

TO: SENIOR CITIZEN COMMISSION MEMBERS
FROM: EARL TEMCHIN, CHAIRMAN
DATE: SEPTEMBER 6, 2011
RE: AGENDA FOR SEPTEMBER 13, 2011 - 6:30 P.M. MEETING

1. Pledge of Allegiance
2. Roll Call
3. Acceptance of Minutes
4. Treasurer's Report
 - o 2010/2011 Budget
 - o 2011/2012 Budget
5. Director's and Program Coordinator's Reports (July and August)
6. Correspondence
 - o Department Heads Meeting (July and August)
 - o Memo re. September Flu Shot Clinics for Town Employees
 - o Friday Dress Down Days
 - o Community Service "Smart Start" program
 - o AARP request for use of Main Hall
 - o ARC of Southington rental request: Annual Holiday Party 12/2/11
 - o SHS Band Backers request for 10/22/11
 - o Thank you from Peggy Laurencelle
 - o Thank you from Uta Zickfeld, Orchard Valley Garden Club
7. Old Business
 - o Tremco – Skylight
 - o Calendar House Newsletter
 - o Floors
8. Transportation Committee
 - o July/August OT w/Time Sheets
 - o Status of 2000 Bus
 - o Estimates on:
 - i. Parking Lot Lighting
 - ii. Motion Detector Lights
 - iii. Surveillance Cameras
 - o Westfield Mall (Meriden Square) Shopping Trips (9/12, 12/12)
 - o Christmas Trip Shop, Manchester (late November)
 - o July 29, 2011 incident
9. New Business
 - o Annual Report
 - o PT Clerk/Typist (upgrade to full time, include scheduling)
 - o Building Maintenance – Capital Improvement Projects (CIP) 5 year plan
 - o Items to consider inclusion on future budget requests
 - o Executive Director Vacation (9/16 & 9/19, 10/12-18)
 - o State of CT DOT Civil Rights Questionnaire
 - o Upcoming programs/activities – September/October
10. Public Communication