

CHESHIRE/MERIDEN/SOUTHINGTON
Cable Advisory Council Meeting
Cox Communications
1701 Highland Ave. # 6, Cheshire, CT 06410
March 20, 2019
6:30 p.m.

Minutes

Call to Order and Roll Call: The meeting was called to order at 6:35 PM.

Members present: Henry Chase, Richard Kiewlen, Theresa Bradley, Susan Moore, Karen Roesler, and Kevin Paul. Excused: Mike Solomine, Michael Guarino, Sandra Brunoli; Cox Cable Representative, Peter Talbot.

Acceptance of the Minutes from the January 16, 2019 Meeting: Motion by Richard Kiewlen seconded by Theresa Bradley. Passed unanimously.

Treasurer's Report: No report since the Treasurer was absent. Secretary Karen Roesler was asked to contact the Treasurer to request a report with bank statements for our annual meeting.

Communication from the Public: None

Communication by Mail: Only a payment by the same individual who sends it to the P.O. Box every month. Efforts to correct this seem to be futile.

Old Business

- Public notification of meetings: Henry Chase contacted the Southington and Cheshire Libraries to inquire about reserving a room for this March Advisory Council meeting. Both libraries had no rooms available.

New Business:

- Meeting notice video submitted to Cox PATV: Henry created a video notice for tonight's meeting and submitted it to PATV approximately three weeks in advance. When it did not appear, he was told that announcements are only cablecast two weeks in advance. Despite several contacts, the announcement did not appear until well after the two week window.
- Richard Kiewlan noted that meeting notices for publication in the Record Journal should be sent to newsroom@record-journal.com no earlier than two weeks in advance.
- No action will be taken now on placing a paid ad in the Record Journal.
- Henry reported that according to our bylaws and PURA regulations an annual report is to be presented at the annual meeting for Council approval. No one recalls this being done in recent years. Henry will contact Rosalie Fountain to obtain her CAC records to see what has been done in the past.

- **Susan Moore moved and Theresa Bradley seconded a motion to hold the CAC Annual meeting at the Victoria House in Cheshire. Motion approved.**

Secretary, Karen Roesler will send out a meeting notice asking for an RSVP by May 1. Susan Moore will contact the Victorian House to reserve a space for approximately 12 people.

- Nominations: The following slate of officers is proposed for the 2019/2020 year.
 - Chairperson – Richard Kiewlan
 - Vice-Chairperson/Treasurer – Theresa Bradley
 - Secretary – Karen Roesler
- Richard Kiewlan stated that we are the Cable Advisory Council which includes all cable providers in our towns not just Cox Communications. We will investigate this and report at the next meeting.

Adjournment: **Richard Kiewlan moved to adjourn. Seconded by Theresa Bradley. Approved. The meeting was adjourned at 7:40 p.m.**

Respectfully submitted,
Karen Roesler

**Next Scheduled Meeting Date
Annual Meeting - May 15, 2019
Victorian House
226 Maple Avenue
Cheshire, CT**