

BOARD OF POLICE COMMISSIONERS MEETING
February 11, 2016 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Verderame, Commissioner Kalkowski and John F. Daly, Chief of Police.

Administrative staff in attendance:
William Palmieri, Administrative Captain
Lowell DePalma, Operations Captain

Richard Montague, PhD, Chair, presides:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the previous regular meeting, January 2016.

Commissioner Kalkowski made a motion to approve the minutes of the January 2016 meeting. Commissioner Verderame seconded. Motion passed.

3. **Communications.**
 - a. **Communications from the Public**
None.
 - b. **Commissioner Communications**
None.
4. **Chief Jack Daly's Report to Commission.**

Chief Daly relayed that they are conducting further review of Public Act 15-4 which covers the use of their body cameras for police officers. They are also reviewing the POST body camera policy as there will be a requirement to adopt the POST model policy by July 1, 2016.

Chief Daly also relayed letters from the public commending the Department and certain officers.

Officer Jeff Lowery retired his Supernumerary Officer position with the Southington Police Department. He sent a letter to them thanking the Board of Police Commissioners and all the men and women of the Southington Police Department for a very professional work

experience. Officer Lowery was a full-time Police Officer in Southington for 10 years and retired in November, 2015. Prior to that he was a Police Officer in Waterbury.

On Friday, June 10, 2016, the Southington Police Union will have their annual golf tournament at Hawk's Landing if anyone is interested in playing.

The Town Manager sent Chief Daly an email inquiring about the use of the classroom as a warming shelter for this weekend.

5. Bills Submitted for payment

Commissioner Kalkowski made a motion to approve the bills from January 2016 as submitted. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

6. Administrative Report by Captain Palmieri

a) Accreditation Program Update

Captain Palmieri stated that they are schedule for February 23rd at 8:00 a.m. for their mock assessment. Hopefully the process will take one day. If not, it may go into the 24th. Once department passes the mock assessment, they will be submitting to POST for Tier One accreditation approval. More information will follow on that.

b) Hiring Process Update

Captain Palmieri states that

- i) Police Officer: They did their command interviews as of yesterday (February 10th), it is moving along.
- ii) Assistant Animal Control Officer: The application deadline is February 15th.
- iii) Public Safety Dispatcher: The application deadline is April 4th.

c) CAD and RMS Project Update

Captain Palmieri stated that they are still having some problems with the system. They are working on it. The company hasn't been able to fix the systems locking up. They hope to have a better update next month on that.

d) Public Safety Radio System Project Update

Captain Palmieri stated that the schedule was moved to March 1, 2016 because they had some routing problems. The company has been very receptive. They have been at the Police Department almost every day.

e) **Board of Finance Requests**

Captain Palmieri stated that they asked for an appropriation of \$4,477.00 which was reimbursement for the Click It or Ticket program that occurred in November of 2015. They received a \$10.00 donation to the K-9 program which went into the special revenue account. They transferred \$4,000 into the program services line to cover veterinary bills for the K-9s. A couple of the K-9s had some serious medical problems that they hadn't had in the past. Both are still in service and doing well.

7. Operations Report by Captain DePalma

a) **Seven Eleven Robbery**

Captain DePalma stated that the person that allegedly committed the robbery was arrested. They worked with another police department on that case.

b) **Prescription Drug Drop Box**

Captain DePalma relayed that they had 42 pounds of prescription drugs removed from the drop box. It is a successful program. Last year they had 864 pounds of medication from the drop box.

c) **Located Hiker**

Captain DePalma stated that the hikers that were missing on February 1st were located. The officers did a good job on that. It was a 40 minute hike into the woods to retrieve the hikers. The police officers thanked the Police Department for helping them and making them feel better about the situation.

d) **Homeless Population**

Captain DePalma relays that in the beginning of January they identified who the homeless are and where they are staying. They wanted to make sure, in this cold weather, that they have a place to go. They work with Community Services on this also.

Motion to enter into executive session was made by Commissioner Verderame excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Chief Daly, Captain DePalma and Captain Palmieri. Commissioner Kalkowski seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

8. Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner James Verderame, Commissioner Kalkowski, John F. Daly, Chief of Police, Captain Lowell DePalma and Captain William Palmieri.

No motions were made or votes taken during executive session.

Executive session was adjourned.

9. Regular session

Commissioner Kalkowski made a motion to return to public session. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to add the hiring of Police Officers to the agenda. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.


Commissioner Kalkowski made a motion to hire Matthew Hammell effective February 11, 2016. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to hire Justin Simard effective date to be determined by POST and the required comparative certification process. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to hire Michael Fisher and Lauren Verab effective March 30, 2016 upon their successfully completing their final test. Commissioner Verderame seconded. Motion passed unanimously on a voice vote.

Commissioner Verderame made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,



Jodi Lapreay
Recording Secretary