

**Minutes of the Apple Harvest Festival Supervisory Committee Meeting,
Nov 19, 2009**

Attendees: Mark Sciota, Chris Palmieri, Bill Masci, Jim Champagne
Missing : Cheryl Lounsbury, Judy Miceli, Melissa Ericksen

- Meeting called to order at 5:35 PM by Chris Palmieri, Chairperson. Quorum determined.
- Motion by Bill Masci to approve minutes of previous meeting, second by Mark Sciota, motion passes.
- No Public Communications
- Coordinator's Report (see attached). Jim Champagne suggested that parking permits for 2010 be revised so that more control can be exercised in the distribution and monitoring of passes. It was also suggested that the outside lighting on both the Bank of America and Riccio Way parking lot be improved with the addition of permanent lighting for the area. In 2009 \$2000.00 was spent for auxiliary lighting. Motion to accept by Bill Masci, second by Mark Sciota. Motion passes.
- Financial report presented by Jim Champagne. The numbers are preliminary as some expenses have not been processed and additional revenue is expected. A final report is expected by the Dec 09 Supervisory Committee meeting. Motion to accept by Mark Sciota, second by Bill Masci, motion passed.
- Melissa Eriksen was not able to make the meeting. Chris Palmieri will call Melissa and arrange to meet with her after Thanksgiving.
- Under old business Mark Sciota complimented the committee chair for the Gala, Rosemary Champagne, for this years very successful event.
- A local Carting vendor has asked that he be provided a copy of the billing sent to us by our Refuse Contractor. We will comply.
- A "thank you" dinner is scheduled for Tuesday Dec 1, 2009 at 6:15 PM at Bon Terra Restaurant. Members of the Supervisory Committee and Committee Chairs are invited.
- Executive Session was held and as a result the coordinator contract was offered to Jim Champagne for the 2010 Apple Harvest Festival. He has accepted the position. Chris Palmieri will take that recommendation to the Town Council.
- Motion to adjourn made by Mark Sciota at 7:00 PM, second by Bill Masci, motion passes.