

TOWN BUILDINGS MAINTENANCE COMMITTEE
May 11, 2010

MINUTES

NICHOLAS DEPAOLA, Chairman, called the meeting to order at 3:32 o'clock, p.m., in the lower level conference of the Town Hall with the following in attendance:

Peter Romano
James Sargent

Also in attendance:

Mark J. Sciota, Deputy Town Manager/Town Attorney
Anthony J. Tranquillo, Director of Public Works/Town Engineer

A quorum was determined.

4. Acceptance of Minutes – Meeting of April 20, 2010

Upon a motion and second, the Minutes passed 3 – 0 on a roll call vote.

5. Public Communication

None.

6. Discussion on progress of projects to date:

a. Town Clerk Project

This project is fully funded. Tony and Peter will work with the architect to get the final plans prior to going out to bid.

b. Town Hall Windows & Painting

Even though this project is not fully funded, the consensus was to move forward and get estimates and possibly discussing any shortfall with the Council, i.e.: transfer or special appropriation.

c. Police Department Projects

The flooring project is funded. Discussions with police administration as to timing to perform the project balancing between working hours for contractors and disturbance to dispatchers.

Oil tanks and air conditioning was also discussed.

d. Community Services Roof

This project is fully funded. Tony and Peter will work with the architect who worked on the Community Services center to have specs reviewed by the committee. Discussions that a special meeting will be called if specs and plans for the Town Clerk's project or the Community Services roof are completed prior to our next regularly scheduled meeting which is June 8, 2010.

7. Any other business to come before the committee

Nothing to discuss.

8. Adjournment: Upon a motion and a second to adjourn, the motion passed 2 to 0 on a roll call vote.

(Whereupon, the meeting was adjourned at 4:05 o'clock, p.m.)

Mark J. Sciota
Clerk