

TOWN OF SOUTHTON
PARKING AUTHORITY
Regular Meeting
July 5, 2007

A regular meeting of the Parking Authority of the Town of Southington was held on July 5, 2007 at 5:30 pm in the Town Council Chambers of the Southington Town Hall at 75 Main Street, Southington, Connecticut. The meeting was called to order by Rebecca Davis, Chairperson.

Pledge of Allegiance

The Pledge of Allegiance to the American Flag was recited by everyone in attendance.

Roll Call

Mr. Jones, Mr. Salmeri and Ms. Davis, Chair.

Absent: Ms. Zommer and Mr. Myers

A quorum was determined.

Approval of Minutes of May 3, 2007

Mr. Jones made a motion to approve as submitted. Mr. Salmeri seconded. Motion passed unanimously on a voice vote.

Police Communications

None to report.

Public Communications

None to report.

Commissioners Communications

Mr. Salmeri said he had a verbal conversation with Sarah, I don't know her last name, but she owns the old Gladchuck's building. And, she indicated there was a lot of garbage in the new lot at nighttime. This was prior to us moving all the cans back to their regulation locations. I haven't heard back from her, yet.

Mr. Jones commented he hadn't seen it. Now that they're back where they belong, I think they'll be more careful. I've

been there a couple of times at night and it's not messy. We can keep an eye on it.

The Chair advised she gave Mary Marcuccio who was at our last meeting, a phone call to tell her that we formally could not give her permission to put fliers on cars for various reasons.

Submission of Bills and Payments

Stenographer's bill for \$105.89.

Mr. Jones a motion to pay the bill. Mr. Salmeri seconded. (Motion passed unanimously on a voice vote.)

The Chair showed an invoice she received from the finance department from Eagle Fence & Guardrail for \$1,000. At our special meeting, last week, I believe this is the \$1,000 that we included already. Mr. Salmeri advised that bill has already been paid.

Old Business

Paving Issues

Mr. Jones informed the members that they're using and running their machines in the lot and they're not supposed to and they ran over the brand new curb. It's damaged and I feel Mr. Florian should be informed he's going to have to pay for it and replace it when we finish the paving. We should take the curb right out and put in a new curb like we had.

Discussion.

Mr. Salmeri explained he had an experience traveling through the lot this week, meeting up with one of the workers over there who has working the forklift tractor. When I explained to him that that was not allowed in the parking lot, he had told me he had permission. When I asked him who he got permission from, his comment was, less than social indicating that he had no time for me or our rules and he drove away.

I did leave a call with Mr. Florian on his answering machine and I haven't received a call back, yet.

Since this has been done, Mr. Jones and I have both been called down to the parking lot for that tractor and another tractor that was left in the lot after hours. Mr. Florian did respond immediately and come after summoned by the police and he moved it out of the way.

Discussion.

Mr. Salmeri said our scope here is to make sure that the almost quarter of a million dollar improvement we just made to

the Town parking lot stays and our rules and regulations stay in place, too.

Mr. Jones said at this date he should be responsible for what he has damaged.

Mr. Salmeri said we've many calls and this Board has gone well beyond what it needs to do as far as keeping him informed of what's going on and I think at this point it might be a good idea to send a letter off to him to document that the rules and regulations of this Board are for everyone and need to be followed.

Discussion.

The Chair said she would write a letter to Mr. Florian.

Discussion of doing a pad with a fence around the dumpster area. The Chair noted that if it is in our lot, it is required.

The businesses to notify would be Bank of America, Anthony Jack's, Fireplace Pizza, Simone, who owns the condemned building there has the other one and I believe that dumpster is used for the flower shop. The Chair said it is required that they have pads and three quarters fenced. That has been let go for a very long time. The Chair said she would write contact letters with the regulations attached advising them tactfully.

Discussion.

Mr. Salmeri advised that the former Gladchuck building owner has indicated that she may be willing to negotiate with the Town similar leases for her lot for one or two of the dumpster pads.

Discussion.

The only other paving issue the signage, there's a couple of problems with the one-way signs, commented Mr. Salmeri. Mr. Musto is working on that problem for us, so his bill will be held out until that's completed because we don't have a final bill for him.

New Business

Carryovers

Mr. Salmeri went over a form for each of the Board members to follow along.

To-date the estimated cost of our project across the street was \$216,500. This included \$185,000 for Tilcon paving. And, \$16,500 for Eagle Guardrail for a new guardrail replacement and installation. Line striping of the entire lot, replacement of signs and additional signage to bring everything up to Code.

Police security for the ten days that we were working on the project and landscaping the beautify the area. Again, this equals \$216,500. That's an estimate.

Currently, we have not paid Tilcon anything. We have an estimate bill of \$166,390. In addition to that estimate, we anticipate another \$3,138 to be billed to us. In addition to that we have approximately another \$3,138 that had been estimated by the Town Engineering department as a cost based on what had been estimated already, to complete the entrance at 98 Main.

Now, we have the curb involved and that is based on linear feet. It's approximately \$3 a linear foot. If it's the one I think, you're talking about at least 100 feet, which could be \$300.

Discussion.

We also have paid out \$14,750 to Eagle Guardrail, which is about \$1,750 less than the estimate.

We've paid out approximately \$3,100 for line striping and signs.

We still have an additional \$2,000 that we'll have to pay out for signage, approximately.

In addition to that, we have police security, which we haven't gotten the bill, yet. We have an estimate of \$4,053.

We've already paid out approximately \$3,200 in landscaping.

Our total estimate we still owe is \$181,000, approximately.

Mr. Salmeri explained he spoke to Emilia at the finance department. She indicated to me because the project is ongoing that what we need to do is submit a letter to Mr. Weichsel to ask that our lot improvement budget be carried over to next year.

She indicated to me that what would happen in the normal process is that if a bill comes in between now and the 20th of July when they close the books, that bill would be paid and the difference would be subtracted from our budget that would be carried over to next year.

The Chair said she wanted to try and not carry it over. It would be our third year in carrying over this project. I thought when we came here today; we were going to pay a good amount of that bill. That's what I thought we were going to be getting.

I did talk with Emilia and with John Weichsel and then I talked to Tony Tranquillo. Basically, I just want to say that

there is not a guarantee, not a hundred percent guarantee that our money gets carried over.

Is the Town not going to pay for this project that we have if we don't get a bill before that?

The question is, if we have a signed purchase order, 99 percent sure that can be done. Just so you know, there is not a purchase order.

Discussion.

Mr. Salmeri said number one, it was indicated to me if it was a large project we were not finished with, and was ongoing, that would be carried over.

The Chair reiterated it was her concern that the money would not be carried over and if we could pay the bulk of it before the 20th, then carry over the small amount.

Discussion.

Mr. Salmeri commented about the purchase order. The Town Engineer had indicated to him when we started this project and I asked specifically what do we have to sign, a contract, with Tilcon to get this going. I was told specifically, there is no signage of any contract. It's a state bid. We piggyback the state bid. And, then Tilcon just sends us the bill and we pay it out of our budget. There is nothing to be signed.

Discussion.

Mr. Jones suggested putting in a letter that we are 95 percent complete with the project. We have not received any bills. There is no purchase order issued according to Mr. Tranquillo on this project because it's a piggyback state bid. We cannot give them a contract or a paid bill, but we do have to pay this bill, so we'd like the monies carried over so we can make these people whole for completing the project.

Mr. Salmeri agreed that is how the letter was explained to him.

Discussion.

And, Mr. Salmeri pointed out we do not have an official invoice and without an official invoice, the finance department is not paying anything.

Discussion.

Mr. Salmeri made a motion that we spend up to \$2325 on the balance payment for AMJ Line Painting to cover the cost of additional line striping that needed to be done and the signage that's out there now keeping in mind that there may be an additional bill that comes in for some additional work after the

fact. Mr. Jones seconded. (Motion passed unanimously on a voice vote.)

Mr. Salmeri said there will be a police bill enroot of approximately \$4,000. My motion would be that we give the Chair the authority to pay, following the letter for carry over, the bill for police security up to \$5,000 and Tilcon up to \$200,000. Mr. Jones seconded. (Motion passed unanimously on a voice vote.)

August Meeting

Mr. Salmeri made a motion to suspend the August, 2007 meeting due to an anticipated lack of quorum. And, if something come up, we can have a special meeting. Mr. Jones seconded. (Motion passed unanimously on a voice vote.)

Next meeting is the 1st Thursday in September 2007.

Mr. Salmeri made a motion to adjourn. Mr. Jones seconded. (Motion passed unanimously on a voice vote.)

(Whereupon, the meeting was adjourned at 6:15 o'clock, p.m.)

Rebecca Davis, Chair
Southington Parking Authority