

TOWN BUILDING MAINTENANCE COMMITTEE
January 12, 2010

MINUTES

NICHOLAS DEPAOLA, Chairman, called the meeting to order at 3:30 o'clock, p.m., the lower level conference room of the Town Hall with the following in attendance:

Peter Romano and James Sargent

Also in attendance:

Anthony J. Tranquillo, Director of Public Works/Town Engineer *
Mark J. Sciota, Deputy town Manager/Town Attorney

(*Arrived at 3:40 o'clock, p.m.)

A quorum was determined.

The Chair mentioned that on the next Agenda, he would like to see a public comment section right after the determination of a quorum.

4. Discussion of future meetings, dates and times

The committee shall hold their regular meeting on the second Tuesday at 3:30 o'clock pm. In the lower level conference room of the Town Hall. Some meetings will most likely be moved to the different locations throughout the municipality as those buildings are being discussed.

5. Status of Town Hall Windows

Mr. Tranquillo stated we have approximately \$110,000 in the budget for the windows. All parties agreed that the cost of the windows was going to be more than that. The committee concluded that although not legally obligated, they would get three quotes from architects and discuss further at the next meeting.

6. Discussion of letter to department heads

The committee requested that a letter go out to department heads who are responsible for buildings to get back to the committee as what their issues are regarding non-recurring maintenance items and also capital items. These items are to be prioritized and returned to the committee prior to February 1, 2010.

7. Any other business to come before the committee

Mr. Tranquillo further discussed the police department's issue with water in their underground oil tank.

Issues were raised about painting at the Town Hall.

The capital budget was requested to be brought to the next meeting for review.

8. Adjournment

Mr. Romano made a motion to adjourn which was seconded by Mr. Sargent.
Motion passed unanimously on a voice vote.

(Whereupon, the meeting was adjourned at 4:15 o'clock, p.m.)

Mark J. Sciota
Clerk