

**BOARD OF POLICE COMMISSIONERS MEETING
MARCH 14, 2013 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489**

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Steve Pestillo, Commissioner James Verderame, Sr., Commissioner Nicholas Depaola and Commissioner Sharon O'Brien, and John F. Daly, Chief of Police

Administrative staff in attendance:

William Palmieri, Administrative Captain
Lowell DePalma, Operations Lieutenant

Richard Montague, PhD, Chair, presiding:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the previous meeting, February 2013.

Commissioner Depaola made a motion to approve the minutes of the February 2013 meeting. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 6:01p.m.

3. Communications.

a. Communications from the Public

Art Cyr of 103 Berlin Ave., Southington, CT attended the meeting to state the following:

Regarding school access sidewalks. On Frost Street, out-of-neighborhood people are speeding and passing school busses at 50 – 60 miles an hour. He suggested a couple of speed traps on Frost Street for a couple of days without warning.

Regarding the Apple Harvest road race, Mr. Cyr thanked Lt. DePalma for making his first report to the Apple Harvest Festival Committee. It appears that they are doing a massive revamp of time, schedule and supervision. He is very confident that Lt. DePalma will present a great report and plan to the Apple Harvest Festival Committee. Mr. Cyr states that the cones they put on Berlin Avenue during the road race can be done away with because there are too many runners to actually fit within the parameters of the cones.

b. Commissioner Communications

None.

4. Report to Commission by Chief Daly.

- a. Chief Daly relays "good job" letters to the Commission with respect to Master Sergeant Suski and Captain Edward Pocock, III. Chief Daly also thanks Cpt. Palmieri, Lt. DePalma, and Lt. Baribault for picking up the slack while Cpt. Pocock is in training. It is truly appreciated.
- b. The annual CPCA Expo will be held at the Aqua Turf on Thursday, April 18, 2013. All are welcome to attend.

5. Administrative Report by Captain Palmieri

a. Accreditation Update

The next General Order he will be tackling is Organizational Structure. They have already done Mission Statement, Oath of Office and Police Ethics. They will now bring Organizational Structure in to explain how they are structured, command and control, etc.

b. Vendor Regulations

The Town Ordinance Committee would like them to look at a new regulation for vendors. Once it is drawn up Cpt. Palmieri will bring it before the Board of Police Commissioners for their input.

c. Storm Nemo Cost

Due to Storm Nemo they spent \$713 on overtime, snow plowing cost them \$2,483. They submitted those to the Deputy Town Manager, Mark Sciota, for possible FEMA reimbursement.

6. Detective Division Report by Captain Palmieri

a. Detective Promotional Process Update

Currently they have four investigators assigned to 39 cases. Officer Triano and Detective Beal continue to split time on the court liaison duties. They are also assisting with the fatality on Queen street involving the three pedestrians.

With respect to the detective promotional process, tomorrow will be the written test at the Southington Police Department. The assessment process will be on March 26, 2013 at the Southington Police Department. The top three will be brought before the Board of Police Commissioners during the April 11th meeting.

b. Detective Bureau Update

The Narcotics Enforcement Team still manages 15 active drug investigations and are also working on the synthetic marijuana regulation. With the Chief's direction, they have drafted a letter that will be given to all area businesses to educate them on synthetic marijuana and what they cannot have on their shelves. If they have to, they will transfer into an enforcement component, but are hoping education will be enough.

7. Operations Report by Lieutenant DePalma

a. Apple Festival Update

Lt. DePalma states that the Apple Harvest Festival Committee met on March 5th. This will be the last report he has for the Commission until it gets closer to the festival date. John Myers had attended the meeting and gave an overview of the race itself. The concerns Mr. Myers had regarding safety were discussed at the meeting. Mr. Myers agreed more volunteers were needed and he will take care of getting those volunteers. Fire Chief Clark was also at the meeting. Chief Clark will take a look at some of his staff helping along the course route. Mr. Myers will also try to get some additional signage at his expense and have his people put up those signs. Lt. DePalma and Mr. Myers will continue to meet up until race day since there are a lot that still needs to be done. Off. Petro and Lt. Baribault will also assist with the traffic issues. In addition, the YMCA will have the road race begin at 8:30 a.m. rather than 8:45 a.m. which will be a big help to thin out some of the traffic.

b. School Safety Update

Lt. DePalma stated that they are still working very closely with the schools. The schools are particularly concerned with the environmental issues, for example changes that can be made with windows, communications, walkie talkies, door swipe cards, panic buttons and security coverage. Most is being handled on the schools' end and the Police Department is in more of an advisory role. There is more to be discussed regarding security training, badges and I.D.s, and common language between the schools. They are continuing to work on having a table top exercise in April with respect to how the town would handle a disaster type situation.

c. Commissioner Depaola inquires as to how the Police Department roof is holding up. Chief Daly states that the roof is holding up good. Commissioner Depaola inquires about the dog pound roof and that he spoke with Atty. Sciota about having set the dog pound roof as a priority. Atty. Sciota confirms that it is a priority and that the Chief is also working on it.

Commissioner O'Brien inquires as to the condition of the rest of the dog pound building. Chief Daly confirms that the rest of the building is in good condition.

8. Bills Submitted for payment

Commissioner Depaola made a motion to approve the bills as submitted. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 6:11 p.m.

9. Old Business budget

a. Budget Update for FY 1314

Captain Palmieri states that he and Chief Daly attended the March 4th public hearing at Depaolo Middle School and there were no questions with respect to the budgets under the Chief's control. There was one question from the Board of Finance with respect to what the Dog Warden does. Cpt. Palmieri followed up with explanatory documentation and has heard nothing further from them.

Chairman Montague, PhD requests a copy of the description and photos of the new police vehicles be sent to the Commissioners. Short discussion with respect to the new police vehicles.

10. New Business

a. Sidewalk Storm Violation – Captain Palmieri

i) Tag Number 9713

Commissioner Pestillo made a motion to accept the Tag Report as submitted by Captain Palmieri. Commissioner Depaola seconded. Motion passed unanimously on a voice vote at 6:20 p.m.

11. All other business deemed proper and appropriate to be brought before the Board at this time.

Motion to enter into executive session was made by Commissioner O'Brien, excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Chief Daly, Captain Palmieri, and Lieutenant DePalma. Commissioner Pestillo seconded. Motion passes unanimously on a voice vote at 6:24 p.m.

Whereupon, The Commission went into executive session at 6:24 p.m.

Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague PhD, Commissioner Steve Pestillo, Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, and Commissioner Sharon O'Brien, and John F. Daly, Chief of Police

Administrative staff in attendance:

William Palmieri, Administrative Captain
Lowell DePalma, Operations Lieutenant

No motions were made or votes taken during executive session.

Commissioner Verderame made a motion to return to public session. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 7:10 p.m.

Executive session was adjourned at 7:10 p.m.

Regular session

Commissioner Verderame made a motion to add three items to the agenda. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 7:11 p.m. The motions added were as follows:

1. Motion to grant leave of absence to Substitute Employee Karen Laprade;
2. Motion to accept Dispatcher Bohan's resignation effective 3/18/13 and to hire him as a Substitute Employee effective 3/19/13; and
3. Motion to hire Natalie Paquet as a full time Dispatcher effective 3/19/13.

Commissioner Verderame made a motion to grant leave of absence to Substitute Employee Karen Laprade. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 7:12 p.m.

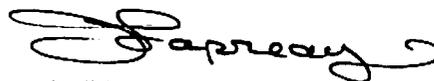
Commissioner Verderame made a motion to accept Dispatcher Bohan's resignation effective 3/18/13 and hire him as a Substitute Employee effective 3/19/13. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 7:13 p.m.

Commissioner Pestillo made a motion to hire Natalie Paquet as a full time Dispatcher effective 3/19/13. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 7:14 p.m.

Commissioner Depaola made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 7:15 p.m.

Meeting was adjourned at 7:15 p.m.

Respectfully Submitted,



Jodi Lapreay
Recording Secretary