

## **BOARD OF POLICE COMMISSIONERS**

**MINUTES** of the Meeting of the Board of Police Commissioners held at the Southington Police Department conference room on November 13, 2008.

The meeting is called to order by Chairman Forgione at 6:15 p.m. Commissioners Triano, Cotton, Verderame and Nevelos were present.

Chief John Daly was present

Captain William Palmieri was present

In his first order of business, Chairman Forgione acknowledged that this meeting will probably be Commissioner Cotton's last meeting. Commissioner Forgione commenting that no matter, Republican or Democrat, the Board appreciated his service and participation and further commented that what is most important is that there was always integrity in dealing with Commissioner Cotton and the good relationship that continued while he served on the Board. Commissioner Forgione and the other members of the Police Commission wished Commissioner Cotton well.

Chairman Forgione further addresses the Commissioners regarding the evaluation of Chief Daly.

Chairman Forgione calls for a motion to approve the minutes of the October 9, 2008 regular meeting and the October 30, 2008 special meeting.

**MOTION made by Commissioner Cotton to approve the minutes of the October 9, 2008 meeting, and the minutes of the October 30, 2008 Special meeting seconded by Commissioner Nevelos. Motion passed.**

Chairman Forgione calls for a motion to approve billings presented to the Commissioners for payment.

**MOTION made by Commissioner Verderame to approve any and all bills as submitted, seconded by Commissioner Cotton. Motion passed.**

Chairman Forgione requests Chief Daly to give his report to the Commissioners.

Chief Daly commented on the communications received each month concerning our officers and their efforts. It is gratifying to know our officers are serving the public to the best of their abilities as recognized by the good comments received on a monthly basis.

Chief Daly discusses educational/tuition reimbursement with the Commissioners and commented that when officers take advantage of the opportunity afforded them, it is always beneficial to the Town and the Department. All Commissioners agreed.

Chief Daly discussed a bid received by Dan Quinlan concerning the upcoming winter snow plowing. Chief Daly indicated that Mr. Quinlan has agreed to “hold” the bid for a second year. Chief Daly indicated that he has spoken with Attorney Sciota who indicated that it was legal and proper to accept a quote that holds the price from the previous year. Chief Daly further indicated that last year when the bids were sent out, only one company responded and that was Dan Quinlan. All Commissioners felt it was beneficial for the Department to not go out to bid in light of the “hold” bid price submitted by Mr. Quinlan. Commissioner Triano commented that in the long run it saves the Department by not going out to bid.

Chief Daly further commented that in a discussion with Attorney Sciota, he had indicated that next year there would be a town wide bidding process concerning all of the Town’s properties.

**MOTION made by Commissioner Cotton to approve the “hold” the price bid submitted by Dan Quinlan for the snow removal at the Department, seconded by Commissioner Triano. Motion passed.**

**MOTION made by Commissioner Verderame to approve the quote submitted by Dan Quinlan for the removal of leaves**

**and fall cleanup, seconded by Commissioner Cotton. Motion passed.**

Chief Daly turns the meeting over to Captain William Palmieri who proceeded to present a budget analysis of current expenditures and projected expenditures through the end of this fiscal year concerning the every day operation of the Department. Chief Daly commented that at a recent Department head meeting, the budget was discussed and the Town Manager had indicated that the Police and Fire Departments would not fall within the parameters suggested concerning the budgetary constraints; however, the Police Department will be engaging in proactive attempts to hold down expenditures and to continually monitor the day to day costs while continuing to maintain quality service to the public.

Chief Daly and Captain Palmieri both discuss with the Commissioners the revising of the monthly reports wherein the officer's activities will be monitored and evaluated. Chief Daly indicated that this is another vehicle to be used to raise the bar and make the officers more accountable.

**MOTION made by Commissioner Verderame to adjourn the regular meeting and go immediately into executive session, including Chief Daly and excluding the press and the public for the purpose of discussing personnel matters, seconded by Commissioner Nevelos. Motion passed at 6:55 p.m.**

Respectfully submitted,

Joanne D. Palmieri  
Recording Secretary

BOARD OF POLICE COMMISSIONERS  
Executive Session

November 13, 2008

Chairman Forgione called the Executive Session to order at 6:55 p.m.

Present: Commissioners Triano, Verderame, Cotton and Nevelos

Chief John Daly

Personnel and contractual matters were discussed.

**MOTION made by Commissioner Nevelos  
to adjourn the executive session and go back  
into regular session. Seconded by Commissioner  
Verderame. Motion passes unanimously.**

Meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Joanne D. Palmieri  
Recording Secretary

BOARD OF POLICE COMMISSIONERS  
Regular meeting after Executive Session

November 13, 2008

Chairman Forgione called the meeting to order at 7:10 p.m.

Present: Commissioners Triano, Verderame, Cotton and Nevelos

Chief John Daly

**MOTION made by Commissioner Triano to approve the hiring of Chad Butler as a supernumerary with the Department, effective November 17, 2008, seconded by Commissioner Nevelos, all in favor, motion passed.**

**MOTION made by Commissioner Verderame to adjourn the meeting, seconded by Commissioner Cotton. All in favor, motion passed.**

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Joanne D. Palmieri  
Recording Secretary

