

# BOARD OF POLICE COMMISSIONERS

**MINUTES** of the Meeting of the Board of Police Commissioners held at the Southington Police Department conference room on November 18, 2004.

Meeting called to order by acting Chairman Reno Pelletier at 6:20 p.m. Commissioners Forgione, Verderame, Triano and Cotton were present.

Chief John Daly was present

Acting Chairman Pelletier turns the meeting over to Chief Daly so that nominations can be held for the positions of Chairman, Vice Chairman and Secretary.

Chief Daly calls for a nomination for the position of Chairman.

Commissioner Forgione nominates Commissioner Francis Verderame for the position of Chairman. Commissioner Forgione cites Commissioner Verderame's many years of service and experience concerning the police budget and insurance matters as invaluable. Seconded by Commissioner Cotton. All vote in favor. Commissioner Francis Verderame is appointed Chairman of the Board of Police Commissioners.

Chief Daly calls for a nomination for the position of Vice Chairman.

Chairman Verderame comments that for the position of Vice Chairman he would like to nominate Commissioner Henry E. Forgione. Chairman Verderame states that he and Commissioner Forgione have been on many Police Boards throughout the years and his knowledge and expertise are invaluable. Seconded by Commissioner Pelletier. All vote in favor, Commissioner Henry E. Forgione II is appointed Vice Chairman of the Board of Police Commissioners.

Chief Daly calls for a nomination for the position of Secretary.

Commissioner Forgione nominates Commissioner Bruce Cotton. Commissioner Forgione comments that Commissioner Cotton will be an asset to the Board as Secretary in addition to the ministerial duties of the office. Seconded by Commissioner Pelletier. All vote in favor, Commissioner Bruce Cotton is appointed Secretary of the Board of Police Commissioners.

Chief Daly turns the meeting over to Chairman Francis Verderame.

Chairman Verderame thanks everyone for their support and welcomes Robert Triano as the newest appointed Commissioner to the Board of Police Commissioners. Chairman Verderame further commented that he has served as Chairman to the Board of Police Commissioners and in his capacity throughout the years has served each one of the Chiefs of Police since 1977.

Chairman Verderame calls for a motion to approve the minutes of the October 14, 2004 meeting.

**MOTION** made by Commissioner Cotton to approve the minutes of the October 14, 2004, meeting, seconded by Commissioner Pelletier. Commissioner Triano abstains. All others in favor, motion passes.

Chairman Verderame calls for a motion to approve billings presented to the Commissioners for payment. Chief Daly explains the billings.

**MOTION** made by Commissioner Forgione to approve any and all bills as submitted, seconded by Commissioner Cotton. Motion passes unanimously.

### **ACTIVITY REPORTS:**

No discussion on Activity Reports.

### **CHIEF'S REPORT:**

Chief Daly informs Commissioners that the Department is on the verge of going into a new computerized system. He explains as a result of the new system, the town will be broken down into different areas so that each area has about the same number of cars. He continues that the Department is changing the area structure which has been in place for 20 years. Further commenting that with the implementation of the centralized system, cruisers will now be placed where the calls are most prevalent. Chief Daly stated that the computer system should be up and running by December 13<sup>th</sup> with many hours of training to be completed before that date.

Chief Daly tells Commissioners that the Department received a Certificate of Appreciation from the State of Connecticut, Justice Department for having completed a national drug threat survey.

As a follow up to a request by the Commissioners to check into a request received from a retiree concerning the filling out of 1099 forms, Chief Daly indicates that he had spoken with Finance Director, James Bowes about the request, prior to Mr. Bowes leaving. Mr. Bowes had indicated the Finance Department receives explicit instructions from the IRS as to filings and they can not be changed. Chief Daly would notify the retiree via the mail.

Chief Daly tells commissioners he will be attending the Town Council meeting on Monday, November 22<sup>nd</sup> at which time he will be reporting to them concerning the intersection of Flanders Road and Flanders Street in conjunction with Windermere Road. Chief Daly explains that Anthony Tranquillo, the Town Engineer has five options that will be discussed.

Chief Daly gives a detailed report to the commissioners commenting that the problem is the sight line. Chief Daly explicitly comments that he is opposed to the installation of stop signs/lights because he does not feel that will solve the problem and agrees that some action is needed. Chief Daly is open to the remaining three options discussed with Town Engineer Tranquillo. Chief Daly commenting that the remaining three options being to construct a traffic island on Flanders Street, moving the intersection easterly approximately ten feet and the taking and removal of the trees on the Welch property. All commissioners questioned Chief Daly and voiced their concerns about the area. .

Chief Daly speaks about the roles of the current supernumeraries. He indicates that several supers just work the Plantsville beat while there are supers who work in patrol and are certified police officers. These supers go in patrol cars, go into different areas and they are in essence part time police officers, He proposes that a pay increase be given to the supers working the Plantsville area from \$14 to \$15. Further indicating that these supers are non union with no set hours working as beat men. Further suggests that a super working as part time police officers be adjusted to \$21 per hour when they are working in patrol.

**MOTION** made by Commissioner Pelletier to approve the recommendation of Chief Daly raising the supernumeraries who work the Plantsville beat area or are in training from \$14 to \$15 and when a supernumerary works in patrol, the hourly rate be increased to \$21 per hour, seconded by Commissioner Cotton. All in favor, motion passes unanimously.

**MOTION** made by Commissioner Pelletier to adjourn the regular meeting and go immediately into executive session, including Chief Daly and excluding the press and the public for the purpose of discussing personnel matters. Seconded by Commissioner Forgione. Motion passed unanimously at 6:49 p.m.

Respectfully submitted,

Joanne D. Palmieri  
Recording Secretary

BOARD OF POLICE COMMISSIONERS November 18, 2004  
Executive Session

Chairman Francis Verderame called the meeting to order at 6:49 p.m.

Present: Commissioner Robert Triano

Commissioner Pelletier  
Commissioner Forgione  
Commissioner Cotton

Chief John Daly

Personnel matters were discussed.

**MOTION** made by Commissioner Triano to adjourn the executive session and go back into regular session. Seconded by Commissioner Forgione. Motion passes unanimously.

Meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Joanne D. Palmieri  
Recording Secretary

BOARD OF POLICE COMMISSIONERS November 18, 2004  
Regular meeting after Executive Session

Chairman Francis Verderame called the meeting to order at 7:26 p.m.

Present: Commissioner Robert Triano  
Commissioner Cotton  
Commissioner Forgione  
Commissioner Pelletier

Chief John Daly

#### **OTHER BUSINESS**

**MOTION** made by Commissioner Forgione that during the period February 13, 2003 through November 18, 2004, Commissioner Reno Pelletier had been Chairman of the Board of Police Commissioners and as such Chairman had full authority to act on behalf of the Board of Police Commissioners in the execution of documents and related discussions pertaining to Banknorth Investment Management seconded by Commissioner Cotton. Commissioner Triano abstains. All others in favor, motion passes.

**MOTION** made by Commissioner Forgione that effective November 18, 2004 Commissioner Francis J. Verderame, as Chairman of the Board of Police Commissioners for the Town of Southington has the authority to execute all documents and conduct related business transactions in his capacity as Chairman on behalf of the Board of Police Commissioners and that in his absence the Board of Police Commissioner's secretary, Bruce Cotton is hereby authorized to execute business and legal transactions on behalf of the Board of Police Commissioners, seconded by Commissioner Pelletier. All in favor, motion passes.

MOTION made by Commissioner Forgione that the Banknorth Investment Management fee schedule currently in existence with an effective date of April 1, 2002 be confirmed by the Board of Police Commissioners as the applicable fee schedule of Banknorth Investment Management Group and furthermore that any and all legal documentation incorporating said fee schedule bearing an effective date of April 1, 2002 executed by Chairman Reno Pelletier is ratified and confirmed by said Commissioners, Seconded by Bruce Cotton. Commissioner Triano abstains All others in favor, motion passes.

Commissioner Forgione informs Commissioners that a copy of these minutes together with relevant prior minutes will be forwarded to Banknorth as requested by Mr. John Madden. Vice President of Banknorth Investment Management Group.

Commissioner Forgione expresses recognition of past Commissioner Joseph Sollack recognizing his prior service as an officer, police chief and police commissioner.

Commissioner Forgione also recognized Commissioner Reno Pelletier as the outgoing Chairman of the Board for the past four years expressing the Board's sincere appreciation for his service as Chairman.

Commissioner Forgione complimented Chief Daly on the Department's preparation and distribution of the Senior Bulletin .

**MOTION** made by Commissioner Forgione to accept the resignation of Mark Bridgche as a part time animal control person, seconded by Bruce Cotton, all in favor, motion passes.

**MOTION** made by Commissioner Forgione to adjourn the meeting, seconded by Commissioner Cotton. Meeting adjourned at 7:35 p.m. All in favor, motion passes.

Respectfully submitted,

Joanne D. Palmieri  
Recording Secretary