

TOWN OF SOUTHTON  
BOARD OF FIRE COMMISSIONERS

Chairman Daly called the regular meeting of the Board of Fire Commissioners, held at Headquarters on February 13, 2008, to order at 7:30 p.m. Commissioners Daly, Kupec, Sherman, Bedard and Longo were present. Also in attendance were Chief McDonough and Asst. Chief Wisner.

Pledge of Allegiance.

A moment of silence was observed for the death of retired FF Robert Boucher who was member of Company 1 for over 25 years.

MOTION: by Kupec, seconded by Longo, to accept the minutes of the January 16, 2008, regular meeting as circulated. Motion carried unanimously.

MOTION: by Sherman, seconded by Kupec, to approve the payment of bills for January in the amount of \$39,330.02. Motion carried unanimously.

Chief's Report: (Copy attached to the minutes.)

- January was a busy month for the department and Chief McDonough wanted to the Board to know that an excellent job done by all the firefighters. The timing of the Williamsburg Drive was beneficial to the daytime volunteer response. The fire happened at noon and so members were able to respond during their lunch time. The response for the fire at West Street that occurred at 2 a.m. was smaller than expected.
- All the cameras for the security system have been installed at Fire Headquarters. The wiring for the kitchen has been run and the connection to the monitor will be done within the week. Chief McDonough invited the board to view the camera system in the reception office after the meeting.

MOTION: by Kupec, seconded by Bedard, to accept the Chief's Report as given. Motion carried unanimously.

COMMUNICATIONS:

Memo from Chief McDonough recommending approval of Company 5's request to hold a Corned Beef and Cabbage Dinner on March 15, 2008, from 4:00-7:00 PM.

Memo from Chief McDonough recommending approval of Company 5's request to hold a Flower Sale March 20-23, 2008, from 8:00 Am – 5:00 PM.

COMMUNICATIONS FROM THE PUBLIC:

Captain Ozga from Company 3 informed the board of his company's plans to solicit businesses for sponsorship in the upcoming book of the company's hundredth anniversary. It is set in two phases. Phase one being the solicitation of businesses in town and in surrounding towns. The cover of the book will have pictures of all three stations that housed the company over the years and will have information regarding the scholarships that have been given out, pictures of personnel throughout the years and business and personal solicitation notices.

UNFINISHED BUSINESS:

Budget – Chief McDonough notified the board of the Budget Workshop and Public Hearing for the Fire Department that will be held on March 17, 2008 at 7:00 PM.

NEW BUSINESS:

MOTION: by Bedard, seconded by Longo, to approve Company 5's request to hold a Corned Beef and Cabbage Dinner on March 15, 2008, from 4:00-7:00 PM. Motion carried unanimously.

MOTION: by Kupec, seconded by Bedard, to approve Company 5's request to hold a Flower Sale March 20-23, 2008, from 8:00 AM – 5:00 PM. Motion carried unanimously.

MOTION: by Bedard, seconded by Longo, to adjourn to Executive Session, excluding the public and the press with the exception of the Chief and Asst. Chief, to discuss personnel matters and interview candidates at 7:43 p.m. Motion carried unanimously.

EXECUTIVE SESSION:

Personnel matters were discussed.  
Candidates were interviewed.

Return to regular session at 8:23 p.m.

MOTION: by Sherman, to promote Lt. Peter Kurtz to the position of captain as of June 22, 2008. The motion was not seconded and failed.

MOTION: by Kupec, seconded by Bedard, to promote Lt. Alan Zygmunt to the position of captain as of June 22, 2008. Motion carried unanimously.

MOTION: by Bedard, seconded by Longo, to adjourn to Executive Session, excluding the public and the press with the exception of the Chief

and Asst. Chief, to discuss personnel matters 8:28 p.m. Motion carried unanimously.

Returned to regular session at 8:46 p.m.

MOTION: by Kupec, seconded by Bedard, to promote FF William Higgins to the position of lieutenant as of June 22, 2008. Motion carried unanimously.

MOTION: by Kupec, seconded by Sherman, to hold the testing promotional list for two years. Motion carried unanimously.

Meeting adjourned at 8:52 p.m.

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Robert Sherman, Secretary  
Board of Fire Commissioners