

DRAFT MINUTES OF THE BOARD OF WATER COMMISSIONERS

The regular meeting of the Board of Water Commissioners was held on Thursday September 2, 2010 at the department offices, 605 West Queen Street, Southington, CT. A recording of this meeting can be found on file tape #564.

PRESENT: President Thomas Murphy, Vice President Erik Semmel, Secretary & Treasurer Robert Berkmoes, Commissioners Angelina Santa Maria Cheryl Lounsbury and Michael Domian and stenographer Janice Eisenhauer. Commissioner Cheryl Lounsbury arrived a few minutes late. A quorum was determined.

1. CALL TO ORDER

The meeting was called to order by President Thomas Murphy at 6:00 P.M.

2. Approval of Minutes of August 6, 2010 meeting.

Superintendent West noted an error in the minutes at New Business #7a. Item #1, line 3 should read **Mariondale water storage tank** rather than Mariondale driveway. Commissioner Semmel made a motion that the minutes be accepted as amended. The motion was seconded by Commissioner Domian and passed on a voice vote.

3. Communications

a.) Communications from the Public.

Arthur Cyr spoke to the Board. He expressed his opinion that the Board has failed to be as publicly transparent as it should be, by law. He plans to attend these meetings on a more regular basis. President Murphy acknowledged his remarks and suggestions.

b.) Communications from the Administration.

None.

c.) Communications from Board Members

Communications Santa Maria spoke about a Meet the Candidates Forum to be held on Wednesday evening September 8 at Mulberry Gardens. Several present noted the conflict in date with the Board of Finance meeting.

4. Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices.

The commissioners reviewed invoices presented for payment. There were a few questions from Commissioner Santa Maria. Superintendent West reminded the Board that it approved a change in date range for scheduled payments and this schedule reflects that. Commissioner Santa Maria made a motion to approve the invoices presented for payment as they appear. Commissioner Berkmoes seconded the motion and it passed on a voice vote.

5. Committee Reports

a.) Executive Committee

The executive committee did not meet.

b.) Infrastructure Committee

Commissioner Berkmoes reported that the committee did have a meeting regarding the work on West Street. The committee also discussed some future water supply plans and some real estate issues that will continue at Executive Session. Superintendent West reported that the West Center and West Street water main jobs and also the Welch Road job are currently under construction at this time. Work began late last month; all are proceeding quickly. Assistant Superintendent Rogers added that a hydrant and a shut off valve will be added to the plan, to be used under emergency conditions and for flushing the line.

c.) Technology Committee

The Technology Committee did not meet.

6. OLD BUSINESS

a.) Update on Federal Grants, State Grants and SRF Loans.

Superintendent West reported that for this fiscal year the Water Department will not be receiving any EPA STAG or WRDA grant. He has terminated the contract with Ferguson Group. They understood the decision and expressed an interest in working with the Board in the future.

b.) Update on DEP Stream Flow Regulations.

Superintendent West reported. Since the previous meeting, a notice has been received (included in the commissioner's package) of the availability of the updated published regulations. Some changes are noted. As they stand, however, they are problematic for Southington water. The CWWA held a meeting recently and plan to meet again with a coalition of business, consumer and agricultural groups to discuss a plan to oppose the regulations as presented. The Regulations Review Committee should review them, probably, in October. Senator Caligiuri is a member of that committee. He has been helpful in the past. Commissioner Semmel suggested that a notice be posted on the Water Company website so that citizens can be aware of the importance of this legislation to their water supply. Commissioner Santa Maria asked what this legislation would mean to the ratepayer. Superintendent West explained that it limits the amount of water pumped from wells fed by underground streams, heavily relied on by Southington. It will mean a loss of available water supply. The magnitude of this cannot be assessed until the regulations are complete and approved. West is concerned that it may amount to half of the water presently consumed. That would mean purchasing water from out of town sources at considerable expense. Southington has 9.7 million gallons a day available and the regulations would require that it be reduced to just under 4 million gallons a day. He noted that

other water utilities will be subject to the same regulations and may find they have little excess to sell. Commissioner Santa Maria asked if there could be a scenario in which residents will be restricted in their use of water. Superintendent West answered that in order to survive that would happen. He projected that

a moratorium on building that would require additional water supply could become necessary. He spoke about the changes that have been made, including the reservoir release rules.

West explained what brought about this action. The impact on rates was discussed in the event of the necessity to purchase water. The fixed costs of the Water Department will not change as use of water will necessarily diminishes.

c.) Water Service Line Protection Plan

Superintendent West reported on this venture. Another series of mailings were included in the last billing. The Water Department is currently fronting expenses for this program as customers continue to sign up. There have no claims to date. Commissioner Santa Maria asked if a separate account has been set up for this. Superintendent West answered that there is a separate revenue and expense account for this plan.

c.) Chamber Advantage Night in October.

A date has been set for October 27 at the Department Offices. A list of invited dignitaries has been drawn up. It will include most of the candidates and town officials. The invitation has been prepared and he asked that a member of the Board proofread it, so that it can be mailed next week. This event is open to the public.

d.) West Street, West Center and Welch Road Water Main Projects.

Superintendent West reported that Welch Road has not been started yet but the contractor is aware that it must be done during the dry months. That means very soon.

e.) Mariondale Storage Tank Replacement Project

This project is under review. The plans and specs are with the State Department of Public Health. It appears that this will not fit into this construction season. It can't be bid now be on line to be done before winter. This job has a tight turnaround because of the way that tank is utilized. He hopes for an answer from the DPH before the next meeting. The site work will probably not begin before summer, 2011.

7. NEW BUSINESS

a.) 2011 Medication Disposal Program.

The City of Bristol Water Department has extended a request to have this scheduled for May 7, 2011. The Board agreed that this is fine. Commissioner Santa Maria asked about the budget for

this. Superintendent West reported that the budget includes \$3000, which should be ample. This program has been very successful. Councilman John Dobbins will serve on the committee again next year. He was instrumental in founding this program aimed at keeping prescription medications out of the water supply. This will be held at the Southington Water Department offices. Commissioner Santa Maria made a motion to schedule the 2011 Medication Disposal Program in Southington on May 7, 2011, with a budget not to exceed \$3000. Commissioner Lounsbury seconded her motion. It passed on a voice vote.

b.) Hurricane Earl Update.

Superintendent West had been prepared to announce safety preparations in the eminent path of hurricane Earl. The Department was preparing to sand bag Well#2 and take other precautions for very heavy rain events.

c.) Board of Finance Bond Hearing September 8.

Superintendent West announced a hearing before the Board of Finance on Wednesday, September 8 at 7PM in the Council Chambers, in regard to the request for bond ordinances for the West Center and West Street water main projects and the Mariondale Drive filter plant water tank project. He encouraged members of the Board to be present.

8. Executive Session Anticipated for Personnel and Negotiation Matters.

Commissioner Berkmoes made a motion to adjourn to Executive Session, barring the public and press, to include the Superintendent and Assistant Superintendent. Commissioner Domian seconded the motion and it passed on a voice vote.

The Board entered executive session at 6:42 P.M.

A personnel matter was discussed.

A real estate matter was discussed.

The Board left executive session at 7:00 P.M.

Commissioner Lounsbury made a motion to adjourn the meeting. Commissioner Berkmoes seconded the motion and it passed unanimously.

The meeting adjourned at 7:01 P.M.

Attest:

Robert M. Berkmoes, Secretary & Treasurer

CASH STATEMENT

August 31, 2010

Balance 7/6/10		\$	3,116,520.98
----------------	--	----	--------------

<u>STIF ACCOUNT -</u>	<u>0.24%</u>		
Beginning Balance	\$	38,105.63	
Plus Interest and Deposits	\$	7.72	
Minus Transfers	\$	-	\$ 7.72
Ending Balance	\$	<u>38,113.35</u>	

<u>Farmington Savings Bank - Money Market</u>	<u>0.40%</u>		
Beginning Balance	\$	549,502.61	
Plus Interest and Deposits	\$	180.66	
Minus Transfers	\$	-	\$ 180.66
Ending Balance	\$	<u>549,683.27</u>	

<u>Farmington Savings Bank - DWSRF</u>	<u>0.40%</u>		
Beginning Balance	\$	218,785.45	
Plus Interest and Deposits	\$	71.93	\$ 71.93
Ending Balance	\$	<u>218,857.38</u>	

<u>Farmington Savings Bank - Operating/Repo</u>	<u>0.40%</u>		
Beginning Balance	\$	2,256,653.09	
Less Checks Being Signed	\$	(150,647.73)	
Plus Deposits, Interest and Transfers	\$	1,296,783.19	
Minus Checks and Transfers	\$	<u>(1,085,726.62)</u>	\$ 60,408.84
Ending Balance		2,317,061.93	

<u>Reich & Tang Mutual Fund</u>	<u>0.00%</u>		
Beginning Balance	\$	53,474.20	
Plus Deposits	\$	-	
Minus Checks	\$	<u>(53,474.20)</u>	\$ (53,474.20)
Ending Balance		-	

Balance	08/31/10	\$	3,123,715.93
---------	----------	----	--------------

WATER BILLINGS
2009/2010 2010/2011

JULY	\$ 395,984.57	\$ 467,672.02
AUGUST	\$ 429,421.65	\$ 460,036.61
SEPTEMBER	\$ 300,316.90	
OCTOBER	\$ 542,351.65	
NOVEMBER	\$ 442,332.60	
DECEMBER	\$ 298,033.05	
JANUARY	\$ 446,010.15	
FEBRUARY	\$ 343,539.25	
MARCH	\$ 236,427.40	
APRIL	\$ 427,904.60	
MAY	\$ 400,223.05	
JUNE	\$ 234,430.85	

TOTAL \$ 4,496,975.72 \$ 927,708.63

WATER COLLECTION
2009/2010 2010/2011

\$ 290,392.21	\$ 431,136.81
\$ 492,128.80	\$ 434,286.75
\$ 319,163.97	
\$ 415,055.44	
\$ 443,815.76	
\$ 408,504.59	
\$ 338,294.15	
\$ 456,561.75	
\$ 289,145.65	
\$ 401,388.07	
\$ 365,462.02	
\$ 267,502.47	

TOTAL \$ 4,487,414.88 \$ 865,423.56

INTEREST CHARGED
2009/2010 2010/2011

JULY	\$ 1,346.85	\$ 1,874.09
AUGUST	\$ 1,993.32	\$ 2,144.97
SEPTEMBER	\$ 1,682.63	
OCTOBER	\$ 2,172.42	
NOVEMBER	\$ 2,103.23	
DECEMBER	\$ 2,126.78	
JANUARY	\$ 2,068.45	
FEBRUARY	\$ 1,902.70	
MARCH	\$ 1,898.68	
APRIL	\$ 1,608.18	
MAY	\$ 1,756.79	
JUNE	\$ 1,377.07	

TOTAL \$ 22,037.10 \$ 4,019.06

INTEREST RECEIVED
2009/2010 2010/2011

\$ 1,635.80	\$ 1,244.02
\$ 1,371.78	\$ 1,512.70
\$ 1,532.39	
\$ 1,870.47	
\$ 2,366.42	
\$ 1,650.09	
\$ 1,714.11	
\$ 1,500.92	
\$ 1,714.57	
\$ 3,126.83	
\$ 1,811.09	
\$ 2,223.35	

TOTAL \$ 22,517.82 \$ 2,756.72

LINE PROTECTION CUSTOMERS
As of 08/31/10

		Enrollment				Revenue
		Existing				
	Billing Date	New	Safety Vlv	Total		
2010-2011						
District 3	Q1	07/01/2010	47	5	52	\$ 624.00
District 3	Q2	10/01/2010	30	62	144	\$ 1,728.00
District 3	Q3	01/01/2011		46	190	\$ 2,280.00
District 3	Q4	04/01/2011		20	210	\$ 2,520.00
						\$ 7,152.00
District 1	Q1	08/01/2010	54	32	86	\$ 1,032.00
District 1	Q2	11/01/2010	40	61	187	\$ 2,244.00
District 1	Q3	02/01/2011		27	214	\$ 2,568.00
District 1	Q4	05/01/2011		35	249	\$ 2,988.00
						\$ 8,832.00
District 2	Q1	09/01/2010	53	63	116	\$ 1,392.00
District 2	Q2	12/01/2010		44	160	\$ 1,920.00
District 2	Q3	03/01/2011		15	175	\$ 2,100.00
District 2	Q4	06/01/2011		21	196	\$ 2,352.00
						\$ 7,764.00
TOTAL				655		\$ 23,748.00
	Q1	154	100	254		\$ 3,048.00
	Q2	70	167	491		\$ 5,892.00
	Q3	-	88	579		\$ 6,948.00
	Q4	-	76	655		\$ 7,860.00

		Existing		Existing			
	Billing Date	New	Safety Vlv	SWD	Total		
2011-2012							
District 3	Q1	07/01/2011		8	210	218	\$ 2,616.00
District 3	Q2	10/01/2011				218	\$ 5,232.00
District 3	Q3	01/01/2012				218	\$ 3,052.00
District 3	Q4	04/01/2012				218	\$ 10,464.00
							<u>\$ 21,364.00</u>
District 1	Q1	08/01/2010		2	249	251	\$ 3,012.00
District 1	Q2	11/01/2010				251	\$ 6,024.00
District 1	Q3	02/01/2011				251	\$ 3,514.00
District 1	Q4	05/01/2011				251	\$ 12,048.00
							<u>\$ 24,598.00</u>
District 2	Q1	09/01/2010			196	196	\$ 2,352.00
District 2	Q2	12/01/2010				196	\$ 4,704.00
District 2	Q3	03/01/2011				196	\$ 2,744.00
District 2	Q4	06/01/2011				196	\$ 9,408.00
							<u>\$ 19,208.00</u>
TOTAL					665		\$ 65,170.00
	Q1	-	10	655	665		\$ 7,980.00
	Q2	-	-	-	665		\$ 15,960.00
	Q3	-	-	-	665		\$ 9,310.00
	Q4	-	-	-	665		\$ 31,920.00



State of Connecticut
Department of Environmental Protection



NOTICE OF AVAILABILITY

Pursuant to Section 4-168(d) of the Connecticut General Statutes, the Department of Environmental Protection hereby gives notice that Sections 26-141b-1 to 26-141b-10, inclusive, of the Regulations of Connecticut State Agencies (RCSA) will be submitted for consideration and approval to the Legislative Regulation Review Committee. A Notice of Intent to Adopt Regulations and hold a Public Hearing was published in the Connecticut Law Journal on October 13, 2009. The public hearing was held on January 21, 2010 and the comment period was open until February 4, 2010. Revisions have been made to the originally proposed regulations in response to public comment.

The proposed rules establish flow standards and other regulatory requirements for all river and stream systems in the state. These proposed rules expand the coverage of and eventually phase out the existing Minimum Stream Flow Standards and Regulations of the Connecticut Department of Environmental Protection, RCSA sections 26-141a-1 to 26-141a-8, inclusive.

Copies of the final wording of the proposed regulations and the hearing report, which includes a statement of the principal reasons in support of the Department's action and the principal considerations in opposition to the Department's intended action as urged in written or oral comments on the proposed regulation and its reasons for rejecting such considerations, are available on the DEP web page at www.ct.gov/dep/streamflow. Paper copies are also available from:

Department of Environmental Protection
Bureau of Water Protection and Land Reuse
Planning and Standards Division
79 Elm Street, 2nd Floor
Hartford, CT 06106-5127
Phone: 860-424-3020

August 17, 2010

Town of Southington



Town Council

EDWARD S. POOCOCK, III, CHAIRMAN
JOHN C. DOBBINS, VICE CHAIRMAN
JOHN N. BARRY
ANTHONY E. D'ANGELO
DAWN A. MICELI
ALBERT A. NATELLI, JR.
CHRISTOPHER J. PALMIERI
PETER J. ROMANO, JR.
STEPHANIE A. URILLO

Town Manager

JOHN WEICHEL
(860) 276-6200
FAX (860) 628-4727

FAX COVER SHEET

to 860-621-0491

TO: *Tom West - Water Dept.*
FROM: *Pat Berardinelli*
RE: *BOF Public Hearing*
DATE: *8-30-10*

of Pages: 2
(including cover sheet)

*Tom -
Hearing on your 2 bond ordinances
Sept. 8, 7 pm*

**Board of Finance
Town of Southington
September 8, 2010**

PUBLIC NOTICE

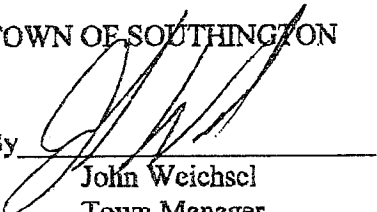
Notice is hereby given that the Board of Finance of the Town of Southington, Connecticut, will hold a Public Hearing on Wednesday September 8, 2010 at 7:00 pm in the Town Council Chambers, Town Hall building top floor, 75 Main Street, Southington, Connecticut on the following new items:

1. Ordinance appropriating \$1,680,000 for costs related to the design, construction and installation of Water Mains of approximately 5,300 linear feet on West Center Street between Summer Street and West and on West Street between West Center Street and Mill Street and 110 linear feet on Welch Road, at Eight Mile River; and authorizing the issuance of \$1,680,000 bonds, notes and temporary notes to finance said appropriation. (Water Department)
2. Ordinance appropriating \$1,730,000 for costs related to the demolition of the Water Storage Tank located at the Mariondale Drive Water Filtration Plant and its replacement at the same location; and authorizing the issuance of \$1,730,000 bonds, notes and temporary notes to finance said appropriation. (Water Department)
3. Ordinance appropriating \$225,000 for costs related to the construction of a sanitary sewer interceptor of approximately 455 lineal feet from the intersection of Smoron Drive and Spring Street across the Quinnipiac River Bridge to a point on Spring Street approximately 200 feet east of the Quinnipiac River Bridge; and authorizing the issuance of \$225,000 bonds, notes and temporary notes to finance said appropriation. (Town)

Dated at Southington, Connecticut, this 30th day of August 2010.

TOWN OF SOUTHTINGTON

By



John Weichsel
Town Manager

TO WHOM IT MAY CONCERN:

On August 30, 2010 I caused a copy of the foregoing notice to be published in the Meriden Record Journal and the New Britain Herald in their issue of August 31, 2010 both newspapers having circulation in the Town of Southington. Also on August 30, 2010 I caused a copy of the notice to be posted on the public signpost in said Southington.

By



John Weichsel
Town Manager