue			486	486
Total liabilities	<u>3,307</u>	<u>17,151</u>	<u>1,306</u>	<u>21,764</u>
Deferred Inflows of Resources:				
Advance property tax collections	18			18
Unavailable revenue - property taxes	1,747			1,747
Unavailable revenue - special assessments			1,219	1,219
Total deferred inflows of resources	<u>1,765</u>	<u>-</u>	<u>1,219,000</u>	<u>2,984</u>
Fund Balances:				
Nonspendable	25		33	58
Restricted			732	732
Committed		2,985	7,322	10,307
Assigned	2,222			2,222
Unassigned	<u>22,706</u>	<u></u>	<u></u>	<u>22,706</u>
Total fund balances	<u>24,953</u>	<u>2,985</u>	<u>8,087</u>	<u>36,025</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 30,025</u>	<u>\$ 20,136</u>	<u>\$ 10,612</u>	<u>\$ 60,773</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)
JUNE 30, 2018
(In Thousands)

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different because of the following:

Fund balances - total governmental funds	\$ 36,025
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental capital assets	\$ 429,199	
Less accumulated depreciation	(140,878)	
Net capital assets		288,321

Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:

Property tax receivables greater than 60 days	1,747
Interest receivable on property taxes	594
Assessments receivable greater than 60 days	1,219
Interest receivable on assessments	53
Deferred amount in refunding	1,406
Long term receivable	6,030
Deferred outflows related to pension	8,635

Internal service funds are used by management to charge the costs of risk management to individual funds. The assets and liabilities of the internal service funds are reported with governmental activities in the statement of net position.

4,862

Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Deferred Inflows related to pension	(185)
Deferred inflows related to OPEB	(1,775)
Bonds and notes payable	(107,892)
MERS prior service costs	(14)
Premium on issuance	(3,819)
Interest payable on bonds and notes	(1,383)
Compensated absences	(7,605)
Capital lease	(11,525)
Total OPEB liability	(38,475)
Heart and hypertension	(8,677)
Net pension liability	(13,483)

Net Position of Governmental Activities (Exhibit I)	\$ 154,059
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The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHLINGTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)**

	<u>General</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Property taxes	\$ 121,570	\$	\$ 222	\$ 121,792
Intergovernmental	38,324	5,390	6,043	49,757
Charges for services	3,819		6,017	9,836
Income on investments	1,033		14	1,047
Other revenues	249			249
Total revenues	<u>164,995</u>	<u>5,390</u>	<u>12,296</u>	<u>182,681</u>
Expenditures:				
Current:				
General government	4,188		20	4,208
Public safety	13,108		2,079	15,187
Public works	4,933		2,327	7,260
Health and welfare	673		15	688
Human services	909		315	1,224
Parks and recreation	1,443		476	1,919
Public library	1,472		35	1,507
Planning and development	1,036			1,036
Employee fringe benefits	9,007			9,007
Education	111,170		6,797	117,967
Debt and sundry	10,570		1,805	12,375
Capital outlay		13,876		13,876
Total expenditures	<u>158,509</u>	<u>13,876</u>	<u>13,869</u>	<u>186,254</u>
Excess (Deficiency) of Revenues over Expenditures	<u>6,486</u>	<u>(8,486)</u>	<u>(1,573)</u>	<u>(3,573)</u>
Other Financing Sources (Uses):				
Issuance of general obligation bonds		8,815		8,815
Premium on general obligation bonds			249	249
Transfers in	329	4,665	980	5,974
Transfers out	(4,869)	(1,105)		(5,974)
Total other financing sources (uses)	<u>(4,540)</u>	<u>12,375</u>	<u>1,229</u>	<u>9,064</u>
Net Change in Fund Balances	1,946	3,889	(344)	5,491
Fund Balances at Beginning of Year	<u>23,007</u>	<u>(904)</u>	<u>8,431</u>	<u>30,534</u>
Fund Balances at End of Year	<u>\$ 24,953</u>	<u>\$ 2,985</u>	<u>\$ 8,087</u>	<u>\$ 36,025</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Net change in fund balances - total governmental funds (Exhibit IV)	\$ 5,491
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Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay	11,262
Depreciation expense	(9,384)

The statement of activities reports losses arising from the trade-in of existing capital assets to acquire new capital assets. Conversely governmental funds do not report any gain or loss on a trade-in of capital assets.	(408)
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

Long term receivable receipts	(640)
Property tax receivable - accrual basis change	(206)
Property tax interest and lien revenue - accrual basis change	(24)
Sewer assessment receivable-accrual basis change	(127)
Sewer assessment interest and lien revenue - accrual basis change	4
Changes in deferred outflows related to pension	(6,005)

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Issuance of general obligation bonds	(8,815)
Premiums on long term debt	(249)
Bond principal payments	9,190
Note principal payments	568
Capital lease principal payments	813
Accrued interest	45
Amortization of prior service costs	4
Amortization of deferred charge on refunding	(43)
Amortization of bond premiums	365

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	(108)
Net pension liability	4,138
Total OPEB liability	1,067
Heart and hypertension	(1,477)
Landfill post closure care and settlement	28
Changes in deferred inflows related to pension	64
Changes to deferred inflows related to OPEB	(1,775)

Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.

(678)

Change in Net Position of Governmental Activities (Exhibit II)	\$ 3,100
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The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2018
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Assets:		
Current:		
Cash and cash equivalents	\$ 6,726	\$ 6,453
Accounts and other receivables	<u>1,497</u>	<u>5</u>
Total current assets	<u>8,223</u>	<u>6,458</u>
Capital assets, net	<u>48,315</u>	
Total assets	<u>56,538</u>	<u>6,458</u>
Deferred Outflows of Resources:		
Deferred outflows related to pensions	<u>178</u>	
Liabilities:		
Current:		
Accounts and other payables	466	1,596
Other accrued liabilities	<u>50</u>	
Current liabilities	<u>516</u>	<u>1,596</u>
Noncurrent liabilities:		
Net pension liability	<u>587</u>	
Total liabilities	<u>1,103</u>	<u>1,596</u>
Deferred Inflows of Resources:		
Deferred inflows related to pension	<u>38</u>	
Net Position:		
Investment in capital assets	48,315	
Unrestricted	<u>7,260</u>	<u>4,862</u>
Total Net Position	<u>\$ 55,575</u>	<u>\$ 4,862</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET POSITION - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Operating Revenues:		
Fund premiums	\$	\$ 21,700
Charges for services	5,501	
Total operating revenues	<u>5,501</u>	<u>21,700</u>
Operating Expenses:		
Plant	3,377	
Benefits	339	21,215
Depreciation	1,789	
Administration and other	299	1,163
Total operating expenses	<u>5,804</u>	<u>22,378</u>
Loss before Capital Grants and Contributions	(303)	(678)
Capital Grants and Contributions	<u>1,471</u>	
Change in Net Position	1,168	(678)
Net Position at Beginning of Year, as Restated	<u>54,407</u>	<u>5,540</u>
Net Position at End of Year	<u>\$ 55,575</u>	<u>\$ 4,862</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Cash Flows from Operating Activities:		
Cash received from customers and granting agencies	\$ 5,403	\$ 21,700
Cash received for premiums - Town departments and agencies		
Cash payments to suppliers for goods and services	(3,550)	
Cash payments to providers of benefits	(339)	(20,326)
Cash payments for service fees		(1,163)
Net cash provided by (used in) operating activities	<u>1,514</u>	<u>211</u>
Cash Flows from Capital Financing Activities:		
Capital contributions	14	
Acquisition of capital assets	(76)	
Net cash provided by (used in) capital financing activities	<u>(62)</u>	<u>-</u>
Net Increase (Decrease) in Cash and Cash Equivalents	1,452	211
Cash and Cash Equivalents at Beginning of Year	<u>5,274</u>	<u>6,242</u>
Cash and Cash Equivalents at End of Year	<u>\$ 6,726</u>	<u>\$ 6,453</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities:		
Operating income (loss)	\$ (303)	\$ (678)
Depreciation	1,789	
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:		
(Increase) decrease in accounts receivable	(98)	(5)
(Increase) decrease in due from other funds		903
Increase (decrease) in accounts payable and accrued liabilities	107	(9)
Change in net pension liability and related deferrals	<u>19</u>	<u></u>
Net Cash Provided by (Used in) Operating Activities	<u>\$ 1,514</u>	<u>\$ 211</u>
Noncash Capital Financing Activities:		
Capital assets transferred from governmental funds	<u>\$ 1,457</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2018
(In Thousands)

	Agency Funds
Assets:	
Cash and cash equivalents	\$ 2,154
Investments	<u>126</u>
Total Assets	\$ <u><u>2,280</u></u>
Liabilities:	
Fiduciary deposits	\$ <u><u>2,280</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Southington, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

A. Reporting Entity

Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable and other organizations that by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded.

Related Organizations

The Town of Southington Water Company (the Water Company) operates the only water system in the Town. The operations of the Water Company benefit primarily Town residents. The Water Company is an agency that is independent from the Town in all administrative, operational and financial matters. The Board of Water Commissioners is elected by the voters of the Town independently from the Town Council and they do not report nor answer to the Town Council. The Water Company may independently issue its own debt. In prior years, the Town included the Water Company in their general obligation debt only for the purposes of obtaining a lower interest rate for the Water Company. In 2001 legal counsel determined that the Water Company is legally capable of issuing its own debt and it is the Town's option to include them in their debt issuance at their discretion.

The Southington Housing Authority, Inc., a body corporate and politic, provides services primarily to Town residents. Although the Town appoints the governing body, the Town does not have the ability to significantly influence the programs, projects, activities or level of services performed or provided by the Housing Authority. The Southington Housing Authority, Inc., is not fiscally dependent on the Town.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

The Town reports the following as a major proprietary fund:

The Sewer Fund accounts for the activities of the government's sewer operations.

Additionally, the Town reports the following fund types:

The Internal Service Fund accounts for health benefits program for Town employees.

The Agency Funds include the student activities, the escrow deposits and C-Pace program. They are custodial in nature and do not involve measurement of results of operation.

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Sewer Fund and of the Town's Internal Service Fund are charges to customers for sales and services. Operating expenses for the enterprise fund and the internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted funds are used in the following order: committed, assigned then unassigned.

D. Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments.

Investments for the Town are reported at fair value.

E. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." All trade and property tax receivables are shown net of an allowance for uncollectibles.

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A revaluation of all real property is required to be completed no less than every ten years. The Town performed a revaluation with full inspections as of October 1, 2015. The Town's next statistical revaluation will be on October 1, 2020. The assessed value for the Grand List of October 1, 2016, upon which the fiscal 2018 levy was based, was \$3.9 billion. A 30.48 mill rate was applied to the Grand List.

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018
(In Thousands)

Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Current tax collections for the years ended June 30, 2018 and 2017, were 99.03% and 98.89%, respectively, of the adjusted tax levy. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts. Unpaid taxes are lienied on or before June 30 following the due date. The revenue relating to property taxes not collected during the fiscal year and within 60 days after the close of the fiscal year is deferred.

F. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

G. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 (amount not rounded) and an estimated useful life in excess of 5 years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	25
Public domain infrastructure	35-70
System infrastructure	15
Vehicles	7
Office equipment	7
Computer equipment	7

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

H. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period or periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town reports a deferred charge on refunding and deferred outflows related to pension in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. A deferred outflow of resources related to pension results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees).

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period or periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports a deferred inflow of resources for advance property tax collections in the government-wide statement of net position. A deferred inflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees). For governmental funds, the advance property tax collections which represent taxes inherently associated with a future period. This amount is recognized during the period in which the revenue is associated. For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. The governmental funds report unavailable revenues from property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources (revenue) in the period in which the amounts become available.

I. Compensated Absences

A limited amount of vacation earned may be accumulated by certain employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by Fire Department and AFSCME employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

The Town's accounting and financial reporting policy for compensated absences is based on GASB Statement No. 16. Compensated absences are accrued at current salary rates and paid by the General Fund.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

J. Net Pension Liability

The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

K. Total Other Postemployment Benefits Other than Pensions (OPEB) Liability

The total OPEB liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service. The total OPEB liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year and no later than the end of the current fiscal year, consistently applied from period to period.

L. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

M. Fund Equity and Net Position

In the government-wide financial statements and in proprietary fund types, net position is classified in the following categories:

Net Investment in Capital Assets

This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

Restricted Net Position

This category represents the net position of the Town which is restricted by externally imposed constraints placed on net position by grantors, contributors or laws and regulations of other governments.

Unrestricted Net Position

This category represents the net position of the Town which is not restricted for any project or other purpose.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

In the fund financial statements, fund balances of governmental funds are classified in five separate categories. The five categories, and their general meanings, are as follows:

Nonspendable Fund Balance

This represents amounts that cannot be spent due to form (e.g., inventories and prepaid amounts).

Restricted Fund Balance

This represents amounts constrained for a specific purpose by external parties, such as grantors, creditors, contributors or laws and regulations of their governments.

Committed Fund Balance

This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Town Council). A resolution approved by the Board of Finance is required to modify or rescind a fund balance commitment.

Assigned Fund Balance

This represents amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter. The Finance Director is authorized to assign fund balances through the carry forward of appropriations to a subsequent year pending approval from the Board of Finance.

Unassigned Fund Balance

This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has adopted a written fund balance policy which states that the Town shall strive to maintain during the year and specifically at fiscal year end a level of general fund unassigned fund balance, also known as accumulated surplus or the rainy day fund at 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor".

N. Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Chapter VII of the Town Charter governs the financial provisions of the Town. The Town Manager presents the budget to the Board of Finance. After required hearings, the Board of Finance recommends its budget to the Town Council. At the annual budget meeting held in May, the Council may adopt the recommended budget or may reduce or increase the proposed estimated expenditures, by the required number of votes. After completing such action, the Town Council shall adopt the budget by resolution and notify the Board of Finance, the Board of Education and the Town Manager.

The Board of Finance shall, upon adoption of the budget by the Town Council, fix a rate of taxation on the last Grand List, sufficient to produce the required revenue to preserve a balanced relation between estimated receipts and expenditures, net of provision for other estimated revenue and cash surplus or deficit.

Additional Appropriations and Transfers:

The control level on which expenditures may not legally exceed appropriations is the object level. Each department must seek approval from the Board of Finance and/or the Town Council for any appropriations or transfers. The Town Council, on the recommendation of the Board of Finance, may appropriate at any time, subject to the other provisions of Chapter VII, any unappropriated and unencumbered cash balance in the Town treasury. The Board of Finance may at any time transfer any unencumbered appropriation balance, or portion thereof, between general classifications of expenditures within an office, department or agency, not to exceed \$500 (amount not rounded). Transfers in excess of \$500 (amount not rounded) within departments, and all transfers between departments must be approved by the Town Council. Through a charter revision question passed on November 5, 2013, the Town Manager has authorization to transfer within a department, not to exceed \$1,000. During the last three months of the fiscal year, the Town Council may, upon the recommendation of the Board of Finance, by resolution transfer any unencumbered appropriation balance, or portion thereof, from one office, department or agency to another to meet a pressing need for public expenditure. No money shall be expended, or obligation for such expenditure incurred, by any department, office, board, commission or agency of the Town, except in accordance with an appropriation by the Town Council.

The budget is prepared on a modified accrual basis of accounting except for the accrual of payroll. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered. Encumbrances outstanding at the end of the year are reappropriated as continued appropriations. Encumbrances are established by adoption of the Town Council (continuing appropriations). Authorized continuing appropriations are presented as assignments of fund balance since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities for accounting principles generally accepted in the United States of America or budgetary purposes. Only the General Fund has a legally adopted annual budget.

Budgeted amounts are as originally adopted or as amended by the Town Council. During the year, \$4,765 of supplemental budgetary appropriations from the General Fund were made, \$4,189 from revised revenue estimates, and \$576 from continued appropriations from the prior year.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

3. CASH, CASH EQUIVALENTS AND INVESTMENTS

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an "out of state bank," as defined by the Statutes, which is not a "qualified public depository."

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies; 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF) and the State Tax Exempt Proceeds Fund (TEPF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

Deposits

Deposit Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio.

Based on the criteria described in GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, \$38,694 of the Town's bank balance of \$39,742 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 34,727
Uninsured and collateral held by the pledging trust department, not in the Town's name	3,967
Total Amount Subject to Custodial Credit Risk	<u>\$ 38,694</u>

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

Cash Equivalents

At June 30, 2018, the Town's cash equivalents amounted to \$16,076. The following table provides a summary of the Town's cash equivalents excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

	<u>Standard & Poor's</u>
National Financial Services*	
State Short-Term Investment Fund (STIF)	AAAm
* Not rated	

Investments

As of June 30, 2018, the Town had the following investments:

<u>Investment Type</u>	<u>Credit Rating</u>	<u>Fair Value</u>	<u>Investment Maturities (Years)</u>		
			<u>Less Than 1</u>	<u>1 - 10</u>	<u>More Than 10</u>
Interest-bearing investments:					
Certificates of deposit	*	\$ 13,600	\$ 961	\$ 12,639	\$
U.S. Government backed securities	Aaa	<u>495</u>		<u>495</u>	
Total		14,095	<u>\$ 961</u>	<u>\$ 13,134</u>	<u>\$ -</u>
Other investments:					
Mutual funds	N/A	118			
Common stock	N/A	<u>7</u>			
Total Investments		<u>\$ 14,220</u>			

*Subject to coverage by Federal Depository Insurance and collateralization.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - Investments

As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further limit its investment choices.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

Concentration of Credit Risk

The Town's investment policy does not allow for an investment in any one issuer that is in excess of 5% of the Town's total investments.

Custodial Credit Risk

Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2018, the Town had \$7 of uninsured and unregistered securities held by the counterparty, or by its trust department or agent that were not in the Town's name.

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements); followed by quoted prices in inactive markets or for similar assets or with observable inputs (Level 2 measurements); and the lowest priority to unobservable inputs (Level 3 measurements). The Town has the following recurring fair value measurements as of June 30, 2018:

	June 30, 2018	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
Investments by fair value level:				
U.S. Government agencies	\$ 495	\$ 495		\$
Common stock	7	7		
Mutual funds	118	118		
Total Investments by Fair Value Level	\$ 620	\$ 620	\$ -	\$ -

Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Venture capital investments classified in Level 3 are valued using either a discounted cash flow or market comparable companies technique.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

4. RECEIVABLES

Receivables as of year end for the Town's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Capital Projects</u>	<u>Sewer Enterprise</u>	<u>Nonmajor and Other Funds</u>	<u>Total</u>
Receivables:					
Taxes **	\$ 2,112	\$	\$	\$	\$ 2,112
Accounts *	157		1,497	364	2,018
Special assessments				1,230	1,230
Intergovernmental	152	3,749		316	4,217
Interest **					-
Gross receivables	<u>2,421</u>	<u>3,749</u>	<u>1,497</u>	<u>1,910</u>	<u>9,577</u>
Less allowance for uncollectibles	<u>81</u>				<u>81</u>
Net Total Receivables	<u>\$ 2,340</u>	<u>\$ 3,749</u>	<u>\$ 1,497</u>	<u>\$ 1,910</u>	<u>\$ 9,496</u>

* Does not include amount due from Southington Water Company for bonds \$6,030

** Does not include accrued interest on property taxes and assessments receivable of \$594 and \$618, respectively.

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2018 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 24,539	\$	\$	\$ 24,539
Conservation restrictions and development rights	975			975
Construction in progress	<u>8,902</u>	<u>7,485</u>	<u>5,653</u>	<u>10,734</u>
Total capital assets not being depreciated	<u>34,416</u>	<u>7,485</u>	<u>5,653</u>	<u>36,248</u>
Capital assets being depreciated:				
Buildings	239,931	1,593	1,082	240,442
Machinery and equipment	36,178	1,743	325	37,596
Infrastructure	<u>108,819</u>	<u>6,094</u>		<u>114,913</u>
Total capital assets being depreciated	<u>384,928</u>	<u>9,430</u>	<u>1,407</u>	<u>392,951</u>
Less accumulated depreciation for:				
Buildings	75,090	5,779	715	80,154
Machinery and equipment	17,041	1,878	284	18,635
Infrastructure	<u>40,362</u>	<u>1,727</u>		<u>42,089</u>
Total accumulated depreciation	<u>132,493</u>	<u>9,384</u>	<u>999</u>	<u>140,878</u>
Total capital assets being depreciated, net	<u>252,435</u>	<u>46</u>	<u>408</u>	<u>252,073</u>
Governmental Activities Capital Assets, Net	<u>\$ 286,851</u>	<u>\$ 7,531</u>	<u>\$ 6,061</u>	<u>\$ 288,321</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 39	\$	\$	\$ 39
Capital assets being depreciated:				
Buildings and system	84,166	1,533		85,699
Machinery and equipment	<u>1,946</u>			<u>1,946</u>
Total capital assets being depreciated	<u>86,112</u>	<u>1,533</u>	<u>-</u>	<u>87,645</u>
Less accumulated depreciation for:				
Buildings and system	36,131	1,669		37,800
Machinery and equipment	<u>1,448</u>	<u>121</u>		<u>1,569</u>
Total accumulated depreciation	<u>37,579</u>	<u>1,790</u>	<u>-</u>	<u>39,369</u>
Total capital assets being depreciated, net	<u>48,533</u>	<u>(257)</u>	<u>-</u>	<u>48,276</u>
Business-Type Activities Capital Assets, Net	<u>\$ 48,572</u>	<u>\$ (257)</u>	<u>\$ -</u>	<u>\$ 48,315</u>

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 464
Public safety	914
Public works	1,657
Human services	68
Planning and development	11
Parks and recreation	219
Library	31
Education	<u>6,020</u>
Total Depreciation Expense - Governmental Activities	\$ <u>9,384</u>
Business-type activities:	
Sewer Enterprise Fund	\$ <u>1,790</u>

Construction Commitments

The Town has active construction projects as of June 30, 2018. The projects include roads, bridges, water and sewer lines, and school building improvements. At year end the Town's commitments with contractors are as follows:

<u>Project</u>	<u>Spent-to-Date</u>	<u>Commitment</u>
Senior Center Facility	\$ 6,929	\$ 648
Rails to Trails Phase IV	257	21
West Queen Street Bridge	<u>1,103</u>	<u>70</u>
Total	\$ <u>8,289</u>	\$ <u>739</u>

The commitments are being financed primarily funded by Town general obligation bonds.

6. TRANSFERS

The transfers that occurred during the year are as follows:

	<u>Transfers In</u>			<u>Total</u>
	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Governmental</u>	<u>Transfers Out</u>
Transfers out:				
General Fund	\$	\$ 4,665	\$ 204	\$ 4,869
Capital Projects	<u>329</u>	<u></u>	<u>776</u>	<u>1,105</u>
Total Transfers In	\$ <u>329</u>	\$ <u>4,665</u>	\$ <u>980</u>	\$ <u>5,974</u>

The interfund transfers were used to fund various capital improvement projects.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

7. LONG-TERM DEBT

Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2018 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds payable:					
General obligation bonds:					
Town	\$ 94,775	\$ 8,815	\$ 8,550	\$ 95,040	\$ 8,280
Southington Water Company	6,670		640	6,030	630
Premium on bonds	3,935	249	365	3,819	
State of Connecticut - serial note	7,390		568	6,822	568
Total bonds and notes payable	<u>112,770</u>	<u>9,064</u>	<u>10,123</u>	<u>111,711</u>	<u>9,478</u>
Compensated absences	7,497	1,881	1,773	7,605	1,798
Capital leases	12,338		813	11,525	716
Total OPEB liability*	39,542		1,067	38,475	
Net pension liability	17,621		4,138	13,483	
Prior service costs	18		4	14	
Heart and hypertension	7,200	1,477		8,677	532
Landfill closure and postclosure	<u>28</u>		<u>28</u>	<u>-</u>	
Total Governmental Activities					
Long-Term Liabilities	<u>\$ 197,014</u>	<u>\$ 12,422</u>	<u>\$ 17,946</u>	<u>\$ 191,490</u>	<u>\$ 12,524</u>
Business-Type Activities:					
Net Pension Liability	<u>\$ 697</u>	<u>\$</u>	<u>\$ 110</u>	<u>\$ 587</u>	<u>\$</u>

*as restated - see Note 11.

In prior years, the General Fund has typically been used to liquidate the net pension liability and the total OPEB liability.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

Bonds payable at June 30, 2018 are comprised of the following issues:

	Date of Issue	Original Issue	Interest Rate (%)	Date of Maturity	Principal Outstanding June 30, 2018
General Purpose Bonds:					
Refunding (General Purpose)	2010	\$ 2,098	2.00-5.00	05/15/21	\$ 548
General Purpose	2011	1,713	2.50-4.25	08/01/30	435
Refunding (General Purpose)	2011	6,042	2.00-5.00	02/01/24	2,846
Refunding (General Purpose)	2012	3,106	2.00-4.00	11/01/25	1,774
General Purpose	2014	7,705	3.00-4.00	01/15/34	5,630
General Purpose	2015	6,720	2.00-4.00	01/15/35	5,740
Refunding (General Purpose)	2015	2,408	1.00-5.00	09/01/28	1,822
General Purpose	2016	5,200	2.00-4.00	01/15/36	4,830
General Purpose	2018	8,515	2.25-5.00	04/15/38	8,515
					<u>32,140</u>
School Bonds:					
Refunding (Schools)	2010	8,008	2.00-5.00	05/15/21	2,160
Schools	2011	6,902	2.50-4.25	08/01/30	4,150
Refunding (Schools)	2011	745	2.00-5.00	02/01/24	353
Refunding (Schools)	2012	1,958	2.00-4.00	11/01/25	1,279
Schools	2014	15,000	3.00-4.00	01/15/34	12,630
Schools	2015	15,000	2.00-4.00	01/15/35	13,420
Refunding (Schools)	2015	8,036	1.00-5.00	09/01/28	7,193
Schools	2016	12,000	2.00-4.00	01/15/36	11,370
Schools	2018	300	2.25-5.00	04/15/24	300
					<u>52,855</u>
Sewer Bonds:					
Refunding (Sewers)	2010	959	2.00-5.00	05/15/21	122
Sewers	2011	3,330	2.50-4.25	08/01/30	1,825
Refunding (Sewers)	2011	1,958	2.00-5.00	02/01/24	926
Refunding (Sewers)	2012	1,851	2.00-4.00	11/01/25	1,162
Sewers	2015	5,200	2.00-4.00	01/15/35	4,650
Refunding (Sewers)	2015	1,841	1.00-5.00	09/01/28	1,360
State of Connecticut serial notes payable:					
Clean Water Fund Loan 590-C	2011	11,068	2.00	06/30/30	6,822
					<u>16,867</u>
Water Bonds:					
Water	2011	3,410	2.50-4.25	08/01/21	1,340
Water	2014	5,870	3.00-4.00	01/15/34	4,690
					<u>6,030</u>
Total					\$ <u>107,892</u>

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

The annual requirements to amortize bond and notes principal and interest are as follows:

Due During Fiscal Year Ending June 30,	Principal	Interest
2019	\$ 9,478	\$ 3,617
2020	10,028	3,284
2021	9,233	2,936
2022	8,233	2,575
2023	7,733	2,231
2024-2028	33,457	7,398
2029-2033	21,892	3,396
2034-2038	<u>7,838</u>	<u>609</u>
Total	\$ 107,892	\$ 26,046

All bonds are general obligation bonds secured by the general revenue raising powers of the Town. Payment will be provided by General Fund revenues for general purpose bonds and user fees charged by the Southington Water Company, an independent entity, for water bonds. The Town issued debt on behalf of the Southington Water Company. At June 30, 2018, \$6,030 is recorded as amounts to be provided by other entities in the government-wide financial statements. The Town does not have any overlapping debt.

The Town is subject to the General Statutes of the State of Connecticut, which limit the amount of debt outstanding at June 30, 2018. In no case shall total indebtedness exceed seven times annual receipts from taxation. The maximum debt amount permitted under this formula would be approximately \$821.9 million. Bonds authorized but unissued as of June 30, 2018 are \$49,385, which are net of all expected grant revenue.

On April 30, 2018, the Town issued general obligation bonds in the amount of \$8,815,000 to be used to provide funds for various school and general purpose projects. The bonds are set to mature on April 15, 2038 with interest rates of 2.25%-5.00%.

Compensated Absences

Employees can accumulate additional amounts of unused vacation and sick leave time (as determined by individual union contracts) until termination of their employment. At termination, pay-out provisions as determined by individual union contract provides for payments to vested employees.

The following is a summary of management's estimate of the vested liability for lump-sum payments to employees as of June 30, 2018:

Town	\$ 1,276
Board of Education	<u>6,329</u>
Total	\$ <u>7,605</u>

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

Capital Leases

The Board of Education has entered into a several lease agreements as lessee for financing the acquisition of computer equipment and the Town has entered into an equipment lease purchase agreement for energy improvements made to Town and Board of Education buildings. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The net undepreciated value of assets purchased by capital lease approximates the principal balance payable of \$11,525 at June 30, 2018. The following is a summary of capital lease commitments as of June 30, 2018:

<u>Year Ending June 30,</u>	<u>Amount</u>
2019	\$ 1,019
2020	1,029
2021	1,017
2022	1,037
2023	1,074
Thereafter	<u>8,414</u>
Subtotal	13,590
Less interest	<u>(2,065)</u>
Principal Balance	<u>\$ 11,525</u>

Bond Anticipation Notes

The Town uses bond anticipation notes during the construction period of various public projects prior to the issuance of bonds at the completion of the project. The Town has issued the following bond anticipation notes during the year ended June 30, 2018:

Outstanding July 1, 2017	\$ 8,000
Repayments	(8,000)
New borrowings	<u>16,000</u>
Outstanding June 30, 2018	<u>\$ 16,000</u>

The bond anticipation notes outstanding on June 30, 2018 mature on April 30, 2019 and bear interest at 2.75%.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

8. RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks did not exceed commercial insurance coverage during the years ended June 30, 2018, 2017 or 2016. Town insurance can be described as follows:

Employee Health Insurance

The Medical Claims Fund (the Fund), which has been recorded as an Internal Service Fund, was established to account for the medical claims activity of the Town's employees as well as the related funding. Anthem Blue Cross/Blue Shield of Connecticut administers the plan for which the Fund pays a fee.

The Fund establishes claims liabilities based on estimates of claims that have been incurred but not reported; accordingly, the Fund recorded an additional liability at June 30, 2018 of \$1,596.

Premium payments are reported as quasi-external interfund transactions for Town entities, and accordingly, they are treated as operating revenues of the Self-Insurance Fund and operating expenditures of the participating funds.

A schedule of changes in the claims liability for the years ended June 30, 2018 and 2017, is presented below:

Fiscal Year	Accrued Liability Beginning of Fiscal Year	Current Year Claims and Changes in Estimates	Accrued Liability Claim Payments	Accrued Liability End of Fiscal Year
2017-18	\$ 1,605	\$ 21,206	\$ 21,215	\$ 1,596
2016-17	1,691	20,891	20,977	1,605

Interlocal Risk Pool

The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies that was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7479a et. seq. of the Connecticut General Statutes.

The Town participates in CIRMA's Workers' Compensation Pool, a risk sharing pool, which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan and losses incurred in coverage period 2017-18 will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid during fiscal year ended June 30, 2018 for the Town and Board of Education was \$1,341. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$1 million per occurrence. Claims over \$1 million are reinsured.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

9. FUND EQUITY

The components of fund balance at June 30, 2018 are as follows:

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total
Fund balances:				
Nonspendable:				
Inventory	\$ 25	\$	23	\$ 48
Trust			10	10
Restricted for:				
Grants			49	49
Trust			86	86
Scholarships			597	597
Committed to:				
Debt service			3,658	3,658
Cafeteria operations			634	634
Animal control			48	48
Police services			831	831
Town services			518	518
Apple Harvest Festival			184	184
Community services			233	233
Drive in Theater			43	43
Brownfield Project			110	110
Turf field			162	162
Museum restoration			102	102
Recreation			182	182
Sewer Assessments			604	604
Barnes Museum			13	13
Capital Projects		2,985		2,985
Assigned to:				
Purchases on order:				
General Government	101			101
Public Works	118			118
Library	6			6
Planning and Development	75			75
Education	456			456
Miscellaneous	172			172
Debt Service	209			209
Subsequent year's appropriations	1,085			1,085
Unassigned	22,706			22,706
Total Fund Balances	\$ 24,953	\$ 2,985	\$ 8,087	\$ 36,025

Subsequent year's appropriations are being reported as assigned fund balance in the general fund at \$1,085 and encumbrances for general government, public works, planning and development, education and debt service are being reported as assigned fund balance in the general fund at \$1,137.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

10. OTHER POST-EMPLOYMENT BENEFITS

Town Plan

A. Overview

The Town and Board of Education do not offer retirees any post-employment benefits. They do, however, allow retirees to remain on the Health Self-Insurance plan as long as they pay the full COBRA rates. The only exception to the no post-employment benefits would be for those employees who have retired under Heart and Hypertension and have negotiated these benefits. There are no stand-alone financial statements available for the plan.

Employees Covered by Benefit Terms

Membership in the plan consisted of the following at July 1, 2017, the date of the last actuarial valuation.

Inactive employees currently receiving benefit payments	136
Active employees	<u>1,174</u>
Total	<u><u>1,310</u></u>

B. Total OPEB Liability

The Town's total OPEB liability of \$38,475 was measured as of June 30, 2018 and was determined by an actuarial valuation as of July 1, 2017.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.75%
Salary increases	2.75%, average, including inflation
Discount rate	3.87%
Healthcare cost trend rates	7.5 % for 2017, decreasing 0.5% per year to an ultimate rate of 4.75% for 2023 and later years
Retirees' share of benefit-related costs	100% of projected health insurance premiums for retirees

The discount rate was based on the published Bond Buyer GO 20-Bond Municipal Index.

Mortality rates were based on RP-2014 Adjusted to 2006 Total Dataset Mortality Table projected to valuation date with Scale MP-2017.

The actuarial assumptions used in the July 1, 2017 valuation were based on standard tables modified for certain plan features such as eligibility for full and early retirement where applicable and input from the plan sponsor.

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Changes in the Total OPEB Liability

	<u>Total OPEB Liability</u>
Balances as of July 1, 2017	\$ <u>39,542</u>
Changes for the year:	
Service cost	549
Interest on total OPEB liability	1,416
Difference between expected and actual experience	(250)
Changes in assumptions or other inputs	(1,669)
Benefit payments	<u>(1,113)</u>
Net changes	<u>(1,067)</u>
Balances as of June 30, 2018	\$ <u><u>38,475</u></u>

Changes in assumptions and other inputs reflect a change in the interest rate from 4.00% to 3.58%, salary increases projected at 2.75% versus 3.00%, inflation rate changes from 3.00% to 2.75%, as well as updated mortality tables.

C. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current discount rate:

	<u>1% Decrease (2.87%)</u>	<u>Current Discount Rate (3.87%)</u>	<u>1% Increase (4.87%)</u>
Total OPEB Liability	\$ 44,740	\$ 38,475	\$ 33,486

D. Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1% Decrease (6.5% Decreasing to 3.75%)</u>	<u>Healthcare Cost Trend Rates (7.5% Decreasing to 4.75%)</u>	<u>1% Increase (8.5% Decreasing to 5.75%)</u>
Total OPEB Liability	\$ 33,130	\$ 38,475	\$ 45,150

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E. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2018, the Town recognized OPEB expense of \$1,703. At June 30, 2018, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	\$ 231
Changes of assumptions or other inputs		1,544
		<hr/>
Total	\$ -	\$ 1,775

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30

2019	\$	143
2020		143
2021		143
2022		143
2023		143
Thereafter		1,060

Teachers Retirement Plan

A. Plan Description

Teachers, principals, superintendents or supervisors engaged in service of public schools plus professional employees at State Schools of higher education are eligible to participate in the Connecticut State Teachers' Retirement System Retiree Health Insurance Plan (TRS-RHIP), a cost sharing multiple-employer defined benefit other post employment benefit plan administered by the Teachers' Retirement Board (TRB), if they choose to be covered.

Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS-RHIP issues a publicly available financial report that can be obtained at www.ct.gov/trb.

B. Benefit Provisions (not rounded)

There are two types of the health care benefits offered through the system. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the CTRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare but not receiving Subsidized Local School District Coverage.

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Any member who is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, and any remaining portion is used to offset the district's cost. The subsidy amount is set by statute and has not increased since July 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$220 per month towards coverage under a local school district plan.

Any member who is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the System. If they elect to remain in the plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

If a member participating in Medicare Parts A & B so elects, they may enroll in one of the CTRB Sponsored Medicare Supplemental Plans. Active members, retirees and the State pay equally toward the cost of the basic coverage (medical and prescription drug benefits). There are three choices for coverage under the CTRB Sponsored Medicare Supplemental Plans. The choices and 2017 calendar year premiums charged for each choice are shown in the table below:

• Medicare Supplement with Prescriptions	\$ 92
• Medicare Supplement with Prescriptions and Dental	136
• Medicare Supplement with Prescriptions, Dental, Vision & Hearing	141

Those participants electing vision, hearing and/or dental are required by the System's funding policy to pay the full cost of coverage for these benefits, and no liability is assumed by the plan for these benefits.

Survivor Health Care Coverage

Survivors of former employees or retirees remain eligible to participate in the plan and continue to be eligible to receive either the \$110 monthly subsidy or participate in the TRB-Sponsored Medicare Supplemental Plans, as long as they do not remarry.

C. Eligibility

Any member who is currently receiving a retirement or disability benefit is eligible to participate in the plan.

Credited Service

One month for each month of service as a teacher in Connecticut public schools, maximum 10 months for each school year. Ten months of credited service constitutes one year of Credited Service. Certain other types of teaching services, State employment, or wartime military service may be purchased prior to retirement if the member pays one-half the cost.

Normal Retirement

Age 60 with 20 years of Credited Service in Connecticut, or 35 years of Credited Service including at least 25 years of service in Connecticut.

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Early Retirement

Age 55 with 20 years of Credited Service including 15 years of Connecticut service, or 25 years of Credited Service including 20 years of Connecticut service.

Proratable Retirement

Age 60 with 10 years of Credited Service.

Disability Retirement

No service requirement if incurred in the performance of duty, and 5 years of Credited Service in Connecticut if not incurred in the performance of duty.

Termination of Employment

Ten or more years of Credited Service.

D. Contributions

State of Connecticut

Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The State contributions are not currently actuarially funded. The State appropriates from the General Fund one third of the annual costs of the Plan. Administrative costs of the Plan are financed by the State. Based upon Chapter 167a, Subsection D of Section 10-183t of the Connecticut statutes, it is assumed the State will pay for any long-term shortfall arising from insufficient active member contributions.

Employer (School Districts)

School District employers are not required to make contributions to the plan.

Employees

Each member is required to contribute 1.25% of their annual salary up to \$500,000. Contributions in excess of \$500,000 will be credited to the Retiree Health Insurance Plan.

E. OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2018, the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support and the total portion of the net OPEB liability that was associated with the Town was as follows:

Town's proportionate share of the net OPEB liability	\$	-
State's proportionate share of the net OPEB liability associated with the Town		<u>36,970</u>
Total	\$	<u><u>36,970</u></u>

TOWN OF SOUTHTON, CONNECTICUT
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The net OPEB liability was measured as of June 30, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as June 30, 2016. At June 30, 2018, the Town has no proportionate share of the net OPEB liability.

For the year ended June 30, 2018, the Town recognized OPEB expense and revenue of \$1,713 in Exhibit II for on-behalf amounts for the benefits provided by the State.

F. Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Health care costs trend rate	7.25% decreasing to 5.00% by 2022
Salary increases	3.25-6.50%, including inflation
Investment rate of return	3.56%, net of OPEB plan investment expense, including inflation
Year fund net position will be depleted	2018

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increases (5% for females and 8% for males) over age 80. For disabled retirees, mortality rates were based on the RPH-2014 Disabled Mortality Table projected to 2017 using the BB improvement scale.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

The long-term expected rate of return on plan assets is reviewed as part of the GASB 74 valuation process. Several factors are considered in evaluating the long-term rate of return assumption, including the plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net investment expense and inflation) for each major asset class. The long-term expected rate of return was determined by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years. The plan is 100% invested in U.S. Treasuries (Cash Equivalents) for which the expected 10-Year Geometric Real Rate of Return is (0.04%).

G. Discount Rate

The discount rate used to measure the total OPEB liability was 3.56%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current member contribution rate and that contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members. No future State contributions were assumed to be made. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be depleted in 2018 and, as a result, the Municipal Bond Index Rate was used in the determination.

H. Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate and the Discount Rate

The Town's proportionate share of the net OPEB liability is \$-0- and, therefore, the change in the health care cost trend rate or the discount rate would only impact the amount recorded by the State of Connecticut.

I. Other Information

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan. Detailed information about the Connecticut State Teachers OPEB Plan fiduciary net position is available in the separately issued State of Connecticut Comprehensive Annual Financial Report at www.ct.gov.

11. PRIOR PERIOD ADJUSTMENT AND RESTATEMENT

The following restatements were recorded to the beginning of net position of the governmental activities as a result of implementation of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*:

Governmental Activities:		
Net position at June 30, 2017, as previously reported	\$	178,032
Adjustments:		
Eliminate net OPEB obligation reported per GASB No. 45		12,469
Record total OPEB liability per GASB No. 75		<u>(39,542)</u>
Net Position at July 1, 2017, as Restated	\$	<u>150,959</u>

12. EMPLOYEE RETIREMENT SYSTEMS

Municipal Employees' Retirement System

A. Plan Description

All full-time employees except teachers who are eligible to participate in the State of Connecticut Teachers' Retirement System, participate in the Municipal Employees' Retirement System (MERS). MERS is a cost-sharing multiple-employer public employee retirement system established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits to employees of participating municipalities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at www.ct.gov.

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B. Benefit Provisions

The plan provides retirement, disability and death benefits and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous active service, or 15-year of active non-continuous aggregate service. In addition, compulsory retirement is at age 65 for police and fire members. Employees under the age of 55 are eligible to retire with 25 years of service under certain conditions.

Normal Retirement

For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1 1/2% of the average of the three highest paid years of service not in excess of the year's breakpoint plus 2% of average of the three highest paid years of service in excess of the year's breakpoint, times years of service. The year's breakpoint is defined as \$10,700 increased by 6.0% each year after 1982, rounded to the nearest multiple of \$100. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

If any member covered by social security retires before age 62, the member's benefit until the member reaches age 62, or a social security disability award is received, is computed as if the member is not under social security.

Early Retirement

Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

Disability Retirement - Service Connected

Employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability. Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

Disability Retirement - Non-Service Connected

Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

Death Benefit

Employees who are eligible for service, disability or early retirement and married for at least 12 months preceding death. Benefits are calculated based on the average of the three highest paid years of service and creditable service at date of death, payable to the spouse. Benefit is equal to 50% of the average of the life annuity allowance and reduced 50% joint and survivor allowance.

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C. Contributions

Member - Contributions for members not covered by social security are 5% of compensation; for members covered by social security, 2¼% of compensation up to the social security taxable wage base plus 5%, if any, in excess of such base.

Employer - Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the Town reports a total liability of \$14,070 (\$13,483 for government-wide in Exhibit I and \$587 for the Sewer Fund in Exhibit V) for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2018, the Town's proportion was 5.67%. The increase in proportion from June 30, 2017 is .37%.

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For the year ended June 30, 2018, the Town recognized pension expense of \$6,326 in Exhibit II and \$128 in Exhibit VI. At June 30, 2018, the Town reported deferred inflow of resources and deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

Governmental Activities

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 4,576	\$
Net difference between projected and actual earning on pension plan investments	1,764	
Differences between expected and actual experience	1,946	
Change in proportionate share	<u>349</u>	<u>185</u>
	\$ <u><u>8,635</u></u>	\$ <u><u>185</u></u>

Business-Type Activities

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 110	\$
Net difference between projected and actual earning on pension plan investments	47	
Differences between expected and actual experience	11	
Change in proportionate share	<u>10</u>	<u>38</u>
	\$ <u><u>178</u></u>	\$ <u><u>38</u></u>

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

Amounts reported as deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Governmental Activities</u>		
2019	\$	5,924
2020		2,385
2021		1,140
2022		<u>(999)</u>
	\$	<u>8,450</u>

<u>Business-Type Activities</u>		
2019	\$	119
2020		38
2021		8
2022		<u>(25)</u>
	\$	<u>140</u>

D. Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.25%
Salary increase	4.25-11.00%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 Mortality Table for annuitants and nonannuitants (set forward one year for males and set back one year for females).

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2007 - June 30, 2012.

Future cost-of-living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5%; the maximum is 6%.

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The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap U.S. equities	16.0%	5.8%
Developed non-U.S. equities	14.0%	6.6%
Emerging markets (Non-U.S.)	7.0%	8.3%
Core fixed income	8.0%	1.3%
Inflation linked bond fund	5.0%	1.0%
Emerging market bond	8.0%	3.7%
High yield bonds	14.0%	3.9%
Real estate	7.0%	5.1%
Private equity	10.0%	7.6%
Alternative investments	8.0%	4.1%
Liquidity fund	3.0%	.4%
Total	100.0%	

E. Discount Rate

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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F. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 8.00%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease (7.00%)	Current Discount Rate (8.00%)	1% Increase (9.00%)
Government Wide:			
Town's proportionate share of the net pension liability	\$ 33,231	\$ 13,483	\$ (3,140)
Sewer Fund:			
Town's proportionate share of the net pension liability	\$ 1,447	\$ 587	\$ (137)

G. Payable to MERS

The Town has also recorded \$14 as a long-term payable to MERS at June 30, 2018.

Teachers Retirement

A. Plan Description

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System, a cost sharing multiple-employer defined benefit pension plan administered by the Teachers Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the Teachers Retirement Board. The Teachers Retirement Board issues a publicly available financial report that can be obtained at www.ct.gov.

B. Benefit Provisions

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal Retirement

Retirement benefits for employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

Early Retirement

Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

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(In Thousands)

Disability Retirement

Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

C. Contributions

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

Employer (School Districts)

School District employers are not required to make contributions to the plan.

The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

Employees

Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

Effective January 1, 2018, the required contribution increased to 7% of pensionable salary.

D. Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$	-
State's proportionate share of the net pension liability associated with the Town		<u>143,636</u>
Total	\$	<u><u>143,636</u></u>

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. At June 30, 2018, the Town has no proportionate share of the net pension liability.

For the year ended June 30, 2018, the Town recognized pension expense and revenue of \$16,615 in Exhibit II for on-behalf amounts for the benefits provided by the State.

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E. Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increase	3.25-6.50%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increased rates (5% for females and 8% for males) over age 80 for the period after service retirement and for dependent beneficiaries as well as for active members. The RPH-2014 Disabled Mortality Table projected to 2017 with Scale BB is used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

For teachers who retired prior to September 1, 1992, pension benefit adjustments are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum.

For teachers who were members of the Teachers' Retirement System before July 1, 2007 and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%.

For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap U.S. equities	21.0%	5.8%
Developed non-U.S. equities	18.0%	6.6%
Emerging markets (Non-U.S.)	9.0%	8.3%
Real estate	7.0%	5.1%
Private equity	11.0%	7.6%
Alternative investments	8.0%	4.1%
Core fixed income	7.0%	1.3%
High yield bonds	5.0%	3.9%
Emerging market bond	5.0%	3.7%
Inflation linked bonds	3.0%	1.0%
Cash	6.0%	0.4%
Total	100.0%	

F. Discount Rate

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The Town's proportionate share of the net pension liability is \$-0- and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

H. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial statements available at www.ct.gov.

I. Other Information

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan.

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TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(In Thousands)

13. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

The Town's Old Turnpike Road (Old Southington) Landfill, which was closed in 1967, was placed on the United States Environmental Protection Agency (EPA) Superfund List for cleanup in the early 1990s. Three hundred and twenty five parties, including the Town, were identified by the EPA as potentially responsible parties (PRPs) for the cleanup costs. The Town, per agreement with the EPA, is responsible for \$4.4 million of the costs for constructing a cap at the site. However, the EPA granted the Town credit of \$3.2 million for landfill costs paid by the Town since 1989, leaving the Town with a net liability of approximately \$1.2 million. This amount was authorized for bonding at referendum in May of 1998. Construction of the cap was completed during fiscal year 2000-01. The Town paid approximately \$840 thousand of its \$1.2 million net share for the cap during 2000-01, which was bonded on May 15, 2001.

In December 2006, EPA issued a final Record of Decision. As a result of that, a passive groundwater remedy has been selected rather than an active remedy. The remedy will consist of institutional controls and fairly extensive groundwater monitoring. The effect of these items on future budgets will be very small.

The Town and its employees are defendants in numerous claims and legal actions. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually, or in the aggregate, in a final judgment against the Town that would materially adversely affect its financial position.

The Town participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of certain of these programs for or including the year ended June 30, 2018 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

The Town may be subject to rebate penalties to the federal government relating to various bond and note issues. The Town expects such amounts, if any, to be immaterial.



Required Supplementary Information

**TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)**

	Budgeted Amounts		Actual	Variance
	Original	Final		
Property taxes, interest and lien fees:				
Taxes	\$ 119,538	\$ 119,538	\$ 120,838	\$ 1,300
Suspense taxes	40	40	17	(23)
Interest and lien fees	633	633	715	82
Total property taxes, interest and lien fees	<u>120,211</u>	<u>120,211</u>	<u>121,570</u>	<u>1,359</u>
Licenses, fees and permits:				
Building	775	775	855	80
Police	41	41	31	(10)
Library	23	23	19	(4)
Parking	4	4	7	3
Miscellaneous	17	33	35	2
Total licenses, fees and permits	<u>860</u>	<u>876</u>	<u>947</u>	<u>71</u>
Intergovernmental revenues:				
Educational cost sharing	15,071	17,651	17,555	(96)
School building construction grants			6	6
Vocational agriculture	373	373	373	-
Children/youth services	23	23	23	-
Youth service/drug free	46	46	43	(3)
Town aid road transportation grant		526	526	-
Non-public health services	24	24	23	(1)
Telephone access lines	80	80	58	(22)
Pequot/Mohegan grant	122	122	122	-
Telecommunications fund grant	72	72	73	1
Local capital improvement grant		283	27	(256)
In lieu of taxes:				
Tax relief for elderly	360	360		(360)
Veterans' exemption	54	54	57	3
State properties	17	17		(17)
Disability exemption	6	6	5	(1)
Distressed municipalities	48	48		(48)
Miscellaneous	35	37	43	6
Traffic enforcement grant		2	7	5
MRSA Sales Tax Sharing	1,281	1,281		(1,281)
Municipal revenue sharing			821	821
Municipal stabilization grant			234	234
Total intergovernmental revenues	<u>17,612</u>	<u>21,005</u>	<u>19,996</u>	<u>(1,009)</u>

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Investment Income	\$ 368	\$ 368	\$ 1,033	\$ 665
Charges for services:				
Town Clerk	1,250	1,250	1,491	241
Police services	50	50		(50)
Recreation	70	70	64	(6)
Planning and zoning	50	50	57	7
Fire Department services	35	35	31	(4)
Engineering services	9	9	9	-
Assessors returns	1	1	1	-
School tuition and fees	564	564	589	25
School building rentals	13	578	627	49
Miscellaneous	10	10	3	(7)
Total charges for services	<u>2,052</u>	<u>2,617</u>	<u>2,872</u>	<u>255</u>
Other revenues:				
Sale/lease of town property	2	2	38	36
Loss/damage to town property	1	1		(1)
Prior year appropriated funds returned	2	2	32	30
Recycling rebates	60	60	90	30
Miscellaneous	15	16	65	49
Leases/Easements	24	24	24	-
Fund balance utilized	<u>2,189</u>	<u>2,189</u>		<u>(2,189)</u>
Total other revenues	<u>2,293</u>	<u>2,294</u>	<u>249</u>	<u>(2,045)</u>
Transfers In		<u>214</u>	<u>329</u>	<u>115</u>
Total Revenues and Other Financing Sources	\$ <u>143,396</u>	\$ <u>147,585</u>	146,996	\$ <u>(589)</u>

Budgetary revenues are different than GAAP revenues because:

State of Connecticut on-behalf contributions to the Connecticut State Teachers' Pension Retirement System for Town teachers are not budgeted	16,615
State of Connecticut on-behalf contributions to the Connecticut State Teachers' OPEB Retirement System for Town teachers are not budgeted	<u>1,713</u>

Total Revenues and Other Financing Sources as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds Exhibit IV

\$ 165,324

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
General Government				
Town Council:				
Personnel service	\$ 10	\$ 10	\$ 9	\$ 1
Contractual services	18	18	13	5
Program supplies	7	7	4	3
Professional charges	27	27	27	-
Total	62	62	53	9
Town Manager:				
Personnel service	239	213	212	1
Contractual services	23	20	10	10
Materials and supplies	3	3	2	1
Fixed charges	5	4	4	-
Total	270	240	228	12
Board of Finance:				
Personnel service	5	4	4	-
Contractual services	2	2	2	-
Fixed charges	1	1	1	-
Total	8	7	7	-
Finance Department:				
Personnel service	523	522	522	-
Materials and supplies	13	12	9	3
Fixed charges	1	1	1	-
Total	537	535	532	3
Town Clerk:				
Personnel service	298	289	286	3
Contractual services	22	22	19	3
Materials and supplies	11	9	9	-
Fixed charges	3	3	2	1
Total	334	323	316	7
Human Resources Department:				
Personnel service	74	54	54	-
Contractual services	43	34	29	5
Materials and supplies	2	2		2
Fixed charges	7			-
Total	126	90	83	7

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2018

(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
Tax Department:				
Personnel service	\$ 221	\$ 203	\$ 200	\$ 3
Contractual services	6	7	2	5
Materials and supplies	44	44	34	10
Fixed charges	2	1		1
Total	273	255	236	19
Assessor:				
Personnel service	326	321	320	1
Contractual services	105	105	4	101
Materials and supplies	13	13	8	5
Fixed charges	6	6	5	1
Total	450	445	337	108
Board of Assessment Appeals:				
Personnel service	2	2	2	-
Contractual services	1	1		1
Total	3	3	2	1
Information Technology:				
Personnel service	177	177	177	-
Contractual services	694	675	633	42
Fixed charges	45	44	41	3
Capital outlay	69	69	68	1
Total	985	965	919	46
Probate Court:				
Fixed charges	11	11	11	-
Town Attorney/Legal:				
Personnel service	224	141	141	-
Contractual services	58	56	33	23
Materials and supplies	3	3	2	1
Fixed charges	6	4	4	-
Total	291	204	180	24

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final		
Elections Department:				
Personnel service	\$ 103	\$ 94	\$ 91	\$ 3
Contractual services	14	11	7	4
Materials and supplies	20	16	14	2
Fixed charges	2	2	2	-
Total	139	123	114	9
Insurance:				
Fixed charges	1,141	1,081	1,080	1
Annual Audit:				
Fixed charges	34	34	34	-
Total general government	4,665	4,379	4,132	247
Public Safety:				
Police Department:				
Personnel service	6,833	6,706	6,614	92
Contractual services	205	191	183	8
Materials and supplies	199	219	190	29
Fixed charges	312	320	314	6
Equipment	187	220	210	10
Total	7,736	7,656	7,511	145
Emergency Management:				
Contractual services	1	1	1	-
Materials and supplies	8	8	5	3
Capital outlay	12	6	1	5
Total	21	15	7	8
Central Dispatch:				
Personnel service	802	809	800	9
Contractual services	12	4	3	1
Total	814	813	803	10
Fire Department:				
Personnel service	3,203	3,846	3,839	7
Contractual services	347	358	324	34
Materials and supplies	215	201	192	9
Fixed charges	155	151	151	-
Equipment	44	39	38	1
Total	3,964	4,595	4,544	51

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Fire Hydrant rentals:				
Fixed charges	\$ 240	\$ 240	\$ 232	\$ 8
Safety Program:				
Contractual services	12	11	10	1
Materials and supplies	38	38	38	-
Fixed charges	17	15	13	2
Total	67	64	61	3
Parking Authority:				
Personnel service	1	1		1
Contractual services	4	4	3	1
Materials and supplies	2	2		2
Fixed charges	1	1	1	-
Continued appropriations		13	4	9
Total	8	21	8	13
Total public safety	12,850	13,404	13,166	238
Public Works:				
Town Hall:				
Contractual services	43	68	33	35
Materials and supplies	18	18	15	3
Fixed charges	53	53	46	7
Total	114	139	94	45
Town Owned Property:				
Contractual services	10	10	8	2
Fixed charges	10	10	5	5
Continued appropriations		3		3
Total	20	23	13	10
Sylvia Bradley Historical Society:				
Contractual services	6	6	4	2
Fixed charges	13	13	13	-
Continued appropriations		2	2	-
Total	19	21	19	2

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final		
Engineering Department:				
Personnel service	\$ 703	\$ 704	\$ 703	\$ 1
Contractual services	8	6	4	2
Materials and supplies	15	15	10	5
Fixed charges	3	1	1	-
Capital outlay	12	12	12	-
Total	<u>741</u>	<u>738</u>	<u>730</u>	<u>8</u>
Highway Department:				
Personnel service	1,673	1,551	1,518	33
Contractual services	461	429	393	36
Materials and supplies	127	131	96	35
Fixed charges	65	65	61	4
Capital outlay	24	20	19	1
Continued appropriations		3	3	-
Total	<u>2,350</u>	<u>2,199</u>	<u>2,090</u>	<u>109</u>
Snow and Ice Removal:				
Personnel service	115	229	229	-
Contractual services	145	195	182	13
Materials and supplies	350	502	498	4
Total	<u>610</u>	<u>926</u>	<u>909</u>	<u>17</u>
Street Lighting:				
Contractual services	60	62	58	4
Fixed charges	322	322	321	1
Total	<u>382</u>	<u>384</u>	<u>379</u>	<u>5</u>
Tree Maintenance:				
Contractual services	38	38	35	3
Bulky Waste Transfer Station:				
Personnel service	84	79	77	2
Contractual services	147	168	163	5
Materials & Supplies	5	5	5	-
Total	<u>236</u>	<u>252</u>	<u>245</u>	<u>7</u>
Environmental Problems:				
Contractual services	122	137	115	22
Continued appropriations		94	47	47
Total	<u>122</u>	<u>231</u>	<u>162</u>	<u>69</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final		
John Weichsel Municipal Center:				
Contractual services	\$ 235	\$ 235	\$ 229	\$ 6
Materials and supplies	12	12	4	8
Fixed charges	26	26	23	3
Total	<u>273</u>	<u>273</u>	<u>256</u>	<u>17</u>
Total Public Works	<u>4,905</u>	<u>5,224</u>	<u>4,932</u>	<u>292</u>
Health and Welfare:				
Community Services:				
Personnel service	239	239	238	1
Contractual services	20	15	15	-
Materials and supplies	5	5	4	1
Fixed charges	17	17	15	2
Continued appropriations		3	1	2
Total	<u>281</u>	<u>279</u>	<u>273</u>	<u>6</u>
Health Department:				
Fixed charges	<u>333</u>	<u>333</u>	<u>333</u>	<u>-</u>
Mental Health:				
Fixed charges	<u>3</u>	<u>3</u>	<u>3</u>	<u>-</u>
Nonpublic School Nurses:				
Contractual services	<u>65</u>	<u>65</u>	<u>64</u>	<u>1</u>
Total Health and Welfare	<u>682</u>	<u>680</u>	<u>673</u>	<u>7</u>
Human Services:				
Youth Counseling:				
Personnel service	327	327	324	3
Contractual services	2	2	2	-
Materials and supplies	4	3	3	-
Fixed charges	3	2	2	-
Total	<u>336</u>	<u>334</u>	<u>331</u>	<u>3</u>
Commission on the Handicapped:				
Contractual services	7	7	5	2
Materials and supplies	1	1	1	-
Total	<u>8</u>	<u>8</u>	<u>6</u>	<u>2</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT**GENERAL FUND****SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES****BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)****FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual	Variance
	Original	Final		
Community Assistance:				
Contractual services	\$ 55	\$ 55	\$ 55	\$ -
Calendar House-Senior Citizens:				
Personnel service	408	397	390	7
Contractual services	91	74	61	13
Materials and supplies	21	21	7	14
Fixed charges	3	23	22	1
Continued appropriations		17	17	-
Total	523	532	497	35
Southington Housing Authority:				
Fixed charges	23	23	19	4
Total Human Services	945	952	908	44
Parks and Recreation:				
Parks Department:				
Personnel service	601	616	598	18
Contractual services	146	162	142	20
Materials and supplies	62	63	48	15
Fixed charges	230	230	197	33
Capital outlay	25	25		25
Continued appropriations		215	7	208
Total	1,064	1,311	992	319
Recreation Department:				
Personnel service	285	282	277	5
Contractual services	55	54	50	4
Materials and supplies	20	19	13	6
Fixed charges	10	8	7	1
Total	370	363	347	16
Community Celebrations:				
Fixed charges	4	4	4	-
Organized Recreation:				
Fixed charges	107	107	107	-
Total Parks and Recreation	1,545	1,785	1,450	335

(Continued on next page)

TOWN OF SOUTHLINGTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final		
Library:				
Public Library:				
Personnel service	\$ 1,102	\$ 1,033	\$ 1,011	\$ 22
Contractual services	68	78	73	5
Materials and supplies	160	160	157	3
Fixed charges	72	72	69	3
Capital outlay	57	56	55	1
Continued appropriations		1	1	-
Total	<u>1,459</u>	<u>1,400</u>	<u>1,366</u>	<u>34</u>
Barnes Museum:				
Personnel service	86	85	85	-
Contractual services	11	11	10	1
Materials and supplies	3	3	3	-
Fixed charges	10	11	11	-
Total	<u>110</u>	<u>110</u>	<u>109</u>	<u>1</u>
Total Library	<u>1,569</u>	<u>1,510</u>	<u>1,475</u>	<u>35</u>
Planning and Development:				
Economic Development Commission:				
Personnel service	153	153	152	1
Contractual services	110	95	3	92
Materials and supplies	2	2		2
Fixed charges	4	4	3	1
Total	<u>269</u>	<u>254</u>	<u>158</u>	<u>96</u>
Building Department:				
Personnel service	420	419	415	4
Contractual services	7	4	2	2
Materials and supplies	10	10	6	4
Fixed charges	5	5	5	-
Total	<u>442</u>	<u>438</u>	<u>428</u>	<u>10</u>
Planning and Zoning:				
Personnel service	390	387	385	2
Contractual services	11	11	9	2
Materials and supplies	6	3	3	-
Fixed charges	36	35	34	1
Total	<u>443</u>	<u>436</u>	<u>431</u>	<u>5</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT**GENERAL FUND****SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES****BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)****FOR THE YEAR ENDED JUNE 30, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Zoning Board of Appeals:				
Personnel service	\$ 5	\$ 5	\$ 4	\$ 1
Contractual services	8	8	7	1
Materials and supplies	1	1	1	-
Total	<u>14</u>	<u>14</u>	<u>12</u>	<u>2</u>
Conservation Commission:				
Personnel service	4	4	3	1
Contractual services	5	5	3	2
Materials and supplies	2	2		2
Total	<u>11</u>	<u>11</u>	<u>6</u>	<u>5</u>
Total Planning and Development	<u>1,179</u>	<u>1,153</u>	<u>1,035</u>	<u>118</u>
Miscellaneous:				
Land Lease:				
Fixed charges	1	1	1	-
Nonlegal professional services	45	45	1	44
Total Miscellaneous	<u>46</u>	<u>46</u>	<u>2</u>	<u>44</u>
Employee Benefits:				
Medical and group insurance:				
Fixed charges	<u>3,770</u>	<u>3,563</u>	<u>3,409</u>	<u>154</u>
Heart and Hypertension:				
Personnel service	1,287	1,265	1,127	138
Contractual services	27	27	12	15
Total Heart and Hypertension	<u>1,314</u>	<u>1,292</u>	<u>1,139</u>	<u>153</u>
Employee Retirement:				
Municipal:				
Fixed charges	3,877	3,877	3,870	7
Police:				
Fixed charges	226	216	216	-
Unemployment Compensation:				
Fixed charges	30	15	8	7
Total	<u>4,133</u>	<u>4,108</u>	<u>4,094</u>	<u>14</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2018

	Budgeted Amounts			
	Original	Final	Actual	Variance
Accumulated Payout:				
Fixed charges	\$ 200	\$ 435	\$ 305	\$ 130
CFW accumulated payout		48	48	-
Total	<u>200</u>	<u>483</u>	<u>353</u>	<u>130</u>
Tuition Reimbursement:				
Fixed charges	<u>14</u>	<u>14</u>	<u>12</u>	<u>2</u>
Total Employee Benefits	<u>9,431</u>	<u>9,460</u>	<u>9,007</u>	<u>453</u>
Debt Service				
Debt service - principal:				
Town and Sewer	3,675	3,675	3,675	-
Schools	<u>4,228</u>	<u>4,228</u>	<u>4,228</u>	<u>-</u>
Total	<u>7,903</u>	<u>7,903</u>	<u>7,903</u>	<u>-</u>
Debt service - interest:				
Town and Sewer	1,132	1,132	932	200
Schools	<u>1,745</u>	<u>1,745</u>	<u>1,735</u>	<u>10</u>
Total	<u>2,877</u>	<u>2,877</u>	<u>2,667</u>	<u>210</u>
Total Debt Service	<u>10,780</u>	<u>10,780</u>	<u>10,570</u>	<u>210</u>
Board of Education:				
School operations	87,309	93,407	93,220	187
Capital outlay	106	106		106
Continued appropriations		174	9	165
Total Board of Education	<u>87,415</u>	<u>93,687</u>	<u>93,229</u>	<u>458</u>
Contingency	<u>4,335</u>	<u>233</u>		<u>233</u>
Total expenditures	<u>140,347</u>	<u>143,293</u>	<u>140,579</u>	<u>2,714</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Other Financing Uses:				
Transfers out	\$ <u>3,049</u>	\$ <u>4,869</u>	\$ <u>4,869</u>	\$ <u>-</u>
Total	\$ <u>143,396</u>	\$ <u>148,162</u>	145,448	\$ <u>2,714</u>

Budgetary expenditures are different than GAAP expenditures because:

State of Connecticut on-behalf payments to the Connecticut State Teachers' Pension Retirement System for Town teachers are not budgeted	16,615
State of Connecticut on-behalf payments to the Connecticut State Teachers' OPEB Retirement System for Town teachers are not budgeted	1,713
Accrued payroll is reported as expenditure for GAAP purposes	(86)
Farm Heritage expenditures included in General Fund for GAAP purposes, but separate for budgetary purposes	67
Prior year contributions to Internal Service Fund	<u>(379)</u>

Total Expenditures and Other Financing Uses as Reported on the
Statement of Revenues, Expenditures and Changes in Fund Balances -
Governmental Funds - Exhibit IV

\$ 163,378

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM
LAST FOUR FISCAL YEARS***
(In Thousands)

	2015	2016	2017	2018
Town's proportion of the net pension liability	5.97%	5.62%	5.30%	5.67%
Town's proportionate share of the net pension liability	\$ 5,892	10,825 \$	18,318 \$	14,070
Town's covered payroll	\$ 28,694	30,111 \$	30,944 \$	33,454
Town's proportionate share of the net pension liability as a percentage of its covered payroll	18.53%	35.95%	59.20%	42.06%
Plan fiduciary net position as a percentage of the total pension liability	90.48%	92.72%	88.29%	91.68%

Notes to Schedule

Changes in benefit terms
Changes of assumptions
None
During 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2012.

Actuarial cost method
Amortization method
Remaining amortization period
Asset valuation method
Entry age
Level dollar, closed
24 years
5-year smoothed market

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - GOVERNMENTAL ACTIVITIES
LAST TEN FISCAL YEARS
(In Thousands)**

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Actuarially determined contributor	\$ 2,439	\$ 2,704	\$ 3,488	\$ 4,096	\$ 4,194	\$ 4,400	\$ 4,592	\$ 4,680	\$ 4,262	\$ 4,576
Contributions in relation to the actuarially determined contributor	2,439	2,704	3,488	4,096	4,194	4,400	4,592	4,680	4,262	4,576
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 25,816	\$ 26,169	\$ 27,006	\$ 27,081	\$ 27,618	\$ 28,694	\$ 30,111	\$ 30,944	\$ 33,454	\$ 34,017
Contributions as a percentage of covered payroll	9.45%	10.33%	12.92%	15.12%	15.19%	15.33%	15.25%	15.12%	12.74%	13.45%

Notes to Schedule

Valuation date:

June 30, 2016

Measurement date:

June 30, 2017

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date

Methods and assumptions used to determine contribution rates:

Actuarial cost method

Amortization method

Single equivalent amortization period

Asset valuation method

Inflation

Salary increases

Investment rate of return

Changes in assumptions:

Entry Age

Level dollar, closed

24 years

5 years smoothed market (20% write up)

3.25%

4.25% - 11%, including inflation

8%, net of investment related expense

In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted

to more closely reflect actual and anticipated experience.

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - BUSINESS-TYPE ACTIVITIES
LAST TEN FISCAL YEARS
(In Thousands)**

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Actuarially determined contribution	\$ 58	\$ 64	\$ 88	\$ 109	\$ 104	\$ 108	\$ 113	\$ 96	\$ 103	\$ 110
Contributions in relation to the actuarially determined contribution	58	64	88	109	104	108	113	96	103	110
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 825	\$ 852	\$ 930	\$ 940	\$ 884	\$ 901	\$ 940	\$ 845	\$ 886	\$ 935
Contributions as a percentage of covered payroll	7.03%	7.51%	9.46%	11.60%	11.76%	11.99%	12.02%	11.36%	11.63%	11.76%

Notes to Schedule

Valuation date:

June 30, 2016
June 30, 2017

Measurement date:
Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age
Amortization method	Level dollar, closed
Single equivalent amortization period	24 years
Asset valuation method	5 years smoothed market (20% write up)
Inflation	3.25%
Salary increases	4.25% - 11%, including inflation
Investment rate of return	8%, net of investment related expense
Changes in assumptions:	In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience.

TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
TEACHERS RETIREMENT PLAN
LAST FOUR FISCAL YEARS*
(In Thousands)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Town's proportion of the net pension liability	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>107,078</u>	<u>115,998</u>	<u>151,537</u>	<u>143,636</u>
Total	<u>\$ 107,078</u>	<u>\$ 115,998</u>	<u>\$ 151,537</u>	<u>\$ 143,636</u>
Town's covered payroll	\$ 33,621	\$ 34,262	\$ 34,721	\$ 37,408
Town's proportionate share of the net pension liability as a percentage of its covered payroll	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability	61.51%	59.50%	52.26%	55.93%

Notes to Schedule

Changes in benefit terms	None
Changes of assumptions	During 2016, rates of withdrawal, disability, retirement, mortality and assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2015. During 2011, rates of withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2010.
Actuarial cost method	Entry age
Amortization method	Level percent of salary, closed
Remaining amortization period	20.4 years
Asset valuation method	4-year smoothed market
Investment rate of return	8.50%, net of investment related expense

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
LAST FISCAL YEAR*
(In Thousands)

	2018
Total OPEB liability:	
Service cost	\$ 549
Interest	1,416
Differences between expected and actual experience	(250)
Changes of assumptions and other inputs	(1,669)
Benefit payments	<u>(1,113)</u>
Net change in total OPEB liability	(1,067)
Total OPEB liability - beginning	<u>39,542</u>
Total OPEB Liability - Ending	<u><u>\$ 38,475</u></u>
Covered payroll	\$ 73,422
Total OPEB liability as a percentage of covered payroll	52.40%

* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
TEACHERS RETIREMENT PLAN
LAST FISCAL YEAR*
(In Thousands)

	2018
Town's proportion of the net OPEB liability	0.00%
Town's proportionate share of the net OPEB liability	\$ -
State's proportionate share of the net OPEB liability associated with the Town	36,970
Total	<u>\$ 36,970</u>
Town's covered payroll	\$ 37,408
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	1.79%

Notes to Schedule

Changes in benefit terms	None
Changes of assumptions	<p>The discount rate was increased from 3.01% to 3.56% to reflect the change in the Municipal Bond Index Rate.</p> <p>Changes were made to the assumed initial per capita health care costs, rates of health care inflation used to project the per capita costs, and the rates of Plan participation based upon recent experience and current expectations.</p> <p>As a result of the experience study for the five-year period ended June 30, 2015, the payroll growth rate assumption was decreased from 3.75% to 3.25% to reflect the decrease in the rate of inflation and the decrease in the rate of real wage increase. Last, the salary growth assumption, the payroll growth rate, the rates of withdrawal, the rates of retirement, the rates of mortality, and the rates of disability incidence were adjusted based upon the experience study's findings and their adoption by the Board.</p>
Actuarial cost method	Entry age
Amortization method	Level percent of payroll
Remaining amortization period	30 years, open
Asset valuation method	Market value of assets
Investment rate of return	4.25%, net of investment related expense including price inflation

* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.



Combining and Individual Fund Statements and Schedules



General Fund

GENERAL FUND

The general fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, human services, parks and recreation, library, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
COMPARATIVE BALANCE SHEET
JUNE 30, 2018 AND 2017
(In Thousands)

	<u>2018</u>	<u>2017</u>
ASSETS		
Cash and cash equivalents	\$ 13,693	\$ 13,734
Investments	13,967	13,884
Property taxes receivable, net of allowance for uncollectible accounts of \$75 in 2018 and \$81 in 2017	2,031	2,199
Due from State of Connecticut	152	182
Accounts receivable	157	36
Inventories	<u>25</u>	<u>36</u>
Total Assets	\$ <u>30,025</u>	\$ <u>30,071</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE		
Liabilities:		
Accounts payable and accrued liabilities	\$ 2,944	\$ 3,833
Due to other funds		903
Due to State of Connecticut	<u>363</u>	<u>314</u>
Total liabilities	<u>3,307</u>	<u>5,050</u>
Deferred Inflows of Resources:		
Unavailable revenue - property taxes	1,747	1,953
Advance tax collections	<u>18</u>	<u>61</u>
Total deferred inflows of resources	<u>1,765</u>	<u>2,014</u>
Fund Balance:		
Nonspendable	25	36
Committed		67
Assigned	2,222	2,764
Unassigned	<u>22,706</u>	<u>20,140</u>
Total fund balance	<u>24,953</u>	<u>23,007</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ <u>30,025</u>	\$ <u>30,071</u>

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
REPORT OF TAX COLLECTOR
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

Grand List	Uncollected Taxes July 1, 2017	Lawful Corrections		Transfers To Suspense	Adjusted Taxes Collectible	Collections		Amount Paid to Treasurer	Credit Balances	Uncollected Taxes June 30, 2018	
		Additions	Deductions			Taxes	Interest				Warrants Liens/Fees
2016	\$ 121,361	\$ 109	\$ 565	18	\$ 120,887	\$ 120,103	\$ 305	\$ 15	\$ 120,423	\$ 394	\$ 1,178
2015	1,290	9	24	14	1,261	802	183	7	992	14	473
2014	530	2	4	22	506	283	109	2	394	1	224
2013	270	1		15	254	139	71	1	211		115
2012	92		1	11	80	36	18		54		44
2011	33		1	7	25	1	3		4		24
2010	23		1	1	21	1	1		2		20
2009	10		1	1	8				-		8
2008	9		1	1	7				-		7
2007	5		1	1	3				-		3
2006	5		1	1	3				-		3
2005	5		1	1	3		1		1		3
2004	3		1		2				-		2
2003	2		1	1	1				-		1
2002	2		1		1				-		1
\$	123,640	\$ 121	\$ 606	\$ 93	\$ 123,062	\$ 121,365	\$ 691	\$ 25	\$ 122,081	\$ 409	\$ 2,106

* Operation of law



Nonmajor Governmental Funds

NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special revenue funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specific purposes.

Cafeteria

To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

Animal Control Fund

To account for the operation of animal control. Financing is provided by license fees, fines and a subsidy from the General Fund.

Federal and State Education Grants

To account for state and federal educational grants received through the State Department of Education.

Police Auction

To account for payment of health insurance premiums for retired officers funded by sale of goods.

Refuse

To account for refuse removal funded by charges for services.

Police Special Duty

To account for public safety services to Town and outside entities funded by charges for the services.

Apple Harvest Festival

To account for the Apple Harvest Festival funded by charges for services and donations.

Police Forfeiture

To account for the proceeds of property confiscated by the Town's Police Department

Town Special Revenue

To account for gifts, small grants and insurance proceeds designated for specific purposes.

Child Development Center

To account for grant received through the Town to maintain the Margaret C. Griffin Child Development Center of Southington, CT.

Library Trust

To account for monies received from private donors for the acquisition of books, materials and other related library services.

Excavation Permit

To account for fees received for excavation permits for trench restoration.

Community Services

To account for contributions to Community Services for needy families.

Drive In Theatre

To account for operations of the Drive-in Theatre through charges for services.

Barnes Museum Restoration

To account for the restoration of the Barnes Museum funded through contributions and sale of goods.

Recreation Programs

To account for recreation programs which are self-sustaining through user fees.

Turf Field

To account for the collection of fees and donations to fund the replacement of the Turf Field.

CDBG SC1513101- Housing Rehabilitation Fund

To account for the Southington Rehabilitation Projects benefiting low and moderate income residents with home improvements funded by the CDBG Grant.

Board of Education Scholarships

To account for income and scholarship expenditures.

Brownfield Fund

To account for the demolition and remediation of the former Beaton and Corbin site at 318 North Main Street for redevelopment as commercial office space. This project is funded through a DECD grant, a Town subsidy and a contribution from the private developer.

Sewer Assessment Fund

To account for proceeds of sewer line assessments used to fund debt service costs related to sewer line extension projects within the Town. The major source of revenue is sewer assessments. The Town issues general obligation debt to fund capital improvements to sewer lines.

Barnes Museum

To account for donations and monies collected through the sale of goods for the benefit of the Barnes Museum.

Debt Service

To account for the financial resources to be used to pay the interest and principal of long-term debt.

Permanent Funds

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Edna Woodruff

To account for income and education expenditures.

Addin Lewis

To account for income and education expenditures.

Julia Bradley Library

To account for proceeds of trust fund established for the benefit of the Town's library.

TOWN OF SOUTHTON, CONNECTICUT
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2018
(In Thousands)

	Special Revenue						
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival
ASSETS							
Cash and cash equivalents	\$ 510	\$ 71	\$ 347	\$ 7	\$ 160	\$ 635	\$ 184
Investments	189		127		188	165	
Accounts receivable	23						
Inventories							
Total Assets	\$ 722	\$ 71	\$ 474	\$ 7	\$ 348	\$ 800	\$ 184
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities	\$ 7	\$ 23	\$ 60	\$ 322	\$ 10	\$	
Unearned revenue	58		365				
Other liabilities					25		
Total liabilities	65	23	425	-	347	10	-
Deferred Inflows of Resources:							
Unavailable revenue - special assessments							
Fund Balances:							
Nonspendable	23						
Restricted			49				
Committed	634	48		7	1	790	184
Total fund balances	657	48	49	7	1	790	184
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 722	\$ 71	\$ 474	\$ 7	\$ 348	\$ 800	\$ 184

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
 COMBINING BALANCE SHEET (CONTINUED)
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2018
 (In Thousands)

	Special Revenue						
	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration
ASSETS							
Cash and cash equivalents	\$ 500	\$	86	419	236	59	102
Investments							
Accounts receivable							
Inventories							
Total Assets	\$ 500	\$ -	86	419	236	59	102
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities	\$ 56	\$	\$	63	3	16	\$
Unearned revenue				63			
Other liabilities				220			
Total liabilities	56	-	-	346	3	16	-
Deferred Inflows of Resources:							
Unavailable revenue - special assessments							
Fund Balances:							
Nonspendable			86				
Restricted	444			73	233	43	102
Committed	444	-	86	73	233	43	102
Total fund balances							
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 500	\$ -	86	419	236	59	102

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2018
(In Thousands)

Special Revenue							
	Recreation Programs	Turf Field	CDBG	Brownfield	Board of Education Scholarship	Sewer Assessments	Barnes Museum
ASSETS							
Cash and cash equivalents	\$ 183	\$ 162	\$	\$ 104	\$ 479	\$ 607	\$ 13
Investments					118		
Accounts receivable				6		1,230	
Inventories							
Total Assets	\$ 183	\$ 162	\$ -	\$ 110	\$ 597	\$ 1,837	\$ 13
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities	\$ 1	\$	\$	\$	\$	14	\$
Unearned revenue							
Other liabilities							
Total liabilities	1	-	-	-	-	14	-
Deferred Inflows of Resources:							
Unavailable revenue - special assessments						1,219	
Fund Balances:							
Nonspendable							
Restricted					597		
Committed	182	162		110		604	13
Total fund balances	182	162	-	110	597	604	13
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 183	\$ 162	\$ -	\$ 110	\$ 597	\$ 1,837	\$ 13

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
 COMBINING BALANCE SHEET (CONTINUED)
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2018
 (In Thousands)

	Special Revenue		Permanent Fund				Total Nonmajor Governmental Funds
	Debt Service	Total	Edna Woodruff	Addin Lewis	Julia Bradley Library	Total	
ASSETS							
Cash and cash equivalents	\$	3,658 \$	8,556 \$		1 \$	1 \$	8,557
Investments		118	2	7		9	127
Accounts receivable		1,905				-	1,905
Inventories		23				-	23
Total Assets	\$	3,658 \$	10,602 \$		1 \$	10 \$	10,612
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities	\$	575 \$		\$		\$ -	575
Unearned revenue		486				-	486
Other liabilities		245				-	245
Total liabilities	-	1,306	-	-	-	-	1,306
Deferred Inflows of Resources:							
Unavailable revenue - special assessments		1,219					1,219
Fund Balances:							
Nonspendable		23					33
Restricted		732	2	7	1	10	732
Committed	3,658	7,322				-	7,322
Total fund balances	3,658	8,077	2	7	1	10	8,087
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$	3,658 \$	10,602 \$	7 \$	1 \$	10 \$	10,612

**TOWN OF SOUTHTINGTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)**

	Special Revenue							
	Federal and State							
	Cafeteria	Animal Control	Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival	Police Forfeiture
\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues:								
Contributions	821		4,433				78	
Intergovernmental								
Charges for services	1,142	10			2,096	1,931	196	
Income on investments								
Net increase in fair value of investments								
Total revenues	1,963	10	4,433	-	2,096	1,931	274	-
Expenditures:								
Current:								
General government		227						
Public safety						1,733	54	
Public works					2,103			
Health and welfare								
Human services							206	
Parks and recreation								
Public library	1,933		4,433					
Education	1,933	227	4,433	-	2,103	1,733	260	-
Debt service	30	(217)	-	-	(7)	198	14	-
Total expenditures								
Excess (Deficiency) of Revenues over Expenditures								
Other Financing Sources:		204						
Transfers in								
Transfers out		204						
Premium on general obligation bonds								
Total other financing sources (uses)								
Net Change in Fund Balances	30	(13)	-	-	(7)	198	14	-
Fund Balances at Beginning of Year	627	61	49	7	8	592	170	34
Fund Balances at End of Year	\$ 657	\$ 48	\$ 49	\$ 7	\$ 1	\$ 790	\$ 184	\$ 34

(Continued on next page)

**TOWN OF SOUTHTONINGTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)**

	Special Revenue						
	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration
Revenues:							
Contributions	15	\$	\$	\$	76	\$	\$
Intergovernmental	125	365	3			80	
Charges for services	183		16	76			
Income on investments							
Net increase in fair value of investments							
Total revenues	323	365	19	76	76	80	-
Expenditures:							
Current:							
General government	20						
Public safety	65						
Public works	46			69			
Health and welfare	15						
Human services	72				36		
Parks and recreation	24					129	
Public library			19				
Education		365					
Debt service							
Total expenditures	242	365	19	69	36	129	-
Excess (Deficiency) of Revenues over Expenditures	81	-	-	7	40	(49)	-
Other Financing Sources:							
Transfers in	24						
Transfers out							
Premium on general obligation bonds	24	-	-	-	-	-	-
Total other financing sources (uses)							
Net Change in Fund Balances	105	-	-	7	40	(49)	-
Fund Balances at Beginning of Year	339	-	86	66	193	92	102
Fund Balances at End of Year	444	-	86	73	233	43	102

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

	Special Revenue						
	Recreation Programs	Turf Field	CDBG	Brownfield	Board of Education Scholarship	Sewer Assessment	Barnes Museum
Revenues:							
Contributions	\$	\$ 25	\$	\$ 89	\$ 18	\$	\$ 10
Intergovernmental							
Charges for services	139	14	207			134	
Income on investments					1	12	
Net increase in fair value of investments							
Total revenues	139	39	207	89	19	146	10
Expenditures:							
Current:							
General government							
Public safety				109			
Public works							
Health and welfare							
Human services		5	207				
Parks and recreation	112						16
Public library							
Education							
Debt service							
Total expenditures	112	5	207	109	66	305	16
Excess (Deficiency) of Revenues over Expenditures	27	34	-	(20)	(47)	(159)	(6)
Other Financing Sources:							
Transfers in	(24)						
Transfers out							
Premium on general obligation bonds	(24)	-	-	-	-	-	
Total other financing sources (uses)							
Net Change in Fund Balances	3	34	-	(20)	(47)	(159)	(6)
Fund Balances at Beginning of Year	179	128	-	130	644	763	19
Fund Balances at End of Year	\$ 182	\$ 162	\$ -	\$ 110	\$ 597	\$ 604	\$ 13

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

	Special Revenue		Permanent Funds				Total Nonmajor Governmental Funds
	Debt Service	Total	Edna Woodruff	Addin Lewis	Julia Bradley Library	Total	
Revenues:							
Contributions		\$ 222	\$	\$		\$ -	\$ 222
Intergovernmental		6,043				-	6,043
Charges for services		6,017				-	6,017
Income on investments		13				-	13
Net increase in fair value of investments		-		1		1	1
Total revenues		<u>12,295</u>	<u>-</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>12,296</u>
Expenditures:							
Current:							
General government		20				-	20
Public safety		2,079				-	2,079
Public works		2,327				-	2,327
Health and welfare		15				-	15
Human services		315				-	315
Parks and recreation		476				-	476
Public library		35				-	35
Education		6,797				-	6,797
Debt service	1,500	1,805				-	1,805
Total expenditures	<u>1,500</u>	<u>13,869</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,869</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(1,500)</u>	<u>(1,574)</u>	<u>-</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>(1,573)</u>
Other Financing Sources:							
Transfers in	776	1,004				-	1,004
Transfers out		(24)				-	(24)
Premium on general obligation bonds	249	249				-	249
Total other financing sources (uses)	<u>1,025</u>	<u>1,229</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,229</u>
Net Change in Fund Balances	<u>(475)</u>	<u>(345)</u>	<u>-</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>(344)</u>
Fund Balances at Beginning of Year	4,133	8,422	2	6	1	9	8,431
Fund Balances at End of Year	<u>3,658</u>	<u>8,077</u>	<u>2</u>	<u>7</u>	<u>1</u>	<u>10</u>	<u>8,087</u>



Fiduciary Funds

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity for individuals, private organizations, other governments, and/or other funds. These include agency funds.

Agency Funds

Student Activity

To account for the monies generated by student activities in the Southington school system.

Escrow Deposit

To account for cash bonds and other cash and investments held by the Town to ensure compliance with specifications and regulations with respect to various building projects and improvements.

C-PACE Program

To account for the lease payments through the Connecticut Property Assessed Clean Energy program, giving access to affordable, long-term financing to local businesses for qualifying clean energy upgrades.

TOWN OF SOUTHTON, CONNECTICUT
AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2018
(In Thousands)

	<u>Balance</u> <u>July 1, 2017</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2018</u>
Student Activity Fund				
Assets:				
Cash and cash equivalents	\$ 537	\$ 1,286	\$ 1,273	\$ 550
Investments	<u>87</u>	<u>39</u>	<u></u>	<u>126</u>
Total Assets	<u>\$ 624</u>	<u>\$ 1,325</u>	<u>\$ 1,273</u>	<u>\$ 676</u>
Liabilities:				
Fiduciary deposits	<u>\$ 624</u>	<u>\$ 1,325</u>	<u>\$ 1,273</u>	<u>\$ 676</u>
Escrow Deposit				
Assets:				
Cash and cash equivalents	\$ <u>1,858</u>	\$ <u>280</u>	\$ <u>534</u>	\$ <u>1,604</u>
Liabilities:				
Fiduciary deposits	<u>\$ 1,858</u>	<u>\$ 280</u>	<u>\$ 534</u>	<u>\$ 1,604</u>
C-Pace Program				
Assets:				
Cash and cash equivalents	\$ <u>-</u>	\$ <u>39</u>	\$ <u>39</u>	\$ <u>-</u>
Liabilities:				
Fiduciary deposits	<u>\$ -</u>	<u>\$ 39</u>	<u>\$ 39</u>	<u>\$ -</u>
Total All Agency Funds				
Assets:				
Cash and cash equivalents	\$ 2,395	\$ 1,605	\$ 1,846	\$ 2,154
Investments	<u>87</u>	<u>39</u>	<u></u>	<u>126</u>
Total Assets	<u>\$ 2,482</u>	<u>\$ 1,644</u>	<u>\$ 1,846</u>	<u>\$ 2,280</u>
Liabilities:				
Fiduciary deposits	<u>\$ 2,482</u>	<u>\$ 1,644</u>	<u>\$ 1,846</u>	<u>\$ 2,280</u>



Statistical Section

Statistical Section Information

This part of the Town of Southington, Connecticut's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the comprehensive annual financial reports for the relevant year.

TOWN OF SOUTHTON, CONNECTICUT
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(In Thousands)

	2018	2017 (3)	2016	2015	2014 (2)	2013	2012	2011	2010	2009
Governmental Activities:										
Net investment in capital assets	\$ 172,521	\$ 161,862	\$ 155,774	\$ 143,966	\$ 145,586	\$ 120,862	\$ 110,992	\$ 104,035	\$ 99,125	\$ 119,767
Restricted	726	758	758	705	712	704	631	1,032	985	1,023
Unrestricted	(19,188)	(11,226)	17,095	11,035	(7,624)	7,352	5,917	6,786	1,814	(22,128)
Total governmental activities net position	154,059	151,394	173,627	155,706	138,674	128,918	117,540	111,853	101,924	98,662
Business-type Activities:										
Net investment in capital assets	48,315	48,572	48,515	45,324	44,622	45,381	46,739	47,450	47,103	44,662
Unrestricted	7,260	5,835	4,333	2,193	1,242	1,740	1,903	1,585	789	483
Total business-type activities net position	55,575	54,407	52,848	47,517	45,864	47,121	48,642	49,035	47,892	45,145
Primary Government:										
Net investment in capital assets	220,836	210,434	204,289	189,290	190,208	166,243	157,731	151,485	146,228	164,429
Restricted	726	758	758	705	712	704	631	1,032	985	1,023
Unrestricted	(11,928)	(5,391)	21,428	13,228	(6,382)	9,092	7,820	8,371	2,603	(21,645)
Total Primary Government Net Position	\$ 209,634	\$ 205,801	\$ 226,475	\$ 203,223	\$ 184,538	\$ 176,039	\$ 166,182	\$ 160,888	\$ 149,816	\$ 143,807

Notes:

(1) Schedule prepared on the accrual basis of accounting.

(2) Restated for GASB 68

(3) Restated for GASB 75

TOWN OF SOUTHTON, CONNECTICUT
CHANGES IN NET POSITION
LAST TEN YEARS
(In Thousands)

	FISCAL YEAR									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Expenses:										
Governmental activities:										
General government	\$ 6,054	\$ 6,157	\$ 3,236	\$ 4,911	\$ 4,166	\$ 4,804	\$ 4,942	\$ 4,176	\$ 4,464	\$ 7,291
Public safety	23,502	20,877	20,184	20,590	19,229	19,122	20,436	18,711	17,749	16,047
Public works	11,659	10,155	15,777	12,828	13,553	10,614	11,082	9,402	9,712	9,836
Health and welfare	790	775	749	804	812	782	777	1,047	940	1,024
Human services	1,592	1,575	1,388	1,699	1,688	1,699	1,667	1,671	1,477	1,579
Parks and recreation	3,506	2,540	2,073	2,468	2,230	2,121	1,808	1,903	1,994	2,218
Public library	2,007	2,033	2,105	2,012	1,983	2,026	2,262	1,844	1,830	1,569
Planning and development	1,460	1,425	1,454	1,399	1,252	1,144	1,210	1,245	1,131	785
Education	125,783	123,630	108,892	109,074	106,788	99,453	99,324	94,128	92,209	89,694
Interest on long-term debt	2,887	3,026	2,830	2,954	2,474	1,958	2,370	1,621	2,060	1,697
Total governmental activities expenses	179,240	172,193	158,688	158,739	154,175	143,723	145,878	135,748	133,566	131,740
Business-type activities:										
Sewer	5,804	6,091	5,162	5,500	5,441	6,099	5,347	4,999	4,849	4,419
Total primary government expenses	185,044	178,284	163,850	164,239	159,616	149,822	151,225	140,747	138,415	136,159
Program revenues:										
Governmental activities:										
Charges for services:										
General government	1,707	1,712	2,269	2,394	1,926	2,133	1,220	1,085	1,332	1,323
Public safety	2,004	1,721	1,887	1,234	1,463	1,297	977	1,250	954	1,318
Public works	2,228	2,085	2,197	2,046	2,099	3,009	3,137	2,442	2,746	2,894
Education	2,358	2,304	2,281	2,139	2,358	2,266	2,060	1,973	1,963	1,972
Other	1,390	1,241	1,362	1,140	1,298	1,193	1,026	968	1,061	1,633
Operating grants and contributions	42,675	43,732	38,290	37,636	38,052	36,136	36,117	33,906	33,301	31,260
Capital grants and contributions	6,270	3,733	5,439	18,417	25,292	4,898	6,031	6,920	8,329	10,897
Total governmental activities program revenues	58,632	56,528	53,725	65,006	72,488	50,932	50,568	48,544	49,686	51,297
Business-type activities:										
Charges for services	5,501	5,913	5,708	5,710	4,359	4,480	4,355	4,297	3,727	3,058
Capital grants and contributions	1,471	1,737	4,761							
Total business activities program revenues	6,972	7,650	10,469	5,710	4,359	4,480	4,355	4,297	3,727	3,058
Total primary government program revenues	65,604	64,178	64,194	70,716	76,847	55,412	54,923	52,841	53,413	54,355
Net expense:										
Governmental activities	(120,608)	(115,665)	(104,963)	(93,733)	(81,687)	(92,791)	(95,310)	(87,204)	(83,880)	(80,443)
Business-type activities	1,168	1,559	5,307	210	(1,082)	(1,619)	(992)	(702)	(1,122)	(1,361)
Total primary government net expense	(119,440)	(114,106)	(99,656)	(93,523)	(82,769)	(94,410)	(96,302)	(87,906)	(85,002)	(81,804)
General revenues and other changes in net position:										
Governmental activities:										
Property taxes	121,341	116,889	112,320	107,729	103,575	102,244	99,471	97,004	92,919	90,440
Grants and contributions not restricted to specific purposes	1,318	2,353	1,509	1,626	1,621	1,766	1,930	1,755	2,201	2,128
Unrestricted investment earnings	1,049	592	521	351	337	257	195	219	278	369
Miscellaneous		236	1,525							
Transfers				(1,250)	(301)	(98)	(599)	(1,845)	(3,689)	(11,981)
Total governmental activities	123,708	120,070	115,875	108,456	105,232	104,169	100,997	97,133	91,709	80,956
Business-Type Activities:										
Grants and contributions				193						
Transfers				1,250	301	98	599	1,845	3,689	11,981
Total business-type activities	-	-	-	1,443	301	98	599	1,845	3,689	11,981
Total primary government	123,708	120,070	115,875	109,899	105,533	104,267	101,596	98,978	95,398	92,937
Changes in net position:										
Governmental activities	3,100	4,405	10,912	14,723	23,545	11,378	5,687	9,929	7,829	513
Business-type activities	1,168	1,559	5,307	1,653	(781)	(1,521)	(393)	1,143	2,567	10,620
Total Primary Government	\$ 4,268	\$ 5,964	\$ 16,219	\$ 16,376	\$ 22,764	\$ 9,857	\$ 5,294	\$ 11,072	\$ 10,396	\$ 11,133

Notes:

(1) Schedule prepared on the accrual basis of accounting

TOWN OF SOUTHTON, CONNECTICUT
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(In Thousands)

	2018	2017	2016	2015	FISCAL YEAR					2010	2009
					2014	2013	2012	2011			
General Fund:											
Nonspendable	\$ 25	\$ 36	\$ 33	\$ 56	\$ 64	\$ 71	\$ 84	\$ 231	\$	\$	
Committed		67	146								
Assigned	2,222	2,764	598	1,250	5,252	1,328	496	1,347			
Unassigned	22,706	20,140	19,738	17,801	16,215	18,487	16,084	13,486			
Reserved											
Unreserved									54	426	
									13,196	12,044	
Total General Fund	\$ 24,953	\$ 23,007	\$ 20,515	\$ 19,107	\$ 21,531	\$ 19,886	\$ 16,664	\$ 15,064	\$ 13,250	\$ 12,470	
All other governmental funds:											
Nonspendable	\$ 33	\$ 57	\$ 84	\$ 662	\$ 661	\$ 642	\$ 589	\$ 988	\$	\$	
Restricted	732	779	783	150	193	165	1,558	1,562			
Committed	10,307	7,595	14,339	9,313	2,985	2,676	2,194	1,909			
Unassigned		(904)			(8,864)						
Reserved											
Unreserved, reported in:									52	44	
Special revenue funds											
Capital projects funds									2,299	2,562	
Permanent funds									(21,118)	(9,117)	
									878	775	
Total All Other Governmental Funds	\$ 11,072	\$ 7,527	\$ 15,206	\$ 10,125	\$ (5,025)	\$ 3,483	\$ 4,341	\$ 4,459	\$ (17,889)	\$ (5,736)	

Note 1: Schedule prepared on the modified accrual basis of accounting

Note 2: The Town implemented GASB 54 in Fiscal Year 2011 which is the reason for the fund balance categories being different than in previous years.

**TOWN OF SOUTHLINGTON, CONNECTICUT
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(In Thousands)**

	2018	2017	2016	2015	FISCAL YEAR					2011	2010	2009
					2014	2013	2012	2011	2010			
Revenues:												
Property taxes	\$ 121,792	\$ 117,575	\$ 111,979	\$ 108,052	\$ 103,597	\$ 102,129	\$ 99,615	\$ 97,026	\$ 92,650	\$ 90,440	\$ 89,440	\$ 88,440
Intergovernmental	49,757	49,460	44,067	55,298	62,599	40,626	43,377	43,377	41,267	43,615	43,615	43,615
Charges for services	9,836	9,078	9,322	8,306	8,900	8,618	7,807	7,592	7,724	7,764	7,764	7,764
Income on investments	1,047	593	520	350	336	256	195	218	305	369	369	369
Other revenues	249	430	3,147	2,104	730	1,141	503	504	559	1,423	1,423	1,423
Total revenues	182,681	177,136	169,055	174,110	176,162	152,770	151,497	144,617	142,505	143,611	143,611	143,611
Expenditures:												
General government	4,208	4,350	4,553	4,125	3,838	3,672	3,610	3,265	3,037	3,018	3,018	3,018
Public safety	15,167	14,711	14,210	13,789	13,365	13,303	12,958	12,687	12,568	12,386	12,386	12,386
Health and welfare	7,260	7,335	7,144	8,860	7,585	7,204	7,552	7,186	7,005	6,341	6,341	6,341
Human resources	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015
Public health and recreation	1,224	1,285	1,352	1,390	1,357	1,373	1,373	1,397	1,343	1,408	1,408	1,408
Public library	1,919	1,945	2,285	1,900	1,554	1,611	1,505	1,423	1,370	2,071	2,071	2,071
Planning and development	1,507	1,550	1,556	1,502	1,488	1,524	1,800	1,472	1,447	1,594	1,594	1,594
Miscellaneous	1,036	1,032	1,037	1,009	916	769	857	877	835	841	841	841
Employee fringe benefits	9,007	9,645	9,519	9,345	8,829	8,497	7,931	8,115	7,584	6,920	6,920	6,920
Education	117,967	116,327	106,503	102,858	102,618	98,040	95,922	93,163	89,674	84,567	84,567	84,567
Debt service:												
Principal	12,375	11,668	6,188	5,618	4,110	5,507	6,018	4,649	4,767	4,955	4,955	4,955
Interest			3,240	2,740	2,740	2,740	2,342	2,352	1,970	1,126	1,126	1,126
Capital outlay	13,876	11,319	23,050	50,291	55,092	7,980	7,996	7,041	21,444	32,083	32,083	32,083
Total expenditures	186,254	182,428	180,967	204,144	204,242	152,966	150,728	144,528	154,014	160,279	160,279	160,279
Excess (deficiency) of revenue over (under) expenditures	(3,573)	(5,292)	(11,912)	(30,034)	(28,080)	(198)	769	89	(11,509)	(16,668)	(16,668)	(16,668)
Other financing sources (use):												
Refunding bonds issued				12,285	22,705	6,915		8,745				
Premium on refunding bonds				977		468		887				
Payment to refunded bond escrow agent				(13,125)		(7,277)		(9,515)				
Premium on general obligation bonds				1,514				329				
Premium on BANS				1,459								
Issuance of notes payable								11,068				
Issuance of capital leases								614				
Bond proceeds	8,815	106	493	12,730	720	246	713	11,945	136	15,440	15,440	15,440
Transfers in	5,974	3,020	17,200	26,920	3,579	2,069	3,471	2,885	2,766	2,912	2,912	2,912
Transfers out	(3,974)	(3,930)	(3,954)	(6,520)	(3,579)	(2,069)	(3,471)	(2,885)	(2,766)	(2,912)	(2,912)	(2,912)
Total other financing sources	9,064	105	18,401	42,760	23,425	352	713	24,073	136	15,440	15,440	15,440
Net Change in Fund Balances	\$ 5,491	\$ (5,187)	\$ 6,489	\$ 12,726	\$ (4,655)	\$ 156	\$ 1,482	\$ 24,162	\$ (11,373)	\$ (1,228)	\$ (1,228)	\$ (1,228)
Debt Service as a Percentage of Noncapital Expenditures	7.07%	6.82%	6.09%	5.21%	4.51%	5.66%	5.69%	5.01%	4.94%	4.78%	4.78%	4.78%

Notes:

(1) Schedule prepared on the modified accrual basis of accounting

**TOWN OF SOUTHTINGTON, CONNECTICUT
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
(In Thousands)**

Fiscal Year	Grand List October 1,	Real Property			Personal Property	Motor Vehicle	Less Tax Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value As a Percentage of Actual Taxable Value
		Residential	Commercial	Industrial							
2018	2016	\$ 2,858,882	\$ 471,482	\$ 75,008	\$ 274,374	\$ 382,027	\$ 115,956	\$ 3,945,817	30.48	\$ 5,636,881	70%
2017	2015	2,831,638	471,552	74,021	261,499	378,093	114,693	3,902,110	29.64	5,574,443	70%
2016	2014	2,796,733	435,085	75,121	251,893	371,506	101,621	3,828,717	29.14	5,469,596	70%
2015	2013	2,759,577	442,336	75,308	232,433	362,332	98,209	3,773,777	28.36	5,391,110	70%
2014	2012	2,734,920	431,662	75,335	225,953	349,378	85,603	3,731,645	27.46	5,330,921	70%
2013	2011	2,721,148	432,388	75,052	217,863	347,989	79,573	3,714,867	27.48	5,306,953	70%
2012	2010	3,027,300	473,444	110,686	204,328	325,954	78,495	4,063,217	24.28	5,804,596	70%
2011	2009	3,001,720	468,372	109,734	200,816	312,881	77,368	4,016,155	24.02	5,737,364	70%
2010	2008	2,979,855	458,561	106,722	195,134	304,191	79,443	3,965,020	23.27	5,664,314	70%
2009	2007	2,955,185	439,931	105,021	186,024	319,488	85,934	3,919,715	23.02	5,599,593	70%

Source: Town of Southington Office of Tax Assessor

Notes:

- (1) There is no overlapping taxable property.
(2) Does not include supplemental motor vehicle taxes.

TABLE 6

**TOWN OF SOUTHTON, CONNECTICUT
PRINCIPAL PROPERTY TAX PAYERS
2018 AND 2009
(In Thousands)**

Taxpayer	2018			2009		
	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value
Eversource (Connecticut Light & Power Co.)	\$ 87,415	1	2.22%	\$ 46,777	1	1.19%
Yankee Gas	21,264	2	0.54%	11,734	5	0.30%
45 Newell Street (Yarde Metals)	16,331	3	0.41%			
Home Depot (2 locations)	15,527	4	0.39%			
RK Southington LLC (Galileo Queens Plaza LLC)	11,744	5	0.30%	15,453	3	0.39%
Southington Route 10 Associates	11,383	6	0.29%			
Target Corporation	10,787	7	0.27%			
Excelsouth LLC (Lowes Home Improvement)	10,064	8	0.26%			
Olson Murial et al (Wal-Mart Plaza)	9,318	9	0.24%			
Twinco Corp (BJs)	8,787	10	0.22%			
Lexington Southington LP (formerly Lepercq Corp.)				19,868	2	0.51%
Medex Inc (formerly Johnson & Johnson)				14,402	4	0.37%
Hartconn Corporation				10,545	7	0.27%
Widewaters (Home Depot)				10,850	6	0.28%
Alzheimers Resource Center				9,594	8	0.24%
Olsen Herbert R ET AL				9,493	9	0.24%
Southington Plaza Assoc Ltd Partnership				8,260	10	0.21%
Total	\$ 202,620		5.14%	\$ 156,976		4.00%

Net Taxable Grand List 10/01/2016 of \$3,945,817
 Net Taxable Grand List 10/01/2007 of \$3,919,715
 (in thousands)

Source: Town of Southington, Office of Tax Assessor

TABLE 7

**TOWN OF SOUTHTON, CONNECTICUT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(In Thousands)**

Fiscal Year Ended June 30,	Grand List October 1,	Tax Rate In Mills	Taxes Levied For The Fiscal Year	Adjustments	Total Adjusted Levy	Collected Within the Fiscal Year of Levy		Collections In Subsequent Years	Total Collections to Date	
						Amount	Percentage of Levy		Amount	Percentage of Adjusted Levy
2018	2016	30.48	\$ 120,887	\$	\$ 120,887	\$ 119,709	99.03 %	\$	\$ 119,709	99.03 %
2017	2015	29.64	116,198	28	116,170	114,908	98.89	788	115,696	99.59
2016	2014	29.14	111,851	53	111,798	110,580	98.86	995	111,575	99.80
2015	2013	28.36	107,104	82	107,022	105,860	98.84	1,047	106,907	99.89
2014	2012	27.46	102,717	123	102,594	101,433	98.75	1,116	102,549	99.96
2013	2011	27.48	101,940	115	101,825	100,471	98.56	1,330	101,801	99.98
2012	2010	24.28	98,794	118	98,676	97,457	98.65	1,199	98,656	99.98
2011	2009	24.02	96,374	83	96,291	95,119	98.70	1,164	96,283	99.99
2010	2008	23.27	92,337	126	92,211	90,995	98.55	1,210	92,205	99.99
2009	2007	23.02	90,298	117	90,181	88,887	98.44	1,291	90,178	100.00

Source: Tax Collector's Report; Comprehensive Annual Financial Report

TOWN OF SOUTHTON, CONNECTICUT
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(In Thousands, except per capita)

Fiscal Year	Governmental Activities										Total Debt Per Capita
	General Obligation Bonds	Unamortized Bond Premium	Clean Water Fund Loan	Capital Leases	Total Primary Government	Bonded Debt Percentage of Actual Taxable Value	Total Debt Percentage of Actual Taxable Value	Percentage of Personal Income	Bonded Debt Per Capita		
2018	\$ 95,040	\$ 3,819	\$ 6,822	\$ 11,525	\$ 117,206	1.87 %	2.08 %	6.36 %	2,322	\$ 2,672	
2017	94,775	3,935	7,390	12,338	118,438	1.90	2.12	6.60	2,339	2,711	
2016	102,355	4,300	7,957	13,258	127,870	2.10	2.34	7.40	2,518	2,918	
2015	90,860	4,404	8,526	13,597	117,387	1.93	2.18	6.80	2,268	2,679	
2014	69,295	1,594	9,094	1,120	81,103	1.50	1.52	4.90	1,795	1,858	
2013	51,054	1,758	9,662	869	63,343	1.18	1.19	4.09	1,398	1,458	
2012	56,410	1,439	10,231	1,094	69,174	1.17	1.19	4.50	1,605	1,605	
2011	61,665	1,566	11,068	614	74,913	1.30	1.31	4.83	1,737	1,737	
2010	55,166	743			55,909	0.99	0.99	3.65	1,314	1,314	
2009	59,584			137	59,721	1.06	1.07	4.35	1,414	1,414	

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

TOWN OF SOUTHLINGTON, CONNECTICUT
SCHEDULE OF DEBT LIMITATION
JUNE 30, 2018
(In Thousands)

Total tax collections (including interest and lien fees) received by Treasurer for prior fiscal year					\$	117,415
Reimbursement for loss of revenue:						
Tax relief for elderly - freeze						
Base					\$	<u>117,415</u>
	General			Urban	Pension	
	Purpose	Schools	Sewers	Renewal	Deficit	
Debt limitation:						
2-1/4 times base	\$ 264,184	\$	\$	\$	\$	
4-1/2 times base		528,368				
3-3/4 times base			440,306			
3-1/4 times base				381,599		
3 times base						352,245
Total debt limitation	<u>264,184</u>	<u>528,368</u>	<u>440,306</u>	<u>381,599</u>		<u>352,245</u>
Indebtedness:						
Bonds payable	32,140	52,855	10,045			
Bonds authorized - unissued	4,328	4,107	40,950			
Clean Water Fund Loan			6,822			
Total indebtedness	<u>36,468</u>	<u>56,962</u>	<u>57,817</u>	<u>-</u>		<u>-</u>
Debt limitation in excess of outstanding and authorized debt	\$ <u>227,716</u>	\$ <u>471,406</u>	\$ <u>382,489</u>	\$ <u>381,599</u>	\$	<u>352,245</u>

Note 1: In no case shall total indebtedness exceed seven times annual receipts from taxation of \$821.9 million.

Note 2: In accordance with Connecticut General Statutes, the above indebtedness does not include water bonds.

Note 3: Bonds authorized - unissued includes bond authorizations that have bond anticipation notes outstanding or have previously issued partial permanent financing.

TOWN OF SOUTHLINGTON, CONNECTICUT
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS
(In Thousands)

	FISCAL YEAR									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Debt limitation	\$ 821,905	\$ 821,905	\$ 784,448	\$ 756,147	\$ 724,535	\$ 715,554	\$ 696,332	\$ 678,741	\$ 649,404	\$ 631,918
Total net debt applicable to limit	151,247	158,990	141,415	137,996	140,068	162,542	156,679	77,495	83,766	92,150
Legal Debt Margin	\$ 670,658	\$ 662,915	\$ 643,033	\$ 618,151	\$ 584,467	\$ 553,012	\$ 539,653	\$ 601,246	\$ 565,638	\$ 539,768
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	18.40%	19.34%	18.03%	18.25%	19.33%	22.72%	22.50%	11.42%	12.90%	14.58%

Source: Comprehensive Annual Financial Report - Schedule of Debt Limitation

Note: See Table 9 for calculation of current year debt limitation

**TOWN OF SOUTHLINGTON, CONNECTICUT
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Calendar Year	Population (1)	Per Capita Income (2)	Personal Income (3)	Median Age (4)	Public School Enrollment (5)	Unemployment Rate (6)
2018	43,863	\$ 42,029	\$ 1,843,518,027	45.0	6,461	3.90 %
2017	43,685	41,087	1,794,885,595	45.0	6,540	4.00
2016	43,817	39,430	1,727,704,310	45.0	6,544	4.20
2015	43,815	39,373	1,725,127,995	44.0	6,589	4.60
2014	43,661	37,876	1,653,704,036	44.0	6,666	5.50
2013	43,434	35,628	1,547,466,552	44.0	6,693	6.40
2012	43,103	35,628	1,535,673,684	40.0	6,779	7.10
2011	43,130	35,956	1,550,782,280	42.0	6,828	7.40
2010	42,534	36,018	1,531,989,612	42.0	6,844	8.00
2009	42,250	32,517	1,373,843,250	42.0	6,904	7.10

Source:

- (1) State of Connecticut Department of Public Health as of July 1st of Prior Year.
- (2) U.S. Census Bureau, 2017 American Community Survey 1-Year Estimates.
- (3) Personal Income = Population times Per Capita Personal Income.
- (4) Connecticut Economic Resource Center (CERC), Town Profiles
- (5) Town of Southington, Board of Education.
- (6) State of Connecticut Department of Labor website Annual Averages. For 2018, June 2018 is utilized as an estimate. Next year it will be replaced with the Annual Average.

**TOWN OF SOUTHTON, CONNECTICUT
PRINCIPAL EMPLOYERS
2018 AND 2009**

	Employer	Nature of Business	2018			2009		
			Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
	Town of Southton	Municipality	1,324	1	5.35%	1,202	2	4.88%
	Hartford Health Care	Health Care	840	2	3.39%	738	3, 5	2.99%
	Webster Bank	Financial Services	558	3	2.26%			
	Southton YMCA	Health Care	530	4	2.14%			
	Connecticut On-Line Computer Company	IT	396	5	1.60%			
	Yarde Metals	Manufacturing	390	6	1.58%	381	4	1.55%
	Smith's Medical (Medex)	Manufacturing	295	7	1.19%	282	6	1.14%
	Wal-Mart	Retail Chain	207	8	0.84%	213	9	0.86%
	Aqua Turf	Banquet/Food Services	200	9	0.81%			
	3PL Worldwide	Fulfillment Center	180	10	0.73%			
	The Home Depot	Retail Chain				222	7	0.90%
	Hartford Insurance Group	Insurance				1,700	1	6.90%
	Southton Care Center	Health Care Practice				309	5	1.25%
	Price Chopper	Retail Chain				222	8	0.90%
	Stop & Shop	Retail Chain				172	10	0.70%
	Total		4,920		19.88%	5,441		22.07%

FY 2009 Labor Force 24,648
FY 2018 Labor Force 24,743

Source: Town of Southton, Economic Development Office
Connecticut Department of Labor

**TOWN OF SOUTHLINGTON, CONNECTICUT
FULL-TIME-EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	Fiscal Year Ended									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General government	65	65	65	65	64	60	53	58	58	57
Police	87	87	85	85	82	85	84	85	85	85
Fire	34	34	34	34	34	33	33	33	33	33
Public works	25	25	25	26	26	26	34	35	35	37
Parks and recreation	11	12	12	12	12	12	12	11	11	13
Library and Barnes	20	20	20	20	20	20	20	20	20	19
Education ⁽¹⁾	1,070	1,056	1,040	1,033	995	942	955	939	931	904
Animal Control	2	2	2	2	2	2	2	2	2	2
Sewer plant and office	13	13	13	9	12	12	12	13	13	12
Total	<u>1,327</u>	<u>1,314</u>	<u>1,296</u>	<u>1,285</u>	<u>1,246</u>	<u>1,192</u>	<u>1,205</u>	<u>1,196</u>	<u>1,188</u>	<u>1,162</u>

Notes:

(1) Beginning FY 2010, Education FTEs include food service workers.

Source: Town of Southington Finance Department and Board of Education records.

Town utilized Department of Labor reports as of June 30th.

**TOWN OF SOUTHTON, CONNECTICUT
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General government: Building permits issued	1,327	1,016	1,392	1,301	1,162	1,340	1,424	1,284	1,210	1,181
Police:										
Physical arrests	843	779	857	1,082	932	1,012	903	993	1,000	971
Parking violations	558	477	209	246	172	376	342	409	867	1,123
Traffic violations	8,024	5,859	4,680	5,611	6,963	6,491	8,264	9,972	10,791	9,014
Fire:										
Emergency responses/Fire calls	2,311	2,207	1,996	2,154	1,942	1,929	2,213	2,284	1,808	1,911
Inspections	526	509	552	593	502	528		2,684	2,592	2,805
Refuse collection:										
Average refuse collected (tons per day)	139	130	132	124	128	118	115	121	121	131
Average recyclables collected (tons per day)	15	16	14	13	12	13	13	14	13	11
Other public works:										
Street resurfacing (miles)	16	7	18	14	8	2	3	4	3	4
Library:										
Total volumes loaned/Combined lending	336,427	323,093	389,811	421,881	482,528	756,993	753,021	701,854	708,039	651,120
Water:										
New connections	107	84	69	102	83	85	116	74	84	112
Average daily consumption (thousands of gallons)	3,500	3,837	4,053	3,775	3,752	3,802	3,829	3,853	3,559	3,929
Wastewater:										
Average daily sewage treatment (thousands of gallons)	4,790	4,800	4,790	4,725	4,670	4,530	5,080	4,070	5,000	5,030

Beginning in FY 2012 Fire Department tracks inspections of property rather than inspector duties

Source: Town of Southington CAFRs, Annual Reports, and department records.

**TOWN OF SOUTHLINGTON, CONNECTICUT
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	24	23	22	22	22	22	22	22	22	23
Fire stations	4	4	4	4	4	4	4	4	4	4
Other public works:										
Streets (miles)	204	203	203	202	201	199	199	198	198	197
Streetlights	3875	3870	3,866	3,865	3,796	3,711	4,228	4,201	4,173	4,011
Traffic signals	10	10	10	10	9	9	6	6	6	6
Parks and recreation:										
Acreage	351	351	351	351	351	351	351	351	351	351
Parks	10	10	10	10	10	10	10	10	10	10
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	10	10	10	10	10	10	10	10	10	10
Water:										
Water mains (miles)	202	201	200	200	200	199	199	196	196	195
Fire hydrants	1,481	1,451	1,426	1,425	1,416	1,420	1,405	1,384	1,358	1,345
Storage capacity (thousands of gallons)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Wastewater:										
Storm sewers (miles)	143	142	142	141	141	140	139	139	138	138
Treatment capacity (thousands of gallons)	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500

Source: Town of Southington CAFRs, Annual Reports, and department records.