

# Town of Southington

## Board of Finance

John Leary, Chair  
Joseph Labieniec, Vice Chair  
Edward Pocock Jr, Secretary  
Zoni



Kevin Beaudoin  
Tony Morrison  
Susan

---

### Meeting Agenda

Date: November 13, 2019  
Place: Town Hall, Town Council Chambers (2nd Floor)  
Time: 7:00 pm  
Agenda: To act upon the following items:

**A Board of Finance Budget Workshop will be held immediately after this Board of Finance Meeting.**

#### Organizational Meeting of the Board of Finance

- A. Swearing in of the Board of Finance
- B. Election of the Chairperson
- C. Election of the Vice Chairperson
- D. Election of the Secretary

- I. Pledge of Allegiance
- II. Roll Call
- III. Public Hearing Items  
NONE
- IV. Old Business
  1. Approval of the minutes of October 9, 2019 meeting.
- V. Assess current financial state of the town
  1. Review revenues vs budget
  2. Review expenses vs budget
  3. Review Capital Projects in Budget (Quarterly)
  4. Town Council Sub Committees (Emphasis on financial aspects)
    - A. Sewer Committee (Mr Morrison)
    - B. Public Works Committee (Mr Pocock & Mrs Zoni)
    - C. Open Space Committee (Mr Pocock)
    - D. Self Insurance Committee (Mr Labieniec & Mr Beaudoin)
    - E. Committee of the Chairs (Chairman Leary)
  5. Board of Finance Sub Committees and Liason Reports (Emphasis on financial aspects)
    - A. Investment Committee (Mr. Beaudoin)
    - B. Liasons to Board of Fire Commissioners (Mr Pocock & Mr Beaudoin)
    - C. Other Committees
  6. Board Communications
- VI. Public Communications (Excluding Public Hearing Items)
- VII. Review Long Range Plan and Priorities
  1. Review status of LRP items in current fiscal year budget
    - A. Status / Reprioritizations
  2. Strategy Discussion – 2020/21 budget – BOF Guidance

VIII. Conduct Administrative Business

1. Consent Agenda

- A. Appropriation \$ 500 \* Town Council-Walkley Fountain Project (Spec Rev)
- B. Appropriation \$ 2,000 \* Youth Services – Outside Programs Donation(Spec Rev)
- Appropriation \$ 170 \* Youth Services – STEPS Donations (Spec Rev)
- C. Appropriation \$ 1,000 \* Police Dept – Coffee with Cop Program (Spec Rev)

2. Managers Memos

- 1. Appropriation \$ 12,000 \* Calendar House – Overtime (Spec Rev)
- Appropriation \$ 14,893 \* Calendar House – Temporary/Seasonal (Spec Rev)
- Appropriation \$ 16,000 \* Calendar House – Gasoline (Spec Rev)
- Appropriation \$ 12,000 \* Calendar House – Vehicle Maintenance (Spec Rev)
- 2. Appropriation \$ 1,000 \* Calendar House – Calvanese Donation (Spec Rev)
- 3. Transfers \$ 3,000 Library – Building Maintenance

4. Discussion/Action on the Projects approved by Board of Eduaction for Non-Lapsing Account.

IX. Meeting Adjournment

\*Represents funds received or to be received that were not budgeted, therefore no effect on Contingency

Respectfully Submitted

John Leary, Chair