

**BOARD OF POLICE COMMISSIONERS MEETING**  
**April 12, 2018 at 6:00 p.m.**  
**Southington Police Department**  
**69 Lazy Lane**  
**Southington, CT 06489**

Chairman Richard Montague, PhD called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Pestillo, Commissioner Kalkowski, Commissioner Sinclair and John F. Daly, Chief of Police.

Administrative staff in attendance:  
Deputy Chief William Palmieri

**Richard Montague, PhD, Chair, presides:**

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the Special Meeting, February 22, 2018.

Commissioner Sinclair made a motion to approve the minutes of the February 22, 2018 special meeting. Commissioner Kalkowski seconded. Motion passed.

3. **Communications.**

a. **Communications from the Public**

None

b. **Commissioner Communications**

Brief discussion regarding it being too dangerous for pedestrians if vehicles were allowed a left hand turn, or allowed U-turns, at the end the one way section of Main Street west of the Green a/k/a Apple Alley. The State would weigh whether the change was requested for safety or convenience and it would be more out of convenience. It would be safer to close off that street completely and make the Town Green bigger.

Commissioner Kalkowski brought up the subject of developing a process for submitting transfer requests to the Board of Finance.

4. **Chief Jack Daly's Report to Commission.**

Chief Daly relayed that Dispatcher Lesa Gemmell completed her training program and started dispatching on her own on Thursday, March 1st.

Chief Daly stated that the public Town Budget hearing was Tuesday, March 13, 2018, at 7:00 p.m. at DePaolo Middle School. There were no questions dealing with the Police Department budget.

Chief Daly relayed a letter received from Colonel Alaric Fox of the Connecticut State Police expressing their gratitude for our assistance with the funeral for Trooper Danielle Miller. He also received an email from Brian Stranieri extending his gratitude for the Police Department's assistance with the school walk out. Mr. Stranieri specifically thanked Deputy Chief William Palmieri, Lt. Keith Egan, Lt. Stephen Elliott, Lt. Jay Suski, MSgt. Michael Gallo, Sgt. Jeffrey Dobratz, Sgt. Brian Leppard, Det. Karen Apicella, Ofc. Ryan Lair, Ofc. David Carbone, Ofc. Kevin Naranjo and the Southington Highway Department for their help in blocking off the roads. Lastly, he received a letter from the family of Francis Verderame, Sr. thanking the Southington Police Department for their professionalism and support during the recent loss of their father.

Chief Daly relayed that next week work will begin on the intersection at Curtiss Street and Hart Street. The following week there is an anticipated road closure. There will be road closures of one leg of the three legged intersection at a time. Allowing the closure and detour during the day would shorten a three month job down to approximately one month. This is to change the Rails to Trails crossing(s) in that area so that it will only cross the road one time. Residents in the area will be notified and there will be a notification in the newspaper and online.

Chief Daly relayed that in May 2018 Mark D'Agostino, an Eagle Scout, will start working on a memorial for Officer Foley in front on the Police Department.

Chief Daly stated that the Pasta Dinner fundraiser for the Southington Police Cadet Post will take place on Wednesday, May 16, 2018, 5 p.m. to 7 p.m. at Bread for Life, 31 Vermont Avenue, Southington. The cost is a donation of \$8.00 and kids under 5 are free. Contact Detective Karen Apicella or Officer Joe Grigerek at 860-621-0101 for info. Tickets will be available at the door.

Chief Daly relayed that the CPCA Quarterly Meeting will take place on Thursday, April 19, 2018 at the Aqua Turf. The trade show begins at 8:30 a.m. and lunch is served at 1:00 p.m.

Chief Daly relayed that the he will be presenting an overview of the Department before the Town Council Meeting Monday, April 19, 2018 at 7:00 p.m.

## **5. Bills Submitted for payment**

Commissioner Sinclair made a motion to approve the bills from February 2018 as submitted. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

Commissioner Sinclair made a motion to approve the bills from March 2018 as submitted. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

## **6. Operations Management Report by Deputy Chief Palmieri**

- a) General Order Approval & Updates

**1. General Order 300-6 Employee Benefits & Collective Bargaining Process**

Commissioner Kalkowski made a motion to approve the Employee Benefits & Collective Bargaining Process General Order 300-6 as submitted by Deputy Chief Palmieri. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

**2. General Order 400-4 Disciplinary Process**

Commissioner Kalkowski made a motion to approve the Disciplinary Process General Order 400-4 as submitted by Deputy Chief Palmieri. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

**3. General Order 500-6 Department Promotions**

Commissioner Kalkowski made a motion to approve the Department Promotions General Order 500-6 as submitted by Deputy Chief Palmieri. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

**4. General Order 600-23 Victim-Witness Assistance**

Commissioner Kalkowski made a motion to approve the Victim-Witness Assistance General Order 600-23 as submitted by Deputy Chief Palmieri. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

**b) Parking Tag Review**

**1) Ticket #12636**

Commissioner Kalkowski made a motion to approve Parking Tag #12636 as recommended by Lieutenant Elliott in the Parking Tag Report. Commissioner Sinclair seconded. Motion passed.

**2) Ticket #13752**

Commissioner Kalkowski made a motion to approve Parking Tag #13752 as recommended by Lieutenant Elliott in the Parking Tag Report. Commissioner Sinclair seconded. Motion passed.

**3) Ticket #11235**

Commissioner Kalkowski made a motion to approve Parking Tag #11235 as recommended by Lieutenant Elliott in the Parking Tag Report. Commissioner Sinclair seconded. Motion passed.

c) Prescription Drug Drop-Box Update

Deputy Chief Palmieri relayed that from 2015 to 2017 there was a 71% increase in prescription drugs disposed of using the drop box. From 2016 to 2017 there was an 8% increase. This has proven to be valid and beneficial. Over 6,060 lbs of drugs have been disposed of since the beginning of the program. There is a lot of work involved but Sgt. Dobratz and Support Services are doing an excellent job.

d) Arrest Information Summary

Deputy Chief Palmieri stated that drug arrests increased from 5 in March of 2017 to 19 in March of 2018. Overall drug arrests through the first nine months of the fiscal year 2017-2018 shows an increase of 26 arrests when looking at the first nine months of the previous fiscal year. Officers are doing a very good job of being proactive.

e) Board of Finance Transfer Requests

Deputy Chief Palmieri presented the Board of Police Commissioners the requests that were submitted and approved by the Board of Finance at their March 2018 meeting.

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Chief Daly, Deputy Chief Palmieri. Commissioner Sinclair seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

## **7. Executive Session**

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Richard Montague, PhD, Commissioner Kalkowski, Commissioner Pestillo, Commissioner Sinclair, John F. Daly, Chief of Police, and Deputy Chief William Palmieri.

No motions were made or votes taken during executive session.

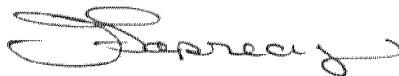
Executive session was adjourned.

## **8. Regular session**

Commissioner Sinclair made a motion to return to public session. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Lapreay", with a stylized flourish at the end.

Jodi Lapreay  
Recording Secretary