

BOARD OF POLICE COMMISSIONERS MEETING

**December 8, 2016 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489**

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Pestillo, Commissioner Kalkowski, and John F. Daly, Chief of Police.

Administrative staff in attendance:
William Palmieri, Deputy Chief

Richard Montague, PhD, Chair, presides:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the previous regular meeting, November 2016.

Commissioner Kalkowski made a motion to approve the minutes of the November 2016 meeting. Commissioner Pestillo seconded. Motion passed.

3. Communications.

a. Communications from the Public

None

b. Commissioner Communications

None

4. Chief Jack Daly's Report to Commission.

Chief Daly relayed several thank you letters and emails from the public.

Chief Daly stated that the Southington Police Department participated in the STEPS Survey Forum on October 18, 2016. Officer Thomas Gallo, Sergeant Brian Leppard, Lieutenant Steve Elliott, Lieutenant Jay Suski, and Deputy Chief Palmieri attended this event. The Southington Police Department will continue to support the STEPS program as it works to improve the quality of life and provide assistance for the youth of Southington.

Chief Daly relayed that the 12th Annual Sloper Plunge (Polar Plunge) will take place Saturday, January 21, 2017. Officer Justin Burke will again be organizing the team.

Chief Daly relayed that on Saturday, December 10, 2016, from 10:00 a.m. to 2:00 p.m., officers, civilian personnel, family members and cadets from the Southington Police Department will be at Walmart collecting toys and gifts for the 9th Annual Southington Police Department Stuff A Cruiser.

On Tuesday, December 13, 2016, Southington police officers participate in Shop-With-A-Cop which is a REACH Foundation event. This takes place at Target. Each child is given \$100 to spend on gifts for their family members. The officers assist the children with shopping for the gifts.

The 3rd Annual Police and Fireman's Ball will be held on February 25, 2017 from 6:30 p.m. to midnight at the Aqua Turf's Wagon Room. The cost is \$75.00 per person or \$150.00 per couple. Open bar and DJ music provided. Casual attire. Seating is limited. Anyone who is interested can contact Officer Kevin Naranjo or Officer Nate Boislard.

On December 23, 2016 the Police Department's capital improvement plan and budget requests are due. They are thinking of putting in for an upgrade to the community room and also to the gym. Currently in the 5 year improvement plan there are also plans for an outbuilding. In 2018/2019 there are plans for a carport in the rear of the building to cover the cruisers. The radio system is also a 5 year plan and they will be in year 3 next year.

Chief Daly relayed that the two officers that started the Academy in April, Officer Fisher and Officer Verab, have finished their FTO and are on the road.

Chief Daly would like to thank Sue Mesinger in the Finance Department for doing a great job turning around the retro checks which made the officers very happy.

Chief Daly stated that White Christmas in the center of Plantsville went off with no major issues last Friday.

Chief Daly also states that, in their efforts to continuously keep their officer and supervisors updated with training, they are enrolling Lieutenant Jay Suski into the 10 week SPI Command Officers Development Course. They will put in for a \$1,000 scholarship through the J. Allen Lamb, Edward Pocock, III Foundation. That starts next April through August two weeks a month for 5 months. Deputy Chief Palmieri attended the same class when he was Captain along with Lieutenant Elliott.

The budget is due to the Town Manager on January 6, 2017; however, since their next Board of Police Commissioners meeting is January 12, 2017, they were given an extension to January 13, 2017. They will vote on the budget at the next Board of Police Commissioners meeting.

Lastly, Chief Daly states that they were requested by people in Town and the Town Manager, to request from the State that South End Road Extension be made a No Through

Truck area. They requested it a year ago. They met with the Commissioner of the DOT on Monday and they were given a denial on Tuesday. The Commissioner said he will try to work on other options but that's the one thing the DOT will not issue. They have had hundreds of requests statewide but are not inclined to give them.

5. Bills Submitted for payment

Commissioner Kalkowski made a motion to approve the bills from November 2016 and as submitted. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

6. Organizational Report by Deputy Chief Palmieri

a) Job Description General Order 400-01 Update

Commissioner Kalkowski made a motion to approve the Job Description General Order 400-01 Update as submitted. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

b) Personal Grooming General Order 700-25 Personnel Grooming

Commissioner Kalkowski made a motion to approve the Personal Grooming General Order 700-25 as submitted. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

c) Detective Promotional Process Update

Deputy Chief Palmieri stated that the written test will be Monday, December 12, 2016. The Assessment Center will be Monday, December 19, 2016. Final Candidates will be brought in front of the Board of Police Commissioners on Thursday, January 12, 2017.

d) Patrol Officer Hiring Process Update

Deputy Chief Palmieri relayed that they will be running follow-up testing for certified police officers to replace current and anticipated vacancies within the Police Department. They are still on target to bring recommendations to the Board of Police Commissioners on Thursday, January 12, 2017.

e) Building Exterior Lighting Project Update

Deputy Chief Palmieri relayed that PTE Electrical Contractors has completed the exterior lighting project.

f) Click It or Ticket Program Report Update

Deputy Chief Palmieri stated that wave 51 started on Monday, November 21, 2016 and ended on Monday, November 28, 2016. The results were:

- 38 motorists were cited for failure to wear seatbelts

- 8 motorists were cited for cell phone violations
- 7 motorists were cited for speeding
- 1 motorist was cited for an uninsured m/v
- 39 motorists were cited for other traffic violations
- There were also 60 written warnings and 13 verbal warnings issued
- The program totaled 166 motor vehicle stops for the 7 day period

g) Department Enforcement Activity Update

Deputy Chief Palmieri relayed that from October 3, 2016 through November 29, 2016 the following drug arrests were made:

- Sale of marijuana (3)
- Possession of marijuana (11)
- Possession of narcotics/possession of drug paraphernalia (2)
- Possession of marijuana<1/2 ounce/Possession of drug paraphernalia (1)
- Possession of drug paraphernalia (1)
- DUI arrests were made by the Patrol Division (10)

7. Parking Violations Review

a) Parking Tag #11690

Commissioner Kalkowski made a motion to approve Parking Tag #11690 as submitted by Lieutenant Baribault. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

b) Parking Tag #12830 & 12825

Commissioner Kalkowski made a motion to approve the issuing of Parking Tag #12830 & 12825. Commissioner Pestillo seconded. Chairman Montague abstained. Motion passed.

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel and contractual issues. Commissioner Kalkowski seconded. Included in executive session were Chief John F. Daly, and Deputy Chief Palmieri. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

8. Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner Pestillo, Commissioner Kalkowski, John F. Daly, Chief of Police, and Deputy Chief William Palmieri.

No motions were made or votes taken during executive session.

Executive session was adjourned.

9. Regular session

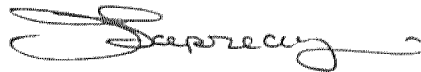
Commissioner Kalkowski made a motion to return to public session. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to add the hiring of the a non-certified police candidate to the agenda. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to hire of the non-certified police candidate, Ryan Post, as a police officer effective December 28, 2016, provided he completes and pass all POST employment requirements. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,



Jodi Lapreay
Recording Secretary