

BOARD OF POLICE COMMISSIONERS

MINUTES of the Meeting of the Board of Commissioners held at the Southington Police Department on May 12, 2011.

The meeting is called to order to Chairman Verderame at 6:00p.m. Commissioners Bedard, Nevelos, Della Vecchia, and Pestillo were present.

Chief Daly and Captain Palmieri were present.

The Pledge of Allegiance was led by Commissioner Nevelos.

Commissioner Verderame called for a motion to approve the minutes of the Regular Meeting of April 14, 2011.

Motion made by Commissioner Bedard to approve the minutes of the Regular Meeting of April 14, 2011, seconded by Commissioner Della Vecchia. All in favor. Motion passes.

Approval of Bills. Chairman Verderame called for a motion to approve payment of bills presented by Chief Daly and reviewed by the Commission. Motion made by Commissioner Nevelos to pay said bills, seconded by Commissioner Bedard. All in favor. Motion passes.

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TOWN OF SOUTHINGTON

MAY 17 2011

10:45 PM

By *Leslie H. Cotton*
Town Clerk

Report to Commissioners by Chief Daly

- A. LTA Discussion. Chief Daly, speaking in his capacity as the Local Traffic Authority, explained such issues as the 15 minute parking in front of 98 Main St., the re-signing of Berlin St. and Academy St., the overnight parking in the municipal lots, and the State DOT's plans for Rte. 10 and 322.
- B. Building Maintenance Discussion. Chief Daly updated the Commission on the Finance Board Meeting of May 11th, 2011 at which time the Chief transferred funds to cover the repair to the fuel tanks and air conditioning unit. The bids on the air conditioning for the Comm Room repairs will in by the end of May. Chief Daly explained the need for authorization of a letter to be written to accept the low bidder on these items per the Town Attorney.
- C. Special Needs/Registry Update. Captain Palmieri informed the Commission that he met with George Pohorilak and Sharon Neupaver on May 11th, 2011 to discuss the plan for the development of the Special Needs Registry. They are in the process of developing the form to be used and the creation of the database. Once the form is approved by the Town Attorney, they will move forward with the program and have targeted January 2012 to go live with the registry.
- D. 2010-2011 Budget. Chief Daly informed the Commission of the transfers made during the May 11th, 2011 Finance Board Meeting, such as vehicle maintenance, building maintenance, department overtime, utilities, and Central Dispatch overtime. Chief Daly went on to explain that there was no cause to ask for additional funds as the Department stayed within its allotted budget.
- E. 2011-2012 Budget. Chief Daly mentioned the mil rate was set at the Finance Board Meeting of May 11th, 2011 and everything is in place to move into the next fiscal year.
- F. CIRMA Discussion. Chief Daly gave an overview of the meeting held with the CIRMA representative, John Kaufman, himself, Captain Palmieri and Lt. Pocock where they discussed some of the town's claims under workmen's compensation.

- G. Awards Committee Reports. Commissioner Bedard read the awards approved by unanimous vote of the Awards Committee submitted to the Police Commission for Approval. Commissioner Bedard provided a handout those present at the meeting.
- H. Equipment Requests. Chief Daly presented the Commission with items the Department is looking into possibly purchasing with funds from the Asset Forfeiture Account. These items for consideration include a Dewalt Camera Kit, field video and audio equipment, and a mobile license plate scanner. Discussion held. Research is being done into a presentation possibly being held at the next Commissioner's meeting on particular equipment.
- I. April 2011 Activity Report. Captain Palmieri provided the Commission with an overview of the monthly report including statistic of drug arrests, cell phone arrests, DUI's, overtime parking, winter parking ban, and simple trespass arrests.
- J. Central Dispatch/EMD Update. Captain Palmieri addressed the Commission regarding May 17, 2011 being the date for quality control training and certifications which will allow for review of the EMD calls to ensure everything is going according to standards. Capt. Palmieri also provided the date of July 1, 2011 to go live for the interfaces.
- K. Retirement Letter / Officer George Trostel. Chief Daly read a letter from Supernumerary Officer Trostel dated May 5th, 2011 announcing his retirement effective June 30, 2011. Officer Trostel has 40 years total time with the Police Department which presently includes his role as an advisor for the Police Explorers. In his letter, he has requested that he be able to remain on in his capacity as advisor to the Explorers.

Commissioner Communications.

Commissioner Pestillo announced to the Commission that Medication Take Back Day held on April 30th, 2011 was a huge success with large numbers of meds being turned in.

Public Communications.

Art Cyr of 103 Berlin Ave., Southington, Ct. addressed the Commission regarding items including honoring town employees with a great number of years service, the Awards Night attendance, building maintenance, the Police Department's previous annual auctions, the Rails to Trails opening on June 4th and security issues, and the re-painting of cross walks on Rte. 10. Discussion was held on all items. In conclusion, Mr. Cyr questioned if the Commission or town has a uniform parking policy for downtown streets in which the Chief responded the Commission or town does not have a policy and that one of his roles as Chief does include that he is the Local Traffic Authority and his decision is reached after a thorough review of the issue and a meeting with his Traffic Division for further information.

Old Business.

- A. Action on Building Maintenance Issues. Motion made by Commissioner Bedard to authorize Chief Daly to compose a letter to request the Town Council to accept the lowest bidder on the costs to fix the Comm Room air conditioning problem and the repair to the fuel tanks, seconded by Commissioner Nevelos. All in favor. Motion passes.
- B. Action on Awards Committee Report. Motion made by Commissioner Della Vecchia to accept the recommendation of the Awards Committee as read by Commissioner Bedard, seconded by Commissioner Pestillo. All in favor. Motion passes.
- C. Action on Equipment Request. Motion made by Commissioner Bedard to authorize the purchase of a Dewalt Kit for the purpose of the searching vehicles with Asset Forfeiture Funds, seconded by Commissioner Pestillo. All in favor. Motion passes.
- D. Action on Retirement Letter from Supernumerary Officer George Trostel. Motion made by Commissioner Nevelos to accept Officer Trostel's retirement request and authorize him to remain on as an advisor to the Police Explorers, seconded by Commissioner Pestillo. All in favor. Motion passes.

All Other Business.

None.

Motion made by Commissioner Della Vecchia to adjourn the Regular Meeting and go immediately into Executive Session, including Chief Daly and Captain Palmieri for the purpose of discussing contractual and personnel issues, seconded by Commissioner Pestillo. All in favor. Motion passes at 7:00p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carol Hageman".

Carol Hageman

Recording Secretary

BOARD OF POLICE COMMISSIONERS

May 12, 2011

Executive Session

Chairman Verderame called the Executive Session to order at 7:00p.m.

Present: Commissioners Bedard, Nevelos, Della Vecchia, Pestillo, Chief Daly, and Captain Palmieri.

Motion made by Commissioner Della Vecchia to adjourn the Executive Session and go back into Regular Session, seconded by Commissioner Bedard. All in favor. Motion passes at 7:20p.m.

Respectfully Submitted,



Carol Hageman

Recording Secretary

BOARD OF POLICE COMMISSIONERS

May 12, 2011

Regular Meeting after Executive Session

Chairman Verderame called the Regular Meeting after Executive Session to order at 7:20p.m.

Present: Commissioners Bedard, Nevelos, Della Vecchia, Pestillo, Chief Daly and Captain Palmieri.

Chairman Verderame calls for a motion to adjourn.

Motion made by Commissioner Bedard to adjourn the meeting, seconded by Commissioner Pestillo. All in favor.

Meeting adjourned at 7:20p.m.

Respectfully Submitted,



Carol Hageman

Recording Secretary