

TOWN OF SOUTHLINGTON
Parking Authority
Regular Meeting
May 1, 2008

A regular meeting of the Parking Authority of the Town of Southington was held on May 1, 2008 in the Town Council chambers of the Southington Town Hall at 75 Main Street, Southington, Connecticut. The meeting was called to order by Rebecca Davis, Chairperson, at 4:37 pm.

Pledge of Allegiance

The Pledge of Allegiance to the American Flag was recited by everyone in attendance.

Roll Call

Mr. Salmeri, Mrs. Zoni, Ms. Zommer and Ms. Davis, Chair.

A quorum is determined.

Rebecca Davis, assuming the Chair:

Ms. Zommer made a motion to approve the minutes of the meeting held April 3, 2008. The motion was seconded by Mrs. Zoni and passed on a voice vote.

Police Communications

None

Public Communications

None

Commissioner Communications

Ms. Davis reported that there are additional town parking options being discussed and explored by town officials.

Submission of Bills and Payments

Mrs. Zoni made a motion to pay the stenographer's bill of \$106; seconded by Mr. Salmeri. The motion passed on a voice vote.

OLD BUSINESS

Budget

\$25,000 proposed for the Parking Authority's use during the next fiscal year has been cut from the budget. There was a discussion about the impact of this decision on improvements to town lots, preventative and maintenance projects and landscaping. There was a discussion about the procedure involved in editing the budget.

Information on requests from Spring Lot Walk

Ms. Davis and Mrs. Zoni walked the Quinnipiac lot with the Town Engineer and the Town Attorney. It was determined that the retaining wall is privately owned and any restoration or maintenance of it is the responsibility of the owner. There are a few spaces available at the Quinnipiac Lot for public use, a gift to the town. They need to be cleaned and striped.

The chair walked with John Meade to discuss the necessary maintenance in the other parking lots. She will remind him about the rock to be placed in the North Liberty lot and he will trim the shrubbery as needed. She also toured with the Town Engineer the Riccio Way lot. The town highway department will look at the tree situation. There is a problem with the fence leaning. It was suggested that the parking authority contact Rustic Fence, the installer. The chair will draft a letter to them requesting that they assess, and advise, the measures necessary to correct this. Further action will depend upon the response.

Ms. Davis spoke with Mr. Musto about the necessary line painting and the installation of signs. Funds are available for this work. The best quality paint is being used, but with the mandated deletion of lead, paint durability is compromised. Two additional handicapped parking spaces will be added to the Popular lot with a loss of three parking spaces. Mr. Salmeri suggested that the lot be temporarily closed to facilitate this project.

Mr. Salmeri made a motion to approve up to \$7000 for line striping, as necessary in all lots, to be done by AMJ Line Painting. Ms. Zommer seconded his motion and a voice vote was in the affirmative.

Mr. Salmeri presented his report on proposed changes to the Riccio Way Lot as discussed at the last meeting. He recommends that two 36' x 1' islands and one 18' x 1' island be strategically placed to delineate in-out drive areas and allow for more designated 2 hour parking spaces closer to the buildings. He has secured a quote for the project and has discussed the design with the Southington Police Department. Mr. Salmeri explained the location of the islands to the other board members. The specs include first quality granite curbing. This plan was well received by all present. Ms. Zommer commented that the design would make the lot safer and more aesthetically pleasing. The work can be completed in two working days.

John Meade has agreed to do the necessary landscaping within the islands. Mr. Musto will be given the time line so that line

painting can be accomplished upon completion of the construction. The necessary additional signage will need to be addressed.

Ms. Zommer made a motion that VMS Contractors be engaged to construct the islands in the Riccio Way Lot as outlined, the charges not to exceed \$9999. Mrs. Zoni seconded this motion and it was voted unanimously affirmative.

Mr. Salmeri made a motion to contract with John Meade to do the landscaping for this project, his fee not to exceed \$3500. Mrs. Zoni seconded this and the motion is passed on a voice vote.

Additional Old Business

Mrs. Zoni reported on her exploration of securing a proper public parking sign at Main and Riccio Way. It appears that the Renaissance Commission is researching the need for downtown signs, including this one. Mr. Salmeri suggests a collaboration with them. Mrs. Zoni will continue to follow up.

There was a short discussion about placement of dumpsters in the downtown lots.

PARKING STUDY

There has been nothing further on the parking study issue.

NEW BUSINESS

None

ADJOURNMENT

Ms. Zommer called for adjournment at 5:15 pm. Mrs. Zoni seconded the motion and all voted in favor of adjournment.

Rebecca Davis, Chairperson
Town of Southington
Parking Authority