

Town of Southington

Board of Finance

John Leary, Chair
Joseph Labieniec, Vice Chair
Edward Pocock Jr, Secretary
Zoni



Kevin Beaudoin
Tony Morrison
Susan

Meeting Agenda

Date: November 28, 2018
Place: Town Hall, Town Council Chambers (2nd Floor)
Time: **6:30 pm**
Agenda: To act upon the following items

Board of Finance Workshop to discuss the Budget Process will be held immediately following this meeting in the Finance Department Conference Room.

- I. Pledge of Allegiance
- II. Roll Call
- III. Public Hearing Item:
NONE
- IV. Old Business
 1. Approval of the minutes of October 10, 2018 special meeting.
- V. Assess current financial state of the town
 1. Review revenues vs budget
 2. Review expenses vs budget
 3. Review Capital Projects in Budget (Quarterly)
 4. Town Council Sub Committees (Emphasis on financial aspects)
 - A. Sewer Committee (Mr Morrison)
 - B. Public Works Committee (Mr Pocock & Mrs Zoni)
 - C. Calendar House Building Committee (Town Manager)
 - D. Open Space Committee (Mr Pocock)
 - E. Self Insurance Committee (Mr Labieniec & Mr Beaudoin)
 - F. Committee of the Chairs (Chairman Leary)
 - G. Property Tax Relief Committee (Mr. Morrison & Mrs. Zoni)
 5. Board of Finance Sub Committees and Liason Reports (Emphasis on financial aspects)
 - A. Investment Committee (Mr. Beaudoin)
 - B. Liasons to Board of Fire Commissioners (Mr Pocock & Mr Beaudoin)
 - C. Other Committees
 6. Board Communications
- VI. Public Communications (Excluding Public Hearing Items)
- VII. Review Long Range Plan and Priorities
 1. Review status of LRP items in current fiscal year budget
 - A. Status / Reprioritizations
 2. Strategy Discussion – Energy Procurement & Consultant Services

VIII. Conduct Administrative Business

1. Consent Agenda

- A. Appropriation \$ 1,525 * Capital Budget-Rails to Trails Donations
- B. Appropriation \$ 6,700 * Highway/Parks – Program Supplies-CFGNB (Spec Rev)
- Appropriation \$ 850 * Streetlighting – Equipment Maint-Loss/Damage (Spec Rev)
- C. Appropriation \$ 552 * Highway/Parks - Overtime
- D. Appropriation \$ 385 * Police Dept – DARE Donation (Spec Rev)
- E. Appropriation \$ 5,004 * Fire Dept – Fire Extra Duty
- F. Appropriation \$ 750 * Town Council-CFGNB-White Christmas(Spec Rev)
- G. Appropriation \$ 1,800 * Farm Heritage Fund – Program Supplies (Spec Rev)
- H. Appropriation \$ 1,855 * Highway/Parks – Property Maint-Loss/Damage (Spec Rev)
- I. Appropriation \$ 600 * Youth Svcs – STEPS (Spec Rev)
- Appropriation \$ 610 * Youth Svcs – Outside Programs (Spec Rev)
- J. Appropriation \$ 33,669 * Board of Education - Operations

1. Managers Memos

- 1. Appropriation \$ 28,893 * Calendar House – Temporary/Seasonal (Spec Rev)
- Appropriation \$ 14,000 * Calendar House – Gasoline (Spec Rev)
- Appropriation \$ 12,000 * Calendar House – Vehicle Maintenance (Spec Rev)
- 2. Appropriation \$ 50,400 * Capital Fund – Town Wide Vehicle Replacement
- Appropriation \$ 4,285 * Capital Fund – Town Wide Vehicle Replacement
- 3. Transfer \$ 1,500 Dept of Assessment – Overtime
- 4. Transfer \$ 4,000 Fire Dept – Equipment and Furniture

IX. Meeting Adjournment

*Represents funds received or to be received that were not budgeted, therefore no effect on Contingency

Respectfully Submitted

John Leary, Chair