

TOWN OF SOUTHTON
BOARD OF FIRE COMMISSIONERS

Chairman Daly called the regular meeting of the Board of Fire Commissioners, held at Headquarters on August 13, 2009, to order at 7:30 p.m. Commissioners Longo, Nevelos and Berkmoes were present. Also in attendance were Chief Clark and Asst. Chief Wisner. Commissioner Sherman was absent.

Pledge of Allegiance.

MOTION: by Longo, seconded by Nevelos, to approve the minutes of the July 23, 2009 special meeting as circulated. Motion carried with three ayes and one abstention.

MOTION: by Longo, seconded by Nevelos, to approve payment of bills for July 2009 in the amount of \$18,104.35. Motion carried unanimously.

CHIEF'S REPORT: (Copy attached to minutes)

- An inventory of all truck equipment has been ordered for all companies. The goal is to have each truck equipped with the same items and in the same location for uniformity.
- There will be a blood drive at Headquarters on September 11, 2009.
- FF Hunt is working out well in the Inspection Bureau. He has been organizing the office and shadowing the inspectors. He will start class in September.
- There will be four members sent to rescue jack training in New York. The expense for the trip will include lodging for one night.
- The change over to the new helmets is complete. The helmets on order will be placed in inventory and used as needed.
- The Blitz fire nozzles are in service. There are two more on order to be placed on E31 and E51.
- March 7, 2010 a Family Health Day will be held at the Aqua Turf. Sponsors of the event are Bradley Memorial Hospital and the YMCA.
- The CO meter sensors were updated and repaired for faulty sensors. The meters were still under warranty and no costs were incurred by the department.
- The phone system has been reprogrammed to redirect a few of the options listed in the auto attendant.
- The roof leak seems to be fixed at Headquarters.
- The HQ exercise room has been reconfigured to add more room. All labor was done by the on-duty shifts.
- Captain Zygmunt has been named PIO. Captain Zygmunt has released about four press releases so far and all have been printed. Captain

Zygmunt will be called in when an incident that is noteworthy occurs, to prepare a statement. If he is unavailable, a guideline has been created to assist the on-duty officers.

- D Shift did all the landscaping work at Headquarters that included placing mulch in the islands. Mulch has also been delivered to Company 3 for the members to work with.
- C2 was hit while parked at Home Depot last month. The car has been repaired and a police report filed.
- All medical kits on the engines have been standardized by FF Crandall. Each kit will be sealed with tape and returned once used to be restocked and sealed.
- FF Crandall has also been put in charge of recycling rechargeable batteries. Right now it is limited to the department, but future plans to open it up to the public are being considered.
- The feasibility of buying military MRE's to stock in case of an emergency and possibly selling them to the public at cost, is being researched. The meals have a shelf life of five years.
- The rope rescue equipment has been delivered and training will begin in the fall.
- There are six members going to FFI, one member going to FFII and four members starting EMT class.
- A new thermal imaging camera is being ordered. The model on order is the same type purchased last year. Shipman's held a demonstration on a newer model in the training room last week, and the attendees agreed that last year's model was the better of the two. The new camera will be placed on E31 and the money to purchase a fourth camera for E51 will be requested in the 2010 – 2011 budget.
- Though the budget containment policy is no longer in affect, the Town Manager has requested that it still be followed.
- Chief Clark will be on vacation from August 14 – 22, 2009.

MOTION: by Nevolos, seconded by Longo, to accept the Chief's Report.
Motion carried unanimously.

COMMUNICATIONS:

Commissioner Nevelos suggested changing the meeting times from 7:30 p.m. to 6:00 p.m. Commissioners Daly, Longo and Berkmoes agreed. Commissioner Sherman will be notified of the change and a letter will be sent to the Town Clerk.

COMMUNICATIONS FROM THE PUBLIC: None

Chairman Daly thanked Captain Badgley on behalf of all the board members and Assistant Chief Wisner for inviting them to the retirement party for Dave Mongilo.

UNFINISHED BUSINESS: None

NEW BUSINESS:

NEW BUSINESS – CONSENT ITEMS:

MOTION: by Berkmoes, seconded by Nevelos, that the Board adopts Consent Items 8.A. through 8.D. as recommended. Motion carried unanimously.

- A. Matt Heath's request for a six-month leave of absence.
Recommendation: That the Board approves the request.
ACTION: Approved.
- B. Annual incentive plan distribution of \$526 for a full share and \$263 for a half share.
Recommendation: That the Board approves the request.
ACTION: Approved.
- C. Assistant Chief Wisner's request to attend the 2009 FDIC conference in Indianapolis, Indiana from April 19 – 24, 2010.
Recommendation: That the Board approves the request.
ACTION: Approved.
- D. Requesting a special appropriation of \$4,710 to the Stipend account and \$5,780 to the Regular Wages account.
Recommendation: That the Board approves the request.
ACTION: Approved.

MOTION: by Berkmoes, seconded by Longo, to adjourn to Executive Session, excluding the public and the press with the exception of Chief Clark and Assistant Chief Wisner, to discuss personnel matters at 7:46 p.m. Motion carried unanimously

EXECUTIVE SESSION:

Personnel matters were discussed.

Returned to regular session at 8:14 p.m.

No action was taken.

Meeting adjourned at 8:15 p.m.

Kevin R. Daly, Chairman
Board of Fire Commissioners