

BOARD OF POLICE COMMISSIONERS

MINUTES of the Meeting of the Board of Police Commissioners held at the Southington Police Department on December 8, 2011.

The meeting was called to order at 6:15 p.m. by Chief Daly.

Commissioners Verderame, Depaola, Pestillo, Montague, and Bedard were present.

Captain Simone and Captain Palmieri were present.

Election of Officers

Chief Daly immediately calls for the nominations for the elections of officers. He first calls for a nomination for the position of Chairperson. Motion made by Commissioner DePaola to nominate Commissioner Steve Pestillo for the position of Chairperson, seconded by Commissioner Montague. Hearing no other nominations, Chief Daly calls for a vote. All in favor. Motion passes.

Chief Daly turned the meeting over to Chairman Pestillo who calls for a nomination for the position of Vice-Chairperson. Motion made by Commissioner Montague to nominate Commissioner Nicholas DePaola for the position of Vice-Chairman, seconded by Commissioner Verderame. Hearing no other nominations, Chairman Pestillo calls for a vote. All in favor. Motion passes.

Chairman Pestillo then called for a nomination for the position of Secretary. Motion made by Commissioner DePaola to nominate Commissioner Richard Montague for the position of Secretary, seconded by Commissioner Verderame. Hearing no other nominations, Chairman Pestillo calls for a vote. All in favor. Motion passes.

The Pledge of Allegiance was led by Commissioner DePaola.

Chairman Pestillo calls for a motion to add Item 3a to the agenda being the approval of the minutes of the Special Meeting of the Board of Police Commissioners held on November 21st. Motion made by Commissioner Montague to add Item 3a to the agenda, seconded by Commissioner Verderame. All in favor. Motion passes.

Approval of Minutes. Motion made by Commissioner Verderame to approve the minutes of the Regular Meeting of November 10, 2011, seconded by Commissioner Bedard. Three in favor, two abstained.

Motion made by Commissioner Bedard to approve the minutes of the Special Meeting of November 21, 2011, seconded by Commissioner Verderame. Three in favor, two abstained.

Committee Appointments. Chairman Pestillo has appointed Commissioner DePaola as Chairman of the Awards Committee and Commissioner Montague as Chairman of the IT Committee. Both Commissioners had accepted their respective positions.

Bills Submitted for Payment

None

Report to the Commissioners by Chief Daly

- a. Special Needs Registry. Captain Palmieri updated the Commission on the progress of the Registry and handed out a sample of the informational brochure. They will unveil the program to the press and the public at the Calendar House on December 14, 2011 at 1:15 p.m.
- b. General Orders Review – License Plate Reader/Animal Control. Captain Palmieri reviewed General Orders 100-62.21 and 100-17.7 for their consideration.
- c. Prescription Drug Drop Box Discussion. Chief Daly gave an overview of the current procedure of the public being able to safely dispense of their unused prescription drugs once a year. There is research and progress in motion to increase the drop off to any time necessary by having a drop box set up on a daily basis.
- d. Tuition Reimbursement Requests. Chief Daly presented the Commission with the current requests for tuition reimbursement by two officers. Both are for the Masters Program, one being from Officer Keith Egan for Criminal Justice Administration and the second from Officer Steve Cifone for Homeland Security. Chief Daly reviewed the procedures required by the contract in initiating such requests and the tuition fees for the two officers for the Commission's consideration.

- e. OPM Service Sharing Project. Chief Daly continued with the CRCOG (Capital Region Council of Governments) computerized program for data sharing within the state. Chief Daly has requested the Commission to authorize him to write a letter to the Town Council to pass a resolution of endorsement to support the continued involvement in the program by the Police Department.
- f. Dispatcher Resignation Letter. Chief Daly read a letter of resignation from Jason Marquez who will resign effective January 1, 2012.
- g. Police Department Vacancies. Captain Simone informed the Commission the vacancies to be filled are one full time Assistant Animal Control Officer, one full time Dispatcher, and two full time Patrol Officers. Captain Simone reviewed the advertising, testing and application process involved in the hiring of these positions with the Commission.
- h. 2011-2012 Budget Update. Chief Daly requested the Chairman to send a letter to the Finance Department for a transfer of funds regarding the overtime budget.
- i. Monthly Activity Report. Captain Palmieri gave an overview of the activity for the month of November which included, but not limited to, five dui arrests, 17 drug arrests, and in conjunction with the Click It or Ticket program 111 distracted driving violations and 87 seat belt violations. He also reported a 17% decrease in NIBRS activity.

COMMISSION COMMUNICATIONS

Commissioner DePaola requested information regarding the roofing problem at the Dog Pound and the status of it being replaced. Discussion held on past problems and current fixes.

Chairman Pestillo thanked Commissioners Nevelos and Della Vecchia for their service on the board and welcomed Commissioner Verderame back to the board. He also thanked everyone in supporting him as Chairman of the Police Commission. Chairman Pestillo then reviewed procedures for the following Commission Meetings and announced upcoming events. The first being the Annual Toy Drive (Stuff A Cruiser) being held at Walmart by the Police Department on Saturday December 10, 2011 and the second being the upcoming Polar Plunge.

PUBLIC COMMUNICATIONS

Art Cyr of 103 Berlin Ave. informed the Commission of concern regarding a current investigation of an incident at the Water Department.

Edward Ozga of 949 South End Rd. commented he was still dissatisfied with the handling of a situation that occurred at his home on September 27, 2011 by the Department. He submitted a letter to Captain Simone at this time to be addressed by the Administration and a response be made back to him.

OLD BUSINESS

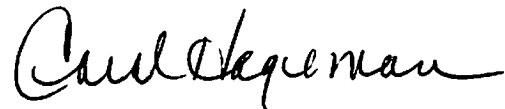
- a. Action on bills submitted for payment. No action needed.
- b. Action on General Orders. Motion made by Commissioner Montague to accept General Orders 100-62.21 and 100-17.7 be accepted as written, seconded by Commissioner DePaola. All in favor. Motion passes.
- c. Action on tuition reimbursement requests. Motion made by Commissioner Montague to approve the requests of Officer Egan and Officer Cifone for their continued education programs reimbursements, seconded by Commissioner DePaola. All in favor. Motion passes.
- d. Action on OPM Service Sharing Project request. Motion made by Commissioner Montague to continue with the Department's involvement in the CRCOG program, seconded by Commissioner DePaola. All in favor. Motion passes.
- e. Action on dispatcher resignation letter. Motion made by Commissioner Montague to accept the letter of resignation, with regrets, from Jason Marques, seconded by Commissioner Verderame. All in favor. Motion passes.

ALL OTHER BUSINESS

None

Motion made by Commissioner Montague to adjourn the Regular Meeting and go immediately into Executive Session, including Chief Daly, Captain Simone, and Captain Palmieri, seconded by Commissioner DePaola. All in favor. Motion passes at 7:15 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Carol Hageman". The signature is fluid and cursive, with a large initial "C" and a long, sweeping tail.

Carol Hageman

Recording Secretary

BOARD OF POLICE COMMISSION

December 8, 2011

Executive Session

Chairman Pestillo called the Executive Session to order at 7:15 p.m.

Present: Commissioners Verderame, DePaola, Montague, Bedard, Chief Daly, Captain Simone, and Captain Palmieri.

Motion made by Commissioner Montague to adjourn the Executive Session and go back into Regular Session, seconded by Commissioner DePaola. All in favor. Motion passes at 7:45 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Carol Hageman". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Carol Hageman

Recording Secretary

BOARD OF POLICE COMMISSION

December 8, 2011

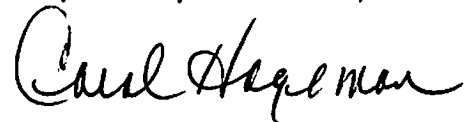
Regular Meeting after Executive Session

Chairman Pestillo called the Regular Meeting after Executive Session to order at 7:45 p.m.

Present: Commissioners Verderame, DePaola, Montague, Bedard, Chief Daly, Captain Simone, and Captain Palmieri.

Chairman Pestillo calls for a motion to adjourn. Motion made by Commissioner Bedard to adjourn the meeting, seconded by DePaola. All in favor. Motion passes at 7:45 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carol Hageman".

Carol Hageman

Recording Secretary