

Southington Ordinance Review Committee  
Minutes

Meeting Date: February 23, 2012

Attending: Garry Brumback, Al Natalli, Cheryl Lounsbury

Public: Art Cyr

- Meeting convened at 5 p.m.
- The Committee recommends the following changes in the existing ordinances throughout the document
  - Board of Selectmen be changed to Town Council
  - Him be changed to him/her
  - All fines and/or fees be updated in an addendum
  - The Council set a designated time for review and update of Town Ordinances – 4 years proposed
- Fine/Fee Addendum Section should include:
  - Section 1 – 11 change not exceeding \$90 to \$150
  - Pg 153, 2-6 (b) fees for downloading data from the geographic information system must be published
  - (note: continuing on pg 154 is an Editor's note. Is this still needed or should it be further explained)
  - Pg 154 Sec 2-7 ( c ) purchase of professional services estimated to cost \$15,000 or more should be changed to \$50,000 or more (include in addendum)
- Under Administration
  - Sections 2-3 & 2.4 be deleted since they are initial enabling statements which are no longer required
  - Section 2-5 (b) should now read
    - It shall be required by all boards, departments and the Board of Education of the Town of Southington that when it is determined that a new project requires specific criteria primarily influenced by past experience in similar and related projects, all bidders must be qualified.
  - Pg 154 Sec 2-7 ( c ) purchase of professional services estimated to cost \$15,000 or more should be changed to \$50,000 or more (include in addendum)
  - Pg 154 Sec 2-8 Preferential Bidding Procedure ( a ) should read: on any project, which shall be defined as all contracts to be made or let work for work to be done or for supplies to be purchased for the Town which is \$10,000 or more, the lowest **responsible** bidder shall be determined in the 2-following manner
    - Under ( 2 ) & (3) whenever lowest bidder is stated it should be changed to lowest **responsible** bidder
    - (4) can be eliminated
  - Pg 157 Division 2 Senior Citizens Commission be changed to Senior Citizens Advisory Board
    - Sec 2-122 section (a) original language should be deleted and changed to read Purpose- The Senior Citizens Advisory Board shall continually study the conditions and needs of senior citizens in the community in relation to housing, economic, employment, health, recreation, transportation, nutrition and other matters It shall analyze services for senior citizens provided by the department , both by public and private agencies and shall make recommendations to the Town Manager and/or Town Council

regarding the development and integration of such agencies in cooperation with the state and other like agencies.

- Sec ( b) eliminated
- Code of Ethics pg 163 Sec 2 – 226 should be changed to read – If the board of ethics makes a finding of probable cause, it shall report said finding to the appointing authority of the Board or Commission with recommendations as to the disposition to be made.
- Chapter 3 – Alcoholic Beverages
  - Sec 3-1 be eliminated since hours and sale of liquor is defined by the State of CT
- Chapter 4 Amusements
  - Article I and Article II be eliminated since they no longer seem needed

The meeting adjourned at 6:00 p.m.

Submitted by

Cheryl Lounsbury, Committee Chairperson