

Town of Southington

Board of Finance

John Leary, Chair
Joseph Labieniec, Vice Chair
Edward Pocock Jr, Secretary



Anthony Casale, Jr
Sandra Feld
Wayne Stanforth

Meeting Agenda

Date: July 25, 2012
Place: Town Hall, Town Council Chambers (2nd Floor)
Time: 7:00 pm
Agenda: To act upon the following items

- I. Pledge of Allegence
- II. Roll Call
- III. Public Hearing Items
NONE
- IV. Old Business
 1. Approval of the minutes of the June 13, 2012 meeting.
 2. Approval of the minutes of the June 26, 2012 special meeting.
- V. Assess current financial state of the town
 1. Review revenue vs budget
 2. Review expenses vs budget
 3. Discuss unplanned items that impact revenue or expenses
 4. Investments & Cash Position
 5. Discuss Town Financial Policies
 6. Sub Committee Reports (Emphasis on financial aspects)
 - A. Sewer Committee
 - B. Public Works Committee
 - C. Education Capital Building Committee
 - D. Open Space Committee
 - E. Self Insurance Committee
 - F. Blue Ribbon Parks Committee
 - G. Other Committees
 7. Board Communications
- VI. Public Communications (Excluding Public Hearing Items)
- VII. Review Long Range Plan and Priorities
 1. Review status of LRP items in current fiscal year budget
 - A. Status / Reprioritizations
 2. Strategy Discussion
- VIII. Conduct Administrative Business
 1. Consent Agenda
 - A. Appropriation 11/12 \$ 929* Youth Services-Reg Wages-Drug Free Comm Grant
 - Appropriation 11/12 \$ 272* Youth Services-Fica/Medicare/Mers-Drug Free Comm Grant
 - B. **Appropriation 12/13** \$ 450 * Youth Services – Outside Programs (Spec Rev)
 - C. **Appropriation 12/13** \$ 2,162 * Police-Vehicle Maintenance (Spec Rev)

Consent Agenda (Continued):

- D.Appropriation 11/12 \$24,675 * Capital Budget-Open Space Conservation
- E.**Appropriation 12/13** \$ 375 * Recreation-Program Supplies (Spec Rev)
- F.**Appropriation 12/13** \$ 498 * Youth Services – Outside Programs (Spec Rev)
- G.**Appropriation 12/13** \$23,959 * E911 State Subsidy (Spec Rev)

2. Managers Memos

- 1. Transfer 11/12 \$ 1,000 Town Council – Temporary/Seasonal wages
- 2. Transfer 11/ 12 \$ 688 Town Manager – Other Professional Services
- 3. **Appropriation 12/13** \$ 265 Town Council – Professional Fees
- 4. Transfer 11/12 \$ 5,229 Fire Hydrants – Rental
- 5. Transfer 11/12 \$ 20,864 Environmental Problems – Legal Fees
- 6. Transfer 11/12 \$200,685 Environmental Problems – Contracted Services
- 7. Transfer 11/12 \$ 362 Building – Gasoline
- 8. Transfer 11/12 \$ 630 Animal Control – Gasoline
- 9. Transfer 11/12 \$ 6,550 Fire – Overtime
- 10. Transfer 11/12 \$ 1,072 Tax – Collection Services
- 11. **Transfer 12/13** \$ 13,248 Police – Special Response Team Equipment
- 12. Transfer 11/12 \$ 16,784 Fire – Vehicle Repairs
 - Transfer 11/12 \$ 2,248 Fire – Gasoline
 - Transfer 11/12 \$ 6,000 Fire – Utilities
 - Transfer 11/12 \$ 218 Fire - Office Supplies
- 13. Transfer 11/12 \$ 2,550 Highway – Overtime
 - Transfer 11/12 \$ 180 Highway – Beeper Allowance
 - Transfer 11/12 \$ 9,000 Highway – Contracted Services
 - Transfer 11/12 \$ 1,000 Highway – Equipment Maintenance
 - Transfer 11/12 \$ 2,000 Highway – Utilities
 - Transfer 11/12 \$ 500 Tree Maintenance – Grounds Maintenance
 - Transfer 11/12 \$ 8,400 Bulky Waste – Refuse/Recycling
 - Transfer 11/12 \$ 500 Parks – Equipment Maintenance
 - Transfer 11/12 \$ 6,600 Parks – Gasoline
 - Transfer 11/12 \$ 17,000 Parks – Utilities
 - Transfer 11/12 \$ 800 Parks – Program Supplies
- 14. Transfer 11/12 \$ 3,000 Police – Utilities
- 15. Transfer 11/12 \$ 490 Library – Office Supplies
- 16. Transfer 11/12 \$ 3,320 Sewer Plant – Overtime
 - Transfer 11/12 \$ 566 Sewer Plant – Beeper Allowance
 - Transfer 11/12 \$100,000 Sewer Plant - Utilities
- 17. Transfer 11/ 12 \$100,000 Town Hall – Building Maintenance
- 18. Transfer 11/12 \$ 3,250 Town Council - Advertising
- 19. FY 2011/12 Carryforward List

VIII. Meeting Adjournment

* Represents funds received or to be received that were not budgeted, therefore no effect on Contingency

Respectfully Submitted

John Leary, Chair