

**TOWN BUILDINGS MAINTENANCE COMMITTEE
SEPTEMBER 14, 2010**

MINUTES

NICHOLAS DEPAOLA, Chairman, called the meeting to order at 3:34 o'clock, p.m., in the Meeting Room of the Southington Public Library with the following in attendance:

Peter Romano & James Sargent*

(*Arrived at 3:40 o'clock, p.m.)

Also in attendance:

Mark J. Sciota, Deputy Town Manager/Town Attorney
Anthony J. Tranquillo, Director of Public Works/Town Engineer
Greg Simone, Captain, Southington Police Department
Susan Smayda, Library Director

A quorum was determined.

4. Acceptance of Minutes – Meeting of August 10, 2010

Upon a motion and second, the Minutes passed unanimously on a voice vote.

5. Public Communication

One member of the public spoke.

6. Discussion on progress of projects to date:

a. Town Clerk Project

Staff advised the committee that the project went out to bid. The low bidder was \$28,000 which is within budget.

b. Town Hall Windows & Painting

Discussions on painting before the Apple Harvest Festival just the front of the building where the Town of Southington letters are.

Mr. Romano made a motion to approve up to \$4,000 for the work. Mr. Sargent seconded. Motion passed unanimously on a voice vote.

c. Police Department Projects

The committee was informed by Captain Simone that he wished to look at other options rather than replacing the existing padding which has caused problems for many years. Mr. Romano will review the matter with the contractor.

d. Community Services Roof

The low bidder was \$100 above budget. Mr. Sciota, Mr. Tranquillo and Mr. Romano will meet with the low bidder to review and bring it in line with the budget.

e. Report to Town Council for September 27, 2010 meeting

Chairman DePaola will be reporting the progress of the committee to the Council at its September 27, 2010 meeting and requesting funding for:

- windows for the Town Hall
- interior and exterior painting for the Town Hall
- tank reconfiguration at the police station and
- elevator for the library.

7. Walk Thru with Library Director

Walk thru conducted by Susan Smayda, Library Director.

8. Any other business to come before the committee

Nothing to discuss.

9. Adjournment: Mr. Romano made a motion to adjourn. Mr. Sargent seconded. Motion passed unanimously on a voice vote.

(Whereupon, the meeting was adjourned at 4:40 o'clock, p.m.)

Mark J. Sciota
Clerk