

Town of Southington

Board of Finance

John Leary, Chair
Joseph Labieniec, Vice Chair
Edward Pocock Jr, Secretary



Kevin Beaudoin
Tony Morrison
Susan Zoni

Special Meeting Agenda

Date: **May 16, 2018**
Place: Town Hall, Town Council Chambers (2nd Floor)
Time: 7:00 pm
Agenda: To act upon the following items

- I. Pledge of Allegiance
- II. Roll Call
- III. Public Hearing Item:
NONE

Set the Mill Rate for the FY 2018-2019 Adopted Budget

- IV. Old Business
 - 1. Approval of the minutes of April 11, 2018 meeting.
 - 2. Approval of the minutes of May 9, 2018 special meeting.
- V. Assess current financial state of the town
 - 1. Discuss and select auditor for the fiscal year ending June 30, 2018 audit.
 - 2. Review revenues vs budget
 - 3. Review expenses vs budget
 - 4. Review Capital Projects in Budget (Quarterly)
 - 5. Town Council Sub Committees (Emphasis on financial aspects)
 - A. Sewer Committee (Mr Morrison)
 - B. Public Works Committee (Mr Pocock & Mrs Zoni)
 - C. Calendar House Building Committee (Town Manager)
 - D. Open Space Committee (Mr Pocock)
 - E. Self Insurance Committee (Mr Labieniec & Mr Beaudoin)
 - F. Committee of the Chairs (Chairman Leary)
 - 6. Board of Finance Sub Committees and Liason Reports (Emphasis on financial aspects)
 - A. Investment Committee (Mr. Beaudoin)
 - B. Liasons to Board of Fire Commissioners (Mr Pocock & Mr Beaudoin)
 - C. Other Committees
 - 7. Board Communications
- VI. Public Communications (Excluding Public Hearing Items)
- VII. Review Long Range Plan and Priorities
 - 1. Review status of LRP items in current fiscal year budget
 - A. Status / Reprioritizations
 - 2. Strategy Discussion –

VIII. Conduct Administrative Business

1. Consent Agenda

A. Appropriation	\$ 2,500 *	Barnes – Property Maint-Loss/Damage(Spec Rev)
B. Appropriation	\$ 585 *	Youth Svcs – Outside Programs (Spec Rev)
C. Appropriation	\$ 31,063 *	Board of Education – Operations
D. Appropriation	\$ 10,127 *	Highway – Property Maint-Loss/Damage (Spec Rev)
E. Appropriation	\$ 3,895 *	Recreation - Recreational Improvements (Spec Rev)
F. Appropriations	\$ 560 *	Animal Dontrol - Program Supplies (Spec Rev)
G. Appropriation	\$ 971 *	Recreation – Program Supplies-Pavilion Upgrades (Spec Rev)

2. Managers Memos

1. Transfers	\$ 10,000	Calendar House – Utilities
2. Transfer	\$ 19,500	Police Dept – Program Supplies
3. Transfer	\$ 2,500	Police Dept – Vehicle Maintenance
4. Transfer	\$ 2,600	Police Dept – Building Maintenance
5. Transfer	\$ 5,000	Police Dept – Special Response Team Equipment
6. Transfer	\$ 10,000	Police Dept – Camera Equipment
7. Transfer	\$ 9,000	Police Dept - Camera Equipment
8. Transfer	\$ 2,252	Central Dispatch – Overtime
9. Transfer	\$ 1,300	<u>Animal Control Fund</u> – Building Maintenance
10. Transfer	\$ 1,800	<u>Animal Control Fund</u> – Veterinary Services
11. Transfer	\$ 17,500	Parks – Regular Wages
Transfer	\$ 20,000	Highway – Vehicle Maintenance
Transfer	\$ 3,000	Highway – Uniform Cleaning
Transfer	\$ 13,000	Parks – Ground Maintenance
Transfer	\$ 3,895	Parks – Program Supplies
Transfer	\$ 200	Parks – On-Call
12. Appropriation	\$ 28,850	Fire Dept – Volunteer Firefighters
13. Appropriation	\$ 13,300	Fire Dept – Vehicle Maintenance
14. Transfers	\$ 30,000	Fire Dept – Overtime
Appropriation	\$ 92,810	Fire Dept – Overtime
15. Transfers	\$ 128,772	Misc – Accumulated Payout

IX. Meeting Adjournment

* Represents funds received or to be received that were not budgeted, therefore no effect on Contingency

^Represents funds set aside in Contingency due to State Uncertainty

Respectfully Submitted

John Leary, Chair