

BOARD OF POLICE COMMISSIONERS MEETING
September 12 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, Commissioner Steve Pestillo, Commissioner Sharon O'Brien, and John F. Daly, Chief of Police.

Administrative staff in attendance:

William Palmieri, Administrative Captain
Edward Pocock, III, Operations Captain
Lieutenant Lowell DePalma, Operations
Robert Wilson, Master Sergeant

Richard Montague, PhD, Chair, presiding:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the previous meeting, July 2013.

Commissioner Verderame, Sr. made a motion to approve the minutes of the July 2013 meeting. Commissioner Depaola seconded. Motion passed unanimously on a voice vote at 6:01p.m.

3. **Approval of Minutes** for the Special Meeting, July 25, 2013.

Commissioner Verderame made a motion to approve the minutes of the Special Meeting on July 25, 2013. Commissioner Depaola seconded. Commissioner Pestillo abstained. Motion passed by the other Commissioners at a 4-1 vote at 6:01p.m.

4. **Communications.**

- a. **Communications from the Public**

Art Cyr of 103 Berlin Ave., Southington, CT attended the meeting to state the following:

He thanked the Chief and the Department for the excellent work they have done at the middle schools to try to move the traffic during morning drop-offs. This is no easy task and he hopes that police officers will be stationed there for a long time.

b. Commissioner Communications

Commissioner Depaola commented that a project of that magnitude (middle schools), while school is in session, is a phenomenal task, especially with respect to traffic and safety. He is glad the police are there and hopes everyone cooperates.

Chief Daly stated that he has been meeting with Dr. Erardi, Mr. Palmieri, the Captains and others. The task will change with the seasons and as long as they can, they will keep police officers there for an hour in the morning and an hour in the afternoon.

Commissioner Depaola commented that the motorcycles traveling on Prospect Street are speeding and making a lot of noise. He is concerned that an accident might happen. He stated that, although most motorcyclists are good, there are a few that are clearly being reckless. Chief Daly stated that Lt. DePalma has been having traffic officers' focus on certain areas and that is one of the areas.

Commissioner O'Brien also commented that some of the roads that are not in good condition would add to the safety issue of a speeding motorcyclist.

5. Chief Jack Daly's Report to Commission.

Chief Daly discussed that he attended the POST police academy graduation on the evening of September 11th for Branden Massarelli. Officer Massarelli will be starting on Friday with field training with Officers Lopa, Dibattista and Plourde. It was a great graduation and very apropos that it was on September 11th.

CPCA fall quarterly meeting is on Wednesday, September 18th.

6. Administrative Report by Captain Palmieri

a. Accreditation Job Descriptions, General Order

Cpt. Palmieri stated that the General Order Job Descriptions. We now have concise guidelines for every function within the Department and what the expectations are in each given position. No questions were asked.

Commissioner Depaola made a motion to approve the General Order Job Descriptions. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 6:10 p.m.

b. Vendor Regulations

Cpt. Palmieri presented a New Vendor Ordinance. Within this Ordinance several changes were made including the addition of a Special Vendor Permit. The New Vendor Ordinance went to the Town Council Monday night and sent it to the Commission for review. This is a new vendor permit for special events like the Apple Festival or the Italian Festival. This

will give the Chief the power to control the number of vendors. This is better from a command and control perspective for the police. It raises some of the rates also. Commissioner Pestillo inquires as to how many cart vendors were at the Apple Festival last year. There were approximately 30 on parade day. This is a safety issue as well as having to dedicate two officers to vendor enforcement. It is not controllable and manageable when there are a lot of people, floats, etc. This will enable the Chief to approve up to six cart vendors. This is permit specific, not company specific. This will go into effect immediately.

Commissioner Pestillo made a motion to approve the Vendor Regulations to be effective immediately as of Thursday, September 12, 2013. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 6:13 p.m.

c. Parking Tag Review #10435

Commissioner Pestillo made a motion to accept the Tag Report as submitted by Lieutenant Baribault. Commissioner Depaola seconded. Motion passed unanimously on a voice vote at 6:15 p.m.

d. Board of Finance Letters

Captain Palmieri discussed grant letters presented to the Board of Finance at last night's meeting. One was regarding the JAG Grant funds for \$38,762. That is the grant being used for the video recording, new switch, control rifle program and the programmable speed trailer. The second was for our E911 subsidy for improvements in dispatch as far as technology goes. Lastly, one for reimbursement for officers' vests (50%).

e. Department Annual Report FY2012-2013

Chairman Montague, PhD stated that any suggestions or changes can be sent to himself or Captain Palmieri and they will be edited in.

7. Operations Report by Captain Pocock, III

a. Fiscal Year 2012-2013 Overview

Captain Pocock, III discussed the Police Operations Reports which gives a snapshot of what the Department has done over the last fiscal year. Commissioner Pestillo inquired as to whether the daily briefings are happening anymore. Captain Pocock, III and Chief Daly stated that the daily briefings are being phased out and replaced with virtual briefings via the intranet, which is much more effective. This takes less time and can be done in their cruiser on the laptop or on any terminal in the station.

b. Department Awards

Captain Pocock, III discussed the second Awards Committee Meeting. There were a number of awards that were all unanimously approved by the Awards Committee. There is an

awards program slated for September 26, 2013 at 6:30 p.m. One of the Commissioner Pestillo is receiving the award for the Order of the Police Cross.

Commissioner O'Brien made a motion to accept the Department Awards as submitted by Captain Pocock except for 3b. Commissioner Depaola seconded. Motion passed at 6:20 p.m.

Commissioner Depaola made a motion to accept 3b of the Department Awards Special Order of the Police Cross to Commissioner Steven Pestillo as submitted by Captain Pocock. Commissioner O'Brien seconded. Commissioner Pestillo abstained. Motion passed by the rest of the Commissioners on a 4-1 vote at 6:22 p.m.

Traditionally the awards ceremony has not advertised to the public. However, with the approval of the Board of Police Commissioners, the awards ceremony on September 26th will be open to the public.

8. Apple Festival Road Race Report by Lieutenant DePalma

Lt. DePalma covered the Apple Harvest Festival road race. The road race this year will begin at 8:30 a.m. The race will end this year on Main Street in front of First Congregational Church. Berlin Avenue will be shut down during the course of the race. The Police Department will supply 12 officers for the event. There will also be volunteers provided by the YMCA at intersecting streets. Officers and volunteers will be at their posts at 8:00 a.m. Second church service was cancelled to help things move more smoothly. Lt. DePalma presented a map of the road race to the Commission with explanation and discussion of the route of the race, the location of officers and volunteers, and which roads will be closed off to traffic.

9. Bills Submitted for payment

a. Commissioner Verderame made a motion to approve the bills from July 2013 as submitted. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 6:30 p.m.

b. Commissioner Verderame made a motion to approve the bills from August 2013 as submitted. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 6:30 p.m.

10. New Business

None.

11. Old Business

None

12. All other business deemed proper and appropriate to be brought before the Board at this time.

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Captain Palmieri, Captain Pocock, III and Lieutenant DePalma. Commissioner Verderame seconded. Motion passes unanimously on a voice vote at 6:34 p.m.

Whereupon, The Commission went into executive session at 6:34 p.m.

Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, Commissioner Steve Pestillo, Commissioner Sharon O'Brien, and John F. Daly, Chief of Police.

No motions were made or votes taken during executive session.

Commissioner Verderame made a motion to return to public session. Commissioner Depaola seconded. Motion passed unanimously on a voice vote at 7:21 p.m.

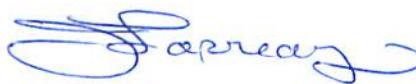
Executive session was adjourned at 7:21 p.m.

Regular session

Commissioner Pestillo made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Depaola seconded. Motion passed unanimously on a voice vote at 7:22 p.m.

Meeting was adjourned at 7:22 p.m.

Respectfully Submitted,



Jodi Lapreay
Recording Secretary