

**BOARD OF POLICE COMMISSIONERS MEETING
November 10, 2016 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489**

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Verderame, Commissioner Pestillo, Commissioner Kalkowski, and John F. Daly, Chief of Police.

Administrative staff in attendance:
William Palmieri, Administrative Captain
Lowell DePalma, Operations Captain

Richard Montague, PhD, Chair, presides:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the previous regular meeting, October 2016.

Commissioner Verderame made a motion to approve the minutes of the October 2016 meeting. Commissioner Kalkowski seconded. Commissioner Pestillo abstained. Motion passed.

3. Communications.

a. Communications from the Public

Art Cyr of 105 Berlin Avenue asked when the annual awards night will be held. Chief Daly confirmed that it has not been scheduled yet.

b. Commissioner Communications

None

4. Chief Jack Daly's Report to Commission.

Chief Daly relayed several thank you letters and emails from the public.

Chief Daly stated that No Shave November is here. Town Police Officers who donate \$50 to the St. Francis Foundation care of Curtis D. Robinson Center for Health Equity will be growing facial hair in support of this great cause from November 1st through November 30th. All monies collected will be presented to Curtis Robinson Center for Health Equity St. Francis

Foundation. The presentation will take place at the Southington Police Department in the community room on November 30th at 2:00 p.m. Members of the community who wish to sponsor a specific officer or simply donate to the cause, can bring a check made out to the St. Francis Foundation and bring it to the Police Department. Donations will also be accepted on the St. Francis Foundation website.

Chief Daly relayed that he met with a representative from the FBI today who presented a letter and certificate to Officer Tim Wilk for his appreciation for Officer Wilk's efforts in assisting with the instruction of the FBI's Basic Crisis Negotiations Course.

5. Bills Submitted for payment

Commissioner Kalkowski made a motion to approve the bills from October 2016 and as submitted. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

6. Administrative Report by Captain Palmieri

a) 2017 Board of Police Commissioners Meeting Dates

Commissioner Verderame made a motion to approve the 2017 Board of Police Commissioners Meeting Dates as submitted. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

b) Detective Promotional Process Update

Captain Palmieri stated that the written test will be held December 12th at the Police Department. The assessment center will be held on December 19th. The final candidates will be brought before the board at the January 2017 meeting. There were 9 candidates. There are 2 openings.

c) Patrol officer Hiring Process Update

Captain Palmieri stated that they have four certified officers moving forward. They will be given an oral examination on November 21st. Command interview on November 28th. They will be brought before the Board of Police Commissioners for consideration at the January 2017 meeting.

d) Building Exterior Lighting Project Update

Captain Palmieri relayed that they are projected to start work the week of November 21st. It is a 3 – 4 day project. The company has to have the project done by December 9th.

7. Operations Report by Captain DePalma

a) Extraditions

Captain DePalma relayed that on October 1st they made an arrest. This individual was wanted in the State of Maine for burglary and robbery.

Captain DePalma also relayed that on October 1st they made an arrest of a Naugatuck resident who was a fugitive from justice wanted by the State of Florida for sexual battery of children.

b) Cemetery Statue Thefts

Captain DePalma stated that on October 6th an arrest was made a Meriden resident. It was alleged that this individual stole several gravestones from a local cemetery.

c) Robbery/Kidnapping Arrest

Captain DePalma relayed that on October 27 an arrest was made of a 21 year old New Britain resident. He was charged with conspiracy to commit robbery, conspiracy to commit kidnapping with a firearm, and conspiracy to commit assault with a firearm, conspiracy to commit larceny, reckless endangerment, and unlawful restraint.

d) Robbery Spree Arrest

Captain DePalma relayed that on October 28th they arrested a Southington resident and he was charged with four counts of larceny and two counts of robbery.

e) Witness Intimidation Arrest

Captain DePalma relayed that on October 29th a New Britain resident was arrested and charged with breach of peace, threatening and intimidation of a witness. These charges are related to the series of robbery case previously presented.

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel and contractual issues. Commissioner Kalkowski seconded. Included in executive session were Chief John F. Daly, Captain DePalma and Captain Palmieri. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

8. Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner James Verderame, Commissioner Pestillo, Commissioner Kalkowski, John F. Daly, Chief of Police, Captain Lowell DePalma and Captain William Palmieri.

No motions were made or votes taken during executive session.

Executive session was adjourned.

9. Regular session

Commissioner Verderame made a motion to return to public session. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to add the following items to the agenda:

- a) The acceptance of Captain DePalma's retirement and hiring him as Supernumerary Police Officer, effective December 2, 2016.
- b) The Southington Police Department reorganization plan outlined in the chart submitted by Chief John F. Daly date December 3, 2016.
- c) Add the rank of Deputy Police Chief.
- d) Authorizing the Chairman of the Board of Police Commissioners to send a letter to the Town Manager regarding the reorganization of the Department.

Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Commissioner Verderame made a motion to accept Captain DePalma's retirement currently set for December 2, 2016 and hiring Captain DePalma as a Supernumerary effective December 3, 2016. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to approve the organizational chart submitted by Chief Jack Daly effective December 3, 2016. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to promote Captain Palmieri to Deputy Chief effective December 3, 2016. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to authorize Chairman Richard Montague to send a letter to the Town Manager informing him of the Board of Police Commissioners plan to reorganize the Southington Police Department effective December 3, 2016. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Commissioner Verderame made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Lapreay", written in a cursive style.

Jodi Lapreay
Recording Secretary