

TOWN OF SOUTHTON
BOARD OF FIRE COMMISSIONERS

Chairman Daly called the regular meeting of the Board of Fire Commissioners, held at Headquarters on January 16, 2008, to order at 7:30 p.m. Commissioners Daly, Kupec, Sherman, Bedard and Longo were present. Also in attendance were Chief McDonough and Asst. Chief Wisner.

Pledge of Allegiance.

MOTION: by Kupec, seconded by Longo, to approve the minutes of the December 12, 2007, meeting as circulated. Motion carried unanimously.

MOTION: by Kupec, seconded by Bedard, to approve the minutes of the January 7, 2008, budget workshop meeting as circulated. Motion carried unanimously.

MOTION: by Sherman, seconded by Kupec, to approve payment of bills for December 2007 in the amount of \$117,624.30. Motion carried unanimously.

CHIEFS REPORT: (Copy attached to minutes)

- As reported during the budget workshop the Homeland Security Decon Trailer has been received. The trailer will be housed at Company 3 along with the SRU that pulls it. The planned location was Company 5 but due to the height of the antenna the station was not able to accommodate it.
- Additional cameras to the departments' security system are scheduled to be installed next week. They include a camera at the gas and diesel pumps. At this time there haven't been anymore issues with the towns DSL line.
- During the past week there has been a problem with internet communication between the Fire and Police Departments. It was discovered that the AS400 has a setting that locks down after forty-five incorrect attempts to log on, which was discovered to have happened during a third shift at Central Dispatch. The settings will be changed to an infinite amount.
- Commissioner Kupec asked about the training for the Decon Trailer. Chief McDonough reported to the board that Captain Training Officer Mello has been attending classes and will schedule training for Headquarters and Company 3 which is anticipated to start with Headquarters in the spring. The trailer may be used for Mutual Aid which would affect our manpower.

MOTION: by Kupec, seconded by Bedard, to accept the Chief's Report. Motion carried unanimously

COMMUNICATIONS:

Memo from Chief McDonough recommending a nine-month leave of absence from FF John Peterson.

Memo from Assistant Chief Wisner requesting permission to attend the FDIC conference in Indianapolis, IN on April 8-12, 2008.

Memo from Chief McDonough recommending Company 1's request to hold a Pancake Breakfast Sunday, March 9, 2008.

COMMUNICATIONS FROM THE PUBLIC:

Captain Ed Ozga from Company 3 requested approval for a Pancake Breakfast on March 16, 2008, from 9:00-12:00, at Station 3.

UNFINISHED BUSINESS:

Budget was discussed.

MOTION: by Longo, seconded by Bedard, to approve the budget request for fiscal year 2008–2009 as modified. Motion carried unanimously

NEW BUSINESS:

MOTION: by Kupec, seconded by Sherman, to approve Chief McDonough's recommendation for a nine-month leave of absence for FF John Peterson. Motion carried unanimously.

MOTION: by Longo, seconded by Bedard, to approve Asst. Chief Wisner's request to attend the FDIC conference in Indianapolis, IN on April 8-12, 2008. Motion carried unanimously.

MOTION: by Sherman, seconded by Kupec, to approve Company 1's request to hold a Pancake Breakfast on Sunday, March 9, 2008, pending approval of the Calendar House. Motion carried unanimously.

MOTION: by Longo, seconded by Kupec, to add to the agenda under Item E, action on Company 3's request to hold a Pancake Breakfast on March 16, 2008, from 9:00-12:00, at Station 3. Motion carried unanimously.

MOTION: by Sherman, seconded by Bedard, to approve Company 3's request to hold a Pancake Breakfast on March 16, 2008, from 9:00-12:00, at Station 3. Motion carried unanimously.

Commissioner Kupec asked Captain Ozga if there will be a written request sent to Chief McDonough's office about the Pancake Breakfast and he said there would. Also, Commissioner Kupec informed Captain Ozga and the other volunteer officers in the audience the proper procedure for company requests,

which are to be submitted to Chief McDonough's office prior to the meeting so the administration has a chance to make a recommendation.

Commissioner Longo requested that meeting the time be added to the agenda.

MOTION: by Bedard, seconded by Kupec, to adjourn to Executive Session, excluding the public and the press with the exception of the Chief, Asst. Chief and Captain Clark to discuss personnel matters at 8:03 p.m. Motion carried unanimously.

EXECUTIVE SESSION:

Personnel matters were discussed. No action was taken.

MOTION: by Kupec, seconded by Sherman, to return to regular session at 8:38 p.m. Motion carried unanimously.

MOTION: by Kupec, seconded by Sherman, to adjourn at 8:38 p.m. Motion carried unanimously.

Robert Sherman, Secretary
Board of Fire Commissioners