

TOWN OF SOUTHLINGTON
BOARD OF FIRE COMMISSIONERS

Chairman Sherman called the regular meeting of the Board of Fire Commissioners, held at Headquarters on July 21, 2011, to order at 6:00 p.m. Commissioners present were Sherman, Dandrow, Longo and Nevelos. Also in attendance were Chief Clark and Assistant Chief Wisner. Commissioner Longo arrived at 6:20 p.m. Commissioner Baker was absent.

Pledge of Allegiance.

MOTION: by Nevelos, seconded by Dandrow, to accept the minutes of the June 16, 2011 regular meeting as circulated. Motion carried unanimously.

MOTION: by Nevelos, seconded by Dandrow, to approve the payment of bills for June 2011 in the amount of \$73,056.64. Motion carried unanimously.

COMMITTEE REPORTS:

Secretary's Report:

Vice Chairperson Dandrow reported the monthly activities of the Southington Fire Department for the month of June 2011.

Chief's Report:

Chief Clark reported:

- At the monthly Information Technology Committee meeting, Town Manager Brumback was appointed as the chairman.
- The fiber optic line installation has progressed rapidly. The company has installed the line from the Southington Library to Town Hall and from Town Hall to the Fire Department. Today the line was attached to the building but not connected.
- Chief Clark attended the NEIAFC conference in Springfield. While at the conference he attended seminars on stress and the effects on firefighters.
- Chief Clark met with a representative from Scott's to research the life span of the departments SCBA's. The NIOSH standard is fifteen years, and if that is followed the department will need to replace twenty air packs in 2013. A grant is currently being worked on for air pack replacements by FF Heath.
- Members of the Truck Committee attended the conference and met with other vendors.
- The Recruitment and Retention Committee met and identified accountability problems with following through with suggested changes.
- The second class of probationary firefighters started on July 11, 2011. The first class has graduated from FFI and a pinning ceremony is being planned for the fall.

- A staff meeting was held on June 29, 2011. All career and company officers attended.
- Chief Clark was on vacation from July 5-8, 2011. In his absence, Assistant Chief Wisner attended the monthly Department Heads meeting and the quarterly Ambulance Review meeting.
- All officers in the Department were required to take a training class on Harassment and Violence in the Workplace held by CIRMA. Two classes were held, one during the day and the other in the evening.
- Chief Clark met with Deputy Manager/Town Attorney Mark Sciota to discuss the snow plowing contracts. The meeting was prompted by one of the current contractors increasing their fees.
- The air conditioning in the Inspection Bureau is being repaired.
- Dlugos Tree Service has been hired to remove trees from the north side of Headquarters to insure there is no interference with the newly run fiber optic line.
- The Department's Safer Grant request for firefighters has been denied. Areas in the grant that needed more support are being worked on and will be reapplied for. FF Heath, who is working on the revision, is also working on applications for training and radio grants. Vice Chairperson Dandrow suggested forwarding the requests to the legislators for their support.

MOTION: by Nevelos, seconded by Dandrow, to accept the Chief's Report as given. Motion carried unanimously.

COMMISSIONER'S COMMENTS & COMMUNICATIONS:

COMMUNICATIONS:

Memo from Chief Clark recommending the increase of the Recording Secretary's rate to \$125 per meeting.

Memo from Chief Clark recommending the approval of all carry forward requests for invoices not received for fiscal year 2010-2011.

Memo from Chief Clark recommending transfer requests to the Vehicle Maintenance account for \$4,020 and to the 2010-2011 Gasoline and Diesel account for \$650.

Memo from Chief Clark recommending transfer of \$6,805 to the 2011-2012 wages account.

Memo from Chief Clark recommending transfer of \$735 to the Gas Pump Repair account.

COMMUNICATIONS FROM FIREFIGHTERS AND THE PUBLIC: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

NEW BUSINESS – CONSENT ITEMS:

MOTION: by Nevelos, seconded by Dandrow, that the Board adopts Consent Items 9.A. through 9.E. as recommended. Motion carried unanimously.

- A. Increasing the Recording Secretary's rate to \$125 per meeting.
Recommendation: That the Board approves the request.

ACTION: Approved.

- B. The approval of all carry forward requests for invoices not received for fiscal year 2010-2011.
Recommendation: That the Board approves the request.

ACTION: Approved.

- C. The transfer requests to the Vehicle Maintenance account for \$4,020 and to the 2010-2011 Gasoline and Diesel account for \$650.
Recommendation: That the Board approves the request.

ACTION: Approved.

- D. The transfer of \$6,805 to the 2011-2012 wages account.
Recommendation: That the Board approves the request.

ACTION: Approved.

- E. The transfer of \$735 to the Gas Pump Repair account.
Recommendation: That the Board approves the request.

ACTION: Approved.

MOTION: by Sherman, seconded by Nevelos, to adjourn to Executive Session, excluding the public and the press with the exception of Chief Clark, and Asst. Chief Wisner to discuss personnel matters at 6:15 p.m. Motion carried unanimously.

Commissioner Longo arrived at 6:20 p.m.

EXECUTIVE SESSION:

Personnel matters were discussed.

Return to regular session at 6:40 p.m.

ADJOURN:

MOTION: by Nevelos, seconded by Dandrow, to adjourn the meeting at 6:41 p.m. Motion carried unanimously

Robert Sherman, Chairman
Board of Fire Commissioners