

Apple Harvest Festival Supervisory Committee
Dec 15, 2011 Summary Minutes
6:00 PM Town Hall Lower Conference Room

- Attendees: Judy Miceli, Chris Palmieri, Mark Sciota, Jim Champagne, Dave LaPreay, Dave Bartlett. Missing members, Chief Buddy Clark, Chief Jack Daly, Melissa Ericksen. Public Guests: Steve Pestillo.
- Meeting opened by Chairperson Palmieri at 6:00 PM
- Motion to approve minutes of previous meeting made by Mark Sciota. Seconded by Dave Bartlett. Motion passes.
- A Plaque honoring his service to the Supervisory Committee was given to Steve Pestillo, outgoing member of the Committee.
- Chairperson Palmieri introduced the recent appointment by the Town Council to the Supervisory committee. Mr. David Bartlett.
- A communication from St. Pauls Church on Main Street asked for better cooperation from the SPD to allow vehicles to get to the Church's location during the Festival. Recommendations' will be shared with the SPD and Festival organizers. A communication from the First Congregational Church on Main Street asked us to address the issue of allowing vehicles access to the Church on Main Street during Mass on both Sunday mornings during the Festival. Reverend Brown of First Congregational Church will be invited to our January 19, 2012 meeting to discuss this matter.
- Coordinators report and Financial Reports were given by Festival Coordinator, Jim Champagne. A motion to accept reports was made by Dave Bartlett, seconded by Dave LaPreay. Motion passes.
- On behalf of the Supervisory Committee Mark Sciota thanked Coordinator Champagne for his management of the entire Festival process.
- A motion to transfer funds from the Apple Harvest Festival will be made to the General Fund in the amount of \$50,000.00 to support the cost of Police overtime during the Festival, was made by Mark Sciota and seconded by Judy Miceli. Motion passes.
- An email from Melissa Ericksen to Chris Palmieri was read into the record detailing the success of the Southington Icon.
- As a result of the success of the Festival a motion was made by Mark Sciota to donate \$5000.00 for our escrow account to a local charity. Seconded by Judy Miceli. Motion passes. Chairperson Palmieri will meet with Social Services Director Janet Mellon to decide on the distribution.
- Chairperson Palmieri reported that corporate sponsorship totaled \$32,000 for 2011.
- The meeting schedule for 2012 was given to all members of the Committee. Motion to accept meeting schedule made by Dave Bartlett seconded by Judy Miceli. Motion passes
- Dates for the 2012 schedule are Sept 28, 29, 30 and Oct 5, 6, 7. Motion to accept dates made by Judy Miceli, seconded by Dave LePray. Motion passes.
- A motion under "other business" was made by Mark Sciota to appoint Judy Miceli, Vice Chairperson for the Supervisory Committee. Motion seconded by Dave LePray. Motion passes.
- An "Executive Session" was held for 2012 contract negotiations. Following the meeting in regular session a motion was made by Mark Sciota to recommend to the Town Council that Melissa Ericksen be awarded the contract for Sponsorship Coordinator with no changes to the commission schedule. Motion seconded by Dave Bartlett. Motion passes. A motion was made by Mark Sciota recommending the Town Council award the Festival Coordinator contract to Jim Champagne with no changes in the payment schedule. Motion seconded by Dave Bartlett. Motion passes.

- Motion to adjourn made at by Judy Miceli at 6:58 PM. Motion seconded by Dave LePray. Motion passes