

Summary Minutes, Apple Harvest Festival Supervisory Meeting  
Thursday, March 17, 2011

Attendees: Mark Sciota, Bill Masci, Steve Pestillo, Chris Palmieri, Chief Jack Daly, Chief Buddy Clark, Melissa Ericksen, Jim Champagne. Missing Judy Miceli.

- Meeting called to order at 6:05 by Committee Chairperson Chris Palmieri.
- Motion made by Mark Sciota to approval minutes of the previous meeting (Feb 17, 2011), motion seconded by Steve Pestillo, motion passes.
- Juda Thomas of Faith Living Church asked by letter if the band from the Church could be included in the stage entertainment at the 2011 Festival. Board agrees to include band.
- Under public communication Art Cyr asked why the YMCA does not pay a proportionate share of the Police over-time costs for the Parade. The proceeds from the YMCA road races are not shared with the Apple Harvest Festival. Chief Daly said he would provide SPD OT costs for the annual Road Races. Mr. Cyr also indicated that he had a problem with “runners” using the sidewalks near his residence and it was clarified by Chief Daly that crowd control was a Police Dept responsibility and would be handled by the PD. Mr. Cyr was asked not to block sidewalks on the day of the events. Mr. Cyr also asked if the Fireworks display could be moved to 8:00 PM instead of 9:00 PM. It was explained by Chairperson Palmieri that 9:00 PM is the more appropriate time for a number of reasons. The Board asked Mr. Palmieri to meet with John Meyers of the YMCA to discuss the road race issues.
- Motion to accept Coordinators Report made by Bill Masci, Seconded by Steve Pestillo. Motion passes.
- Motion to accept Financial Report made by Mark Sciota, seconded by Steve Pestillo, motion passes.
- Sponsorship report made by Melissa Ericksen. To date \$1000.00 has been received by the Town. Parsons Buick will be a sponsor again this year and is willing to provide convertibles for the parade. Dunkin Donuts has committed to \$2500.00, TD Bank is at the \$2500.00 level for sponsorship.
- It was reported that on Saturday, April 2, 2011 former Icon winners will be entertaining at Machiavelli’s on Center Street.
- Apple Sculptures will be on the agenda for the 2012 Festival. Harvest The Arts has received permission to use the vacant property on Center Street for booths. Mark Sciota suggested we have that permission in writing.
- The Finance Department has reassigned some of the needed Expense and Revenue accounts needed this year’s event. Jim Champagne will meet with the Finance Dept to add a few more needed accounts.
- The \$1500.00 upgrade to the power supply on Riccio Way will be paid from the AHF Capital Fund. Motion made by Mark Sciota, seconded by Steve Pestillo, motion passes.
- Five reponses were obtained for the 2011 Fireworks vendor and the board has chosen last years provider, Berkshire Fireworks. Motion to approve made by Mark Sciota, seconded by Bill Masci. Motion passes.

- The Board reviewed the trash/recycling proposals and HQ Dumpsters & Recycling LLC was chosen. Mr. Perry and Mr. Holyst, principals, were present at the meeting and questions from the board were directed to the two individuals.

\$2500.00	cost of Silver Sponsorship 2011
<u>\$1799.00</u>	amount bid by HQ for Dumpsters 2011
\$ 701.00	

\$1550.00	Amount submitted for booth (2011) by HQ
<u>\$- 701.00</u>	
\$ 849.00	Amount to be refunded to HQ

Motion to accept the conditions of the Trash Recycling bid and award the contract to HQ Dumpsters & Recycling LLC made by Mark Sciota, seconded by Steve Pestillo.

- Toilets RFP will be tabled until April.
- Electrical RFP will be tabled until April.
- Kathy Stevens, the Parade Chairperson suggested that we do not have a “Rain Date’ for this year’s parade. It was pointed out that even if the Parade had to be cancelled, we could alter its route and size. The Parade is an essential part of the Festival and the Board felt a rain date will continue to be used.
- Motion to adjourn made by Steve Pestillo, seconded by Bill Masci. Motion passes. Next meeting April 28, 2011