

**BOARD OF POLICE COMMISSIONERS MEETING**  
**October 10, 2013 at 6:00 p.m.**  
**Southington Police Department**  
**69 Lazy Lane**  
**Southington, CT 06489**

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, Commissioner Steve Pestillo, Commissioner Sharon O'Brien, and John F. Daly, Chief of Police.

Administrative staff in attendance:

William Palmieri, Administrative Captain  
Edward Pocock, III, Operations Captain

**Richard Montague, PhD, Chair, presiding:**

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the previous meeting, September 2013.

Commissioner Verderame, Sr. made a motion to approve the minutes of the September 2013 meeting. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote at 6:01p.m.

**3. Communications.**

**a. Communications from the Public**

Art Cyr of 103 Berlin Ave., Southington, CT attended the meeting to state the following:

He thanked the Board of Police Commissioners, the Chief and the Department for the Apple Festival Road Race preparations. The race went very well. Better than last year. He understands that it will probably need to be reviewed every year as the Road Race continues to grow.

Mr. Cyr also inquired as to whether there is a restriction as to where registered sex offenders can and cannot go. Chief Daly explains that it depends on what each individual sex offender's stipulation is. They are not all automatically restricted from school areas. Some are not restricted from school areas due to the fact that their particular sexual offense was not against a child.

**b. Commissioner Communications**

Commissioner Depaola stated that he enjoyed the talk given by Mayor O'Leary of Waterbury at the CPCA Fall meeting. What he particularly enjoyed is when the Mayor talked to the Chiefs of Police and told them that they need to be aware of a lot of the things going on with school violence. Commissioner Depaola wonders if these people that commit these outrageous murders are influenced by the media coverage; this being their 15 minutes of fame. He realizes that the media has a job to do, but believes they are not helping by overdoing the coverage and sensationalizing the issues. He wonders if there can be some sort of agreement between the media and the Chiefs of Police not to overdue coverage. Chief Daly agrees that that would be the right thing to do, but that the media will never agree to limit their coverage. Their ratings depend on sensationalizing the stories.

Commissioner O'Brien commented that everyone did a great job at the Awards Recognition Program and that it was great to see everyone receiving the recognition they deserve. She would like to see more recognition for the good work being done.

**4. Chief Jack Daly's Report to Commission.**

Chief Daly confirmed that the first weekend of the Apple Festival was a rousing success. Everyone did a wonderful job.

Chief Daly discussed the thank you letters the Department received over the past month.

Chief Daly stated that on Thursday, October 24, 2013 the Knights of St. Patrick will be hosting the 38<sup>th</sup> Annual Public Safety Night and honoring Lt. Michael Shanley with the Police Officer of the Year award. This will take place from 6:00 p.m. – 9:00 p.m. on State Street in New Haven. All are welcome. Tickets can be purchased for \$40 from Chief Daly's office (860-378-1601).

Chief Daly reported on the new license plate reader being used. In September it read 18,341 plates and the Department actually made 13 motor vehicle enforcements because of hits with the license place reader. It is very effective.

**5. Administrative Report by Captain Palmieri**

**a. Accreditation: General Orders**

**i) Use of Force**

Commissioner Depaola made a motion to approve the Use of Force General Order. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at 6:17 p.m.

**ii) Workplace Harassment**

Commissioner Depaola made a motion to approve the Workplace Harassment General Order. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote at.

iii) **Field Training Officer (FTO) Program**

Commissioner Verderame, Sr. made a motion to approve the Field Training Officer Program General Order. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

b. **Parking Tag Review #009526**

Commissioner O'Brien made a motion to approve the Report as submitted by Lieutenant Baribault. Commissioner Depaola seconded. Motion passed unanimously on a voice vote.

**6. Operations Report by Captain Pocock, III**

a. **Crime Allocation Process and Policy Language Review**

Captain Pocock, III discussed the report he prepared regarding a new crime allocation process in an effort to improve the way calls and/or complaints are handled, beginning with how the dispatchers answer the phone continuing through the investigation process until a case is closed or heads to the judicial system. The goal is to increase efficiency and effectiveness. This new crime allocation process creates a filter and sorts things out ensuring resources are directed to the right place at the right time. It creates a responsibility chain for cases. There are always places to improve and they have taken note over time as to how to most effectively improve the process and improve efficiency and accountability. Chief Daly, Captain Palmieri, and Captain Pocock had a round table meeting to review the process and provide feedback. The Administrative Staff is very excited about this new process because it will standardize the way investigations are assigned and allocated within the Department.

The crime allocation chart was reviewed and discussed with the Commissioners. Captain Pocock, III explained that the chart is a general overview, but the allocation will actually be much more specific. A methodology was presented for the officers to determine the solvability of a crime and subsequently filtered down the correct and most effective path.

Chief Daly explains that, using this process, a case will receive the appropriate amount of investigation time that is realistic with the limited resources available.

Captain Pocock, III confirms that, when this new crime allocation process is implemented, they will have a baseline of data so that they can track the progress.

**7. Bills Submitted for payment**

Commissioner Depaola made a motion to approve the bills from September 2013 as submitted. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote.

**8. New Business**

None.

**9. Old Business**

None

**10. All other business deemed proper and appropriate to be brought before the Board at this time.**

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Captain Palmieri, and Captain Pocock, III. Commissioner Verderame, Sr. seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into executive session at 6:37 p.m.

**Executive Session**

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, Commissioner Steve Pestillo, Commissioner Sharon O'Brien, Captain William Palmieri, Captain Edward Pocock, III and John F. Daly, Chief of Police.

At 6:45 Captain Palmieri and Captain Pocock left Executive Session.

No motions were made or votes taken during executive session.

Commissioner Pestillo made a motion to return to public session. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote.

Executive session was adjourned at 7:05 p.m.

**Regular session**

Commissioner Verderame, Sr. made a motion to add an Acting Master Sergeant position to the agenda. Commissioner O'Brien seconded. Motion passed unanimously on a voice vote. The motions added were as follows:

Commissioner O'Brien made a motion to appoint Sergeant Jason Watson to position of Acting Master Sergeant. Commissioner Depaola seconded. Motion passed unanimously on a voice.

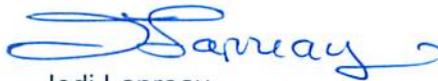
Commissioner Pestillo made a motion to add Grievance 13-04 to the agenda. Commissioner Depaola seconded. Motion passed unanimously on a voice vote. The motions added were as follows:

Commissioner Depaola made a motion to deny Grievance 13-04. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner O'Brien made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Verderame, Sr. seconded. Motion passed unanimously on a voice vote.

Meeting was adjourned at 7:10 p.m.

Respectfully Submitted,



Jodi Lapreay  
Recording Secretary