

TOWN BUILDINGS MAINTENANCE COMMITTEE
March 9, 2010

MINUTES

NICHOLAS DEPAOLA, Chairman, called the meeting to order at 3:30 o'clock, p.m., in the lower level conference of the Town Hall with the following in attendance:

Peter Romano and James Sargent

Also in attendance:

Mark J. Sciota, Deputy Town Manager/Town Attorney
Anthony J. Tranquillo, Director of Public works/Town Engineer

A quorum was determined.

4. Acceptance of Minutes – Meeting of February 9, 2010

Upon a motion and second, the Minutes were accepted on a 3-0 roll call vote.

5. Public Communication

Two members of the public spoke regarding maintenance issues.

6. Status of Town Hall Windows

Presentation by associated Architects and it's engineer, Progressive Engineering, Inc., as to the design of the town hall windows. It was discussed they would do a presentation to the subcommittee in April and then to he Town Council.

7. Discussion on Town Clerk's Memo

The Town Clerk, through her memo stated that the project budget was \$10,000. Mr. Tranquillo and Mr. Romano will work with the engineer, R. K. white to obtain quotes.

8. Any other business to come before the committee

The committee will hold a workshop meeting on Tuesday, March 23, 2010 at 3:00 pm when they will tour the Southington Police Department facility.

At the next regularly scheduled meeting, the committee will do a site walk and review the Town Hall HVAC system.

9. Adjournment: Mr. Romano made a motion which was seconded by Mr. Sargent to adjourn the meeting. Motion passed unanimously on a voice vote.

(Whereupon, the meeting was adjourned at 4:15 o'clock, p.m.)

Mark J. Sciota
Clerk