

PLAYGROUND PROGRAM

PROGRAM GUIDELINES & CODE OF CONDUCT

Parents: Please carefully read the guidelines below and discuss with your child so he/she may be aware before attending. These rules were created to ensure a safe, rewarding, and enjoyable experience for everyone involved and must be adhered to at all times. Thank you in advance for your cooperation.

GENERAL RULES

- Children must be on their best behavior at all times.
- Challenging authority, disregarding rules, rude language or bullying will not be tolerated. Parents will be notified.
- Children must be independent and able to use bathroom facilities without assistance.
- Children are responsible for cleaning up after themselves.
- Children may not leave designated playground areas for any reason.
- Sneakers must be worn. Flip-flops, backless shoes and “heelies” (shoes with pop-out wheels) are **not allowed** as they are a safety concern.
- Cell phones, hand-held computer games, trading cards, portable music players (CD, MP3, etc.), and any other electronic devices are **not allowed**.
- Please do not bring toys from home. The Recreation Department and Playground Program staff members will not be responsible for lost or damaged items.
- There is no public phone access at the school/park. Please call the Recreation Dept. at **860-276-6219** with any information that needs to be relayed to staff while the program day is in progress.

DROP-OFF AND PICK-UP PROCEDURES

- Please do not drop off your child before 9:00 am or pick up after 2:00 pm as staff is not available.
- You may drop off or pick up your child any time between 9:00 am and 2:00 pm (except on field trip days), but must check in with staff.
- A valid photo ID must be presented to a staff member in order to pick up any child from the program.
- On field trip days, all children and staff members will leave the school property. Late drop-offs on these days will not be permitted. (Early pick-ups may still be possible; check with a staff member in advance for estimated return times from scheduled field trips.)
- A permission form is required in order to allow someone other than a child’s own parent to pick them up at the end of the day. You may list all individuals approved for pick-up on your child’s registration form; extra forms will also be available at the program. You may request to add or remove names from your child’s form at any time.
- Before playing, children must be signed in with staff and receive a wristband.

PLAYGROUND PROGRAM

PROGRAM GUIDELINES & CODE OF CONDUCT (CONT'D.)

POOL USE

- Swimming will be permitted only at a designated time during the morning. Pool time is not mandatory; children who do not wish to swim or use the wading pool may participate in other activities.
- Bathing suits should be worn under clothing (except on field trip days) and sunscreen should be applied before arrival.
- There will be no swimming on field trip days as we will be leaving the premises.
- Program staff as well as a certified lifeguard will supervise all activity at both pools.
- Parents must indicate their child's swimming ability on the registration form. Those marked as "non-swimmers" will only be permitted to use the wading pool. "Swimmers" will have the option of using either the wading pool or the full-size swimming pool.
- For those utilizing the full-size pool, please be aware that we use the end of the pool closest to the wading pool where there are no "walk down" stairs.
- Life jackets and/or flotation devices of any type are not permitted in either pool. No exceptions.

FOOD & BEVERAGES

- Lunch, snacks and drinks must be provided daily by parents. A secure cooler is needed (no paper bags).
- Please send enough to drink with your children. A water fountain will also be available for use.
- There is no snack bar, but children may bring money for the ice cream truck.
- Children cannot ask others for money and must be responsible for their own.
- Dietary restrictions and/or allergies must be noted on the child's registration form. If your child is not able to make appropriate food choices on his/her own (i.e. at the ice cream truck), please alert program staff at the beginning of the program.

MEDICAL

- There is no nurse or other medical personnel on staff at this program.
- A parent must be able to be reached in the event of an emergency.
- Children who require use of an Epi-Pen or inhaler must **bring these items on the first day** of the program. It is preferred that children are able to self-administer the Epi-Pen and/or inhaler; however, all staff members are trained and certified to assist, if needed.
- All other medications, if necessary, must be administered by a parent. Staff members cannot legally administer or assist in the administration of any medications other than Epi-Pens and inhalers.