

## **BOARD OF POLICE COMMISSIONERS**

**MINUTES** of the Meeting of the Board of Police Commissioners held at the Southington Police Department on September 13, 2012.

The meeting was called to order by Chairman Pestillo at 6:00 p.m.

Commissioners Verderame, DePaola, Montague, and Bedard were present.

Chief Daly, Captain Palmieri, and Captain Pocock were present.

**1. Pledge of Allegiance.** The Pledge of Allegiance was led by Commissioner Verderame.

**2. Approval of Minutes.** Motion made by Commissioner Montague to approve the minutes of the July 2012 meeting, seconded by Commissioner Bedard. All in favor. Motion passes.

### **3. Communications**

Art Cyr of 103 Berlin Ave. brought a few concerns to the Commission the first being noticeable vandalism to the Rails to Trails located on the south side of Meriden-Waterbury Rd. One suggestion was to post signs stating "No parking after dark". Chief Daly said he would have the matter researched.

Mr. Cyr was also concerned about speeding vehicles on West Main St. in Plantsville crossing the Rails to Trails. He also had a few concerns with regard to the Apple Harvest Festival which included the expansion in the number of runners in the relay races, safety on the side streets, and the number of dogs visiting the festival. Discussion held.

## **Commissioner Communications**

Commissioner DePaola commented on the landscaping with hopes that more attention would be given to the appearance of the grounds. Chief Daly said the process has been started to cancel the present vendor and put the contract out to bid again.

Commissioner DePaola also mentioned that he attended a recent meeting of the Police Explorer's and how impressed he was with the program. He commended Ofc. Gallo, Ofc. Petro, Detective Apicella, and retired Ofc. Troestel on their interaction with the Explorer members. In turn, he was impressed with the manners and respect the members had for the officers. Commissioner DePaola stated that credit was well deserved to the officers involved in this program.

### **4. Chairman Pestillo called for a motion to move into Executive Session.**

Motion made by Commissioner Montague to adjourn the Regular Meeting and go immediately into Executive Session including Chief Daly, Captain Palmieri, and Captain Pocock for the purpose of personnel matters, seconded by Commissioner Bedard. All in favor. Motion passes at 6:12 p.m.

Respectfully Submitted,



Carol Hageman

Recording Secretary

**BOARD OF POLICE COMMISSIONERS**

**Sept. 13, 2012**

**Executive Session**

Chairman Pestillo called the Executive Session to order at 6:12 p.m.

Present: Commissioners Verderame, DePaola, Montague, and Bedard and Chief Daly, Captain Palmieri, and Captain Pocock.

Motion made by Commissioner Montague to adjourn the Executive Session and go back into the Regular Meeting, seconded by Commissioner Verderame. All in favor. Motion passes at 6:53 p.m.

Respectfully Submitted,



Carol Hageman

Recording Secretary

**BOARD OF POLICE COMMISSIONERS**

**Sept. 13, 2012**

**Regular Meeting after Executive Session**

Chairman Pestillo called the Regular Meeting after Executive Session to order at 6:53 p.m.

Present: Commissioners Verderame, DePaola, Montague, and Bedard, and Chief Daly, Captain Palmieri, and Captain Pocock.

- A. Action on Master Sergeant Vacancies. Motion made by Commissioner Montague to promote Sgt. Gallo, Sgt. Suski, and Sgt. Kahn to the rank of Master Sergeant effective Sept. 19, 2012, seconded by Commissioner Verderame. All in favor. Motion passes.

Motion made by Commissioner Montague to promote Sgt. Elliott to the rank of Master Sergeant effective Sept. 19, 2012, seconded by Commissioner Bedard. All in favor. Motion passes.

**Chairman Pestillo calls for a motion to go back into Executive Session.**

Motion made by Commissioner Montague to go back into Executive Session including Chief Daly, Captain Palmieri, and Captain Pocock for the purpose of personnel matters, seconded by Commissioner Bedard. All in favor. Motion passes at 6:53 p.m.

Respectfully Submitted,



Carol Hageman

Recording Secretary

**BOARD OF POLICE COMMISSIONERS**

**Sept, 13, 2012**

**Executive Session II**

Chairman Pestillo called Executive Session II to order at 6:53 p.m.

Present: Commissioners Verderame, DePaola, Montague, and Bedard, and Chief Daly, Captain Palmieri, and Captain Pocock.

Motion made by Commissioner Montague to adjourn Executive Session II and go back into the Regular Meeting, seconded by Commissioner Bedard. All in favor. Motion passes at 7:11 p.m.

Respectfully Submitted,



Carol Hageman  
Recording Secretary

**Regular Meeting after Executive Session II**

Chairman Pestillo called the Regular Meeting after Executive Session II to order at 7:11 p.m.

Present: Commissioners Verderame, DePaola, Montague, and Bedard, and Chief Daly, Captain Palmieri, and Captain Pocock.

- B. Action on Sergeant vacancy. Motion made by Commissioner Montague to promote Detective Egan to Sergeant effective Sept. 26, 2012, seconded by Commissioner DePaolo. All in favor. Motion passes.
- C. Action on Substitute Employee vacancy. Motion made by Commissioner Montague to hire Natalie DiNatali to fill the dispatcher position effective Sept. 14, 2012 and upon her successful completion of her certified training in telecommunications, seconded by Commissioner Bedard. All in favor. Motion passes.
- 5. **Bills Submitted for Payment.** Motion made by Commissioner Montague to approve the bills for payment as submitted by Chief Daly, seconded by Commissioner Bedard. All in favor. Motion passes.

**6. Report to Commission by Chief Daly**

- A. Retirement Letters. Chief Daly read retirement letter from Joanne Palmieri. Effective date of her retirement would be Oct. 5, 2012.

Chief Daly then read retirement letter from Sgt. Nick Spratto. Effective date of his retirement would be on or about Sept. 24, 2012. Sgt. Spratto also sent in a request to remain on as a Supernumery with the Department after his retirement. Topic under consideration.

- B. Leave of Absence Letter. Chief Daly read a letter from Supernumerary Chris Petrone requesting a leave of absence immediately for up to one year due to medical reasons. Motion made by Commissioner Montague to grant Supernumerary Petrone a leave of absence with suspended powers of arrest, seconded by Commissioner Bedard. All in favor. Motion passes.

Chief Daly continued his report with the announcement of two upcoming events. The Timothy Foley Police Department Golf Tournament will be held on Friday September 28, 2012 for anyone interested in sponsoring or playing in the tournament. Also on Thursday September 20, 2012 the Connecticut Police Chief's Fall Quarterly Meeting and Mini Expo will be held at Lake Compounce from 9:30 a.m. to 2:00 p.m. for those interested in attending.

7. **Administrative Report.** Captain Palmieri announced that the State of Connecticut accreditation process has begun. There are approximately 124 standards that need to be met for Tier 1 Certification as well General Orders needing to be addressed during the process. Captain Palmieri had presented the following General Orders for review and approval:

General Order 2301: Southington Police Department Mission Statement

General Order 2401: Southington Police Department Oath of Office

General Order 2402: Southington Police Department Code of Ethics

General Order 3001: Southington Police Department Drop Box Medication Disposal Program.

Motion made by Commissioner Montague to approve General Orders #'s 2301; 2401; 2402; and 3001 as presented, seconded by Commissioner DePaola. All in favor. Motion passes.

8. **Operations Report.** Captain Pocock gave an overview of the three divisions and their current standing. They include Lt. DePalma/Patrol Division, Lt. Shanley/Detective Bureau, and Lt. Baribault/Support Services.

Captain Pocock commented on his three operational initiatives which include a closer involvement with the community stakeholders and a new car plan

developed with assigned geographical areas to better serve the community. His last recommendation is to remove the baseball hats as part of the current Class "B" uniform keeping them for private duty only, and replacing them with a new hat of the same material as the black Class "B" uniform, same style as the Class "A" hat and would have a raingear option for inclement weather. Captain Pocock is recommending that one be purchased for each member of the Department.

Captain Pocock had presented the Commission with the recommendations for the upcoming Awards Ceremony to be held on September 26, 2012 at 6:30 p.m. at the SHS Auditorium. Motion made by Commissioner Montague to accept the awards as presented by Captain Pocock, seconded by Commissioner Bedard. All in favor. Motion passes.

**9. Old Business**

None

**10. New Business**

A. Medication Drop Box Grand Opening

Chairman Pestillo announced the Grand Opening being held on Thursday October 11, 2012 at 5:30 p.m.

**11. All Other Business**

None



**Chairman Pestillo calls for a motion to adjourn the meeting.**

Motion made by Commissioner Montague to adjourn the meeting, seconded by Commissioner Bedard. All in favor. Motion passes at 7:45 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carol Hageman".

Carol Hageman

Recording Secretary