

**TOWN OF SOUTHLINGTON  
PARKING AUTHORITY  
Regular Meeting  
May 3, 2007**

A regular meeting of the Parking Authority of the Town of Southington was held on May 3, 2007 at 5:35 pm in the Town Council Chambers of the Southington Town Hall at 75 Main Street, Southington, Connecticut. The meeting was called to order by Rebecca Davis, Chairperson.

**Pledge of Allegiance**

The Pledge of Allegiance to the American Flag was recited by everyone in attendance.

**Roll Call**

Mr. Myers, Mr. Salmeri, Ms. Zommer and Ms. Davis, Chair.

A quorum was determined.

Absent: Mr. Jones

**Approval of Minutes of April 5, 2007.**

Mr. Myers made a motion to approve. Ms. Zommer seconded. Motion passed unanimously on a voice vote.

**Police Communications**

None to report.

**Public Communications**

MARIAN TIADORA: Plantsville Preservation Society. I have a small antique business over on 35 West Main Street in Plantsville, CT.

I'm looking to start up a Plantsville Farmer's Market. Starting on Fridays 2:00 pm to 6:00 pm. Starting July 12<sup>th</sup> through October 31<sup>st</sup>. Set up to be to the rear lot of the Village of Plantsville Green, behind the gazebo, the first row of parking spaces to be reserved --- approximately 18 spaces with a set up of ten to twelve vendors, or less.

I did speak with the Head of the Department of Agriculture for the State of Connecticut. They have a booklet distributed through Connecticut. Upon approval we would be added.

Discussion of the hours.

This would be local farmers. I have a little list.  
Discussion.

I am going to talk to Urban Oaks in New Britain on organic produce.

Flowers, plants, seasonal. Corn when in season.

The Chair advised she should go to see Frank Vinci, the Zoning Enforcement Officer for guidelines as to whether you need to go to the ZBA.

Then you would have to talk to the health department to find out what they would require because there's food and things like that.

Then it would come back to us for approval for use of the lot.

The Speaker said Mr. Lovely is willing to let me use the rear of the parking lot and he will write a letter, if need be.

There doesn't seem to be any farmers markets in this area.  
Discussion.

Discussion of where this should be set up on the lot. After extensive discussion, it was decided because of safety concerns; it should be set up on the left side of the parking lot instead of the back.

Insurance has to be in place and a plan for clean up of the lot afterwards.

Discussion.

The Chair advised her to contact the Town Attorney regarding the insurance requirements.

The Parking Authority said they would withhold comments until she hears back from the Zoning Enforcement Officer.

### **Commissioner Communications**

Ms. Zommer said she had a call from someone regarding the Riccio Lot. Apparently, this woman had a brand new car and she parked in the back area when visiting Dr. Elwell and when she got home her tire was flat. After reporting this to Dr. Elwell, his secretary advised they had problems with parking there. There were some rowdy kids there.

Discussion.

She didn't want to make a complaint. It should have been reported to the Police Department.

I just wanted to let you know because we had been talking so much about the parking there.

She also gave the members a little background on the Plantsville Village Association and the Plantsville Preservation Society.

Discussion followed.

### **Submission of Bills and Payments**

Stenographer's bill in the amount of \$105.89. Ms. Zommer made a motion to pay the bill. Mr. Salmeri seconded. Motion passed unanimously on a voice vote.

### **Old Business**

#### Spring Paving

Mr. Salmeri advised he had the opportunity to speak to our Town Engineer and was able to make some phone calls to the state and unhappily I have to report we are still waiting on the state to move on the bidding process. Unfortunately, they're behind the times and until they get an actual bid awarded, we really can't move on paving.

We have an option to wait or we could put it out to another bid, in essence, start all over. That would be much more costly. Waiting for the state bid, you always get a better price. We're in a holding pattern.

I did talk to Tilcon and if they get a bid and he said he would put us up front as far as getting it done.

Discussion of options.

We're looking at about a two-week period to get the job done. Hopefully, we'll get it done in a week.

We might want to revisit the three-week notice window depending on when the award comes in.

Mr. Myers suggested remaining in a hold pattern until we hear from the state, but we can move forward on the dressing up of the lots for spring.

Discussion.

Mr. Salmeri wondered if we should go to the Council and let them know the status.

Discussion.

Contacting the local legislators was suggested and discussed.

Mr. Salmmmeri will make a presentation to the Town Council at their second meeting in May.

Spring Lot Walk

The Chair noted a few things that came up:

- fence leaning back
- handrails from the Legion Lot to Fleet Lot

I was kind of waiting to see about the paving to see if I should have the highway department come out and I'm just going to go ahead and ask for those things to be done.

A lot of restriping needs to be done and we might want to look at that.

The Chair is working on a list from the Spring Walk notes.

American Legion and Municipal Lot

The Chair reviewed the letter, which she sent to everyone from Attorney Sciota. It asks us to review this and get our thoughts on the American Legion considering going back into a lease and the main point would be the Town could use the parking lot until 4:00 pm, Monday thru Friday and the American Legion could use the lot during all other times.

Discussion.

Mr. Salmeri pointed out is difficult to comment on the letter because it's not very specific. It is specific as to when we could use the lot and that's it. Other details in the lease, we don't have any knowledge of that. There's nothing in this letter about that.

Discussion.

The Chair said this is the driving point and we'd have to agree to this before going forward with the other details of the lease.

Mr. Salmeri asked how this compared to the other lot leases we have. The Chair said we don't have that caveat in there. We have 24/7 usage of the other lots we lease. How would this lease affect those other leases? Are we setting a precedent with this lease?

Discussion.

Mr. Myers said the spirit of the request is they want to get back into an agreement with us and they're trying to get joint usage. There's some technical things. Enforcement is a

question. In the spirit of working toward something, Mr. Myers said we should take it to another step.

(Ms. Zommer and Mr. Salmeri agreed.)

Length of the leases were discussed.

Discussion of the value of a lease with the Town regarding maintenance costs.

Do we not plow after 4:00 pm because it's not a municipal lot but rather private property?

Discussion.

(Mr. Myers left the meeting at this time.)

The Chair will speak with the Town Attorney.

### **New Business**

#### Request from American Legion

The Chair said she had sent the communication to everyone. She thought it was a request but it ended up being a question. I did speak with the gentleman who sent it.

Mr. Salmeri noted it seems to be a concern about parking next year with the parade.

ROBERT STEWART: It was two purposes. One to allow you to know what was the normal course of events on Memorial Day morning because of the parade and (2) to let Mr. Florian in regards to that lot being used. Not so much this year, but next year. He has plans for having an upper scale restaurant there. It is a municipal lot and I wanted you to be aware that there may be school buses and I don't think the parking lot was initially designed for school buses.

Discussion.

Normal course of events for parade scheduling was discussed. I simply wanted to let you know that that was going to be the case again this year. That's all.

Discussion.

Frankly, my main concern was next year, advised Mr. Stewart. This year is important but next year in 2008, the restaurant is going full board. Do they want a school bus parked with their vehicles? I would imagine not.

The Chair advised it is a municipal lot. If there's room for them to park, that's great. If not, they park somewhere else and walk.

Discussion.

Mr. Stewart said he made the Parking Authority aware of it and Mr. Florian aware of it so we would know what might be happening a year from now. Just opening up some communication.

Request from Branford Hall and Red Cross

The Chair said the Branford Hall had called her. The American Red Cross wants to do a blood drive on May 16, 2007. They need some parking spaces for the blood drive. It'll start at 6:30 am and finish by 3:00 pm. They need ten spaces for their unit.

Discussion.

The Chair advised she told them they had to check with the Town Attorney regarding insurance for that.

Mr. Salmeri made a motion that we allow ten spaces up against the fence in the Riccio Way lot for the Branford Hall / American Red Cross Blood drive. And, they check with the Town Attorney for proper insurance. Ms. Zommer seconded. Motion passed unanimously on a voice vote.

June 7<sup>th</sup>, 2007 Meeting

The Chair said she and John Myers can't make that meeting. Mr. Salmeri said he would run it and they'd be sure that Roger Jones comes.

**Adjournment**

Mr. Salmeri made a motion to adjourn. Ms. Zommer seconded. Motion passed unanimously on a voice vote.

(Whereupon, the meeting was adjourned at 6:30 o'clock, p.m.)

Rebecca Davis, Chair  
Parking Authority