

**TOWN BUILDINGS MAINTENANCE COMMITTEE**  
**February 9, 2010**

**MINUTES**

NICHOLAS DEPAOLA, Chairman, called the meeting to order at 3:30 o'clock, p.m., in the lower level conference of the Town Hall with the following in attendance:

Peter Romano

Also in attendance:

Mark J. Sciota, Deputy Town Manager/Town Attorney

Absent: James Sargent  
Anthony J. Tranquillo, Director of Public Works/Town Engineer

A quorum was determined.

4. Acceptance of Minutes – Meeting of January 12, 2010

Upon a motion and second, the Minutes were accepted on a 2-0 roll call vote.

5. Public Communication

None this meeting.

6. Status of Town Hall Windows

Attorney Sciota explained that we received four quotes from architects. The committee decided to move forward with hiring an architect for the Town Hall Windows project.

Mr. Romano made a motion which was seconded by Mr. DePaola to engage the services of Associated Architects, PC for a sum of \$11,700.

7. Report on letters from department heads

The committee reviewed the departmental letters and will discuss further at the workshop.

8. Update on painting sign / façade at the Town Hall

Mr. Romano will obtain a third quote and the decision on painting the façade at the Town Hall will be made at the workshop session. The workshop session was decided to be held at the Town Hall on February 23, 2010 at 3:30 pm.

9. Any other business to come before the committee

The committee discussed how projects that were presented by the department heads would be funded.

10. Adjournment: Mr. Romano made a motion which was seconded by Mr. DePaola to adjourn the meeting. Motion passed unanimously on a voice vote.

(Whereupon, the meeting was adjourned at 4:07 o'clock, p.m.)

Mark J. Sciota  
Clerk