

**APPLE HARVEST FESTIVAL SUPERVISORY COMMITTEE**

**MINUTES**

**JANUARY 15, 2009**

Meeting called to order at 6:05 pm.

Present were: Attorney Mark Sciota, Mr. Christopher Palmieri; Ms. Judy Miceli, Mr. Jim Champagne, Captain Bill Palmieri

Motion made by Mark S. to approve minutes. Seconded by Judy M.

Mark S. moved to nominate Chris Palmieri and Cheryl Lounsbury as Chair and Vice Chair respectively.

Judy m. seconded. All approved.

Mark motioned that we agree to accept the proposal received in response to the RFP for sponsor coordinator, subject to meeting with our Chair and festival coordinator, and executing contract with his office.

Judy M. seconded and motion passed.

**Financial Report:**

-Financial report was discussed and explained. Profit of \$4,328. as it stands now, would not meet our obligation to the JC's. We owe them \$6,834. Chris Palmieri will contact them to negotiate the commitment down to \$4328 and not put us into the red.

-It was agreed that Zion Lutheran Church should pay an increase of \$500. for their position on Riccio Way.

-Judy M. motioned to accept the financial report.

Mark S. seconded. Motioned passed.

**Co-coordinator's Report:**

-After discussion Judy moved to change the hours for the 2<sup>nd</sup> Sunday of AHF to close at 5:00 pm.

Mark S. seconded and motion was passed.

-It was agreed that the topic of Exterior Signage and the Chamber's involvement with this issue would be tabled.

-Current vendor tent agreements state only one sign per tent. Mark S. motioned that we authorize the Chairman of our committee to meet with the Chamber of Commerce to draw up a separate agreement for the Chamber's booths which takes into account their exterior signage. Judy seconded.

-Judy motioned that all ticket selling windows be capable of accepting both debit and credit cards, and that all windows be run by Town of Southington AHF volunteers or carnival employees. Mark seconded.

-Judy motioned that the official parade dates will be: Oct. 2, 3, 4 and 9, 10, 11, with the parade on the 4<sup>th</sup> and a rain date of the 11<sup>th</sup>. Mark S. seconded.

-Capt. Palmieri will look into a smaller sidewalk area on Riccio Way so the driveway will be wider and easier for vendor drop-off.

-Capt. Bill P. will ask the SPD to look to enforce no vendors walking on parade route during the parade. It will be researched if we can keep them behind the barriers, or at least off the parade route. He will also look into the issue of enforcing the no stink bomb selling rule.

Judy moved to adjourn at 7:11 pm.

Mark seconded.

Respectfully submitted,

Judy Miceli