

TOWN OF SOUTHLINGTON  
BOARD OF FIRE COMMISSIONERS

Chairperson Bunko called the meeting of the Board of Fire Commissioners, held at Headquarters on October 19, 2017, to order at 6:05 p.m. Commissioners Bunko, Baker, Kanute, and Robertson were present. Commissioner Stanforth was absent. Also in attendance were Chief Heath and Asst. Chief Wisner.

Roll Call

Pledge of Allegiance

Chairperson Bunko thanked all candidates and stated that their interest in the department was appreciated.

MOTION: by Kanute, seconded by Baker, to offer the position of entry level firefighter to Anthony Esteves pending passing the Department physical and a background check. Motion carried unanimously.

Vice Chairperson Baker also thanked the candidates. Vice Chairperson Baker also stated that the Board was proud to promote a volunteer member who rose through the ranks.

MOTION: by Kanute, seconded by Baker, to approve the minutes of the September 21, 2017, regular meeting as circulated. Motion carried unanimously.

MOTION: by Baker, seconded by Robertson, to approve payment of bills for September 2017 for \$41,135.54. Motion carried unanimously.

SECRETARY'S REPORT: None

CHIEF'S REPORT:

Chief Heath reported:

*Apparatus and Equipment*

- The 2017 Sutphen is in service and the 2015 Sutphen has transitioned to Company 2 as E21. Chief Heath thanked all members who worked on putting both trucks in service.
- The 1988 Telesquirt has been sold, and shipped to Adah, Pennsylvania on Tuesday, October 3, 2017.
- Rescue 3 has been stationed at Company 3 and training has begun on it.
- The 1998 Pierce Pumper has been sold to Fairview Fire Department in Arkansas. It is expected to be shipped tomorrow or early next week.
- The sale of both engines has returned \$36,000 to the town's general fund.
- R1 and R2 are experiencing powertrain and engine turbo issues. The department mechanic is working to get them resolved.

### *Operations and Administration*

- On October 10, 2017, career personnel began staffing Station 5, Monday-Friday during the day. The staffing is being done by reassignment of the current shifts. The members are utilizing the spare engine, E61. Since the change, benefits have already been seen.
- Deputy Chief DiBattista attended/observed an emergency preparedness drill at the Alzheimer's Resource Center with Health Director Shane Lockwood. This Region 3 drill consisted of Alzheimer's Resource Center receiving patients from other facilities that were impacted by a weather event in which their mutual aid system was put into place. This allowed them to test their response to an influx of additional patients and test emergency procedures.
- FEMA has notified the department that the 2016 AFG grant for the live fire-training trailer and new extrication/stabilization equipment was not approved. The department scored very well, however it just missed the cut off for funding. Chief Heath and FF Comen wrote the grant.
- The Board of Finance appropriated \$260,000 to the overtime account, which is less than the original request. The Board of Finance would like the administration and members of the Board to attend their next meeting on November 8, 2017. The administration is working on information requested on how overtime costs were incurred as it relates to Fire Department administration and operation.

### *Personnel*

- FF Lee Dibble has given his notice of retirement, effective November 3. FF Dibble has served the town of Southington for over 35 years.
- Promotional testing for captain and battalion chief concluded today with oral interviews. The testing list will remain active for 2 years.

### *Training Report - See Attached*

MOTION: by Kanute, seconded by Baker, to accept the Chief's Report.  
Motion carried unanimously.

### ASSISTANT CHIEF'S REPORT:

Activities of the Southington Fire Department for the month of September 2017:

- Fire Marshal's Inspections – 47
- CRRS - 4
- Reports to the State Fire Marshal – 180
- Damage to property involved in fire - \$206,000
- Damage to motor vehicles involved in fire - \$5,900
- Other losses - \$50,000
- Total - \$261,900

Assistant Chief Wisner reported that there was one significant structure fire on Flanders Road that was caused by a faulty chimney. The damage from that fire is estimated to be over \$250,000.

Assistant Chief Wisner reported the following Fire Marshals Bureau's activities:

- Plan review for a 20,000 square foot building at F&F Concrete
- Plan review for an 11,000 square foot building on Queen St.
- Continuing to monitor the progress on the new Queen St. construction
- Monitoring the progress on the construction on the east side of West St.
- Members of the Bureau have been busy with continuing education requirements
- 87 open projects

Vice Chairperson Baker asked about the Haunt on Eden. Assistant Chief Wisner reported that they are working on the project.

Vice Chairperson Baker also asked about the four-day class DFM Solury is taking. DFM Solury, who was in the audience, discussed the class being an annual four-day class on arson fires held by the Connecticut IAAI.

MOTION: by Kanute, seconded by Baker, to accept the Assistant Chief's Report. Motion carried unanimously.

COMMISSIONS COMMENTS AND COMMUNICATIONS:

Chairperson Bunko thanked everyone who participated in the Apple Harvest Parade. Chairperson Bunko told of how the parade is a community event and that the public is appreciative of their participation.

Chairperson Bunko congratulated all the award recipients from this year's award ceremony that was held on October 11.

Commissioner Robertson thanked the department for their response for a smoke smell at his residence. Commissioner Robertson feels that the members are not thanked enough for their services and he wanted to make sure that they knew of his appreciation on how professional and thorough the department handled the call to his home.

Vice Chairperson Baker discussed the article in the newspaper that reported on the awards ceremony. Vice Chairperson Baker also thanked BC Dube on his weekly articles in the paper for the department.

Vice Chairperson Baker also thanked retiring FF Lee Dibble for his service to the department.

COMMUNICATIONS FROM THE PUBLIC: None

UNFINISHED BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS: None

MOTION: by Kanute, seconded by Robertson, to adjourn at 6:22 p.m. Motion carried unanimously.

Michael Bunko, Chairperson  
Board of Fire Commissioners

## Training Division Report

### Training Summary for 3<sup>rd</sup> Quarter July-September 2017

COMPANY	CLASSES	HOURS
Company 1	2	2.00
Company 2	5	6.67
Company 3	4	8.28
Company 5	4	6.75
Class 14	10	21.75
Headquarters A Shift	25	28.00
Headquarters B Shift	23	25.32
Headquarters C Shift	33	26.19
Headquarters D Shift	23	24.97
Headquarters Staff	13	80.50

Department wide inclusive of all members – 185 classes totaling 293.11 hours

#### Current Status of Recruit Program

CLASS	FF STARTED	FF RETAINED	FP STARTED	FP RETAINED	LOA
1	10	5	-	-	0
2	7	0	1	1	0
3	3	2	1	1	0
4	7	1	-	-	0
5	6	2	1	0	0
6	6	1	-	-	0
7	2	1	-	-	0
8	5	0	-	-	0
9	8	4	-	-	0
10	2	1	-	-	0
11	4	3	-	-	0
12	2	2	2	2	0
13	10	6	0	0	0
14	4	3	0	0	0
<b>TOTAL</b>	<b>76</b>	<b>31</b>	<b>5</b>	<b>4</b>	<b>0</b>

#### Recruit Training program:

Class 14: 3 members currently attending Firefighter I

Class 15: Begins January 8, 2018

#### Current status: Ride Along

Recruit Class	Firefighters	Completed	Not Completed	Required Completion Date

<b>1</b>	6	6	0	08/7/2012
<b>2</b>	0	0	0	11/6/2012
<b>3</b>	2	2	0	04/01/2013
<b>4</b>	1	1	0	10/08/2013
<b>5</b>	2	2	0	04/01/2014
<b>6</b>	2	2	0	10/07/2014
<b>7</b>	1	1	0	04/01/2015
<b>8</b>	0	0	0	10/01/2015
<b>9</b>	4	4	0	04/01/2016
<b>10</b>	1	1	0	10/01/2016
<b>11</b>	4	4	0	04/01/2017
<b>12</b>	2	1	1	10/01/2017
<b>13</b>	2	0	2	04/01/2018

**Upcoming Events:** Mandatory Training: October– RIT, Ropes, Mayday,  
November – RIT Practical. December Infectious Disease Control.  
2 Firefighters completed Fire Service Instructor I (Awaiting Certification results)  
2 HQ FF currently attending CFA Recruit Class #60

Respectfully submitted,  
Scott DiBattista  
Deputy Chief of Safety and Training