

Town of Southington
Board of Finance
Wednesday, November 9, 2016

STENOGRAPHER'S NOTE: The Minutes are now being prepared in summary style. Please refer to the audio or videotape for more details.

Approved to date.....	\$	0
Approved this meeting.....		0
Total Appropriations.....	\$	0

Appropriations with Revenue Offsets:

Approved to date.....	\$1,135,580
Approved this meeting.....	71,514
Total Appropriations.....	\$1,207,094

Chairman John Leary called the Regular Meeting of the Town of Southington Board of Finance to order at 7:00 p.m. in the Council Chambers of the Town Hall with the following members in attendance:

Edward Pocock, Jr., Kevin Beaudoin, James Coleman, Sr.

Also in attendance: Emilia Portelinha, Finance Director
Garry Brumback, Town Manager

Absent: Joseph Labieniec & John Moise

The Pledge of Allegiance to the American Flag was recited by everyone in attendance.

JOHN LEARY, CHAIR, Presiding:

III. Public Hearing Items

None

IV. Old Business

1. Approval of Minutes from the special meeting of September 14, 2016.

Mr. Pocock so moved the motion for approval. Mr. Coleman seconded. Motion passed unanimously on a voice vote.

V. Assess current financial state of the town

1. Review revenue vs budget

Ms. Portelinha reported through October 31st. Our prior year taxes are \$130,000 above budget. Interest on taxes are \$40,000 above budget. The reason for this is the tax collector sent 40 properties to the marshal. So, people are coming and paying. Thus, the larger sum of money coming in at this point. Which is good news obviously.

Our interest on investments are currently \$40,000 above budget. And, then the MRSA tax sales sharing amount is \$100,000 more than budgeted. We were aware of that and holding it in place.

Our town clerk fees currently are about \$100,000 above budget. We have a little bit of CIRMA equity left. We had gotten \$47,000 and we appropriated \$30,000.

That covers the revenues.

2. Review expenses vs budget

As far as expenditures go, right now we are in a pretty good place commented Ms. Portelinha. She was not aware of any shortfalls that are not going to be covered through transfers or appropriations.

We have the fire extra duty and it is matching revenue. We just need the fire department to request an appropriation with the revenue match. It's from the cleanup.

We have negotiated our contracts and we are going to be paying retro pay for all of them. It is in the budget; it will just be transferred.

Mr. Brumback said the only thing not on here and that is because frankly we don't know the impact yet, but we have met with the department of labor concerning the volunteers. The DOL supports the fact that their status is volunteers, however we were paying them improperly because we were paying an hourly rate rather than a stipend. We will have to evaluate that impact. We will be expected to retroactively pay them at the Connecticut minimum wage rate. Ours was substantially less than that it was the \$8.00/hour range. We're in the process of auditing that and we'll know next month. This is an expenditure we haven't fully defined, yet.

Discussion of a possible fine. Mr. Brumback explained at this point the DOL says back pay. The fix we have developed they've approved. That became effective the first of November. At this point we are not being penalized other than the back pay.

Mr. Beaudoin noted we are a third of the way through and for expenditures we've spent a third of our budget. Right on target.

The Chair asked for a brief on how the volunteers are compensated. Just tell us what they get from the town going forward. So, we understand their position. Anything that represents some form of compensation. Mr. Brumback said he would email that out.

3. Review Capital Projects in Budget (Quarterly)

Ms. Portelinha explained she had provided the capital projects fund analysis through September. We're striving to make sure the projects move along. We're trying to get as many of them closed out (everything paid and in order) and also we've been looking to transfer out excess balances for other projects so we don't have to come up with money from the general fund. Right now, we have some active projects and some are pending. It's all in your package.

We have closed projects and we've already transferred the money for different projects. This year was busy for coming up with additional monies for other capital projects.

A \$300,000 encumbrance on highway heavy equipment was discussed. That's just partial. And, \$325,000 of that was for the VAC ALL and there is also another piece of equipment. We were lumping them together.

We would read this that \$50,000 remains in this account and it is earmarked for another piece of equipment --- a big pickup truck.

Mr. Beaudoin asked Mr. Brumback to talk about the next step now the referendum was passed. Mr. Brumback said it was passed overwhelmingly. The next step is we have engaged our contractor, the people designing it. We are at 30% design now. The next step is to take it to 60% design and then ultimately to 100% design. We hope to have that done within the next year.

Simultaneously, the passing of the referendum has allowed us the opportunity to now seek reimbursement for those eligible items from the state. We've submitted a little bit less than \$960,000 to the state for design thus far.

Once the design is completed next fall, we will go out to bid the construction. We hope to do that in the spring of 2018. It should take about two years to complete.

Emilia will then do a combination of notes to bridge between taking loans so we'll be doing loans through the Clean Water Fund of about \$17 million of \$57 million will come back to us in grant which will net about \$40 million to our taxpayers.

At this point we are eligible for a 2% Clean Water Fund Loan and we expect that to really begin when construction starts incrementally. If we are fortunate enough to not spend all that money, then we just won't borrow against that.

Cash flow planning was discussed by Ms. Portelinha. She will compare the note for the ban versus taking interim funding. With the rates, that'll be less expensive. Looking for lowest cost to capital until we bond. If there is a dramatic change in the market, we will have to rethink it and revisit the whole thing.

Discussion.

4. Sub Committee Reports (Emphasis on financial aspects)

A. Sewer Committee (Mr. Moise)

Mr. Brumback reported the big thing on the sewer committee is we closed out the sludge thickening project which was originally forecast to be approximately \$5 million. We are doing it for about \$1 million less. The final work order was approved this evening which closes out that project.

We are looking at another project, a pump station on South End Road. Refurbish that. Once we get a cost and design on that, then that will be the remainder.

The other thing we talked about was the referendum and the next steps which I just laid out.

Methanol continues to track well below the threshold needed to go here or the council.

Other than that, we are in pretty good shape.

B. Public Works Committee (Mr. Pocock & Mr. Coleman)

Mr. Pocock had no report from the police department. The bulky waste station is every other Saturday now from 8:00 to 3:00. They are accepting leaves on Fridays --- except Veteran's Day and the Friday after Thanksgiving.

The road management program, they finished Prospect Street. It is looking very well.

Sweeping basically the center of town until the cold weather hits and it is not feasible to do.

The leaves they started in Section 1, north of Berlin Street and runs all the way to Route 10 North to the Plainville town line. It is on the town website when they'll be in your area of town. Any questions, check with the highway department.

They will make another swing through Section 1 to clean up any leaves left over that come down after they leave that area.

The snow bids are out and they have contractors lined up.

Memorial Pool, the kiddie pool has been totally taken out of there. I can't believe the amount of cement that they had to remove there.

As far as the parks go, maintenance is ongoing.

Spring Street Bridge RFQ went out for the engineering.

Access Walks, they're finishing up on Norton Street. They're just doing touch up work.

The library roof is in progress.

As to 427 Pleasant Street which is the farm, we'll have somebody here tonight speaking on that. There are a few things that need to be taken care of before demolition takes place.

Water Department wasn't at the meeting.

The Chair asked if at the highway department there was an unmet need relating to the BOF. Mr. Brumback said they intend to budget to do a hot patch asphalt which they'll budget for this year. And, a couple of other items for the expanded nature of the roadwork they're doing will be in the budget process. The construction for the highway garage is in progress and once that's completed, the operations will be combined.

C. Calendar House Building Committee (Town Manager)

Mr. Brumback reported good news. The site plan was approved by the PZC about a month and a half ago. They are going into final design and construction documents. They plan on breaking ground in the spring. Approximately an 18-month construction period.

D. Open Space Committee (Mr. Pocock)

Mr. Pocock reported there is nothing new to report. All the same, ongoing, right now.

E. Self-Insurance Committee (Mr. Labieniec & Mr. Moise)

No representation this evening. Ms. Portelinha said nothing was pending. They did vote on the breakdown between the town and the board of education for next year's budget and it will stay the same. It is currently 75.5 for the BOE and 24.5% for the general government and that stays the same.

F. Investment Committee (Mr. Coleman & Mr. Beaudoin)

Mr. Coleman has two separate reports. One was for the last meeting which was cancelled. That showed that we have \$82.4 million total. Our securities are listed at eight different banks. Our long-term investments, about 57 different investments. As of October 31st, which was the end of the quarter, they were \$13.8 million. Our estimated annual income is going to be about almost \$187,000.

What is interesting is right now in the portfolio, the CDs are marked to market. If you had a CD that paid 2% and the rate came down to 1%, they are marked up. We've got a gain in the portfolio of almost \$97,000. You will start to see that gain evaporate as rates start to head up.

Looking at duration, about 13% of those are invested between one to six months. Another 28% are seven to twelve months. And, 59% are one to five years. The impact shouldn't be much on us at all.

General discussion on the investments.

G. Parks Board Liaison Report (Mr. Beaudoin)

Mr. Beaudoin had nothing to report this evening.

H. Economic Development Strike Committee (Mr. Coleman)

Mr. Coleman was not able to attend that meeting due to a family emergency. Mr. Brumback explained the highlights of that meeting. The sports complex is proceeding and they have financing and it should be going forward.

Happy to report we have now better than backfilled The Hartford from a job perspective. More jobs in that facility than when The Hartford was here.

A new hotel going in on West Street adjacent to the UCONN Health area.

We have the Senese Plaza (Chic-Filet, Chipotle & Aldi's). It's near the Outback.

Things are going well in a challenging market. Kudos to Lou Perillo and his guys. We are still continuing to make progress.

I. Other Committees

No further reports.

4. Board Communications

The Chair mentioned the new Title IX Committee. Mr. Beaudoin will be representing the BOF on that. That is a look at all the educational facilities with regard to the way they're set up for the diversity of the people who use them. That committee will be made up of Southington folks who will take a closer look at what the needs actually are. The state has already done this and we'll do our own assessment.

We thank Mr. Beaudoin for his service and look forward to hearing what is going on over there and how much that is going to cost us.

(Chuckles)

The Chair pointed he had heard no complaints, so we are going to solve essentially a problem that may not exist. It's what we have to do.

We had an election yesterday. I want to congratulate anybody who won and thank anybody who ran and look forward to working with everybody as we go forward.

Mr. Coleman brought up the fact we still have the debt ceiling issue. And two meetings ago you were working on a report. I haven't received one. The Chair indicated he hadn't sent one. The issue is we were going to ask a municipal accounting firm to look at our policy regarding the debt ceiling and opine on that so we have an independent voice. I intend to do that and I will do that and I will bring it to this board first to decide whether we move forward.

Nobody has touched the original document since we last adjusted it noted the Chair.

Discussion.

General discussion on the policy and its origin and the need to have a confirmation that the way we have it set up is the right way.

FARM HERITAGE COMMITTEE PRESENTATION

The Chair noted we have heard a lot about this. We want to know what it is, what is the vision for it and how will the BOF have a role in it all.

Ed Pocock, III thanked the BOF for their support. I appreciate that. One thing that is important to understand with the FHC is we are literally plowing new ground. We are doing something that's never been done. We're doing things on open space property where there

never really was maintenance. I think Crescent Lake may be the only example where we put money into open space.

Novicks, if you look at the old orchard up there, you remember that as being truly an open space where you could pick pumpkins down below there. You couldn't have a picnic or walk down there now if you wanted to. It happened because we weren't taking care of the open space we were getting. We kind of just let them free grow.

Now we are in a position where we want to preserve farmland. The farmland comes with buildings. With Pleasant Street, what Chris and I quickly found out was, there were two elements to this that we had to start working on.

One of the things we've done is, LEAF is the first component that came in front of the BOF. We are taking our baby steps through you as we get the funding in. We didn't go through the budget process and just create a line. We knew this would take a lot of communication for folks to fully understand what we're doing.

The LEAF portion was operational and I'll leave that to Chris. That is an entire section he runs just on the operational side.

I'm pretty much responsible for the capital side. That is what you folks approved this last time. The \$250,000 that came into the FHC account. Not to be confused with the \$150,000 which Chris will talk about in a few minutes.

The \$250,000, on the other hand, we gave a letter to the BOF to outline it. We wanted you to know what we were going to do. If you've been to Pleasant Street, it's a wreck. The buildings there are horrible. The horses were staying in barns that were a fire hazard. They have to come down.

We tried to save those barns. When they told us, the foundation was shot, we have to take it out. We have estimates back for the demolition. I had a conversation tonight with Mr. Champagne who chairs the public works committee and one of the reasons why the FHC did this is so public works --- we're essentially picking up a bale of hay twice. We're having public works at something and the FHC is actually handling it. So, that is going to come off your plate as far as the public works committee is concerned. That'll go away and the FHC will start handling that.

The estimated demolition cost is \$120,000 to \$130,000. Pleasant View all land is about \$77,000 or \$78,000 to demo that. That's also to take care of some small environmental issues there. And, then we have to look at the Grosky Farm property. We want to tear down the house and the garage. We wanted to save the garage, but Keith Hayden kind of said you are not doing that. That's going to have to come down and we're looking at monies there to be spend.

We have good news on the environmental, I believe. It's a \$2,000 or \$3,000 bill. That's less than the \$130,000.

We have other things going on. We have a Master Plan we're working on. We got a grant from the state to do historical survey. We're in the process of making that work, however, the Master Plan that the committee wants is something that gives us an operational plan so when we come back to you for something, you'll have a plan put in front of you which is a lot more succinct as to what we are going to need for money to make this go forward.

With the \$250,000 we requested, what you got were things we have to get done. Not stuff we can wait on. A horse might get hurt or somebody killed on one of these properties. We're at the point where we are doing a lot of this for safety.

Irrigation at LEAF, we're trying to get monies for that, too, from the state. We are not necessarily convinced we will get that funding, but we are trying.

And, the big one is the cold storage roof. We are looking, by the time we fix that and some of the side rooms on that, somewhere around \$75,000 which is a big deal. Keep in mind, we are probably the only municipality in New England that owns a cold storage facility. This place is a tank. But the roof is coming in. So, we are having the roof fixed.

These are things if we don't fix them, we'll lose them.

Once we get the Master Plan done, that'll be distributed to the different boards and commissions so you won't be surprised. We don't want to do that. At this point in time, this is what we are facing with capital and that's why it came in front of you.

We're trying to get ahead of the curve and not behind it. I hope we're doing that to your satisfaction.

Mr. Beaudoin clarified the properties we are talking about is the farm right next to DePaolo (Pleasant View) and Grosky on the corner of East and Berlin. Mr. Pocock confirmed that. Other things have been done here, too. We've talked about River Street. The FHC didn't take over but that house was taken down, too. These are costs already incurred and it was started that.

It's a big project and we have a lot of things going on.

Explanation of the cold storage facility. It's a big root cellar. What makes it unique is we can store vaccines in a cool environment and have them long term. We're in a unique position where we have a place where if you had to do that, with very little modification, you could make that happen. From an emergency

management standpoint, I think it is a homerun. It's a big root cellar above ground. It's very cool in there. It is refrigerated.

We have some unique properties and we are very, very fortunate. We are doing stuff here that is very unusual in the State of Connecticut. We're trying to protect our farming heritage and we're making headway.

Chris Palmieri elaborated a little more on the question. On the third site, we spoke about to spend funds on off of Belleview. It's Mark Ramsay, he's the current LEAF site. There are other properties if you want to look at our Minutes, we have them listed. Those are for haying. The three main sites we are looking at for haying operations are the two Ed mentioned plus on the LEAF site on Belleview.

We take it very seriously as far as ---the question we're most often asked especially on Pleasant Street, what about restoring the barns, what about saving the barns. We were diligent with that. We had five different people look at the barns, including our town staff. They're not up to code. There are electrical issues. They are really not in a condition for us to restore the barns.

We also are trying to salvage some of the wood because people have told us, too, that wood from the barn is in good shape so we can maybe sell that wood. We've had two separate people come out. Mark Lovley recommended someone, Garry Gnazzo of the Joseph Gnazzo Company in Union, CT and another company out of Guilford, CT. They both looked at the wood and didn't want to take possession of the wood.

Even though we are trying to salvage that piece, there are companies that aren't even interested in doing that. We've been asked and we are trying to salvage as much as we can.

From an operational perspective, you gave us \$150,000 which we took from excess from the VOAG Program, ironically or very fitting in this case. With that money, the intent was for one time transfer for operational costs. This year it was a dry season and crops may not be as fruitful as a summer when we have lots of rain. It is a one-time expenditure. So far we have expended \$46,518.59 for payroll costs and an additional \$8,715.83 were for different program supplies needed which left us with an expenditure of \$55,234.42 thus far leaving a balance of \$94,765.58. We know that is a one-time transfer. Once those funds are gone, they're gone.

We are working through educational programs through LEAF to try to find sources of income to become self-sustaining. We are trying to get a grant to build classroom space on the site where the old barn was. That would allow us to in the classroom space add a facility to do some demonstrations with preparing the food from the farm and we're looking to add some facilities. We don't have any restrooms there right now.

I have to acknowledge and thank Dave Donnelly who is our grant writer for the town. And, Garry has been helpful with us, as well. Dave has been in constant communication with us and has done a phenomenal job of looking for any type of grant available for us.

Prior to that, I want to thank Chris Boulanger who was the grant writer for the BOE. She has since retired. She's been working with us to try to get some funds for the grant.

The grant Ed mentioned earlier, we received \$30,000 for the historic inventory grant. So far the company we would like to recommend have asked for \$25,000 but we're asking for additional work to be done. That'll answer the question about mapping out a plan for the site and how to best utilize it moving forward. We don't have that knowledge so we need experts to help us with that.

When we have a plan, we can start mapping out the best location to put up another barn to store hay, to have fields to plant and another use, VOAG from the SHS would like some piece of land on the site to work with the animals at the high school. Very convenient for everyone, it is right down the road.

We're trying to get K-12 educational programs in there as well at both sites, hopefully.

I hope that gives an overview on everything you were looking for.

Mr. Coleman brought up a nonprofit organization that would set up a vegetable stand and sell stuff. The school? Mr. Palmieri said it would be the VOAG Program. The other one also mentioned in the paper a while ago was to have some type of animal therapy for Southington ARC. It is very preliminary. Long range we're like to welcome the ARC on the site, as well, as long as we can some animals back on the property.

Mr. Beaudoin asked about the structure of the payroll that was mentioned. Who is on it and what're we talking about there. Mr. Palmieri explained the payroll goes through Mark Sciota's office. You set up a line that is not really in any operational budget and the line is \$150,000 period. When depleted, it is depleted.

It was set up the way we set up the Apple Harvest Festival initially where you can put money into the account as well as take money out. Discussion.

Ms. Portelinha added it is a special revenue fund that was created.

The Chair asked how many people are paid, either contractors or employees? Who is getting paid in this program. Ms. Portelinha stated we are reimbursing the payroll. The town is not paying the individuals, directly.

Mr. Pocock pointed out an important point on that. Keep in mind the \$150,000 was necessary because when you form a 501C3, he is still waiting on his determination letter from the IRS. It is very difficult to obtain capital funding when you don't have your determination letter. Discussion.

Mr. Coleman asked if the purpose was for a municipal educational system or is this an individual who set something up that just has a great sounding name? Mr. Pocock said in order to make the program happen, we had to find a mechanism in order for him to be able to collect money in order to make the operation.

Mr. Coleman said nonprofit means you distribute out all the revenue. Mr. Pocock said it is a 501C3. It has to be for education. Mr. Coleman said he wanted to make sure someone doesn't have a plumb job where they're getting a nice salary and it nets out to zero and technically it is a nonprofit.

Mr. Palmieri said the reason we have had to use the funds thus far is because Mark Ramsay has not actually made a salary himself. That's where we set up the account to supplement it in case he isn't making enough for his own salary. Mr. Coleman said you have a municipality giving money on land that they purchased to a tax-free organization and allowing somebody to pull a salary out of it. There's a lot of room for ----

Mr. Palmieri said the missing piece we forgot to mention is we put out an RFP and we were looking for farming services for the town. Mark applied for that. We awarded him for farming services.

Mr. Coleman asked who has full discretion over the amount of his compensation to the revenue? Mr. Pocock said he has a board he has to have but the problem we are running into is what is the mechanism for making that happen? This is the issue we ran into when we tried to doing this. So, what would be the better way of doing it? I guess that is the question to ask.

Not do a 501C3? You can't have a corporation come in there and do it because it will be for profit. Farming isn't profitable. The problem we run into is how many fruit and vegetable farmers are there out there that are willing to take on a project and keep Belleview still running?

Mr. Coleman said as a town we need to be careful. There needs to be some discretion used with town money with a compensation motive through the guise of a 501C3.

Mr. Pocock explained that is the reason why we only asked for a fixed amount. Mr. Coleman said he was thinking in the future. Mr. Pocock commented in the future he didn't plan on coming before this BPO for additional funds. We all knew it would take a year before he was able to receive his determination letter.

It is very, very difficult to get funding for operational expenses and even capital expenses as we found out on the barn we wanted down at Belleview. We'll probably get it next year but not this year. Why? A determination letter has not been issued yet by the IRS.

You are technically a 501C3 when you file but you have to have the determination letter.

Mr. Coleman pointed out the idea of open space just encompasses so many thoughts and then you have the Farm Heritage Committee (FHC). That connotes all other kinds of thoughts. When you buy a farm, is it your intention to take this sleepy piece of property like the Grosky piece and reinvigorate that in some way? The concern I have is that if it's going to be reinvigorated to the point where you are going to cause traffic, the traffic down there is so difficult (Berlin & East). Open space for the purpose of preserving the character of an area is one thing but buying farms to reinvigorate business, I would think would connote a totally different thing.

Mr. Pocock said that is not what the committee is doing. I know that is illegal. The open space committee is an acquisitions board so once they acquire the property they are not a maintenance board. We never had a maintenance board.

So, the FHC stepped in and said we'll do some maintenance on these properties. When it comes down use, Grosky's will probably be a barn, as the house is coming down, that is leased to Karabin Farms and they're going to store hay upstairs. And, they'll give the VOAG program some of the hay they expend on now. We're trying to create a town ecosystem so that we're getting the use of the farm because if you don't use it, it will fall apart. The stand on the road is probably the only stand left in Southington you can sell things from.

In my preliminary talks with Mark Ramsay, when the house goes down, they're thinking of putting blueberry and raspberry bushes in there. Then the VOAG can have people come in and pick your own. Sell them at the stand. What's the impact? Two or three weeks they'll be at the stand if they do it. Not going to be a high impact area.

On Pleasant Street, I don't want you thinking we're trying to create something where it is going to be a huge line every year to keep this going. We are trying to make this as passive as we can. If a barn goes up there, they're relatively inexpensive and I have no intention of heating it. The expenses of running the place once you keep the maintenance up is relatively low. That's the whole goal. Not to make this an expensive venture but one that just kind of keeps going.

A lot of questions you are asking, if there is a better way to do it, let me know.

Mr. Coleman said the questions are just for trying to understand and making sure there is some clarification on certain points. If we're buying open space and making it productive and it's not on the tax rolls --- there is a lot of gray to that type of thing. It doesn't sound like that is your intention, though.

Mr. Pocock said it is a policy decision. If the council decides down the road they don't want to do it, then that is what is going to end up happening.

A lot of your concerns are concerns we have, too. LEAF has the money on the table. At the end of the day, you'll have to bring that forward and be self-sustaining or it doesn't go on. That is really what it comes down to.

Mr. Beaudoin said he liked what the FHC is doing. I like the concept.

Mr. Palmieri touched on initially they were talking about trying to raise funds to salvage the barns - maybe a capital campaign. When it became evident we couldn't salvage anything, people are a little more reluctant to donate to a capital campaign when you are tearing things down versus restoring or saving something. That's where we came into the \$250,000 for the maintenance of our town structures. We need to have a plan to maintain these building or properties.

Mr. Coleman said he felt it was a smart way to look at it. I think you are going about it the right way. No net cost to the taxpayer.

Mr. Pocock, Jr. said as far as the open space goes, it is an acquisition committee and that's all. Once we purchase the land, we don't take care of it. We can start with Brandenburg, Novick's Orchards, Berlin Street, community gardens and if we can make something like this work it will save us maintenance from the parks department. The open space committee has no funding to take care of the property once we purchase it.

Mr. Brumback said that's true. What happens is it goes to seed. Along with the acquisitions we've made over the last several years, there's been no staff added to provide the maintenance. This is a way to activate it, reuse it and maintain it at the least conceivable cost. A healthy plan.

Mr. Pocock, Jr. noted a letter from the Stanley Family wanting to keep that property market gardening and this will fit in with the VOAG.

VI. Public Communications (Excluding Public Hearing Items)

Arthur Cyr, 105 Berlin Avenue. He thanked the board for their attempt at early negotiations with the BOE in the workshop. Never

been more disappointed in the outcome. They're already talking about a 2.25 to 2.43 percentage increase on top of their \$92 million, plus, this year's budget. That is very disconcerting to me and many other taxpayers when they find out what is planned.

Discussion.

I find the increase very unfortunate. I will remind you this town has put solar arrays at 4,5 or 6 schools. Nowhere did the BOE talk about possible savings or elimination of projects. I heard from them there's fictitious made up numbers from the podium.

Discussion.

Discussion of student enrollment.

Budget and employee level continues to climb.

I would've wished there was more push back from this board.

Per pupil expenditures were discussed as compared to other towns.

State deficit and money will be cut.

I commend you for the attempt. I wish the results had been better.

VII. Review Long Range Plan and Priorities

1. Review status of LRP items in current fiscal year budget

A. Status /Reprioritizations

No discussion.

B. Strategy Discussion

No discussion.

VIII. Conduct Administrative Business

1. Consent Agenda

A. Appropriation Rev)	\$160 *	Youth Services, STEPS (Spec
B. Appropriation (Spec Rev)	\$200 *	Police - DARE Donations
C. Appropriation Supplies (Spec Rev)	\$300 *	Police - K9 Program

D.	Appropriation	\$4,387 *	Highway - Overtime
	Appropriation	\$9,589 *	Capital Budget - Widen,
	Resurface		
E.	Appropriation	\$650 *	Youth Services - Outside
	Programs (Spec Rev)		
	Appropriations	\$465 *	Youth Services - Outside
	Programs (Spec Rev)		
F.	Appropriation	\$57,538 *	Board of Education -
	Operations		
G.	Appropriation	\$500 *	Town Council - CFGNB -White
	Christmas		

Mr. Coleman made a motion to approve the Consent Agenda. Mr. Pocock seconded. Motion passed unanimously on a voice vote.

2. Manager's Memos

1.	Transfer	\$2,074	Community Services -
	Vehicle Maintenance		

Mr. Coleman made a motion to approve. Mr. Beaudoin seconded. Motion passed unanimously on a voice vote.

Informational Letters from Police Department: Lightning Strike, HVAC, Parking Lot Lights

Mr. Brumback explained these are just informational. These are ideas that have come up before at the police department and they are just giving a heads up they are going to try to resolve them internally, but in the event, they can't, we may be looking for resources. But, it wouldn't happen until the spring.

The Chair commented it was good they are communication upfront. The last thing any governing board needs is a surprise. I commend them for making us aware they're trying to take care of it and what the issues are. Mr. Brumback agreed.

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Meeting Adjournment -

Mr. Coleman made a motion to adjourn. Mr. Pocock seconded. Motion passed unanimously on a voice vote.

(Whereupon, the meeting was adjourned at 8:05 o'clock, p.m.)