

BOARD OF POLICE COMMISSIONERS

MINUTES of the Meeting of the Board of Police Commissioners was scheduled to be held in the Southington Police Department's Community Room on January 13, 2011. A check of the Community Room at 6:00 p.m., disclosed there was no additional individuals present for the meeting; subsequently, said meeting was moved to Chief's Conference Room.

The meeting is called to order by Chairman Verderame at 6:00 p.m. Commissioners Della Vecchia, Pestillo, Nevelos and Bedard were present.

Present: Chief John Daly
Captain William Palmieri

The Pledge of Allegiance was led by Chief Daly

Commissioner Verderame called for a motion to approve the regular meeting of December 9, 2010 minutes. Commissioner Nevelos having not been cited as attending the Executive Session on December 9th, the minutes are amended to reflect her presence.

MOTION made by Commissioner Bedard to approve the minutes of the Regular Meeting of December 9, 2010 as amended, seconded by Commissioner DellaVecchia. All in favor. Motion passed.

Chairman Verderame called for a motion to approve billings as presented under the monthly Munis Report to the Commissioners.

MOTION made by Commissioner Bedard to approve the monthly Munis Report as submitted for period December 9, 2010 to January 13, 2011 seconded by Commissioner Nevelos. All in favor,

motion passed.

Report by Chief Daly

Chief Daly discusses the budget proposals for the upcoming fiscal year 2011-2012. Chief explains that there will be five actual budgets to approve. He explained to the Commissioners that he had spoken with Finance Director, Emilia Portelinha and it was agreed that it would be wise to form a new budget cited as Emergency Management which would cover costs incurred for those incidents such as the snow storms that recently have occurred. The proposed budget would consist of upgrades to the Department's Command Vehicle, maintenance for said vehicle and program supplies that could be used if and when the shelter for town residents is opened during emergency situations. Chief Daly further indicated that the proposed budget had been discussed with Attorney Mark Sciota who is currently the Towns Emergency Director.

After discussions on the remaining four budgets, the following motions were made:

Motion made by Commissioner Pestillo to approve the Police Department Budget in the amount of \$6,798,014 representing a 2.00% increase for fiscal year 2011-2012, seconded by Commissioner Bedard, all in favor, motion passed.

Motion made by Commissioner Della Vecchia to approve the Safety Budget in the amount of \$58,220 representing a zero per cent increase for fiscal year 2011-2012, seconded by Commissioner Nevelos, all in favor, motion passed.

Motion made by Commissioner Nevelos to approve the Central Dispatch Budget in the amount of \$704,649 Representing a 5.79% increase for fiscal year 2011-2012 Seconded by Commissioner Della Vecchia, all in favor motion passed.

It was noted by Chief Daly that the increase in the Central Dispatch budget would be due to overtime as a result of the additional duties for emergency medical

dispatch; however, those additional funds would be offset by the subsidy funds that the Town would be receiving.

Short discussion by Commissioners as to what would constitute a town-wide emergency and Chief Daly explained that there is a Emergency Management Team that consists of Mark Sciota, Chuck Motes, myself, Captains Palmieri and Simone and the Team meets and opens up a site called WEB EOC which delineates steps that the Director follows to determine whether the incident is an emergency situation.

Motion made by Commissioner Bedard to approve the Emergency Management Budget in the amount of \$24,000 representing a zero increase for fiscal year 2011-2012 seconded by Commissioner Nevelos, all in favor motion passed.

Short discussion by Commissioners on the Animal Control Budget, a question was raised as to why the decrease. Chief Daly responded because a line for the new roof was in last year's budget and it is not in this budget.

Motion made by Commissioner Nevelos to approve the Animal Control Budget in the amount of \$172,678 representing a 6.4% decrease for fiscal year 2011-2012 seconded by Commissioner Bedard, all in favor motion passed.

The Commissioners commended Chief Daly for his excellent work on the budget for fiscal year 2011-2012.

Chief Daly then discussed the RFP's for traffic signs. He explained that Lt. Pocock, as was done in the previous year, obtained three quotes for the sign inventory. The three quotes obtained were from All State Utility, East Coast Sign and Supply and Fast Signs. All three companies were given the same order for the types and amount of signs that needed to be ordered. Included in the quote request was the type of grade for the signs which was high intensity and also the grade of aluminum that would be used.

The three quotes received were \$9,435 from East Coast Sign and Supply Company, \$10,221.50 from All State Utility Supply Co. and \$12,798 from Fast

Signs.

The three quotes were reviewed by the Commissioners and Chief Daly requested the Commissioners choose East Coast Sign and Supply one because the Company was the low bidder but more importantly because East Coast's quote used the high intensity sign materials that will be required by 2012 versus All State and Fast Signs which quoted using only the engineering grade materials.

Motion made by Commissioner Bedard to approve the Sign RFP going to East Coast Sign & Supply Company as the low bidder and the proper bidder concerning materials to be used, seconded by Commissioner Della Vecchia, all in favor, Motion passed.

Next item on the agenda was the Department's claim for overtime expenses incurred by the Department while Sgt. Brad Blatchley was deployed to assist with the oil leak problem, which had been submitted by the Department. Chief Daly was pleased to announce that although the BP Oil claim submitted was not totally granted, the Department was to receive the sum of \$11,262.30 against the claim. Chief Daly indicated to the Commissioners that he would be sending a letter to the Board of Finance requesting the funds be moved into the Police Overtime budget line.

Parking tag appeal letters were separately discussed and considered.

Motion made by Commissioner Nevelos to ratify recommendations made by Lt. Edward Pocock, III either to deny the tag request by a given individual and/or to void the tag, seconded by Commissioner Della Vecchia. Noted one tag voided in opposition to Lt. Pocock's recommendation.

Chief Daly turns meeting over to Captain Palmieri to allow Captain to give his reports. Captain Palmieri gave a summary for activity for month of December and indicated there were 17 parking enforcements in center of Town which included overtime parking, wrong side of street parking and restricted area parking.

Captain Palmieri indicated that the State of Connecticut was scheduled for an on-site review and approval during the week of January 24, 2011. All dispatchers are trained in EMD and the project is expected to go live on Tuesday,

February 1, 2010.

Captain Palmieri reported that during the December 26, 2010 snow storm the response was deployed under the direction of the Emergency Management Team and the police and dispatching overtime coverage amounted to approximately \$2,494.

Captain Palmieri discussed the December, 2010 drug arrests indicating there were eight arrests, some from Patrol others from the Net Division. Also discussed the NIBRS report indicating the major incidents had decreased.

Captain Palmieri then gave a 2010 year end summary report which included many different areas. The parking violations within the Southington Center area had a decrease of 42.30% which was an indication that Police activity in the area was working. Parking Violations also had a 50.13% decrease which again indicated a positive police presence and attention by residents.

He indicated that driving while under the influence unfortunately was up by 14.49% as well as alcohol possession by minors up 15.79%, coinciding with that number the alcohol sale to minors increased by 75.00%. Captain Palmieri commented that speed and alcohol were the number one contributors for the numbers.

A short discussion commenced between the Commissioners. Commissioner Bedard indicated that she was pleased to see the cell phone violations had increased. Captain Palmieri stated the Department would continue to be proactive in all areas.

Captain Palmieri further indicated that Chief Daly considers the Southington Police Department as a service minded Department and the numbers are indicating that to be so and it is hopeful that the Department will be able to continue on that path.

Commissioner Communications – Commissioner Bedard read an email she had received from a Town resident. Discussion took place. Chief Daly indicated that he would be looking into the concerns expressed.

Public Communications – none

Old Business – Chairman Verderame indicated that motions had to be made to confirm voice votes taken.

Motion made by Commissioner Bedard to reconfirm the voice vote previously taken for the hiring of Officer Kenneth Kizilski to the rank of patrol officer effective on December 15, 2010, seconded by Commissioner Della Vecchia, all approved, motion passed.

Motion made by Commissioner Pestillo to reconfirm the voice vote previously taken for the hiring of Ryan Lair to the rank of supernumerary effective January 10, 2011, seconded by Commissioner Nevelos, all approved, motion passed.

Chief Daly indicated that one supernumerary and one full time officer would be graduating from the Police Academy on February 9, 2011 and they would be going into the FTO Program.

All other business –

Chief Daly informed Commissioners that he had received an informational letter from Mr. Weichsel from the State of Connecticut, Retirement and Benefit Services Division (MERS) indicating effective July 1, 2011 the monthly contribution would have an increase of 15.30%. Chief Daly indicated that was an increase from the current 13.5% which was an increase from the prior year.

The next item discussed was the opportunity to receive an emergency response vehicle from CRCOG (Capitol Region Council of Government). Chief and Captain Palmieri indicated that the vehicle can be used by our department during emergency security type events. The vehicle would be provided to us via a grant that covers the entire cost of the vehicle, pending approval by the Police Commission. It was cited that the Department would be responsible for accepting title to the vehicle, insuring the vehicle, handling all maintenance on the vehicle which would be an oil change every six months at an approximate cost of \$400 per oil change, registering the vehicle and agreeing to deploy the vehicle regionally when needed.

The vehicle is a F-450 pickup which is equipped with a roof chassis overhang for equipment and is built low to the ground for rapid deployment. Chief Daly indicated that by taking ownership of the vehicle the Department would be doing its part within the Capitol Region which accounts for 32 towns. He indicated it is a well thought out program attempting to place resources throughout the state. He further indicated that all types of equipment has been adopted by many of the 32 towns for the use of all 32 towns within Cap Region. This Program eliminates the necessity of each town having to secure all types of equipment; rather it is done regionally and is a benefit to all participating. The concept was well received by the Commissioners and a voice consensus was an approval to move ahead and secure the vehicle.

MOTION made by Commissioner Bedard to adjourn the regular meeting and go immediately into executive session, including Chief Daly, Captains Palmieri and Simone and excluding the press and the public, for the purpose of discussing personnel and contractual issues, including Grievances 2010-05, 2010-06 and 2010-8, seconded by Commissioner Della Vecchia. All in favor. Motion passed at 7:10 p.m.

Respectfully submitted,

Joanne D. Palmieri
Recording Secretary

BOARD OF POLICE COMMISSIONERS
Executive Session

January 13, 2011

Chairman Verderame called the Executive Session to order at 7:10 p.m.

Present: Commissioners Nevelos, Pestillo, Bedard, Della Vecchia
Chief Daly, Captain Palmieri, Captain Simone

Discussion took place including discussion on Grievances 2010-05, 2010-06 and 2010-08.

**MOTION made by Commissioner Pestillo
to adjourn the executive session and go back
into regular session. Seconded by Commissioner
Nevelos. Motion passed unanimously.**

Executive Session adjourned at 7:45 p.m.

Respectfully submitted,

Joanne D. Palmieri
Recording Secretary

BOARD OF POLICE COMMISSIONERS
Regular Meeting after Executive Session

January 13, 2011

Chairman Verderame called the Regular Meeting after Executive Session to order at 7:45 p.m.

Present: Commissioners Nevelos, Pestillo, Bedard, and Della Vecchia

Chief Daly, Captain Palmieri, Captain Simone

Motion made by Commissioner Bedard to deny Grievance 2010-05, seconded by Commissioner Nevelos, all in favor, motion Passed.

Motion made by Commissioner Nevelos to deny Grievance 2010-06, seconded by Commissioner Della Vecchia, all in favor, Motion passed.

Motion made by Commissioner Pestillo to deny Grievance 2010-08.

Commissioner Bedard prior to her second to this motion indicated that the Town Hall employees were not given a holiday. The purpose was specifically for the safety of the Town employees.

Second to the above motion by Commissioner Bedard, all in favor, motion passed.

MOTION made by Commissioner Della Vecchia to adjourn the meeting, seconded by Commissioner Bedard, all in favor.

Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Joanne D. Palmieri
Recording Secretary

