

Southington Public Library and Museum

255 Main Street
Library Board Meeting
October 4, 2004

Meeting called to order by Chairman Heidi Bittner at 6:50PM.

Members in attendance: Heidi Bittner, Sandra Micalizzi, Theresa O'Connor, Susan Reisman, David DellaVecchia, Robert Cusano, Valerie DePaolo, Jeanne Corrigan and Regina McDonald.

Guests: There were none.

Secretary Minutes

Public Communications: There were none.

Library Board Communications: The board thanked Sandra Micalizzi for hosting a picnic after last month's board meeting. Director Jay Johnston presented a list of former directors' names. The board suggested framing it or creating a representative plaque.

Secretary Minutes: Sandra Micalizzi made a motion to accept the September minutes, David DellaVecchia seconded. All voted in favor. Approved.

Treasurer's Report: The board reviewed and discussed the August treasurer's report and reviewed transfers made to the general fund. Bob Cusano made a motion to approve the treasurer's report. Regina McDonald seconded. All voted in favor. Approved.

Friends: There was nothing to report.

Director's Report: Director Johnston scheduled an event to thank volunteers at the library on October 27 at 5:00PM. Those who have volunteered at the Friends book store, Orchard Valley Garden club members, those who have volunteered by putting books away and who have covered books will be invited to attend. Johnston invited board members to a library leadership program on Thursday, October 7. A plaque in honor of the book browser in the children's department, given by the Kiwanis Club is in process. Library computer network and security programs are underway. Barnes Museum scanning and network connections are being undertaken. Johnston gave a library website presentation as well as a showing of the WFSB Channel 3 Every Town Has a Story segment on Southington, by Scot Haney.

Barnes Museum: Curator Marie Secondo represented the Barnes Museum in the Apple Harvest Parade along with an antique car from the antique car show held at the museum recently. A curator from the Wadsworth Athenaeum who oversees the Americana exhibit has agreed to go to the Barnes to do a general assessment of value of its contents.

Building & Maintenance: There was none.

Long Range Plans: The board's Long Range Planning committee will meet on Monday, October 18th at 6:00Pm to work on a new 5-year plan.

Personnel & Policies: The board will conduct an annual evaluation of the director's performance.

Old Business: Bob Cusano brought in the large engraving, "On the March to the Sea" from the Barnes Museum. The board discussed its restoration needs. They decided to photograph it and restore the photograph and to put away the original.

New Business: There was none.

Regina McDonald made a motion to adjourn the meeting. Theresa O'Connor seconded. The meeting was adjourned

Respectfully submitted,
Harriet Bitar.