

**TOWN OF SOUTHLINGTON
PARKING AUTHORITY
REGULAR MEETING
SEPTEMBER 14, 2011**

There was a regular meeting of the Parking Authority of the Town of Southington on Wednesday, September 14, 2011 in the Lower Level Conference Room, Town Hall, 75 Main Street, Southington, Connecticut. The meeting was called to order at 1:10 p.m. by Chairman John J. Solury, Jr.

Pledge of Allegiance The Pledge of Allegiance to the American Flag was recited by all present.

Roll Call Present were Chairman John J. Solury, Jr., Commissioners Mark Dziubek and Mathew Florian, Mark Sciota, Town Attorney/Asst. Town Manager and Louis Perillo, Economic Development Coordinator. Chairman Solury reported that Commissioner Babkirk-Rodrigues had notified him that she was unable to attend and Commissioner Riccio had a business meeting and he would attempt to attend.

Approval of Minutes of July 13, 2011 Chairman Solury pointed out an error at Submission of Bills and Payments, where the contractual landscaping bill is reported at \$470 should be \$740. Commissioner Dziubek made a motion to accept the minutes as corrected. Commissioner Florian seconded his motion and it passed on a voice vote, noting the abstention of Commissioner Florian.

Public Communications Simon DelBuono, 140 Center Street, Southington. He presented a site plan for 56 Center Street, requesting some guidance about dumpster placement. He wants to remove the dumpsters to an area away from the rear business entrances. There was a discussion about Commissioner Florian's efforts to facilitate such a plan. He had not been able, ultimately, to satisfy the varied and specific requirements of each property owner. Florian suggested that DelBuono approach other businesses. DelBuono indicated that he had a few interested parties, including himself, looking to remove the dumpsters away from the back entrances of their property. Different alternative locations and pitfalls were discussed. Chairman Solury expressed praise for Commissioner Florian's previous in-depth attempts. It appears that the enclosure restrictions were a problem. Mr. DelBuono will research an appropriate area, away from all business entrances, and discuss this with other property owners. Commissioner Florian offered to work with DelBuono. Mr. Perillo warned not to expect the dumpster enclosure regulations to be waived.

Commissioner Communications None

Submission of Bills and Payments Chairman Solury presented the stenographer's bill for today in the amount of \$125 and the contractual maintenance bills for July for \$740 and August for \$740. They will be filed for payment.

Signs There was no report in the absence of Commissioner Riccio.

Bank of America Lot Islands/Restriping Chairman Solury reported that the islands are complete and he is pleased with the result. Solury thanked Commissioner Florian, who monitored the work, done by John Meade, while he was on vacation. Regarding the restriping, Solury and Commissioner Babkirk-Rodrigues have been working with town staff in to upgrade the handicapped parking places. There are regulatory issues with the present size and location of the spaces to be resolved before the restriping.

Handicapped Parking Commissioner Babkirk-Rodrigues is not available to discuss this.

Overnight Parking Chairman Solury reported that there had been a brief meeting to review the rules and regulations being prepared. Present at that meeting were Attorney Sciota, Solury and Commissioner Riccio. Commissioner Florian recused himself from this discussion, resulting in lack of quorum. Attorney Sciota presented the proposed regulations prepared at this point. Solury informally discussed the parking pass, lottery and yearly fee arrangements. There was a discussion about the necessary user waiver and proposed locations. Chairman Solury thanked Attorney Sciota for his efforts. Attorney Sciota called for a 5 minute recess at 1:42 p.m. Attorney Sciota and Chairman Solury will continue to iron this out. Proper signs will need to be placed and Attorney Sciota suggested that a police department liaison from the Parking Authority be appointed. Attorney Sciota suggested signs reading Residential Permit Parking and Commercial Permit Parking for consideration. A lottery will be announced with proper publicity.

Adjournment Commissioner Florian called for adjournment at 1:57 p.m. His motion was seconded by Commissioner Dziubek. All were in favor of adjournment.

John J. Solury, Jr.
Chairman
Southington Parking Authority
Southington, CT.

PROPOSED REGULATIONS
TOWN OF SOUTHTON
PARKING AUTHORITY
OVERNIGHT PARKING PERMIT

The Authority has the ability to grant up to twenty (20) overnight parking permits in the downtown Southington CB zone. No more than seven (7) shall be for commercial purposes. These proposed regulations shall establish six (6) residential permits and seven (7) commercial permits. Residential permits shall be located at the town owned municipal parking lot immediately to the east of Liberty Place. The seven (7) commercial permits shall be located in the town owned Riccio Way lot and shall be used only for employees or owners of businesses who are actively working during the overnight hours. The commercial permits shall not be allowed for commercial vehicles being stored overnight.

The permits shall be issued in a lottery manner whereby the Authority shall establish the time period for which applicants for such permits shall apply for the permits at a certain location. A non-reimbursable payment of \$_____ shall be applied for each permit. The permit shall be issued to a specific motor vehicle and shall be used only by that motor vehicle.

The seven (7) commercial applicants and the first six (6) residential applicants chosen in the lottery shall have a one-year permit. No permits shall be granted to any tenant or property owner where that location has off street parking or where either tenant or owner has any interest in any property in the downtown's CB area which has off street parking.

Any vacancies of an approved permit during its one year permit shall be filled by the next applicant on the list from the lottery. After the expiration of the one year permits, a new lottery shall be held.

Prior to a permit being issued, the permit holder must sign a release form to be approved by the Town Attorney's office which shall include a waiver of liability to the Town of Southington for the use.

Violations of any regulations of the Parking Authority or Ordinance of the Town of Southington pursuant to municipal parking lots shall result in a suspension or revocation of the overnight parking privileges.