

BOARD OF POLICE COMMISSIONERS MEETING

**March 13, 2014 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489**

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, Commissioner Steve Pestillo, Commissioner Phil Landino, and John F. Daly, Chief of Police.

Administrative staff in attendance:

William Palmieri, Administrative Captain
Lowell DePalma, Operations Captain
Lieutenant John Suski
Lieutenant Stephen Elliott

Richard Montague, PhD, Chair, presiding:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.

2. **Approval of Minutes** from the previous regular meeting, February 2014.

Commissioner Depaola made a motion to approve the minutes of the February 13, 2014 meeting. Chairman Verderame seconded. Motion passed unanimously on a voice vote.

3. **Approval of Minutes** from the special meeting, February 2014.

Commissioner Depaola made a motion to approve the minutes of the special February 7, 2014 meeting. . Commissioner Landino abstained. Chairman Verderame seconded. Motion passed.

4. **Communications.**

a. **Communications from the Public**

Art Cyr of 103 Berlin Ave., Southington, CT attended the meeting to state the following:

He thanks the Police Department staff for the budget presented this year. He believes it was reasonable and was pleased that the Town approved the budget as submitted.

Mr. Cyr also asked that the Police Department continue to monitor the street light outages since it is a matter of public safety.

b. Commissioner Communications

Commissioner Depaola agrees that the Department did an excellent job with the budget. Trying to be progressive and practical at the same time means a lot.

Commissioner Depaola also commented on the Southington Magazine article on the Police Department. He thought the article was terrific and a beautiful article that was a "big blue ribbon" for the Police Department. He wanted to commend the Department for helping the gentleman write a very fine article.

5. Chief Jack Daly's Report to Commission.

Captain Palmieri presented Chief Daly's report. April 17th will be the CPCA Annual Expo at the Aqua Turf from 9:00 a.m. to 2:00 p.m. There will be a lot of vendors with cutting edge equipment on display.

6. Bills Submitted for payment

Commissioner Pestillo made a motion to approve the bills from February 2014 as submitted. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

7. Administrative Report by Captain Palmieri

a) Supernumerary Police Officer: General Orders

Commissioner Pestillo made a motion to approve the Supernumerary Police Officer General Order. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

8. Parking Tag Review

a) Parking Tag # 005936

Commissioner Depaola made a motion to approve the Report as submitted by Captain Palmieri. Commissioner Landino seconded. Motion passed unanimously on a voice vote.

9. Operations Report by Captain DePalma.

Report on the new promotions and transition of personnel:

Almost all of the promotions have been completed. The promotions and assignments as of today are as follows: Lt. Steve Elliott was assigned as the Patrol Division Commander; Lt. Jay Suski was assigned as our Detective Division Commander. Both of these officers are

working dayshift. Master Sergeant Mike Kahn, who was on second shift, has now been moved to dayshift as Shift Commander. Acting Master Sgt. Jay Watson is currently assigned to dayshift as shift commander. Acting Master Sgt. Keith Egan is currently assigned to second shift as Shift Commander, and Acting Master Sgt. Frank Bavaro is currently assigned to second shift as shift commander.

There has been no interruption in services to the community because of these transitions.

Report on the goals and objectives for the operational divisions within the department

There have been a series of meetings and trainings throughout the different divisions. The following have been included in the discussions: review of the oath of office and mission, directions for goals and objectives, review of current strategies, adoption of new management philosophies such as strategic management, command accountability, emotional intelligence, and a learning organization. Also discussed were community engagement and collaboration with different departments and agencies.

Patrol update

Calls for services were very high for weather-related incidents in February. The Patrol division recorded and/or responded to 429 of these incidents. 229 of those incidents were public hazards, 41 were sidewalk complaints and 159 were motor vehicle accidents. The Accident Investigation Team was called out on February 15 for an accident that resulted in a fatality.

Detective division update

The transition in the Detective Division has also been going very smoothly. An audit was conducted within the Division to review current procedures and methods used in the division. They were looking for any inefficiencies. The crime allocation process was also reviewed. There also has been no interruption to the community regard to the transitions made in the Detective Division. The detective division had also made two high-profile arrests.

Crime prevention/community services update

Members of the Department worked with Plantsville elementary school staff in conducting a program with regard to bullying, cyber bullying, and Internet safety. They also met with the Central Business Alliance of Southington and briefed them on the downtown vandalism and thefts. Businesses will be working closely with the Department in reporting any suspicious activity or acts of vandalism. They also conducted a child passenger seat checkup event. This was done at the Family Fun Fest held at the Aqua Turf. The event is always successful. Lastly, members from the Department attended the STEPS Community Forum held at the Aqua Turf.

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Captain Palmieri, and Captain DePalma. Commissioner Landino seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into executive session at 6:15 p.m.

Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner James Verderame, Sr., Commissioner Nicholas Depaola, Commissioner Steve Pestillo, Commissioner Phil Landino, Captain William Palmieri and Captain Lowell DePalma.

No motions were made or votes taken during executive session.

Commissioner Pestillo made a motion to return to public session. Commissioner Landino seconded. Motion passed unanimously on a voice vote.

Executive session was adjourned at 6:26 p.m.

10. New Business

a) Discussion on Master Sergeant Promotion

b) Commissioner Verderame made a motion to take action on the promotion of Sergeant Watson as Master Sergeant effective March 13, 2014. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Landino made a motion to take action on the promotion of Sergeant Egan as Master Sergeant effective March 14, 2014. Commissioner Depaola seconded. Motion passed unanimously on a voice vote.

c) Discussion on Supernumerary Police Officer Appointment

d) Commissioner Pestillo made a motion to approve the appointment of Justin Burke as a Supernumerary Police Officer effective March 13, 2014. Commissioner Landino seconded. Motion passed unanimously on a voice vote.

e) Discussion of Dispatcher Appointment

f) Commissioner Depaola made a motion to approve the appointment of Substitute Employee Dispatcher Izabela Howes as a full time Dispatcher effective March 14, 2014. Commissioner Landino seconded. Motion passed unanimously on a voice vote.

11. Old Business

None.

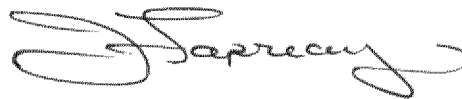
12. All other business deemed proper and appropriate to be brought before the Board at this time.

None was brought forward.

Commissioner Depaola made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Landino seconded. Motion passed unanimously on a voice vote.

Meeting was adjourned at 6:39 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "J. Lapreay".

Jodi Lapreay
Recording Secretary