

TOWN OF SOUTHTON  
BOARD OF FIRE COMMISSIONERS

Chairman Daly called the regular meeting of the Board of Fire Commissioners, held at Headquarters on May 16, 2007, to order at 7:30 p.m. Commissioners Daly, Kupec, Sherman, Bedard and Perillo were present. Also in attendance were Chief McDonough and Asst. Chief Wisner.

Pledge of Allegiance.

MOTION: by Perillo, seconded by Sherman, to accept the minutes of the special meeting of April 19, 2006, regular meeting as circulated. Motion carried with 3 ayes and 2 abstentions.

MOTION: by Sherman, seconded by Kupec, to approve the payment of bills for April in the amount of \$40,543.92. Motion carried unanimously.

Chief's Report: (Copy attached to the minutes.)

- During the heavy rainstorm of April 15 – 16 the department responded to numerous flooding and rescue calls. All water calls were responded to in the order of the call and severity. There were crews sent to the Stonegate Road area for the flooding, but after it was determined by the Sewer Department to be sewage and that the best course of action was to let it run its course the crew returned to station.
- The old ladder truck has been advertised for sale with the bid openings scheduled for June 8, 2007. At this time there is only one bid. At the June meeting a recommendation will be made to the board for the sale.
- The board has been given a copy of the new town ordinance for purchasing procedures of professional services. The new guidelines do not affect the current department services, which are all under the \$15,000 limit.
- The Town Council has approved the budget for fiscal year 07-08. There were no changes from the Board of Finance's recommendations. The department will have the same problems as in previous years with the cuts in the overtime budgets. The vehicle replacement may become an issue if any large repairs are needed on the vehicle that was slotted to retire.
- The written test for the biennial firefighting test was given on Saturday, May 12, 2007 and the candidates with a passing score have been scheduled for the oral boards on Tuesday, May 23, 2007. After the final scores are tallied a list will be created for any possible new hires.
- The relocation of the 1993 Ladder Truck has been changed. The ladder will remain at Fire Headquarters and Engine 52 will be moved to Company 3, with the Special Resource Unit being moved to Company 5 to make ready for the delivery of the Decon Trailer. The advantage of keeping it at Headquarters would be keeping it with personnel that are already trained on it and making sure that it is in used regularly.

Chairman Daly invited members of the audience to address Chief McDonough about a matter that involves the Fire Marshals Office. Town residents Kathy and Dana Rickard along with Carl Radune of BioDiesel discussed the frustrations with the process in getting plan approval. Chief McDonough told of the recent meetings with the Town Manager and Building Inspector to change the procedure of dropping off plans that would give the permittee more information on the approval process.

Chief McDonough and Carl Radune scheduled a meeting for Monday, May 21, 2007, at 10:00 AM to discuss his individual questions for approval of the BioDiesel Plant.

MOTION: by Kupec, seconded by Sherman, to accept the Chief's Report as given. Motion carried unanimously.

COMMUNICATIONS: None

COMMUNICATIONS FROM THE PUBLIC: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

Chief McDonough informed the board that Assistant Town Manager/Town Attorney Mark Sciota would not be able to attend the meeting but had sent a letter on the liability issue that will be discussed in Executive Session.

MOTION: by Perillo, seconded by Kupec, to adjourn to Executive Session, excluding the public and the press with the exception of the Chief, and Asst. Chief to discuss personnel matters and a liability matter at 8:12 p.m. Motion carried unanimously.

EXECUTIVE SESSION:

The Board of Fire Commissioners entered executive session immediately following the Board of Fire Commissioners meeting with the following in attendance in order to discuss a liability issue and personnel matters:

The following board members were present, viz:

Kevin R. Daly  
Elaine Bedard  
Thomas Kupec  
Louis Perillo  
Robert Sherman

Ex-Officio members present were as follow, viz:

Richard McDonough, Fire Chief  
Thomas Wisner, Asst. Fire Chief

No motions were made or votes taken during executive session.

MOTION: by Perillo, seconded by Sherman, to return to regular session at 8:40 p.m. Motion carried unanimously.

MOTION: by Perillo, seconded by Sherman, to return to adjourn at 8:41 p.m. Motion carried unanimously.

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Robert Sherman, Secretary  
Board of Fire Commissioners