

PETITION TO THE  
BOARD OF ASSESSMENT APPEALS  
TOWN OF SOUTHLINGTON, CONNECTICUT

**Real Estate & Personal Property**

**Must be filed by March 20, 2012**

By authority of Public Act 95-283, of the State of Connecticut  
Please print or type the following information about each property appealed

GRAND LIST OF OCTOBER 1, 2011

Property owner's name: \_\_\_\_\_

Appellant's or Agent's name: \_\_\_\_\_  
(Authorization for Agent on Reverse Side)

Property location: \_\_\_\_\_  
Number and street

Map/Block/Lot: \_\_\_\_\_

Property type: \_\_\_\_\_  
(residential, commercial, industrial, personal property)

Reason for appeal: \_\_\_\_\_  
\_\_\_\_\_

Appellant's estimate of value: \_\_\_\_\_  
(attach documentation of value, if applicable)

Name, mailing address, and phone number of party to be sent correspondence:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of property owner or  
Duly authorized agent

\_\_\_\_\_  
Date

ALL SECTIONS MUST BE COMPLETED IN ORDER TO BE GIVEN A HEARING.

THIS FORM MUST BE FILED BY MARCH 20, 2012 AND RETURNED TO:  
Board of Assessment Appeals  
Town of Southington  
P.O. Box 84  
Southington, CT 06489

(Do Not Write Below This Line)

Date, Time, and Place of Hearing \_\_\_\_\_

Appeal Number: \_\_\_\_\_

Board of Assessment Appeals Authorization \_\_\_\_\_  
Date

TO THE BOARD OF ASSESSMENT APPEALS OF THE TOWN OF SOUTHTON

I, \_\_\_\_\_, being the legal owner of the property located at  
(property location) \_\_\_\_\_ hereby authorize

\_\_\_\_\_ to act as my agent in all matters before the Board of Assessment

Appeals of the Town of Southington.

Property Owner (signature) \_\_\_\_\_ Date: \_\_\_\_\_

Section 12-111 of the General Statutes of the State of Connecticut as amended by Public Act 95-283.

**Appeals to board of assessment appeals.** Any person, including any lessee of real property whose lease has been recorded as provided in Section 47-19 and who is bound under the terms of a lease to pay real property taxes and any person to whom title to such property has been transferred since the assessment date, claiming to be aggrieved by the doings of the assessors of such town may appeal therefrom to the board of assessment appeals. Such appeal shall be filed, in writing on or before February twentieth. The written appeal shall include, but is not limited to, the property owner's name, name and position of the signer, description of the property which is the subject of the appeal, name and mailing address of the party to be sent all correspondence by the board of assessment appeals, reason for the appeal, appellant's estimate of value, signature of property owner, or duly authorized agent of the property owner, and date of signature. The board shall notify each aggrieved taxpayer who filed a written appeal in the proper form and in a timely manner, no later than March first immediately following the assessment date, of the date, time and place of the appeal hearing. Such notice shall be sent no later than seven calendar days preceding the hearing date except that the board may elect not to conduct an appeal hearing for any commercial, industrial, utility or apartment property with an assessed value greater than five hundred thousand dollars. The board shall, not later than March first, notify the appellant that the board has elected not to conduct an appeal hearing. The board shall determine all such appeals and send written notification of the final determination of such appeals to each such person within one week after such determination has been made. Such written notification shall include information describing the property owner's right to appeal the determination of such board. Such board may equalize and adjust the grand list of such town and may increase or decrease the assessment of any taxable property or interest therein and may add an assessment for property omitted by the assessors which should be added thereto; and may add to the grand list the name of any person omitted by the assessors and owning taxable property in such town, placing therein all property liable to taxation which it has reason to believe is owned by him, at the percentage of its actual valuation, as determined by the assessors in accordance with the provisions of sections 12-64 and 12-71, as amended, from the best information that it can obtain, and if such property should have been included the declaration, as required by section 12-42 or 12-43, it shall add thereto twenty-five per cent of such assessment; but, before proceeding to increase the assessment of any person or to add to the grand list the name of any person so omitted, it shall mail to him, postage paid, at least one week before making such increase or addition, a written or printed notice addressed to him at the town in which he resides, to appear before such board and show cause why such increase or addition should not be made.