

# Town of Southington

## Board of Finance

**John Leary, Chair**  
**Joseph Labieniec, Vice Chair**  
**Edward Pocock Jr, Secretary**  
**Zoni**



**Kevin Beaudoin**  
**Tony Morrison**  
**Susan**

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### Meeting Agenda

Date: December 12, 2018  
Place: Town Hall, Town Council Chambers (2nd Floor)  
Time: 7:00 pm  
Agenda: To act upon the following items

Board of Finance Workshop to discuss the Budget Process will be held immediately following this meeting in the Finance Department Conference Room.

- I. Pledge of Allegiance
- II. Roll Call
- III. Public Hearing Item:  
NONE
- IV. Old Business
  1. Approval of the minutes of November 28, 2018 meeting.
  2. Approval of 2019 Meeting Schedules .
- V. Assess current financial state of the town
  1. Review revenues vs budget
  2. Review expenses vs budget
  3. Review Capital Projects in Budget (Quarterly)
  4. Town Council Sub Committees (Emphasis on financial aspects)
    - A. Sewer Committee (Mr Morrison)
    - B. Public Works Committee (Mr Pocock & Mrs Zoni)
    - C. Open Space Committee (Mr Pocock)
    - D. Self Insurance Committee (Mr Labieniec & Mr Beaudoin)
    - E. Committee of the Chairs (Chairman Leary)
    - F. Property Tax Relief Committee (Mr. Morrison & Mrs. Zoni)
  5. Board of Finance Sub Committees and Liason Reports (Emphasis on financial aspects)
    - A. Investment Committee (Mr. Beaudoin)
    - B. Liasons to Board of Fire Commissioners (Mr Pocock & Mr Beaudoin)
    - C. Other Committees
  6. Board Communications
- VI. Public Communications (Excluding Public Hearing Items)
- VII. Review Long Range Plan and Priorities
  1. Review status of LRP items in current fiscal year budget
    - A. Status / Reprioritizations
  2. Strategy Discussion – Budget Expectations

VIII. Conduct Administrative Business

1. Consent Agenda

A.Appropriation	\$ 5,000	* Youth Services – State Targeted Response Grant (Spec Rev)
B.Appropriation	\$ 1,643	* Police Dept - Vehicle Maint-Loss/Damage (Spec Rev)
C.Appropriation	\$ 1,865	* Highway/Parks – Property Maint-Loss/Damage (Spec Rev)
Appropriation	\$ 1,313	* Highway/Parks - Vehicle Maint-Loss/Damage (Spec Rev)
Appropriation	\$ 614	* Bulky Waste – Refuse/Recycling
D.Appropriation	\$ 1,098	*Town Council-White Christmas Donation (Spec Rev).

1. Managers Memos

1.Appropriation	\$ 300	* Calendar House – Overtime
2.Transfer	\$ 1,100	* Police Dept – Tuition Reimbursement
3.Transfer	\$ 1,500	Dept of Assessment – Overtime
4.Transfer	\$ 2,000	Elections – Program Supplies
4. Transfer	\$ 8,000	Fire Dept – Equipment and Furniture

IX. Meeting Adjournment

\*Represents funds received or to be received that were not budgeted, therefore no effect on Contingency

Respectfully Submitted

John Leary, Chair