

SOUTHINGTON PUBLIC LIBRARY & MUSEUM
255 Main Street
Southington, Connecticut

Board of Trustees Meeting
June 3, 2002

Chairman David Della Vecchia called the meeting to order at 7:05 p.m.

Members Present: David Della Vecchia, Theresa O'Connor, Robert Cusano, Edward Pocock, Valerie DePaolo, Carol Ladd and Library Director James Johnston

Absent: Heidi Bittner, Sandra Micalizzi and Christopher Palmieri

Call for Public Communications: None

Secretary minutes for May 6th, 2003 were submitted for approval.

Motion: Theresa O'Connor made a motion to accept the minutes as submitted. Seconded by Valerie DePaolo. Call for discussion: None The motion carried unanimously.

Treasurer's Report was submitted for approval

Motion: Robert Cusano made a motion to accept the treasurer's report as submitted. Seconded by Edward Pocock. Call for discussion: None So Voted.

Director's Report: The children's T-shirts for the summer reading program have been received and a sample was shown to the board members. The Friends of the Library paid for the shirts and Cindy Wall did the design. When children come in and sign up for the program they receive a packet and a shirt. The cost of the shirts is \$4.00 each.

Trail days was this past week and all had a fabulous time. The library hired a juggler who preformed through out the day.

A sample of the 100th anniversary cup was presented. It was designed by Jeanne Chiemlewski and the colors will be black and gold. The cost is \$4.00 each and it was suggested that we sell them for \$5.00 each. A discussion followed and it was recommended that we purchase a gross to begin with. We can always purchase more if we find that we need them.

Fountain for the Barnes Museum Grounds: Robert Cusano checked with the state to see if they had a fountain we could have but found there was none available. The board felt the fountain that was recommended by Robert Cusano was appropriate and would be nice. We need to check with Heidi Bittner for availability and prices. The board will meet at the Barnes 12:00 noon on Thursday June 6th to decide on a site for the fountain. It was the general consensus that the fountain should be visible from the street. They will also discuss the placement of tables for A Taste of Southington.

Youth Honor Day is Tuesday June 4th and the library will be participating. There will be a luncheon at the High School which the Library Director will attend.

Recognition Plaques: The Unico Club will donate a plaque for the Grillo thorn less roses. There will be a Dedication of the thorn less roses and plaque on Wednesday June 19th at the Barnes.

The Lucite metals we now have a price for. They would take the cup logo and put it on an antique bronze metal and then this would be set in Lucite. We can check what the price would be if we have the town logo on the back but it would probably be very expensive. The price that was quoted is for only one side not both. We would have to order a minimum of 100 at \$12.50 each.

The Ice-cream Social at the Barnes is Friday, June 21st at 6:00 p.m.

Tickets for Lake Compounce have not been received as of this date. The contract has been signed and sent back. Tickets will be on consignment. The date is August 2nd but the unused tickets must be returned that day or we will be charged for them. We need to put publicity in the local papers for this event.

Taste of Southington: Dates were discussed for this event - July 17th and July 31st were suggested. It was the general consensus that if we went into August then it should be scheduled for the beginning of month. The hours would be from 4:00 p.m. to 7:00 p.m. We need to check with the Health Director concerning any special permits, licenses or regulations that would pertain to this event that might cause a problem for the town. Valerie DePaolo will call, check and report back to the board at the next committee meeting. A committee meeting is scheduled for Monday June 19th at 5:00 p.m. in the Director's office. We need to think about scheduling a rain date. We need to check with Calendar House to see if we can use some of their tables, we will need two tables for each participant.

Dinner Dance: Anthony D'Angelo is chairing this event. The week after the Apple Festival was his recommendation and as soon as he can confirm he will get back to the board.

Robert Cusano thought that it would be nice to come up with a Christmas card for the 100th anniversary. Size approximately 5 x 7. They could design it so it folds over and a personnel note can be written inside. Carol Ladd and Edward Pocock will work on this with the Library Director and come up with a design.

Barnes Museum: Weeding of exterior grounds is now in process. The flowerbeds are being dug up and prepared for the garden club to plant this coming Saturday. The Director has planned a Field Trip to Smith College so they can see the type of gardens and flowerbeds we would like to have at the museum. Building & Maintenance: The parking lot needs to be restriped. The director would like to make three (3) parking spots into 5 or 10-minute maximum parking zones for quick drop offs. If we closed off one of the parking lot entrances we would have more parking spaces. Insufficient parking spaces are an ongoing problem. The Director will talk this over with the Town Engineer, Tony Tranquillo to see if this is an option that we could apply.

We need to check the entrances and see about placing some cement knee walls. This would help the traffic flow and curtail some of the sand and dirt that collects in the entrances. The Director will also give Ralph Forgione a call and see about the cement for the knee walls at the entrances.

Ed Pocock will introduce the director to the officer in charge of traffic for the Town of Southington.

Finance: None

Long Range Planning: We need to have updates on a regular basis for long range planning.

Friends of the Southington Public Library: Doris LaRese was unable to attend the meeting and no report was submitted.

Personnel & Policies: Our part time reference librarian, Craig Holmes, has turned in his resignation and will be leaving the 15th of June. Hopefully we will be able to replace him with an equally qualified professional person. He is moving out of state.

The director will be attending the ALA Conference in Atlanta the third week of June.

We will be cutting over to the new system the beginning of July. Friday of this week is the last date to make changes for the new system. The library home page will be up and running this will tie in with the town and should be very informative and beneficial to the residents of Southington.

The library board would like to schedule an Open House at the library some time later this year. We would invite members of the community and show them the changes that have taken place in their library. It would also familiarize them with the services that are available at their local library.

Old Business: None

We need to have a committee to check into purchasing a catcher for the present lawn mower at the Barnes. We also need to check into some form of irrigation for the lawn. It was suggested that see about soaker hoses. Ed Pocock and Heidi Bittner will head up this committee and bring back information to the board.

New Business: None

The July meeting is schedules for July 1st. There will be a short meeting in the meeting room at the library and then the board will adjourn and go to David DellaVecchia's home for an Appreciation Night.

Motion: Robert Cusano made a motion to adjourn. Seconded by Edward Pocock. Call for discussion: None. So Voted. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Claudia Pistilli,
Recording Secretary