

TOWN OF SOUTHTON
PUBLIC WORKS COMMITTEE

Regular Meeting Minutes
December 2, 2010

Present: *Members:* Chairman Peter Romano, Chief Jack Daly, John Leary, Albert Natelli (arrived 5:35 p.m.), Christopher Palmieri, John Weichsel and Thomas West;
Ex-Officio Member: Anthony Tranquillo

Chairman Romano called the meeting to order at 4:01 p.m. in the Town Hall Council Chambers, 75 Main Street, Southington, CT.

MINUTES OF NOVEMBER 4, 2010:

Motion to approve made by Chris Palmieri, seconded by Chief Daly and carried unanimously with one abstention by Thomas West.

COMMUNICATIONS:

a. Public

Art Cyr expressed concern about lights being on at the Town Hall when the building is not occupied. Tony Tranquillo will look into motion detectors for the building. Mr. Cyr also expressed concern that the roof of the Library Building has not been repaired yet. The Chair pointed out that this too is a Building Maintenance Committee issue but that Tony Tranquillo will contact Sue Smayda and resolve that matter.

b. Reports on Ongoing Operations

Bulky Waste Transfer Station. The fiber line extending the router for the scanner guns will be placed shortly after the leaf program is complete. Tony Tranquillo reported on the number of permit stickers that were revoked for misuse and the number of residents that have been sent letters notifying users that they have been identified as contractors under the new enacted rules.

Leaf Program. The leaf program was reported that all four zones were completed. There was a question whether zone 4 was actually done. It was indicated that if not, it certainly would be done very shortly.

Retention/Detention Pond Maintenance. No report.

Parks Department. The Parks Department main activity is finishing the leaf program within the parks and putting up the holiday decorations on the Green.

Police Department. No report.

Snow Removal. On Friday the bids are due for the sale of the excess sand which is not used in the current program.

Storm Drainage Maintenance. No report.

Street Lights. There is one problem on a streetlight on Candlewood Drive. The matter involves CL&P, and the Engineering Department will try to resolve it.

Water Department. The water lines for West Street and West Center Street are installed and completed. They are now taking care of punch list items.

c. Members Communications:

ARRA Projects. South End Road was reported as 99% complete and Mt. Vernon Road as 98% complete.

NEW BUSINESS:

a. Meeting Dates for 2011. Motion by John Leary, seconded by Chris Palmieri, to approve the schedule of meetings for 2011. Motion carried unanimously.

b. ISD Regulations – Potential Town Policy. There was discussion of the Intersection Sight Distance regulations, currently an informal policy that would become official town policy. Chief Daly requested that the policy be reviewed by the Town Attorney to make certain that wording in the policy doesn't unintentionally create legal implications for the Police Department.

c. Trench Repair Process. Tony Tranquillo went into detail explaining the trench repair system. The Chair requested a listing of the locations where trench repairs have been completed in 2010 so that PWC members could check on the quality of the repairs.

OLD BUSINESS:

a. Prioritization Matrix. John Leary explained the chart. By the next meeting it was anticipated it would move from draft status to an actual formal status.

ADJOURNMENT:

There being no other business, meeting adjourned at 5:10 p.m.

Respectfully submitted,

Peter J. Romano, Jr.
Chairman