

TOWN OF SOUTHTON  
BOARD OF FIRE COMMISSIONERS

Chairperson Baker called the regular meeting of the Board of Fire Commissioners, held at Headquarters on May 21, 2015, to order at 6:00 p.m. Commissioners Baker, Bunko, Stanforth, and Kanute were present. Also in attendance was Chief Clark. Commissioner Longo and Assistant Chief Wisner were absent.

Roll Call

Pledge of Allegiance

MOTION: by Bunko, seconded by Kanute, to table the minutes of April 16, 2015 meeting. Motion carried unanimously.

MOTION: by Bunko, seconded by Kanute, to approve payment of bills for April 2015 in the amount of \$49,352.48. Motion carried unanimously.

Secretary's Report:

Memo from Chief Clark recommending a transfer request to the Vehicle Repair account for \$18,000.

Memo from Chief Clark recommending FF Ryan Clark's request for a six-month leave of absence

Memo from Chief Clark recommending the annual incentive plan share of \$472.44 for a full share and \$236.22 for a half share

Memo from Chief Clark recommending a special appropriation request for \$9,658.11 from payments deposited in the general fund to the Vehicle Repair account

Memo from Chief Clark recommending Action on a transfer of \$1,446 to the Snow Plowing account

Memo from Chief Clark recommending a transfer of \$55,000 to the Overtime account

Memo from Chief Clark recommending revising the Officer Rank Qualifications

CHIEF'S REPORT:

- Company 5 held an open house to celebrate their fortieth anniversary that was well attended by members and area residents.

- At the monthly meeting of the company officers, proposed changes to the officer qualification requirements were presented and approved. Those changes have been handed out.
- All apparatus are back in service.
- Last week Sutphen sent pictures of new engine's progress.
- The gas pumps have had continuous problems the past two weeks. There are parts on order and the repairs should take place next Tuesday or Wednesday, however the cost is still an unknown. Additional funds will be needed in the account to cover the cost. Chief Clark has met with Town Engineer Keith Hayden to discuss the future plans for the fuel pumps. Town Engineer Hayden is contemplating removing the fueling station at Fire Headquarters and relocating them at other town facilities.
- The Overtime account is in the red; Chief Clark is recommending a \$55k transfer as a temporary fix until the end of the fiscal year when the exact amount needed is known.
- The transfer request for \$9,651.11 is for repairs to R-1 from the accident on the highway. This represents the amount deposited into the general fund from the insurance company.
- Inspector Leonard Chozick started on May 11, and is working out very well.
- Attended the Board of Finance meeting on May 13, for approval to enter into a lease purchase agreement for the self-contained breathing apparatus replacements, which was approved. If the Town Council approves the Board of Finance recommendation, Chief Clark will meet with the vendor on Tuesday to finalize the sale.
- The annual Memorial Day Parade will be held on Monday, May 25, 2015. The department will meet in the rear parking lot of Derynoski Elementary School at 10:00, and step off is at 10:30.
- The American Legion is honoring FF Keith Glabau at the end of the parade for his work with the burn camp.
- Human Resource Generalist Theresa Buchanan is meeting with the career members to help complete the paperwork for the new medical insurance.

Vice Chairperson Bunko asked Chief Clark about his inspection of the biodiesel plant on West Center St. Chief Clark reported when he toured the plant many hazards were found. Chief Clark will attend a meeting with the business and property owners on Friday, May 29, 2015. Chief Clark will keep the Board posted on any new developments.

Chairperson Baker asked about the amount transferred to the Overtime account and when the request for additional monies would be presented. Chief Clark reported that a definite amount would be known and requested at the next Board of Fire Commissioners meeting.

MOTION: by Stanforth, seconded by Bunko, to accept the Chief's Report. Motion carried unanimously.

COMMISSIONS COMMENTS AND COMMUNICATIONS:

Commissioner Stanforth reported that March 18<sup>th</sup> was Sparky the fire dog's birthday.

Chairperson Baker congratulated FF Keith Glabau for his work with the burn camp and the American Legion's recognition.

Vice Chairperson Bunko acknowledged the thank you letter sent by homeowners on Jody La., who thanked the crew for their assistance during a carbon monoxide call earlier in the month.

COMMUNICATIONS FROM THE PUBLIC: None

UNFINISHED BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS:

MOTION: by Bunko, seconded by Kanute, to approve FF Ryan Clark's request for a six-month leave of absence. Motion carried unanimously.

MOTION: by Bunko, seconded by Kanute, to approve the annual incentive plan share of \$472.44 for a full share and \$236.22 for a half share. Motion carried unanimously.

MOTION: by Bunko, seconded by Stanforth, to approve a special appropriation request for \$9,658.11 from payments deposited in the general fund to the Vehicle Repair account. Motion carried unanimously.

MOTION: by Bunko, seconded by Kanute, to approve a transfer of \$1,446 to the Snow Plowing account. Motion carried unanimously.

MOTION: by Bunko, seconded by Kanute, to approve a transfer of \$55,000 to the Overtime account. Motion carried unanimously.

Discussion was held on the Officer Rank Qualification changes. Chief Clark reported that the company officers are in favor of the changes. Commissioner Stanforth asked for clarification on some of the changes, which Chief Clark provided. Amendments to the proposal were discussed and agreed upon.

MOTION: by Kanute, seconded by Stanforth, to approve the Officer Rank Qualifications with amendments. Motion carried unanimously.

MOTION: by Bunko, seconded by Kanute, to adjourn to Executive Session, excluding the public and the press with the exception of Chief Clark to discuss personnel and contractual matters at 6:36 p.m. Motion carried unanimously.

EXECUTIVE SESSION:

No action was taken.

Return to regular session

MOTION: by Stanforth, seconded by Kanute, adjourn the meeting at 7:29 p.m. Motion carried unanimously.

  
\_\_\_\_\_  
Wayne Stanforth, Secretary  
Board of Fire Commissioners